

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

Education Service Center Board Room

Tuesday, April 21, 2009

REGULAR SESSION BOARD MEETING

5:30 p.m.

AGENDA

1. **PLEDGE OF ALLEGIANCE**
2. **WELCOME**
3. **ROLL CALL**
4. **REVIEW, REVISE, AND APPROVE AGENDA - *Self-Explanatory* - Action**
5. **APPROVAL OF MINUTES - *Self-Explanatory* - Action**
6. **RECOGNITIONS/VISITORS/CORRESPONDENCE - Information**
  - a. **Visitors and Correspondence**
    - 1) **Thank you card from Betty & Joe Espindola family the passing of Mr. Espindola.**
    - 2) **Thank you letter and commendations from Daniel M. Hegsted regarding the Highland High School choir tour.**
    - 3) **Patron Input for 2009-2010 Budget**
  - b. **Recognitions - Information - Mrs. Allen**
  - c. **Public Comment on Items Not on Agenda**
7. **REPORTS**
  - a. **Student Representative Reports (3 minutes each)**
    - 1) **Alameda Center - Lindsey Remer**
    - 2) **Pocatello High School - Jeff Chandler**
    - 3) **Century High School - Elizabeth Anderson/Rachel Reynolds**
    - 4) **Highland High School - Kire Barraza/Taryn Rowe**
  - b. **Annual Pocatello Community Charter School (PCCS) Program and Financial Audit Report - (30 minutes)**
  - c. **'The More You Know' - Mrs. Allen**
  - d. **Report on and Volunteer for Standing Committees for 2008-09**
8. **CURRICULUM AND INSTRUCTION - Information - Mr. Wegner, Mrs. Mortensen, Mr. Devine**
  - a. **Science Extravaganza - Mr. Wegner**
  - b. **SIOP Recognition - Mr. Wegner**
  - c. **Textbook Adoption Cycle - Mr. Wegner**
  - d. **Textbook Purchases - Mr. Wegner**
  - e. **2008-09 DWA/DMA and IRI Results - Mr. Wegner**
  - f. **Alternate Route to Graduation - Mr. Wegner**
  - g. **Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner**
  - h. **Kindergarten Registration Update - Mrs. Mortensen**
  - i. **21<sup>st</sup> Century Grant Update - Mrs. Mortensen**
  - j. **Title I Audit Response - Mrs. Mortensen**

- k. **Federal Monitoring - Head Start Program - October 2009** - Mrs. Mortensen
  - l. **Elementary Student Teacher Assignments 2009-10** - Mrs. Mortensen
  - m. **Elementary Education/PLCs/TIA/Beliefs Update** - Mrs. Mortensen
  - n. **2009-10 Secondary Enrollment Update** - Mr. Devine
  - o. **Out of District/Overnight Field Trip Requests** - Mr. Devine
  - p. **Early Graduation Requests** - Mr. Devine
  - q. **PLATO Test Packet Information and Credit Recovery** - Mr. Devine
  - r. **Secondary Student Teacher Assignments 2009-10** - Mr. Devine
  - s. **Secondary Education/PLCs/TIA/Beliefs Update** - Mr. Devine
9. **BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE)** - Information - Mr. Reed
- a. **Post Employment Benefits Reports Requirement**
  - b. **Certification of Achievement of Excellence in Financial Reporting**
  - c. **Bid Information for 2009-10**
  - d. **Auction of Surplus Materials**
  - e. **Free and Reduced Meal Update**
  - f. **2009 Economic Stimulus Funding for School Lunch Equipment and Energy Efficiency**
  - g. **Proposed Building and Subdivisions (New Construction)**
  - h. **Business Operations Update**
10. **EMPLOYEE SERVICES** - Information - Mr. Smart
- a. **Student Enrollment Information Update**
  - b. **Insurance Program Options and District Funding**
  - c. **Trustee Election Time Line for Zone 1 and Zone 2**
  - d. **Zone 1 and Zone 2 Trustee Elections: Clerks, Judges, and Necessary Substitutes**
  - e. **2009-10 Budget Update**
  - f. **Employee Services Update**
11. **HUMAN RESOURCES** - Information - Dr. Howell
- a. **Monthly Human Resources Report**
  - b. **Report on Category I Teachers and Notice**
  - c. **Reassignment of FTE**
  - d. **Human Resources Update**
12. **SUPERINTENDENT'S REPORT** - Information - Mrs. Vagner
- a. **Legislative and Levy Information and Budget Information**
  - b. **Policies to be Heard on Second Reading for Adoption or Deletion**
  - c. **Policies to Be Heard on First Reading for Revision or Deletion**
  - d. **Procedures to be Followed to Consider Declarations of a Statutory Financial Emergency and a Reduction in Force**
  - e. **Calendar**
13. **PUBLIC COMMENT** - *Self-Explanatory*
- a. **Public Comment Pertinent to Agenda Action Items**
14. **CONSENT AGENDA** - *Self-Explanatory* - Action - Mrs. Vagner
- a. **Topic: Approve Human Resources Activity**
  - b. **Topic: Authorize Payment of Claims**

- c. **Topic: Approve Supplemental Financial Information from March 1, 2009 through March 31, 2009.**
- d. **Topic: Approve Out of District/Overnight Secondary Field Trip Requests - Mr. Devine**
- e. **Topic: Approve Early Graduation Requests**
- f. **Topic: Approve Elementary and Secondary Student Teachers from BYU-Idaho for Fall 2009.**
- g. **Topic: Alternate Route to Graduation**

**15. OLD BUSINESS - Information - Action - Mrs. Vagner**

- a. **Topic: Award Bids for Food Service, Buildings and Grounds, and Supplies**
- b. **Topic: Hear on Second Reading for Adoption/Deletion Policies**
- c. **Topic: Provide Direction Regarding Insurance Program Options and District Funding**
- d. **Topic: Approve Zone 1 and Zone 2 Trustee Elections: Clerks, Judges, and Necessary Substitutes**
- e. **Topic: Authorize Textbook Adoptions and Purchases**
- f. **Topic: Hear Background Information Regarding Board Conduct of a Public Hearing to Solicit Input from Staff and Community Relating to a Possible Need to Declare a Statutory Financial Emergency for the 2009-10 School Year, as Required by House Bill252 (attached).**
- g. **Topic: Hear Background Information Regarding Board Conduct of a Public Hearing to Solicit Input from Staff and Community Relating to a Possible Need to Declare a Reduction in Force for the 2009-10 School Year as Provided by Policy/Procedure 7136 - Reduction in Force - Certificated Staff.**
- h. **Topic: Board Substantiate the Following:**
  - ▶ **This is not a subject to be taken lightly nor are the actions anything the Board wishes to do;**
  - ▶ **This may be the only option for the Board and it should obtain the input of others to assist in the decision making process through a Public Hearing to address possible Declarations of a Statutory Financial Emergency and a Reduction in Force for the 2009-10 school year;**
  - ▶ **Board affirms it has specific state and federal mandates it must meet and has no discretion as to expenditure of sums of money to meet those mandates;**
  - ▶ **Board and administration understand that input may be received from staff and community relating to programs and funds mandated by state and federal law and in which the Board has no latitude;**
  - ▶ **If this is the case, as appropriate, at the conclusion of the Hearing, the Board or administration may clarify such;**
  - ▶ **Board outline process in which the staff and community may address the Board referring to Request to Appear Before the Board at the Public Hearing for Consideration of Possible Declaration of Statutory Financial Emergency and possible Declaration of Reduction in Force for 2009-10 School Year;**
  - ▶ **Board Approve Process for Request to Appear Before the Board at the Public Hearing for Consideration of Possible Declaration of Statutory Financial Emergency and Possible Declaration of Reduction in Force for 2009-10 School Year.**
- i. **Topic: Hear Administrative Report to the Board as to the Projected Budgetary Status for 2009-10, Including Assumptions as to Revenues and Expenditures**
- j. **Topic: Hear Administrative Recommendation to the Board and the Basis for Why the Board should Consider Declaring the Following:**
  - ▶ **A Statutory Financial Emergency for the 2009-10 School Year;**
  - ▶ **A Reduction in Force for the 2009-10 School Year.**
- k. **Topic: Board Shall Ask Any Questions of Administration Relating to the Projected Budget and Recommendations for Declarations of Statutory Financial Emergency and Reduction in Force for 2009-10 School Year.**

- l. **Topic: Recess Regular Board Meeting**
- m. **Topic: Board Declare Public Hearing Open for Staff and Community Comment per Protocols Previously Discussed and Approved:**
  - ▶ **PEA and representative of non-certified staff have priority time in advance of other public comment;**
  - ▶ **Board may make inquiry to public and to administration during the Public Hearing;**
  - ▶ **Board may request administration to provide any further comment or information on the public commentary at the conclusion of the Hearing.**
  - ▶ **Board may inquire as to whether or not public comment has changed any of the proposals previously presented by administration relative to Board Declarations of a Statutory Financial Emergency and a Reduction in Force for the 2009-10 School Year.**
- n. **Topic: Board Closes Public Hearing and Reconvenes with Regular Meeting before Taking Action on Declarations.**
- o. **Board Reconvene Regular Meeting**
- p. **Topic: Board Discussion of Information Received During Public Hearing and Discussion of Declarations of Statutory Financial Emergency and Reduction in Force for 2009-10 School Year.**
- q. **Topic: Take Action to Declare a Statutory Financial Emergency for 2009-10 School Year.**
- r. **Topic: Take Action to Approve a Notice to the Pocatello Education Association (PEA) of the Declaration of a Statutory Financial Emergency for the 2009-10 School Year and Notice to the PEA Regarding Meet and Confer per HB252.**
- s. **Topic: Take Action to Declare a Reduction in Force per Policy/Procedure 7136 - Reduction in Force - Certificated Staff for Implementation.**
- t. **Topic: Take Action to Approve Notice to Pocatello Education Association (PEA) Regarding Declaration of Reduction in Force to be Implemented per Policy/Procedure 7136 - Reduction in Force - Certificated Staff and Direct Administration to Initiate the Process of Analysis of the Implementation of a Reduction in Force.**

**16. NEW BUSINESS - Information - Action - Mrs. Vagner**

- a. **Topic: Hear on First Reading Policies for Revision/Deletion:**
  - Policy 7520 - Performance Evaluation - Classified - as revised;
  - Policy 7131 - Annual Contracts - as revised;
  - Policy 7126 - Stipends - as revised;
  - Policy 7513 - Lane Placement - Classified - deletion;
  - Policy 7514 - Classified Salary Schedules 2007-09 - deletion
- b. **Topic: Set Date for the Auction of Surplus Materials**

**17. ANNOUNCEMENTS**

**18. ADJOURN**

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