

# **School Board Meeting**

**Executive Session - 4:00 P.M. – Regular Session - 5:30 P.M.**

**September 20, 2005**

- I. Call to Order**
- II. Adjourn to Executive Session**
- III. Executive Session**
- IV. Reconvene to Regular Session**
- V. Call to Order**
- VI. Pledge of Allegiance**
- VII. Approval of Agenda**
- VIII. Recognitions**
- IX. Delegations**
- X. Public Hearing - Strings Program Fee Increase**
- XI. Approval of Consent Agenda**
- XII. Communications and Clerk's Report**
- XIII. Old Business**
- XIV. New Business**
- XV. Reports of Committees**
- XVI. Motions and Resolutions**
- XVII. Adjournment**

**School Board Meeting**  
**Executive Session - 4:00 P.M. – Regular Session - 5:30 P.M.**  
**September 20, 2005**

- I. Call to Order**
- II. Adjourn to Executive Session**
- III. Executive Session**
- IV. Reconvene to Regular Session**
- V. Call to Order**
- VI. Pledge of Allegiance**
- VII. Approval of Agenda**
- VIII. Recognitions**

**A. “A+ Schools” Awards - 2004-2005**

During May ceremonies, six schools from the Pocatello/Chubbuck School District were awarded “A+ Schools” Awards for the 2004-05 school year by the Idaho Education Association.

Many schools are on the cutting edge of change, but all too often the only thing the public hears about public schools these days is the bad news—allegations of declining test scores, discipline issues, etc. We want the public to know about all the good things that are happening in our public schools.

Rigorous standards are set by the IEA. Peer teachers evaluate their colleagues and their schools in several areas of competency, collaboration, and communication with parents. In addition, teaching strategies, student success, student learning environment, and available materials and support services are measured. Schools from all over Idaho were judged to meet these rigorous standards.

In the Pocatello/Chubbuck School District, the six schools were recognized last May for their unique efforts in gaining this prestigious award. They are:

Edahow Elementary School, Principal Susan Murray  
Indian Hills Elementary School, Principal Roger Griffin and Kent Hobbs

Lewis and Clark Elementary School, Principal Evelyn Robinson  
Syringa Elementary School, Principal Miffy Lane  
Washington Elementary School, Principal Steve Morton and Roger Griffin  
Hawthorne Middle School, Principal Doug Reader and Mark Gunning (retired)

For Lewis and Clark Elementary, this is the eighth time they have received this award. Washington, Edahow, and Indian Hills have been multiple recipients. This is the first year Hawthorne Middle School has won the award. The staff there set this as a goal last year and achieved the recognition from their middle school peers in Idaho.

#### **B. Century High School's Yearbook Staff Recently Takes Top Honors**

Century High School's yearbook staff recently took top honors at Josten's yearbook workshop in Jackson Hole, Wyoming, June 14 through June 16, 2005. The *Sojourner* staff won the first place award of \$1,000 for large schools for their project consisting of a comprehensive plan for next year's yearbook with planning ladder, theme ideas, and layouts.

Other yearbook staffs participating in the conference and competition were from Idaho, Wyoming, Montana, and Washington.

Attending the conference were Century students Andee Coffin, head editor, Ashley Parkinson, co-editor, Kayte Wolfe, returning staffer, Roxy Busch, new staffer, Hailey Rogers, new staffer, and Alexis Elsethagen, new staffer. Also attending were Carol Wise, yearbook adviser and Michelle Coffin Cuthbertson, parent chaperone and adviser. The workshop was hosted by Josten's Publishing Company and Pocatello resident Pam Bogden, yearbook consultant for Jostens.

In addition to creating their yearbook project, staffers participated in workshops dealing with organizing a yearbook, writing copy and captions, desktop publishing software, and photography. While at the workshop, the staff enjoyed shopping, sightseeing in Jackson Hole and a white water rafting trip down the Snake River hosted by Josten's.

#### **C. Brent Faure, Highland High School Teacher, Is Recognized for Outstanding Achievement and Service**

Brent Faure, Health Occupations teacher at HHS, recently received the "National Athletic Trainers' Association Service Award." The award is presented annually and recognizes outstanding community service and contributions to the athletic training profession. To date, only three athletic trainers in Idaho have ever received this particular award (Barrie Steele, University of Idaho and Richard Leander, Moscow High School).

In order to be considered for the award, Brent was nominated by one of his Idaho athletic training peers. Only Certified Athletic Trainers who can demonstrate 15 or more years of certification and public service can be considered for nomination. When he received word of the nomination, Brent was asked to submit a formal application along with his resume. After receiving both district and national committee recommendations, Brent was notified that he had received the award.

Brent was presented with his award at the Northwest Athletic Trainers' Association (NWATA) District 10 meeting in Spokane, Washington and he was also recognized at the National Athletic Trainers' Association National Conference in Indianapolis in June.

Each year since 1989, Mr. Faure has volunteered hundreds of hours to assist athletes in the sports of high school rodeo, little league football, soccer, motocross and more. He also coordinates medical coverage for numerous Idaho High School Activities Association state tournaments, including wrestling, football and soccer. Through a continuing partnership with Portneuf Medical Center, Brent coordinates with medical professionals from throughout the area to assist with the medical coverage of athletic events.

**D. Pocatello/Chubbuck School District Earns Excellence in Finance Reporting Awards Again**

The certificate of Achievement for Excellence in Financial Reporting has been awarded to the Pocatello/Chubbuck School District No. 25 by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

In addition, SD25 won the Association of School Business Officials International's (ASBO) Certificate of Excellence in Financial Reporting (COE) for excellence in the preparation and issuance of the fiscal year end 2004 Comprehensive Annual Financial Report (CAFR). This is the 14<sup>th</sup> consecutive year that the Pocatello/Chubbuck School District has received both awards. SD25 is the only district in Idaho to have received both awards consistently.

The Awards for Financial Reporting Achievement are awarded to the individual, department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. The award was presented to Bart Reed, Director of Business Operations on behalf of the entire SD 25 Business Department. By preparing and presenting a CAFR, the District validated the credibility of their school

system's operations, measured the integrity and technical competence of the business staff, assisted in strengthening their presentations for bond issuance statements, and provided professional recognition.

The CAFR has been judged by two impartial panels to meet the highest standards of each program including demonstrating constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 15,000 government finance professionals with offices in Chicago, IL, and Washington, D.C. The ASBO is headquartered in Reston, VA near Washington, D.C.

**E. Volunteer Recognition - Pete Cole**

Lora Burton, fifth grade teacher at Jefferson Elementary, nominated a person for volunteer recognition by stating, "I have a wonderful volunteer...he's the best!! His name is Pete Cole." This gentleman lives a couple doors down from the school. He is a retired engineer and he offered his services starting about 4 years ago. Pete is the most dedicated volunteer I have ever had; he also volunteers in other classrooms.

He has always been a one-on-one math tutor for the kids in my classroom, who just can't keep up, i.e., need the extra time. He willingly takes any child I send him and has taken children with some attitude problems and manages to put a smile on their face. He diligently tries hard to know their names and follows up on them. Nearly every night he will walk back to school to visit with me for a few minutes on the progress of any child he has worked with, and he tries to spend time with me making sure he is presenting in the same manner as I am. However, some children need a whole different approach, and he senses that and responds. He's a teacher!

He makes himself very available to all of Jefferson's needs,] even though he and his wife are retired and love to travel. He's at the school every chance he gets. At Christmas, there is always a donation from Pete and his wife, Audrey, for the school as well. I think he's the best. School District #25 is very proud to honor Pete Cole as an Outstanding Volunteer at Jefferson Elementary.

**F. Volunteer Recognition - Vora Richardson**

Vora Richardson is a Chapter II reading assistant at Tyhee Elementary. As you know, Chapter II aides usually work 2 hours per day. Vora stays anywhere from a half day and often the entire day, helping with reading in Tyhee Elementary's first and second grade classrooms, for the past six years. She listens to children read,

runs reading groups to provide for smaller groups and more efficient reading instruction, lends a warm and friendly ear to young children, and encourages a strong love of reading. Vora provides a special grandmotherly warmth to our children.

Vora works until the end of the year and volunteers hundreds of hours to help students and teachers at Tyhee. She is also so positive and pleasant and has a good word for all of us when we meet her. Her daughter teaches at Tyhee and Vora worked as a Follow Through aide many years ago in the school district. As Tyhee's principal stated, "She is just one wonderful lady!"

School District #25 salutes Vora Richardson, who is very deserving of recognition for all her time and work.

#### **G. Nomination for Business/Industry Partner of the Year - Gateway Academies**

The folks at KPVI-TV have been unbelievably instrumental in the development of a Gateway Academy program in Broadcast Technology.

During the summer of 2004, KPVI Engineers donated more than 1000 man-hours to design and set up a television studio and control room at Highland High School. This time included assisting with the design of a news set, arranging for studio lighting and sound, installing two linear edit bays, and restoring old studio cameras.

The team also spent considerable time designing a control room. Not only did they fix old equipment and set it up so that it would synchronize with studio equipment, they donated thousands of dollars of refurbished like new equipment to ensure things would run smoothly. (HHS had received several pieces of donated television equipment years ago, but it was never working properly or maintained... so it was never able to be used to its potential).

Throughout the 2004-2005 school year, KPVI's engineers - especially Toria Madsen - were a mainstay in the Broadcasting program. They guided the program's efforts toward academy status for 2005-2006 and have consistently offered technical support when problems arise. KPVI's engineers make Highland's television station one of their weekly commitments. They call weekly to see how things are going; they visit at least once every other week to perform routine - and not-so-routine - maintenance. I was also informed that they will be donating their old studio cameras, monitors, remote control zooms, and teleprompters to the studio (and will install it) so that the student experience can be even better.

Outside of engineering, KPVI's news department has offered internships to students; they have hired one student; they have invited students to come to observe newscasts; the promotions department has given similar invitations for student internships, as has the engineering department. The Broadcast Technology program intends to capitalize on those internship opportunities next year.

There's no possible way to thoroughly thank Toria and KPVI...but this would be a good start. I would estimate well over 2000 hours donated this calendar year - and thousands of dollars worth of equipment.

**IX. Delegations - please limit your comments to 5 minutes**

The Board and Administration will take comments under advisement.

**X. Public Hearing - Strings Fee Increase**

The Board will hear any comments from the public, regarding the proposed Strings Program Fee Increase, as required by Idaho Code Section 63-1311A.

**XI. Approval of Consent Agenda**

**A. Human Resources X Action required**

**Retirement:**

<b>Name</b>	<b>Position/Location</b>	<b>Effective Date</b>
Marianne Hardy	1.0 FTE Science Highland High	08-22-05

**Resignations:**

<b>Name</b>	<b>Position/Location</b>	<b>Effective Date</b>
Jennifer Hower	.50 FTE English Irving Middle School	08-15-05

**New Teachers:**

<b>Name</b>	<b>Position/Location</b>	<b>Effective Date</b>
R Jenae' Allen	.50 FTE Title One Ellis Elementary	08-23-05
Joni Barker	.50 FTE Title One Ellis Elementary	09-01-05
Karen Byers	.50 FTE English Hawthorne Middle School	09-07-05
Clovis Carlson	1.0 FTE School Psychologist Century High	08-23-05
Bridget Durante	1.0 FTE Third Grade Indian Hills	08-23-05
Karla Edwards	1.0 FTE TLC Teacher Franklin Middle School	08-23-05
Diedre Ross	1.0 FTE First Grade Jefferson Elementary	08-23-05
Jena Salazar	.47 FTE ESL Teacher Alameda Center	08-23-05
Gregory Smith	1.0 FTE Audiologist Alameda Center	08-23-05
Kristy Whittacre	1.0 FTE English/History Highland High	09-09-05

**For Your Information:**

We are submitting requests for the following:

Letter of Authorization for Clovis Carlson for school psychologist.  
Consultant Specialist for Shari Casper for second grade teacher.  
Consultant Specialist for Edward Gregory Smith for audiologist.

**B. Business**

**1. School Board Minutes X Action required**

The School Board is asked to approve the minutes of the August 16, 2005 Regular Session.

**2. Board Bills X Action required**

The School Board is asked to approve payment of bills and invoices as of \$1,885,217.31.

**3. Supplementary Financial Information X Action required**

The School Board is asked to approve the supplementary financial information for the period of July 1, 2005 through July 31, 2005.

**4. Supplementary Financial Information X Action required**

The School Board is asked to approve the supplementary financial information for the period of August 1, 2005 through August 31, 2005.

**5. Stipend - Per Policy 7126 X Action required**

The School Board is asked to approve a stipend, per Policy 7126: Stipends, to Bob England for a slide show and video production class he is teaching, as long as there is a demand for the course. Each employee who takes the class is charged a fee, which pays for the stipend he receives.

**6. Property Disposal X Action required**

The School Board is asked to declare the remaining Lincoln Elementary books of less than \$500 value, per Idaho Code 33-402 & 33-601, so the district can donate the books to a humanitarian or charitable cause(s) or dispose of them if we are unable to identify an organization that can use them.

**7. Out of District/Overnight Travel Requests      X    Action required**

The School Board is asked to approve the Out of District/Overnight Activities Travel Requests as listed in your agenda.

**XII. Communications and Clerk's Report:**

**September 30, 2005**

1<sup>st</sup> Six Weeks; Conf./Collaboration - 2 Hr. Early Release - Grades K-8  
(A.M. Kindergarten Only; No P.M. Kindergarten)

**October 6-7, 2005**

Statewide Professional Development - No School

**October 18-19, 2005**

Kindergarten Conferences - No School Kindergarten Only

**October 18, 2005**

Regular School Board Meeting  
Executive Session - 4:00 p.m./Regular School Board Meeting - 5:30 p.m.

**XIII. Old Business:**

**Audit of the Education Center:**

The administration would like clarification from Mr. Parrish regarding his motion from the July Board Meeting. In that motion, he instructed the Superintendent to form an audit of all positions and systems, both educational and business, that exist in the central office, in order to make changes that are necessary and prepare for downsizing.

**XIV. New Business:**

**Information:**

**A. District Insurance Program**

Mr. Bill Lindsay, from Lockton Companies of Colorado, the District Insurance Consultant, will review the District's insurance program and present the value report.

**New Business (continued):**

**Information:**

**B. Facility Improvements**

Bart Reed, Director of Business Operations, will make a presentation to review facility improvements over the summer.

**Action:**

**1. Strings Program Fee Increase X Action required**

The School Board is asked to approve the Strings Program Fee Increase from \$26.25 to \$55.00.

**2. Budget Amendment - Hiring of Academic Trackers and a Homework Supervisor/Coordinator X Action required**

The School Board is asked to approve the hiring of two part-time academic trackers and one Cross Roads homework supervisor/coordinator, as noted in your Board Agenda.

**XV. Reports of Committees**

**XVI. Motions and Resolutions**

**XVII. Adjournment**