

# **School Board Meeting**

**Executive Session - 4:00 P.M. – Regular Session - 5:30 P.M.**

**October 18, 2005**

- I. Call to Order**
- II. Adjourn to Executive Session**
- III. Executive Session**
- IV. Reconvene to Regular Session**
- V. Call to Order**
- VI. Pledge of Allegiance**
- VII. Approval of Agenda**
- VIII. Recognitions**
- IX. Delegations**
- X. Approval of Consent Agenda**
- XI. Communications and Clerk's Report**
- XII. New Business**
- XIII. Reports of Committees**
- XIV. Motions and Resolutions**
- XV. Adjournment**

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**VI. Pledge of Allegiance**

**VII. Approval of Agenda**

**VIII. Recognitions**

**A. Scientific Learning Corporation National Reference Site Program**

Scientific Learning Corporation has instituted a program to recognize a limited number of sites around the country that demonstrate exceptional student results and excellent implementations of the Fast ForWord family of products. Scientific Learning produces the patented Fast ForWord® family of products, a series of computer-delivered reading intervention products that complement reading instruction. Pocatello/Chubbuck School District #25 has recently been named as one of the newest of the showcase districts designated as a National Reference Site. We will participate in on-going research field studies and serve as a reference site for other school districts. There are generally 18 National Reference Sites at any given time. Rosanne Holton, National Reference Site Manager, Curriculum Content Analyst, will make the presentation to SD25.

**B. Jacquie Alvord, a teacher at Alameda Center, honored by City of Pocatello**

Jacquie Alvord, a teacher at the Alameda Center, was recognized with a Certificate of Appreciation by Mayor Roger Chase and the Pocatello City Council at their September 15, 2005 Regular City Council Meeting. Ms. Alvord has been a member of the Fort Hall Replica Commission since 1996 and has served as chairman of the Commission for much of this time. Ms. Alvord also serves as a member of the

Pocatello Parks and Recreation Board. Jacquee was also responsible for creating and organizing the successful “Sacajawea - A Celebration of Nations” event held the first of August this year. She timed the event in cooperation with the City of Salmon and other National “Corps of Discovery” activities.

**C. Volunteer Ronda Simmons - Edahow Elementary**

Ronda Simmons has been nominated by Susan Murray, Edahow Elementary Principal. Ronda founded and spearheads Edahow's Art Moms and Dads Program. In addition to that, Ronda is funding the program, with the Heinz Corporation giving a matching donation each year.

At the beginning of each year, Ronda trains parent volunteers for monthly presentations in every classroom at every grade level. During a lesson, students receive information about an artist and his/her works, then have the opportunity to create a piece of art using that artist's technique and style. As coordinator of the program, Ronda also makes sure that the lesson materials are organized and ready for the parents, that there are quality supplies, and that each lesson is covered by a volunteer parent. Several times when parents have not been able to teach the lesson, Ronda has stepped in and has given the lesson herself. The Simmons have not had a child at Edahow in a few years, but she is still very committed to making sure that students have exposure to and experience with great art.

School District #25 salutes Ronda Simmons for her creativity and knowledge helping the students at Edahow Elementary.

**D. Volunteer Gary Handlen - Gate City Elementary**

Janice Green, Gate City Elementary Principal, nominated Gary Handlen by stating, “he is a volunteer of the first order. He believes in supporting education with action!” Gary has used his background in drafting design and construction management to make Gate City Elementary a better place for children.

The staff met Gary three years ago when his now second grade daughter began kindergarten. He noticed the classroom bookcase was in bad shape. He built a nice new one for the teachers and came bringing it one morning. They were thrilled and amazed! Since then he has built several more pieces of nice, unique furniture for the kindergarten classroom, including an easel with poster storage and a storage cabinet with built in shelving for tapes and DVDs. Gary has never asked for even expenses for building these items, nor will he take it when offered. It is strictly a donation of materials and skills. This year Gate City set up a third kindergarten classroom. Gary built a cubby storage for the students materials that would have cost the school \$400.

Just before school started, he donated many hours setting up new DVD players in the classrooms at Gate City. He has also done an amazing job as a room parent volunteer by building elaborate wooden games for the students' class parties at holidays. Gary has also gotten active with the PTA, serving this year as the treasurer.

School District #25 is very appreciative of Gary Handlen and thanks him for his talents at Gate City Elementary.

**E. Pocatello/Chubbuck School District Is Pleased to Announce Teacher of the Year for 2005**

School District No. 25 is a great district. It is also filled with some of the finest educators in Idaho and the Intermountain West. The following were chosen as nominees in this year's Teacher of the Year selection process. While only one person could be selected as the Teacher of the Year, each represents the best and the brightest among the teaching profession. School District 25 is proud to have these master teachers among its ranks. The nominees were: Skip Garvin, Highland High School and Stacey Lyn Jensen, Edahow Elementary School.

Philip "Skip" Garvin teaches ninth through twelfth grade science at Highland High School, where he is also an advisor to the National Honor Society. He was nominated by his colleagues as Highland's 2005-06 Teacher of the Year. He has completed post-graduate studies in science and education at Idaho State University. He is a member of the National Education Association and its affiliates. He is a member of state and national science associations. Mr. Garvin has also assisted with the SEMI "High Tech U" program co-sponsored by AMIS, ISU, and SD25.

Stacey Lyn Jensen is a Second Grade teacher at Edahow Elementary School. Stacey was nominated by her colleagues as Edahow's Teacher of the Year. She is a National Board Certified Teacher as an Early Childhood Generalist and holds a Master's Degree in Curriculum and Instruction with an Emphasis in Early Childhood Education. She received her Master's and Bachelor's Degrees at Idaho State University. Stacey has taught Kindergarten, First, and now Second Grade at Edahow Elementary School. She has been active in the Pocatello Association for the Education of Young Children (PAEYC), having served as the president from 1999 to 2005.

**IX. Delegations - please limit your comments to 5 minutes**

The Board and Administration will take comments under advisement.

**X. Approval of Consent Agenda**

**A. Human Resources**

**X Action required**

**Resignation:**

<b>Name</b>	<b>Position/Location</b>	<b>Effective Date</b>
Jannelle Brouwer	.50 FTE Special Education Chubbuck Elementary	10-18-05

**New Teachers:**

<b>Name</b>	<b>Position/Location</b>	<b>Effective Date</b>
Teri Churba	Additional .50 FTE Special Education Chubbuck Elementary	10-18-05
Linda Iasonides	.50 FTE Title One Syringa Elementary	09-20-05
Katherine Tonks	.73 FTE Title One Washington Elementary	09-29-05

**B. Business**

**1. School Board Minutes**

**X Action required**

The School Board is asked to approve the minutes of the September 20, 2005 Regular Session and Executive Session.

**2. Board Bills**

**X Action required**

The School Board is asked to approve payment of bills and invoices as of October 7, 2005 in the amount of \$1,141,426.04.

**3. Supplementary Financial Information X Action required**

The School Board is asked to approve the supplementary financial information for the period of September 1, 2005 through September 30, 2005.

**4. Special Education Policies and Procedures Adoption: X Action required**

As part of our 2005-06 Application for Federal Special Education funds, our District is required to either adopt the Idaho Special Education Interim Manual, 2005, or develop our own district manual that has been approved by the Idaho State Department of Education, to implement all relevant federal and state special education laws. We, as all other districts in the state, prefer to continue to use the state manual, rather than try to develop our own.

Our administrators and special education staff have recently been trained on the Idaho Special Education Interim Manual, 2005, and I respectfully request that our Board of Trustees adopt this Manual as the Pocatello/Chubbuck School District's set of Policies and Procedures for Special Education. The manual needs to be adopted by the board by December 1, 2005. As part of the federal application, which is due to the State Department by October 17, I will also need Dr. Kennedy to sign the Special Education Policies and Procedures Adoption Assurance form, which indicates that the Board of Trustees will adopt the manual by December 1, 2005.

**5. Early Graduation Requests X Action required**

The School Board is asked to approve Early Graduation requests for the following students:

Century High School: Elain Huang, William Remer, Saxon Spillman, Katie Matthews, Amanda Rice, Wes Taylor, Adam Petersen, Jessica Schilhabel, and Mary Elizabeth Wakley.

Teen Parent: Chanda Bruderer (PHS)

Pocatello High School: Dwyer Arce

Highland High School: Cassadee Brazelton, Samantha Steffens, Chrissy Quinn, and Brittney Schei

New Horizons: Natasha Burnett, Tava Sloss, Ryan Christian, Aaron Teal, and Daniell Darner

**6. ICTL Technology Grant**

**X Action required**

Each year, the ICTL requires school districts to complete both a Phase I and Phase II grant application in order to receive technology dollars from the State Legislature. Bob England has compiled the information for the grant. The School Board is asked to approve the application and the Board Chair is required to sign it before it can go to Boise.

**XI. Communications and Clerk's Report:**

**October 18-19, 2005**

Kindergarten Conferences - No School Kindergarten Only

**October 20, 2005**

K-8 Conferences - No School Gr. K-8 Only

**October 21, 2005**

K-12 Conferences - No School Gr. K-12

**November 15, 2005**

Regular School Board Meeting

Executive Session - 4:00 p.m./Regular School Board Meeting - 5:30 p.m.

**XII. New Business:**

**Information:**

**A. Audit Report by Jordan and Company**

Mr. Tracy Corta, of the independent firm of Jordan and Company, will be in attendance to present the audit report of the financial records for fiscal year 2004-05 and answer any questions you may have.

**B. Annual Status Report on District's Liability Insurance**

Mr. Alan Ranstrom, the District's Liability Insurance Carrier from Morten & Company, will be presenting the annual status report.

**C. Kathy Leishman, Pocatello Education Association President**

Kathy Leischman, PEA President, will give the Board an update on the Initiative.

**Action:**

**A. Request for Permission to Bid X Action required**

Annually we request permission to bid various major capital improvement projects. Granting permission now allows time to plan and develop projects prior to the end of the school year, so that actual work can begin as early as possible during the summer months. All Bid Recaps will be presented to the Board for review, final approval, and bid award.

**B. Certification of Annual Financial Condition X Action required**

Idaho Code 33-701(5) requires the publication of an annual statement of financial condition within 120 days from the last day of the fiscal year ending June 30, 2005. For your information, the financial statement will appear in the Idaho State Journal on Wednesday, October 26, 2005.

**C. Out of State Travel X Action required**

The School Board is asked to approve the Out of District/Overnight Activities as listed in your agenda.

**XIII. Reports of Committees**

**XIV. Motions and Resolutions**

**XV. Adjournment**