

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25  
**Regular Session Board Meeting**  
Education Service Center Boardroom  
Tuesday, October 17, 2006  
5:30 p.m.

**SPECIAL BOARD MEETING - EXECUTIVE SESSION**  
Superintendent's Office  
Education Service Center  
4:30 p.m.

**AGENDA**

1. CALL TO ORDER
2. MOTION TO ADJOURN TO EXECUTIVE SESSION
3. EXECUTIVE SESSION  
The purpose of the meeting is to review the performance of a public employee.
4. RETURN TO SPECIAL SESSION
5. ADJOURN SPECIAL SESSION

**Regular Session Board Meeting**  
**AGENDA**

1. PLEDGE OF ALLEGIANCE
2. WELCOME  
**MOMENT OF SILENCE**
3. ROLL CALL
4. REVIEW, REVISE, AND APPROVE AGENDA - *Self Explanatory* - **Action**
5. APPROVAL OF MINUTES – *Self Explanatory* - **Action**
  - a. Regular Board Meeting - September 19, 2006
  - b. Special Meeting/Board Retreat/Workshop - October 2, 2006
  - c. Special Meeting - Executive Session - October 4, 2006
6. RECOGNITIONS/VISITORS/CORRESPONDENCE - Information
  - a. Recognitions - Information - Mrs. Allen  
H. J. Heinz Company Recognition - Mrs. Smith  
New Horizon's Recognition - Mrs. Allen
  - b. Visitors/ Correspondence  
Representatives of Highland High School Football Team  
Other
7. PUBLIC COMMENT PERTINENT TO AGENDA ACTION ITEMS - Self-Explanatory

8. REPORTS – *Self-Explanatory* - Information
  - a. Year End Financial Report - Mr. Reed
  - b. Annual Status Report Regarding the District's Liability Insurance
  - c. Fast ForWord Report - Mr. Wegner
  - d. Indian Education Training Report - Mr. Wegner
  - e. Annual Education Foundation Report - Mrs. Elaine Smith
  - f. Board/Superintendent/Cabinet Retreat Report - Superintendent Vagner
    - School Visits
    - Board Meeting Calendar
    - Operating Principles
  - g. ISBA Region V Director's Meeting - Board Members
  - h. Standing Committees
  
9. CURRICULUM AND INSTRUCTION - Information - Mr. Wegner, Mrs. Mortensen, Mr. Devine
  - a. School Improvement Planning - Mr. Wegner
  - b. E-rate Funding Awards 2005-2006 - Mr. England
  - c. Title I Report - Mrs. Mortensen
  - d. Elementary Staff Development - Mrs. Mortensen
  - e. Secondary Early Graduation Requests for End of First Semester - Mr. Devine
  - f. Principal Academy of Leadership - Mr. Devine
  - g. Secondary Staff Development - Mr. Devine
  
10. BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) - Information – Mr. Reed
  - a. Greenacres School Community Meeting Report
  - b. Permission to Bid for Various Capital Improvement Projects
  
11. EMPLOYEE SERVICES - Information - Mr. Smart
  - a. Student Enrollment Update
  - b. IBEDS Report
  - c. Insurance/Wellness Committee Update
    - 1) Flu Shots
  
12. HUMAN RESOURCES - Information – Dr. Howell
  - a. Staffing Update
  - b. Safety Committee Report - Workman's Compensation
  
13. SUPERINTENDENT'S REPORT - Information - Mrs. Vagner
  - a. American Education Week
  - b. Limited English Proficiency (LEP) Grant Partnership
  - c. SEMI High Tech U Offers Opportunity for Students
  - d. Bus Ridership Counts
  - e. State Superintendent's Proposed Budget
  - f. Parent/Teacher Conferences Held
  - g. Meeting with Tribal Business Council October 18

- h. Calendar of Events
  
- 14. CONSENT AGENDA - Self-Explanatory - **Action**
  - a. Approve Human Resources Report
  - b. Approve Monthly Claims
  - c. Approve Supplementary Financial Information
  - d. Approve Secondary Early Graduation Requests for End of First Semester
  - e. Approve Out of District-Overnight Trips/Secondary Activity Requests
  - f. Authorize Administration to Solicit Bids for Various Capital Improvement Projects
  
- 15. OLD BUSINESS - Information/**Action** – Mrs. Vagner
  - a. Authorize Community Education Fee Increases
  - b. Recess Regular Meeting to Conduct Public Hearing on Proposed Community Education Fee Increases
  - c. Convene Public Hearing to Solicit Public Comment on the Proposed Community Education Fee Increases
  - d. Adjourn Public Hearing on Proposed Community Education Fee Increases
  - e. Resume Regular Meeting
  
- 16. NEW BUSINESS – Information/**Action** – Mrs. Vagner
  - a. Approve Statement of Certification of Annual Financial Condition
  - b. Adopt Proposed Operating Principals
  - c. Adopt Proposed Calendar of Board Meetings and Work Sessions
  - d. Provide Direction with Regards to Proposed Calendar of School Visits
  
- 17. ANNOUNCEMENTS
  
- 18. ADJOURN

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25  
**Regular Board Meeting**  
Education Service Center  
Tuesday, October 17, 2006  
5:30 p.m.

**EXPLANATION OF AGENDA**

<p style="text-align: center;"><b>SPECIAL BOARD MEETING - EXECUTIVE SESSION</b> <b>Superintendent's Office</b> <b>Education Service Center</b> 4:30 p.m.</p> <p style="text-align: center;"><b>AGENDA</b></p> <p>1. CALL TO ORDER</p> <p>2. MOTION TO ADJOURN TO EXECUTIVE SESSION</p> <p>3. EXECUTIVE SESSION The purpose of the meeting is to review the performance of a public employee.</p> <p>4. RETURN TO SPECIAL SESSION</p> <p>5. ADJOURN SPECIAL SESSION</p>
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**Regular Session Board Meeting**  
**AGENDA**

1. PLEDGE OF ALLEGIANCE
2. WELCOME  
**MOMENT OF SILENCE**
3. ROLL CALL
4. REVIEW, REVISE, AND APPROVE AGENDA
5. APPROVAL OF MINUTES/NOTES – Self Explanatory - Action
  - a. **Regular Board Meeting - September 19, 2006**
  - b. **Special Meeting/Board Retreat/Workshop - October 2, 2006**
  - c. **Special Meeting - Executive Session - October 4, 2006**
6. RECOGNITIONS/VISITORS/CORRESPONDENCE - Information
  - a. **Recognitions:**
    - 1) **Recognition of H. J. Heinz Company** - Mrs. Smith  
The District Education Foundation is pleased to honor the H. J. Heinz Company of Pocatello for their outstanding support and commitment to education in this community. Since the fall of 2002, the Heinz Company has given \$5,100 to begin the Mom and Dads Art Program, organize the classroom projects, recruit parent

volunteers, and continue program funding at Edahow Elementary. This year, the Heinz Company donated \$3000 to initiate an Art Program at Tendoy Elementary. The district salutes the Heinz Company and Ronda and Dave Simmons for their outstanding support. Thank you for your dedication to the children in the Pocatello/Chubbuck School District!

**2) Recognition of New Horizons - Mrs. Allen**

The Teen Parent Center, a component of New Horizons Alternative High School, received 1st Place in the Idaho Division of Professional-Technical Service Awards for 2006. The program received the award based on their exemplary and unique characteristics that have provided a model education program to pregnant and parenting teens in our community. The exemplary characteristics included the use of a school Leadership Team and an active Advisory Committee, accessibility to ALL individuals, endorsement through Professional-Technical Education with a program in Family and Consumer Sciences and Individual Occupational Training better known as SWEET (Seniors Will Experience Educational Transition), coordination with Private Industry, competency-based curriculum that also is sensitive to the changing needs of business and industry, faculty and staff that are engaged in on-going and meaningful professional development, efforts to let the community know of the program availability, high percentage of students who complete school and who enter post-secondary education or the labor market, and having a procedure in place to evaluate the effectiveness and success of the program. The program was awarded \$2,500 for program enhancement and was presented a plaque at the Idaho Professional-Technical Educators' Summer Conference. Mrs. Allen will be in attendance to present this recognition.

**b. Visitors/Correspondence - Mr. Devine/Mrs. Allen**

**1) Representatives of the Highland High School Football Team**

Recently, the Highland High School football team traveled to Great Falls, Montana for a football game. Following the return of the team to Pocatello, administration received a telephone call from the manager of the motel where the team stayed, commending the team for its outstanding behavior. Mr. Devine will introduce the student representatives to the Board and commend them for their exemplary representation of their school.

**2) Other**

**7. PUBLIC COMMENT PERTINENT TO AGENDA ACTION ITEMS - Self-Explanatory**

**8. REPORTS – Information – Self-Explanatory**

**a. Year End Financial Report - Mr. Reed**

Mr. Bart Reed, Director of Business Services, and Mr. Charles Clark of the independent audit firm, Deaton and Company, will be in attendance

to present the Audit Report of the financial records for fiscal year 2005-2006 and answer questions the Board may have.

- b. **Annual Status Report Regarding the District's Liability Insurance** - Mr. Reed  
Mr. Reed will introduce Mr. Alan Ranstrom of Moreton & Company, the District's Liability Insurance Carrier, who will present an annual report.
- c. **Fast ForWord Report** - Mr. Wegner  
Based on the needs of students, District staff utilize the Fast ForWord reading program as a tool to increase students' reading skills. Students who have received this intensive instruction are making significant gains in their reading abilities. Student gains in reading in this District are recognized nationally by Fast ForWord. Mr. Wegner will be in attendance at the meeting to report briefly on this research-based reading program and its use in the classrooms.
- d. **Indian Education Training Report** - Mr. Wegner  
Recently, a team of staff members attended the state sponsored Indian Education training in Lewiston to learn more about best practices in working with the learning needs of Indian children. Based on the District data from the spring ISAT's, staff are strategically developing strategies targeted to increase skill areas for Indian children. These strategies will be defined in the school improvement plans to be submitted to the state. Mr. Wegner will introduce the team who attended this training. They will briefly share their new learning.
- e. **Annual Education Foundation Report** - Mrs. Elaine Smith  
Annually, the Education Foundation prepares a report accounting for the work of the Foundation for the past year. Mrs. Smith, a representative of the District to the Foundation, will be in attendance at the meeting to briefly present this report. Included in the packet is a copy of the report.
- f. **Board/Superintendent/Cabinet Retreat Report** - Mrs. Vagner  
At the October 2, 2006 Board/Superintendent/Cabinet retreat, several topics were discussed inclusive of developing and adopting Operating Principles, setting standards for Board consideration of general and specific public comment at Board meetings, the possibility of setting monthly work sessions, and the possibility of setting a schedule of school visits. Included in the packet are copies of a proposed calendar of Board Work Sessions and Regular Meetings, proposed calendar for school visits, and a proposed draft of Operating Principles. Board members will have an opportunity to share progress made with regard to the beginnings of team building with the Board and the administration and to discuss the items mentioned above. Under new business, the Board will have the opportunity to consider any action regarding these items as presented. The third retreat session is set for Monday, October 23, 2006 at 3:00 p.m. in the Conference Room at the Education Center. The discussion will include delineation of roles and responsibilities between the Board and Superintendent, District challenges and opportunities over the next three to five years, and the evaluation process to be used for the Superintendent and Board self-evaluation.



- b. **E-rate Funding Awards 2005-2006** - Mr. England  
Recently, the District received notice that the District's e-rate reimbursement from CableOne is \$40,997.00 and from Qwest is \$41,210.87. Mr. England will speak to the e-rate information.
- c. **Title I Report** - Mrs. Mortensen  
Included in the packet is a copy of the District's on-site Title I visitation report. The visitation was conducted by the state department during the 2005-06 school year. The purpose of the visitation is to audit the District's compliance with federal requirements, prepare commendations, and direct corrective action. Mrs. Mortensen will be in attendance at the meeting to present the report, speak to the commendations, and discuss the process for addressing corrective action.
- d. **Elementary Staff Development** - Mrs. Mortensen  
On Friday, October 6, 2006, elementary teachers and administrators engaged in further staff training. Mrs. Mortensen will be in attendance to report on the content of that training.
- e. **Secondary Early Graduation Requests for End of First Semester** - Mr. Devine  
Administration has received early graduation requests from the following students: Century High School: Jake DeJongh, Katie Diehl, Nathaniel Gutierrez-Howe, Amber Hawkins, Linda Jam, James Murphy, Rachel Nenno, Jenelle Olsen, Yusuf Omar, Isaac Pottenger, Chastity Price, Bryanna Raczkowski, Johnny Sengthavisouk, Emily Thomas, and Jake Warnock; Pocatello High School: Lauren Kensel, Orion Khalsa, and Patricia Romero; Highland High School: Annley Bartschi, Montana Bartschi, Mitchell Cutler, Noelle Houdek, Jessica Hughes, Frank Lenihan, Jennifer Morrison, Thomas Murphy, T.J. Thompson, and Kasondra Willie.

Per District handbook, these students are eligible for early graduation pending completion of all their required credits. Mr. Devine will answer any questions regarding these requests. The Board will be asked to take action on these requests on the Consent Agenda. Included in the packet is the District handbook information.

- f. **Principal Academy of Leadership** - Mr. Devine  
Irving Middle School Principal Jim Harrell is a participant in the Principal Academy of Leadership as sponsored by the State Department of Education. He was selected to be involved in this Academy as a result of Hawthorne's status with regards to AYP. The Academy participants have the opportunity to engage in very intense school reform staff development. Mr. Harrell is using this new learning based on research and best practices as he leads his staff in the development, implementation, and evaluation of their school improvement work. Mr. Devine will speak to the training opportunity available to Mr. Harrell.
- g. **Secondary Staff Development** - Mr. Devine  
On Friday, October 6, 2006, secondary teachers and administrators engaged in further staff training. Mr. Devine will be in attendance to report on the content of that training.



10. BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE - Information – Mr. Reed
- a. **Greenacres School Community Meeting Report**  
On Wednesday, October 11, 2006, administration held an informational meeting with constituents from Greenacres Elementary School who submitted a petition to the District expressing a concern about HVAC noise, given the replacement of the former system. Mr. Reed will be in attendance at the meeting to speak to the outcome of the meeting.
  - b. **Permission to Bid for Various Capital Improvement Projects**  
Annually, administration requests permission to bid for various major capital improvement projects. Doing so in advance of the next calendar year, allows time for administration to plan, budget, calendar and bid projects prior to the end of the school year, in order for construction to begin as soon as school is out for the summer. As projects are bid, all bid awards are made by the Board. Mr. Reed will be in attendance to answer any questions regarding this request. This item is on the Consent Agenda.
11. EMPLOYEE SERVICES - Information - Mr. Smart
- a. **Student Enrollment Update**  
Included in the packet is updated enrollment information. Mr. Smart will speak to any changes.
  - b. **IBEDS Report**  
Administration has received IBEDS information from the building principals and is in the process of reviewing it in advance of submission to the State Department
  - c. **Insurance/Wellness Committee Update**
    - 1) Flu Shots - Mr. Smart  
Portneuf WorkMed has scheduled several flu shot clinics across the District over the next several days. Cost for the flu shot is \$20. The shot clinic schedule is as follows:  
October 12, 2006 - 12:45 p.m. - 1:45 p.m. - Highland High School  
October 13, 2006 - 3:30 p.m. - 4:30 p.m. - Chubbuck Elementary  
October 17, 2006 - 7:45 a.m. - 8:45 a.m. - Gate City Elementary  
October 17, 2006 - 12:30 p.m. - 1:30 p.m. - Century High School  
October 18, 2006 - 7:30 a.m. - 8:30 a.m. - Franklin Middle School  
October 18, 2006 - 12:30 p.m. - 1:30 p.m. - Pocatello High School  
October 19, 2006 - 3:30 p.m. - 4:30 p.m. - Education Center  
Mr. Smart will be in attendance to answer any questions.
12. HUMAN RESOURCES - Information – Dr. Howell
- a. **Staffing Update**  
Dr. Howell will report on any remaining certified or classified open positions.
  - b. **Safety Committee Report - Workman's Compensation**  
Dr. Howell will report on the safety committee's efforts to increase safety in the workplace, reduce workman's compensation claims, and reduce workman's compensation costs. Included in the packet is supporting information.

13. SUPERINTENDENT'S REPORT – Information - Mrs. Vagner

a. **American Education Week.**

Pocatello/Chubbuck School District will be celebrating American Education Week November 12 – 16, 2006. The theme for the week is Great Public Schools: A Basic Right and Our Responsibility. In our District we will highlight the importance of partnerships between school employees, parents, students and communities to build great public schools. Throughout the week people and partnerships will be highlighted. The week will begin with a ribbon cutting on Monday to be held at one of the schools. On Tuesday, the emphasis will be parent involvement with the day entitled Invite Parents to School Day. Parents will be invited to spend a part of their day at school. Wednesday will be set aside to recognize District staff for their commitment to Maximize Student Learning for All Children. The national day is entitled Education Support Professionals Day. Thursday's special activities will focus on Educator for a Day. Community and business leaders will be invited to spend time in a school to either help in the classroom, teach a lesson, or talk about what they do in the community. The PEA and the District are jointly responsible for planning this special week. Thanks to Kathy Leishman, Shelley Allen, Elaine Smith, Melissa Brown and Melissa Dietch.

b. **Limited English Proficiency (LEP) Grant Partnership.**

The Pocatello/Chubbuck School District and the Preston School District are partners in a LEP mini-grant. Elaine Tobias is working with her colleague in Preston to provide additional training for staff who work with LEP students. The grant will also support materials acquisition.

c. **SEMI High Tech U Offers Opportunity for Students.**

Numerous Pocatello/Chubbuck high school students have a unique opportunity to participate in a three day high tech experience at AMI. AMI strongly believes in investing in the development of high school students who may have an interest in a career that involves high level math, science and tech skills. Thus, the company has embraced the SEMI High Tech U program and is offering the training for students for the second year in a row. Scientists, engineers, and technicians will be working with students throughout the three days, exposing the students to relevant hands-on problem solving. Students' will use higher level thinking skills in their hands-on problem solving. Moreover, the students will have an opportunity to tour the facility to gain an understanding of the complexity of the equipment utilized at AMI and exposure to the sophistication of the research, development and production work done at AMI. Administration greatly appreciates the commitment of the staff and AMI for funding this program and for working side by side with high school students to further their interest in high tech career opportunities.

d. **Bus Ridership Counts**

School bus transportation is funded in part based on ridership counts taken on specific dates in October. According to Idaho Code, bus drivers are required to take accurate bus ridership counts on each AM, mid-day Kindergarten, and PM route during the week of October 10 through October 20. Ridership counts are then to be submitted to the State Department of Education by November 6.

- e. **State Superintendent's Proposed Budget**  
This week State Superintendent of Public Instruction, Marilyn Howard, announced her proposed education budget to be submitted to the legislature and governor in January. The proposed budget calls for an additional \$200 million to fund public schools in Idaho. Her proposed budget includes, but is not limited to, increases in base salary for teachers, an increase in the staff allowance from 1.1 to 1.5, which would fund more teachers in the state, an increase in the classified staff allowance from .375 to .400, a PERSI rate increase, an increase in the experience and education index, additional resources for additional staff development days, further support for gifted and talented, support for a primary grades math initiative, additional resources for IDLA, funding for technology grants, transportation increases, additional resources for safe and drug free schools, and additional support for LEP students. A copy of her proposed budget is included in the packet. She is to be commended for initiating the budget discussion based on the needs of the public school.
- f. **Parent/Teacher Conferences Held**  
At the time of this writing, parent/teacher conferences are underway throughout the District. Administration will be asking principals for feedback as to the participation levels throughout the district.
- g. **Meeting with Tribal Business Council October 18**  
Several district administrators will be meeting with the Tribal Business Council at Fort Hall on Wednesday, October 18, 2006. Administration is eager to begin developing a new relationship with Tribal representatives and to work in cooperation with the Tribe for the benefit of increased student learning.
- h. **Calendar of Events**  
**Thursday and Friday, October 19 - 20, 2006**  
Governor's Summit on Science, Mathematics, and Technology Education  
Boise, Idaho  
**Monday, October 23, 2006**  
Board/Superintendent/Cabinet Retreat  
3:00 p.m. to 7:00 p.m.  
Education Service Center Conference Room  
**Sunday-Thursday, November 12 - 16, 2006**  
American Education Week  
**Tuesday, November 14, 2006 (proposed)**  
Board Work Session  
1:00 p.m.  
Board Room at the Education Center  
**Tuesday, November 28, 2006 (proposed)**  
Regular Session Board Meeting  
5:30 p.m.  
Board Room at the Education Center

14. CONSENT AGENDA - Self-Explanatory - Information/**Action**

- a. **Topic: Approve Human Resources Report**  
**Policy Issue:** Board acts on certified staffing matters.

**Background Information:** The following report documents the human resource activity regarding certified employees since the September 19, 2006 Board Meeting.

**Administrative Recommendation:** Administration recommends that the Board approve the Human Resources Report as presented.

**Recommended Hires - New Teachers:**

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Benjamin Johns	.43 FTE Speech Alameda Center	9-29-06
Sandra Montano	.50 FTE Title One Greenacres Elementary	9-18-06
Jaylyne Reynolds	1.0 FTE Title One Ellis Elementary	10-9-06
Phillip Whitworth	1.0 FTE English Franklin Middle School	10-4-06

**Recommended Release from Contract - New Teacher:**

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
William Chalmers	1.0 FTE English Franklin Middle School	10-2-06

**Recommended Probation:**

Administration recommends the Board take action to place the staff member discussed in Executive Session on October 17, 2006, at 4:30 p.m., on probation.

**Human Resource Information:**

Patricia Feuerborn is transferring from Title One teacher at Ellis Elementary to Media Specialist at Lewis & Clark and Syringa Elementary.

Mary Anne Price is transferring from Title One teacher at Tyhee Elementary to Title One teacher at the Alameda Center.

During Executive Session, the Board discussed moving

**Board Action/Direction:**

- b. **Topic: Approve Monthly Claims**

**Policy Issue:** Board approves all claims.

**Background Information:** The bills and invoices as of October 6, 2006 are in the amount of \$1,195,449.33.

**Administrative Recommendation:** Administration recommends Board approve the bills and invoices as of October 6, 2006 in the amount of \$1,195,449.33.

**Board Action/Direction:**

- c. **Topic: Approve Supplementary Financial Information**

**Policy Issue:** Board acts on financial information.

**Background Information:** Included in the packet is information pertinent to Supplementary Financial Information for the period of September 1, 2006 through September 30, 2006.

**Administrative Recommendation:** Administration recommends the Board approve the supplementary financial information for the period of September 1, 2006 through September 30, 2006 as presented.

**Board action/Direction:**

- d. **Topic: Approve Secondary Early Graduation Requests for End of First Semester**

**Policy Issue:** Board approves student requests for early graduation.

**Background Information:** As stated above.

**Administrative Recommendation:** Administration recommends Board approve the early graduation requests as presented.

**Board Action/Direction:**

- e. **Topic: Approve Out of District-Overnight Trips/Secondary Activity Requests**

**Policy Issue:** Board approves out of district-overnight trips/secondary activity requests.

**Background Information:** Included in your packet is a list of the secondary out of district-overnight trips/secondary activity requests.

**Administrative Recommendation:** Administration recommends Board approve the out of district/overnight trips/secondary activity requests as presented.

**Board Action/Direction:**

- f. **Topic: Authorize Administration to Solicit Bids for Various Capital Improvement Projects**

**Policy Issue:** Board authorizes solicitation of bids and approves bids.

**Background Information:** As stated above.

**Administrative Recommendation:** Administration recommends Board authorize administration to solicit bids for various capital improvement projects with an understanding that all bid awards will be acted upon by the Board.

**Board Action/Direction:**

15. OLD BUSINESS - Information/Action – Mrs. Vagner

- a. **Topic: Authorize Community Education Fee Increases**

**Policy Issue:** Board sets fees.

**Background Information:** At the September 19, 2006 Board meeting, the Board was asked to consider increasing community education fees. The fee increase was proposed as a means to operate within the confines of a balanced budget for community education and as a means to increase the pay for community education instructors. Included in the packet is the supporting information pertinent to this fee increase.

Prior to taking any action on fee increases, Idaho Code states that the Board must conduct a public hearing to provide time for public comment specific to the proposed fee increase. It is timely for the Board to convene that hearing.

- b. **Topic: Recess Regular Meeting to Conduct Public Hearing on Proposed Community Education Fee Increases**

- c. **Topic: Convene Public Hearing to Solicit Public Comment on the Proposed Community Education Fee Increases**

- d. **Topic: Adjourn Public Hearing on Proposed Community Education Fee Increases**
  - e. **Topic: Resume Regular Meeting**  
**Administrative Recommendation:** Administration recommends that the Board authorize the proposed community education fee increases from \$15,00 - \$65.00 to \$20.00 - \$70.00 and read the resolution authorizing such into the record.  
**Board Action/Direction:**
16. NEW BUSINESS – Information/**Action** – Mrs. Vagner
- a. **Topic: Approve Statement of Certification of Annual Financial Condition Policy Issue:** The Board must issue an annual financial statement.  
**Background Information:** Idaho Code 33-701(5) requires the District to publish an annual statement of financial condition within 120 days from the last day of the fiscal year ending on June 30 of each year. This is set to appear in the Idaho State Journal on Sunday, October 22, 2006. Included in the packet is a copy of the proposed financial statement to be adopted by the Board.  
**Administrative Recommendation:** Administration recommends that the Board approve the statement of certification of annual financial condition, reading that statement into the record, as presented.  
**Board Action/Direction:**
  - b. **Topic: Adopt Proposed Operating Principles**  
**Policy Issue:** The Board is responsible to set standards for Board behavior and practices.  
**Background Information:** Earlier in the meeting, the Board discussed the proposed Operating Principles. These principles were developed from two documents the Board reviewed at the October retreat. Dependent on the discussion of the Board under the Reports section of the meeting, the Board may have made adjustments to any of the principles. If the Board concludes that these principles set the standards for Board behavior and practices, it would be timely for the Board to adopt the Operating Principles. The Board may conclude that it is not ready to adopt these Operating Principles and direct further revision for approval in November.  
**Administrative Recommendation:** Administration recommends Board provide direction relative to the status of the Operating Principles.  
**Board Action/Direction:**
  - c. **Topic: Adopt Proposed Calendar of Board Meetings and Work Sessions**  
**Policy Issue:** The Board is responsible for setting the calendar for how it will conduct the business of the District.  
**Background Information:** At the October 2, 2006 retreat, the Board and administration discussed the possibility of scheduling work sessions in which the Board would have greater opportunity to learn more fully about the work of the District. These sessions would also afford adequate time to acquire background information prior to having to take action about various items. Administration developed a proposed calendar for Board discussion which took place under the Report section of the meeting. The Board may or may not be ready to proceed with action on this item.

**Administrative Recommendation:** Administration recommends the Board provide direction relative to the status of proposed work sessions and regular meetings.

**Board Action/Direction:**

- d. **Topic: Provide Direction with Regards to Proposed Calendar of School Visits**

**Policy Issue:** The Board is responsible for setting the calendar for how it will conduct the business of the District.

**Background Information:** At the October 2, 2006 retreat, the Board and administration discussed the possibility of scheduling school visits in order for the Board to have greater opportunity to see the work of the District. School visits provide time for the Board to have a greater appreciation of the quality of engagement of students and staff in the teaching and learning process. Administration developed a proposed calendar for Board discussion which took place under the Report section of the meeting. The Board may or may not be ready to proceed with direction on this item.

**Administrative Recommendation:** Administration recommends Board provide direction relative to the status of proposed school visits.

**Board Action/Direction:**

17. ANNOUNCEMENTS

18. ADJOURN