

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES

*Special Meeting for the Purpose of a Work Session
With No Action to be Taken*

Tuesday, March 10, 2009 - 1:30 p.m. - Boardroom at the Education Service Center

AGENDA

<u>TOPIC</u>	<u>PRESENTER</u>	<u>DISCUSSION</u>
<p><i>DISCUSSION/INFORMATION ONLY</i></p> <p>1. Body Mass Index Report <i>(10 minutes)</i></p>	<p>Patti Mortensen, Director of Elementary Education</p> <p>Tracy McCulloch, Southeastern District Health Department</p>	<p>Topic: Body Mass Index Report</p> <p>Policy Question: Board responsible for overall operations and maintenance of District.</p> <p>Background Information: Included in the packet is a copy of the Idaho 3rd grade Body Mass Index Assessment, conducted by the Department of Health and Welfare. The information is self-explanatory and is instructive for program planning. Tracy McCulloch, from the Southeastern District Health Department, will be in attendance at the meeting to review this information with the Board.</p> <p>Administrative Recommendation: None at this time.</p> <p>NOTES: _____ _____ _____ _____</p> <p>SUMMARY/DIRECTION: _____ _____ _____</p>

TOPIC	PRESENTER	DISCUSSION
<p data-bbox="159 245 596 321"><i>DISCUSSION/INFORMATION ONLY</i></p> <p data-bbox="159 363 596 472">2. High School/Middle School Redesign <i>(30 minutes)</i></p>	<p data-bbox="596 363 1001 435">Chuck Wegner, Director of Curriculum</p> <p data-bbox="596 477 1001 548">Bob Devine, Director of Secondary Education</p>	<p data-bbox="1001 245 1961 289">Topic: High School/Middle School Redesign</p> <p data-bbox="1001 326 1961 397">Policy Question: Board responsible to meet state graduation requirements.</p> <p data-bbox="1001 440 1961 625">Background Information: Included in the packet is a status report of the implementation of high school/middle school redesign and proposed changes in graduation requirements for math and New Horizon High School students. Mr. Wegner and Mr. Devine will be in attendance to speak to this information.</p> <p data-bbox="1001 667 1961 852">Administrative Recommendation: The Board will be asked to hear on first reading an adjustment to math credits in Policy 8122 and to add the necessary information regarding graduation requirements for New Horizon High School students at the March 17, 2009 Regular Board Meeting.</p> <p data-bbox="1001 894 1961 927">NOTES: _____</p> <p data-bbox="1001 959 1961 992">_____</p> <p data-bbox="1001 1024 1961 1057">_____</p> <p data-bbox="1001 1089 1961 1122">_____</p> <p data-bbox="1001 1154 1961 1187">_____</p> <p data-bbox="1001 1219 1961 1252">_____</p> <p data-bbox="1001 1284 1961 1317">_____</p> <p data-bbox="1001 1349 1961 1382">_____</p>

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/INFORMATION ONLY</i></p> <p>3. Board of Trustee Election Time Line <i>(10 minutes)</i></p>	<p>Carl Smart, Director of Employee Services</p>	<p>Topic: Board of Trustee Election Time Line</p> <p>Policy Question: Board sets election dates.</p> <p>Background Information: Included in the packet is the time line for Trustee Election, May 19, 2009. Mrs. Gebhardt's seat is up for election. Mr. Smart will be in attendance to review the time line.</p> <p>Administrative Recommendation: None at this time.</p> <p>NOTES: _____ _____ _____ _____ _____ _____</p> <p>SUMMARY/DIRECTION: _____ _____ _____ _____ _____</p>

TOPIC	PRESENTER	DISCUSSION
<p data-bbox="157 245 405 358"><i>DISCUSSION/ INFORMATION ONLY</i></p> <p data-bbox="157 402 405 625">4. Reduction in Force Policy 7136 and Procedure <i>(15 minutes)</i></p>	<p data-bbox="405 402 632 548">Doug Howell, Director of Human Resources</p>	<p data-bbox="632 245 1961 289"><i>Topic: Reduction in Force Policy and Procedure</i></p> <p data-bbox="632 326 1961 370"><i>Policy Question:</i> Board sets policy.</p> <p data-bbox="632 402 1961 1307"><i>Background Information:</i> Section 2.13 of the Negotiated Agreement between the Board of Trustees and the Pocatello Education Association (PEA) states that “section 2.13 shall not prohibit the Board from reducing salaries or implementing staff reductions in the ordinary course of district administration. Any salary or staff reductions due to budgetary constraints shall be according to policy, properly adopted by the Board for ‘Reduction in Force.’” Current Board Policy 7136 - Reduction in Force - Certificated Staff and Procedure 7136 - Reduction in Force - Certificated Staff, do not speak to a reduction in pay. In addition, section 9.1 of the Negotiated Agreement states, “The Board’s ‘Reduction in Force’ Policy and Procedure will not be altered without the Board notifying the Association of proposed changes and providing the Association an opportunity to address the proposed changes in Policy Council.” Currently the District does not have a Policy Council. Mr. Davis, President of the PEA is knowledgeable of the fact that Policy 7136 and its procedure do not address pay reductions. Given current financial considerations, it is prudent for the Board to direct administration to revise Procedure 7136 to include pay reductions and any other clarifications. To do so, the Board must first provide notice to the Association that it intends to revise Policy/Procedure 7136. Board Policy 2210 - Governance of the Board of Trustees, provides that only policy changes are heard by the Board. Procedures are administrative and subject to change without being heard by the Board. Thus, the Board does not routinely deal with procedures. Due to the gravity of the procedural revisions, administration will bring any revisions back to the Board for acceptance. Given the fact that there is no Policy Council, Mr. Davis will assemble a teacher committee to work with administration to revise Procedure 7136. Administration is requesting one to two Board members volunteer to assist with this revision. Administration proposes that the revision be presented to the Board at the April 7, 2009 Work Session. Included in packet is a draft notice to the Association for Board consideration at the March 17, 2009 Regular Board Meeting, proposed revisions to Procedure 7136, and a legal discussion of the proposed revisions.</p> <p data-bbox="632 1312 1961 1344"><i>(Continued with Administrative Recommendation on Page 5)</i></p>

TOPIC	PRESENTER	DISCUSSION
<p data-bbox="163 250 388 358"><i>DISCUSSION/ INFORMATION ONLY</i></p> <p data-bbox="163 402 388 662">4. Reduction in Force Policy 7136 and Procedure (continued) <i>(15 minutes)</i></p>	<p data-bbox="415 402 609 548">Doug Howell, Director of Human Resources</p>	<p data-bbox="646 250 1444 285">Topic: Reduction in Force Policy and Procedure (continued)</p> <p data-bbox="646 326 1100 362">Policy Question: Board sets policy.</p> <p data-bbox="646 402 1898 548">Administrative Recommendation: Administration recommends Board authorize administration to provide notice to the PEA regarding an intent to revise Procedure 7136 - Reduction in Force - Certificated Staff with respect to pay reduction and any other clarifications, and approve the recommended notice at the March 17, 2009 Regular Board Meeting.</p> <p data-bbox="646 589 1934 625">NOTES: _____</p> <p data-bbox="646 659 1934 695">_____</p> <p data-bbox="646 729 1934 764">_____</p> <p data-bbox="646 799 1934 834">_____</p> <p data-bbox="646 868 1934 904">SUMMARY/DIRECTION: _____</p> <p data-bbox="646 938 1934 974">_____</p> <p data-bbox="646 1008 1934 1044">_____</p> <p data-bbox="646 1078 1934 1114">_____</p> <p data-bbox="646 1148 1934 1183">_____</p> <p data-bbox="646 1218 1934 1253">_____</p> <p data-bbox="646 1287 1934 1323">_____</p>

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/INFORMATION ONLY</i></p> <p>5. Review of the 2008-09 Pocatello/Chubbuck School District 25 Budget <i>(60 minutes)</i></p>	<p>Mary Vagner, Superintendent</p> <p>Directors</p>	<p><i>Topic: Review of the 2008-09 Pocatello/Chubbuck School District 25 Budget</i></p> <p><i>Policy Question:</i> Board annually adopts budgets.</p> <p><i>Background Information:</i> As the District is in the process of downsizing, the Board has reviewed a series of identified reductions and directed these reductions be taken to the public for comment. It is timely for the Board to review every aspect of the general fund budget to direct any further reductions to be considered. Directors will be in attendance at the meeting for this review. Board members are asked to bring budget books to this meeting. The Board should also be aware that Policy 7136 states, "In any deliberations concerning reduction in force, the Board will study every section of the budget for possible solutions to the financial problems facing the District."</p> <p><i>Administrative Recommendation:</i> Administration recommends Board report on the review of the 2008-09 budget at its March 17, 2009 Regular Board Meeting.</p> <p><i>NOTES:</i> _____ _____ _____ _____ _____</p> <p><i>SUMMARY/DIRECTION:</i> _____ _____ _____ _____ _____</p>

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/INFORMATION ONLY</i></p> <p>6. Supplemental Levy Election Information/2009-10 Budget Considerations/Legislative Report/Trustee Work Load Time Line <i>(15 minutes)</i></p> <p>7. Public Comment</p> <p>8. Adjourn</p>	<p>Mary Vagner, Superintendent</p>	<p>Topic: Supplemental Levy Election Information/2009-10 Budget Considerations/Legislative Report/Trustee Work Load Time Line</p> <p>Policy Question: Board responsible for overall operations and maintenance of District.</p> <p>Background Information: At the time of the meeting, Mrs. Vagner will review any current information on the listed topics and review upcoming Trustee Work Load Time Line (attached).</p> <p>Administrative Recommendation: None at this time.</p> <p>NOTES: _____ _____ _____ _____</p> <p>SUMMARY/DIRECTION: _____ _____ _____ _____ _____ _____ _____</p>

