

**MINUTES OF THE  
REGULAR SESSION BOARD MEETING  
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25  
Education Service Center Board Room  
Tuesday, February 17, 2015  
5:30 p.m.**

**BOARD MEMBERS/SUPERINTENDENT PRESENT:**

Janie Gebhardt, Chair  
Jackie Cranor, Vice Chair  
Dave Mattson, Clerk

Jim Facer, Assistant Treasurer  
Paul Vitale, Member  
Mary Vagner, Superintendent

**CONVENE REGULAR MEETING**

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 17<sup>th</sup> day of February, 2015, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 5:31 p.m.

**PLEDGE OF ALLEGIANCE**

Christa Sprague and Millie Kissel, students at Alameda Middle School, led the audience in the Pledge of Allegiance.

**REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action**

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

**APPROVAL OF MINUTES – Self Explanatory – Action**

- a. **Special Meeting/Work Session** – January 13, 2015
- b. **Regular Board Meeting** – January 20, 2015
- c. **Special Meeting/Action/Executive Session** – January 29, 2015

A motion was made by Mr. Facer and seconded by Mr. Mattson to approve the above listed minutes as corrected. The voting was unanimous in the affirmative.

**RECOGNITIONS/VISITORS/CORRESPONDENCE – Information**

**a. Visitors and Correspondence**

**b. Recognitions** – Information – Ms. Allen

Ms. Vagner said recognitions would be held until the March Regular Board Meeting.

**c. Public Comment on Items Not on Agenda**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

**Board Operating Principles #22 & 23:**

**22)** The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items not on the agenda at the time of the meeting.

**REPORTS**

**a. Student Representative Reports (3 minutes each)**

Student representatives provided reports on the activities taking place in the various high schools.

**1) Pocatello High School – Rowan Smith/Russell Capell**

Mr. Capell congratulated Rowan Smith for qualifying for National Debate. He said the girls basketball season was over. He said a school dance was held the week before and was a success. He said the bowling team took first at state. He said government students would represent the school at a government conference. He said band had three people going to state. He said art students were doing a memory project for kids in Cancun. He said the

school was getting ready for spring sports. He said the regional debate tournament would be held at Pocatello High School. He said School Choice night was successful. He said students were wrapping up the trimester, working in finals and finishing testing.

2) **Century High School** – *Meagan Raschke/Noah Bennett-Cates/Brendon Martin*

Ms. Raschke said the dance team took first in military and kick and the cheer team took first in pom and show and both would go to state. She said the girls basketball team was leaving for state. She said the school play, Oklahoma would start next week. She said tryouts for softball and baseball were coming up. She said the boys basketball team would play against Pocatello High School for its first district game. She said the Sweetheart Dance was last weekend and went well. She said one student at the school collected 150 pairs of jeans for the Teens for Jeans fundraiser. She said juniors went to see Selma. She said government students went to Boise to observe the Legislature in Session. She said service clubs were involved in Aide for Friends.

3) **New Horizon Center** – *Maggie Gunn/Christian Hawkes*

The New Horizon Center representative was excused.

4) **Highland High School** – *Jenny Andrus/Taylor Snell*

Ms. Snell said government students went to see Selma. She said the school was getting ready for Make A Wish. She said the junior civitans finished its last food drive which was successful. She said the girls basketball team was leaving for state. She said both dance and cheer qualified for state. She said the cheer team won its 5<sup>th</sup> consecutive academic championship and the wrestling team won their 7<sup>th</sup>. She said the boys basketball team was the number one seed and was hosting district tournaments. She said Kyle Peck had been selected as a presidential scholar. She said 15 debaters were national qualifiers.

**b. Media Report** – Ms. Allen

Ms. Vagner said the majority of state media coverage was about the State Department of Education's IEN Contract being determined illegal. She said it was anticipated that any services provided through the state's network would go dark on February 22, 2015 but the District had purchased its own broadband so it would not be affected. She said the legislature approved funding to reimburse Districts for broadband coverage through other internet providers. She said there was good local coverage of District sports and the Supplemental Levy.

**c. Supplemental Levy Update** – Ms. Allen

Ms. Vagner said the Supplemental Levy presentations were continuing and were being received well throughout the community.

**d. Superintendent Search Update** – Chair Gebhardt

Chair Gebhardt said the District would hold an Open House the following Monday for a meet and greet with the three Superintendent candidates.

**e. Report on Standing Committees for 2014-2015** – *Board Members*

There were no reports on standing committees at the time of the meeting.

**CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY** – Information – Mr. Orr, Ms. Craney, Ms. Harwood, Mr. Hobbs

**a. Instructional Technology Update** – Mr. Orr

Mr. Orr said included in the addendum was the Technology Newsletter for February. He said the information highlighted the growing use of Google Apps. He said the newsletter listed the trainings that were available to staff and also included Infinite Campus tips.

**b. SBAC Participation Report Card** – Mr. Orr

Mr. Orr said included in the packet was a letter from the State Department of Education regarding the SBAC Participation Report Card along with the District's Report Card data from 2014 SBAC field test. He said a link to the report card was included on the District's homepage. He said ELA, math and science were included and were broken out by grade level. He said schools were required to test 95% of students. He said the Star Ratings were waived this year but in the future if a school did not meet the 95% testing requirement it would drop the rating by one star. He said the District tested 95% in most of its subgroups but fell just short in a couple of areas. He said the District would require test coordinators to submit appeals for any students that were not tested.

**c. ISAT 2.0 Testing Schedule** – Mr. Orr

Mr. Orr said included in the packet was an example of the proposed testing schedule for the ISAT 2.0 for Alameda Middle School. He said the testing schedule was very complex in order to accommodate testing for over 600 students. He said nearly all schools would begin testing the week of March 30<sup>th</sup> and would conclude testing the second week of May. He said Ms. Luras would train the test coordinators. He said special education test coordinators would attend training on testing accommodations and proctors would be trained on March 6<sup>th</sup>. He said the testing window was coming up quickly.

- d. Any Other Curriculum/PLCs/TIA/Beliefs Update** – Mr. Orr  
Mr. Orr had no further Curriculum Updates at the time of the meeting.
- e. Head Start Program Update** – Ms. Craney  
Ms. Craney said Head Start was full to capacity. She said Ms. Brey attended the state Head Start meeting in Boise and several Pocatello staff members were recognized. She said the Pocatello Head Start Program was recognized in nine out of ten categories and was a very strong program. She said Ms. Brey was attending the regional Head Start Meeting in Seattle and hoped her questions about the five-year grant would be answered.
- f. 21<sup>st</sup> Century After School Program Update** – Ms. Craney  
Ms. Craney said the 21<sup>st</sup> Century After School Program was up and running near capacity. She said it was still a struggle to fill the program at the New Horizon Center. She said the partners were active and had scouts at all of the sites. She said the museum experience was very successful at the New Horizon Center. She said DARE visited all of the sites three times per year. She said the parent events had become a challenge because the After School Programs were no longer allowed to serve food. She said previously attendance was around 80% and was now down around 30%. She said the After School Coordinators were trying to come up with ways to get parent participation numbers up. She said the coordinators were currently attending a national conference. She said the District was still waiting to hear back on the status of the two grant applications that were submitted in January.
- g. Idaho Food Bank Back Pack Program and Food Pantry Update** – Ms. Craney  
Ms. Craney said the Idaho Food Bank Back Pack Program numbers would remain static for the rest of the year. She said included in the packet and the addendum were the Food Pantry numbers for Lewis & Clark and Tyhee Elementary Schools. She said there were only five distributions at Tyhee Elementary which was down due to the school being allocated more backpacks that month. She said there were 100 distributions at Lewis and Clark Elementary. She said the school utilized the ISU Career Path Interns (CPIs) to help with the distributions.
- h. 2015-16 Kindergarten Calendar** – Ms. Craney  
Ms. Craney said included in the packet was the draft 2015-16 Kindergarten Calendar. She said kindergarten teachers reviewed the calendar to make sure that it aligned with units. She said there were 453 contact hours for the Tuesday and Thursday group and 455 contact hours for the Wednesday and Friday group. She said the hours were very close. She said the Board would be asked to adopt the calendar under New Business.
- i. Any Other Elementary Education/PLCs/TIA/Beliefs Update** – Ms. Craney  
Ms. Craney had no further Elementary Education updates at the time of the meeting.
- j. 2015 Summer School Calendar** – Ms. Harwood  
Ms. Harwood said included in the packet was the 2015 Summer School Calendar. She said Dr. Kessler met with summer school registrar to create a schedule that was best for students. She said the Board would be asked to adopt the calendar under New Business.
- k. Early Graduation Requests** – Ms. Harwood  
Ms. Harwood said included in the packet was a spreadsheet detailing the number of early graduation requests by school along with the various reasons for requesting early graduation. She said the requests had been reviewed by the administration and were in order. She said there weren't many requests from Highland High School because the school counselor turned all the requests in last month. Ms. Cranor asked how many requests had been received for the year. Ms. Harwood said she would find out. Ms. Vagner said early graduations now impacted the District's ADA. She said the Board report would include rolling numbers from now on. Ms. Harwood said the Board would be asked to approve the requests under Old Business.
- l. Out of District/Overnight Field Trip Requests** – Ms. Harwood  
Ms. Harwood said included in the packet was a spreadsheet detailing the Out of District/Overnight Field Trip requests. She said the requests were reviewed by the administration and were in order. Ms. Gebhardt asked if any groups were traveling together. Ms. Harwood said whenever possible, smaller groups traveled together to save on transportation costs. She said the Board would be asked to approve the requests under Old Business.
- m. Any Other Secondary Education/PLCs/TIA/Beliefs Update** – Ms. Harwood  
Ms. Harwood had no further Secondary Education updates at the time of the meeting.

**BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE)** – Information  
– Mr. Reed

**a. Idaho General Fund Update**

Mr. Reed said included in the packet was the monthly Idaho General Fund Revenue report for December. He said January generated the most revenue so far this year. He said projections were ahead by \$1 million for the month and were ahead by 1.2% overall for the year. He said April would be a telling month and the District would have better information by then.

**b. Free and Reduced Lunch Report**

Mr. Reed said included in the packet was the current Free and Reduced Lunch report. He said the District's free and reduced rate was just under 51%. He said the numbers had declined for now but remained consistent overall.

**c. Budget Adjustments**

Mr. Reed said included in the packet were the 2014-15 Budget Adjustments. He said the overall adjustment to the General Fund was \$455,577. He said the state based support was reduced by \$679,000 because the index changed so dramatically due to high staff turnover. He said the District was allocated \$400,000 less for salaries than it anticipated. He said the beginning fund balance came in below projections for the first time in many years. He said the District had to take \$66,000 from the appropriated fund balance and utilized the remaining secondary textbook funds in order to balance. He said the special fund adjustments came in at \$15,000. He said PTE received an increase of \$169,000 due to additional funding and Title I was able to carryover more than it had anticipated and received a slight increase in funding. He said the Board would be asked to adopt the Budget Adjustments under New Business.

**d. Policy 5511 – Wellness/Nutrition – 2<sup>nd</sup> Reading**

Mr. Reed said included in the addendum was Policy 5511 – Wellness/Nutrition. He said the policy was rewritten to align with the new guidelines from the National School Lunch Program that went into effect July 1, 2014. He said also included in the addendum was input received relative to the policy. He said a few changes were made and were highlighted in yellow. He said one change was to add the word "or" after each of the A La Carte Snack Food requirements that were listed on page two of the policy. He said the changes were not substantive and the Board would be asked to hear the policy on second reading for adoption under Old Business.

**e. Varsity Facility Services Contract Increase**

Mr. Reed said included in the packet was the letter from Varsity Facility Services requesting to increase the current contract amount by \$9,500 per month. He said the request was discussed at the February 10, 2015 Work Session. He said Varsity hadn't requested an increase for over two years. He said at the Work Session one of the Board Members asked how many Varsity employees were in the building. He said the high schools had 4-5 Varsity employees working 3-4 hours and the middle schools had 2-3 Varsity employees working 3-4 hours. He said the Board would be asked to approve the request under New Business.

**f. Letter of Support for Idaho Power**

Mr. Reed said included in the packet was a draft letter of support for Idaho Power's request to the Idaho Public Utility Commissioners to shorten the required guaranteed contract length for solar energy purchases. He said the request was discussed at the February 10, 2015 Work Session. He said he believed it was in the best interest of the District and tax payers in the community. He said the Board would be asked to approve submission of the letter under New Business.

**g. Bus Ridership Counts**

Mr. Reed said the second bus ridership count for the 2014-15 school year was completed February 2 – 6, 2015. He said the count came in at 4,096 students which was down 89 students from the December, 2014 count and up 98 students from the highest count for the 2013-14 school year. He said the District was transporting more students overall which helped maintain costs.

**h. Proposed Building and Subdivisions (New Construction)**

Mr. Reed said included in the packet was information from the City of Pocatello's Planning & Zoning Commission regarding the proposed expansion of an existing school to add two modular buildings for the Gem Prep Academy Charter School. Ms. Vagner said the administration reported on the possibility of losing 35 students to the Charter at the February 10, 2015 Work Session. She said the Charter School planned to expand by 50 students.

**i. Any Other Business Operations/Operational Support Update**

Mr. Reed had no further Business Operations updates at the time of the meeting.

**EMPLOYEE SERVICES – Information – Mr. Smart**

**a. Campus/ISEE Upload/Technology Update**

Mr. Smart said Mr. Jolley finished the ISEE Upload and submitted it last week. He said the State Department of Education was scheduled to conduct an audit of the District's wireless installation project. He said he anticipated the project would be completed and reviewed by the state in mid-March.

**b. Student Enrollment Information**

Mr. Smart said included in the packet was current student enrollment data. He said February's numbers showed an increase in student K-3 which had not been the case mid-year in a number of years. He said it was good that the numbers were higher than anticipated and not declining. He said Century High School had the highest loss in enrollment out of the high schools, but none of the losses were out of the ordinary.

**c. Budget Preparation Timeline**

Mr. Smart said included in the packet was the timeline for the preparation of the 2015-16 budget. He said he ran a unit projections report and units came in 1.5 less due to equalization around the state. Ms. Cranor asked what equalization was. Mr. Smart said when a District lost a certain percentage of its enrollment, unit money was taken equally from all other Districts across the state to help the District with the loss. Ms. Vagner said the state used to fund the protection but now other Districts were required to cover the cost. Ms. Gebhardt asked if the District would be eligible for protection due to the lost enrollment from the two anticipated Charter School expansions. Mr. Smart said Districts were only eligible for protection if its units came in lower from one year to the next. He said the budget timeline included all of the scheduled Budget and Wellness/Insurance Committee Meetings. He said the data was ready for the Directors to begin preparing budgets. He said the Budget Hearing was set for the June 16, 2015 Regular Board Meeting and the Board would be asked to consider setting the budget and certifying the levies following the Hearing.

**d. Cost Increases/Revenue Losses**

Mr. Smart said included in the packet were the Projected Cost Increases/Revenue Losses 2012 through 2018. He said there were a number of items that would impact the budget. He said he hoped the state budget would address some of those cost increases. He said members of the Insurance Committee met with the insurance carrier two weeks ago to discuss renewal rates and Regence anticipated a 10% increase which amounted to \$600,000. He said he would continue to monitor insurance rates over the next few weeks. He said utility costs would also increase next year. He said overall the District's anticipated increases were over \$1 million which did not include the anticipated loss of revenue due to the Charter School expansions. He said he anticipated a loss of 160 students to the Academy, Inc. Charter School and 35 students to the Gem Prep Academy Charter School for a total loss of 8.9 FTE which amounted to a loss of \$661,000 in revenue. He said the District would have to adjust its budget accordingly.

**e. Budget Committee and Wellness/Insurance Committee Update**

Mr. Smart said there were no recent Budget Committee or Wellness/Insurance Committee Meetings. He said the Wellness/Insurance Committee would meet next Monday.

**f. Wellness Dashboard Report**

Mr. Smart said included in the packet was the current Wellness Dashboard Report. He said overall the numbers looked good. He said the District's loss ratio was low and he anticipated that the District would receive a good renewal rate until he learned that the cost of prescription drugs would have a negative impact on renewal rates.

**g. Any Other Employee Services/Operational Support Update**

Mr. Smart said there were over 400 participants scheduled to attend the Health Fair on Friday. He said participation was good and the Fair was well received by staff. He said vendor participation was good and the vendors provided good information.

**HUMAN RESOURCES – Information – Dr. Howell**

**a. Monthly Human Resources Report**

Dr. Howell said included in the packet was the monthly Human Resources report. He said there were two resignations and six retirements. He said principals appreciated the early notice. He said the administration had to be careful with filling positions until it knew what the budget would be. He said also included with the report was a memorandum requesting payment of various professional development stipends. He said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

**b. Hiring Timeline**

Dr. Howell said included in the addendum was the draft hiring timeline for the 2015-16 school year. He said he would attend Hiring Fairs locally and in Utah. He said the hiring timeline applied to Category 1, 2 and 3 Contract Renewals. He said if the budget remained steady the District would be able to fill the vacancies. He said he was hopeful that the District would be able to issue Letters of Intent early on.

**c. Classified Salary Schedule to Market**

Dr. Howell said included in the packet was the Classified Salary Schedule to Market report which was updated annually. He said five years ago the District adopted a five-year Classified Salary Schedule and hoped to bring the rates closer to market rates over that five year period. He said due to the recession the classified staff had only received modest increases. He said the recession halted the District's five year plan but the administration continued to monitor and review the schedule. He said he compared the District's rates to other Districts in close proximity and similar in size as well as other markets in the area. He said salaries and benefits were not included in the report. He said some of the positions that were 20-30% lower than market rates were highlighted. He said anytime rates were off by 20% or more the administration tried to bring those positions to the Board to be addressed on a case-by-case basis. He said the labor report was pretty broad and the administration did not always know if a position was lining up right,

and some required a little more research. Ms. Cranor said it seemed that the District was low in some areas and high in others. Dr. Howell said he pulled the salary schedules of similar Districts and lined up positions as closely as possible to see how rates compared. He said the last time the administration brought classified salaries to the Board for revision was for Food Service workers due to the extremely high turnover in that department. Ms. Cranor asked about positions that had no comparison. Dr. Howell said it was because other Districts did not have a similar position.

**d. Policy 7500 – Assign Employment Related Duties to Superintendent – 2<sup>nd</sup> Reading**

Dr. Howell said included in the packet was Policy 7500 – Assign Employment Related Duties to Superintendent. He said the changes aligned the policy to Idaho Code relative to duties assigned to the Superintendent. He said the policy was posted for public input following a first reading, however, no input was received and no further changes were made. He said the Board would be asked to hear the policy on second reading for adoption under Old Business.

**e. Any Other Human Resources/Operational Support Update**

Dr. Howell had no further Human Resources updates at the time of the meeting.

**SUPERINTENDENT REPORT – Information – Mrs. Vagner**

**a. Policy 7133/8154 – Suicide Prevention – 1<sup>st</sup> Reading for Adoption**

Ms. Vagner said included in the packet was Policy 7133/8154 – Suicide Prevention. She said the policy was updated to include personnel in the codification and title. She said the change was not substantive and the Board would be asked to hear the policy on first reading for adoption under New Business.

**b. Policy 8128 – Student Injuries, Illnesses and Medication – 1<sup>st</sup> Reading for Adoption**

Ms. Vagner said included in the packet was Policy 8128 – Student Injuries, Illnesses and Medication. She said the change to the policy provided clarification to the title. She said the change was not substantive and the Board would be asked to hear the policy on first reading for adoption under New Business. She said the District finished developing the protocols for seizures and discovered that medication was not referenced in the policy title and the proposed change tied everything together. Ms. Cranor asked if seizures were referenced in the policy. Ms. Vagner said no the protocols addressed seizures.

**c. Legislative Update**

Ms. Vagner said included in the packet was the current IASA Legislative Update. She said she attended ISBA’s Day on the Hill in Boise with three Board Members. She said she and the Board Members were able to meet with the District’s legislative delegation. She said there were currently four different career ladder proposals. She said it was not clear which was the main proposal. She said the version proposed by the State Board of Education had more accountability requirements. She said the cost of the proposals ranged from \$23 million to \$31 million. She said there were still some legal questions that had to be answered relative to the proposals. She said the Board asked legislators to maintain the salary schedule regardless of the career ladder proposals. She said one of the proposals removed CRWs, counselors, school psychologists and school nurses from the career ladder which meant they would not be eligible for the proposed salary schedule or Leadership Premiums. She said this was due to the fact that those employees were not accountable to student test scores. She said tiered licensure was moving forward. She said the Board expressed the need for operational funding and it appeared that the legislature was going to use the Governor’s proposed budget. She said the legislature would not deal with educational issues for another month. She said the Board talked with legislators about the depletion of candidate pools and the implementation of programs without any structure like Advanced Opportunities. She said the state grossly underestimated the cost of that program allocating just \$640,000 to pay for Advanced Opportunities and was now estimating that it would cost closer to \$8 million. She said there was a civics test bill being proposed. She said the group talked to legislators about how the 95% participation requirement impacted the District. She said Representative Andrus arranged for the Board to meet with Representative DeMordaunt regarding average class size and the importance of comparing the District to other Districts of similar size. She said the Board discussed the IEN Contract with its legislators and how much the state would reimburse Districts. She said the Board reminded its delegation that District employees were still at a 4% pay cut. Ms. Gebhardt said the legislature planned to continue the \$2,000 set aside for Board Training and there was a bill that changed the date for submission of Strategic Plans.

**d. Board Calendar**

Ms. Vagner said included in the packet was the calendar of the Board’s Meeting Schedule inclusive of various Committee Meetings from February 16, 2015 through April 10, 2015.

**e. Any Other Superintendent’s Update**

Ms. Vagner said many of the District’s students were competing in co-curricular and extra-curricular activities and she wished all of them the best of luck and said the Board and administration were very proud of these students and of the undefeated wrestlers and the academic state champions. She said it was exciting to see the level of competition in this District.

**PUBLIC COMMENT – Self Explanatory**

**a. Public Comment Pertinent to Agenda Action items**

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There was no public comment pertinent to agenda action items at the time of the meeting.

**CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner**

**a. Topic: Approve Human Resource Activity**

**Policy Issue:** Board approves Human Resource Activity

**Background Information:** Included in the packet was documentation of the Human Resource Activity regarding certified employees since the January 20, 2015 Regular Board Meeting.

**Administrative Recommendation:** Administration recommended Board approve Human Resource Activity as presented.

**b. Topic: Authorize Payment of Claims**

**Policy Issue:** Board approves all Claims.

**Background Information:** Included in the packet were bills and invoices as of February 09, 2015 in the amount of \$946,998.04.

**Administrative Recommendation:** Administration recommended Board approve the bills and invoices as of February 09, 2015 in the amount of \$946,998.04.

**c. Topic: Approve Supplemental Financial Information from January 1, 2015 through January 31, 2015**

**Policy Issue:** Board acts on Financial Information.

**Background Information:** Included in the packet was supplemental financial information for the period of January 1, 2015 through January 31, 2015.

**Administrative Recommendation:** Administration recommended Board approve supplemental financial information from January 1, 2015 through January 31, 2015 as presented.

**Board Direction/Action on Consent Agenda:** A motion was made by Mr. Facer and seconded by Ms. Cranor to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

**OLD BUSINESS – Information – Action – Mrs. Vagner**

**a. Topic: Approve Early Graduation Requests**

**Policy Issue:** Board approves early graduation requests.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the Early Graduation Requests as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the Early Graduation requests as presented. The voting was unanimous in the affirmative.

**b. Topic: Approve Out of District/Overnight Field Trip Requests**

**Policy Issue:** Board approves out of District/overnight travel.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

**Board Direction/Action:** A motion was made by Mr. Mattson and seconded by Mr. Facer to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

**c. Topic: Hear on Second Reading for Adoption:**

Policy 5511 – Wellness/Nutrition

Policy 7500 – Assign Employment Related Duties to Superintendent

**Policy Issue:** Board adopts policy.

**Background Information:** These items were previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board hear the above listed policies on second reading for adoption as presented.

**Board Direction/Action:** A motion was made by Mr. Vitale and seconded by Ms. Cranor to hear the above listed policies on second reading for adoption as presented. The voting was unanimous in the affirmative.

**NEW BUSINESS – Information – Action – Mrs. Vagner**

**a. Topic: *Approve 2015-16 Kindergarten Calendar***

**Policy Issue:** Board approves District calendars.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the 2015-16 Kindergarten Calendar as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the 2015-16 Kindergarten Calendar as presented. The voting was unanimous in the affirmative.

**b. Topic: *Approve 2015 Summer School Calendar***

**Policy Issue:** Board approves District calendars.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the 2015 Summer School Calendar as presented.

**Board Direction/Action:** A motion was made by Mr. Facer and seconded by Mr. Mattson to approve the 2015 Summer School Calendar as presented. The voting was unanimous in the affirmative.

**c. Topic: *Adopt 2014-15 Budget Adjustments***

**Policy Issue:** Board adopts budget adjustments.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board adopt the 2014-15 Budget Adjustments as presented.

**Board Direction/Action:** A motion was made by Mr. Mattson and seconded by Mr. Facer to approve the 2014-15 Budget Adjustments as presented. The voting was unanimous in the affirmative.

**d. Topic: *Approve the Contract Increase for Varsity Facility Services***

**Policy Issue:** Board approves Contract increases.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the Contract increase for Varsity Facility Services as presented.

**Board Direction/Action:** A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the Contract increase for Varsity Facility Services as presented. The voting was unanimous in the affirmative.

**e. Topic: *Approve Submission of the Letter of Support for Idaho Power***

**Policy Issue:** Board approves letters of support.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the submission of the letter of support for Idaho Power as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Mr. Facer to approve the submission of the letter of support for Idaho Power as presented. The voting was unanimous in the affirmative.

**f. Topic: *Hear on First Reading for Adoption:***

Policy 7133/8154 – Suicide Prevention

Policy 8128 – Student Injuries, Illnesses and Medication

**Policy Issue:** Board adopts policy on first reading per Policy 2310.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board hear the above listed policies on first reading for adoption as presented.

**Board Direction/Action:** A motion was made by Mr. Facer and seconded by Mr. Mattson to hear the above listed policies on first reading for adoption as presented. The voting was unanimous in the affirmative.

**ANNOUNCEMENTS**

There were no announcements at the time of the meeting.



**ADJOURN**

A motion was made by Mr. Vitale and seconded by Mr. Facer to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 6:49 p.m.


**APPROVED ON:**

17 March 2015

**MINUTES PREPARED BY:**

  
Secretary, Board of Trustees

**BY:**

  
Chair

**ATTESTED BY:**

  
Clerk