

**MINUTES OF THE BOARD OF TRUSTEES
SPECIAL MEETING/WORK SESSION
Pocatello/Chubbuck School District No. 25
Tuesday, October 8, 2013
Board Room at the Education Service Center
1:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Paul Vitale, Clerk

Jim Facer, Asst. Treasurer
Dave Mattson, Member
Mary M. Vagner, Superintendent

A Special Meeting/Work Session of the Board of Trustees of Pocatello/Chubbuck School District No. 25 was held on Tuesday, October 08, 2013, at 1:30 p.m. in the Board Room at the Education Service Center, 3115 Pole Line Road, Pocatello, Idaho, as provided in Section 33-510, Idaho Code;

Convene Work Session

Chair Gebhardt Convened the Work Session at 1:32 p.m. She reviewed the agenda and the addendum and said the Special Meeting/Work Session was for the purpose of the administration discussing with the Board the following topics:

1. **Convene Special Meeting to Take Action**
2. **Adjourn Special Meeting and Convene Work Session**
3. **PCCS Fiscal Audit Report/2013-14 Budget Summary**
4. **Annual Overview of PTE Programs**
5. **Food Service Update:** *Overt Identification of Students Who Owe Balances; Loss Control for Unpaid Charges*
6. **Alternate Route to Graduation**
7. **Technology Needs for SBAC**
8. **Building Principal Evaluations/Fix It Committee Update**
9. **Athletic Training Services Agreement**
10. **Discussion of General Fund Offset for Rental of Holt Arena**
11. **Funding Impact of Federal Government Shutdown**
12. **ISBA Proposed Resolutions & Bylaws**
13. **Board Retreat Follow Up:** *Actualization of Beliefs 2012-13; Board Beliefs 2013-14; Operating Principles; Talking Points for Board Members; Board Attendance History 2012-13*
14. **Public Comment**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

15. **Adjourn**

Convene Special Meeting to Take Action

Chair Gebhardt convened the Special Meeting at 1:33 p.m. Ms. Vagner said the field trip request was missed for the last Board Meeting packet. She said the administration had reviewed the information and recommended the Board approve the trip. Ms. Gebhardt said her only concern was that all of the chaperones were female. Ms. Vagner said the administration would arrange for a male chaperone. A motion was made by Ms. Cranor and

seconded by Mr. Vitale to approve with the addition of a male chaperone. The voting was unanimous in the affirmative.

Adjourn Special Meeting and Convene Work Session

Chair Gebhardt adjourned the Special Meeting and convened the Work Session at 1:34 p.m.

PCCS Fiscal Audit Report/2013-14 Budget Summary

Ms. Vagner introduced Michael Mendive, the new Dean for the Pocatello Community Charter School. She said the PCCS Audit materials were included in the packet. Ms. Flores said the report included some changes and improvements. She said the general fund carryover had been increased to \$151,000. She said the Charter was able use other funds to cover general fund expenses. She said the administration's goal was to increase the general fund carryover to help with the RFP to refinance the Charter's bond at a lower interest rate. She said the rest of the Fiscal Audit remained unchanged. Ms. Cranor asked about the finding regarding the segregation of duties. Ms. Flores said it was a finding in the Audit every year because the Charter did not have the funds to pay for an additional person. Ms. Cranor said her only concern was the fact that it made it more difficult to identify problems in a timely manner. Ms. Flores said there were steps the Charter could take to remove the finding if it met certain criteria and it met most of them but not enough to remove it. She said the administration did have checks and balances in place to avoid running into problems. Ms. Vagner said the concern would be addressed in the Fiscal Audit Management letter. She said one of the improvements was that the Charter did not have a line of credit anymore and was in a better position to manage its expenditures. Ms. Flores said a few years ago the Charter had to increase class sizes due to lack of funding and was now working to reduce class sizes again. She said the administration hoped to accomplish the reduction in class size using the carryover. Ms. Vagner said Mr. Reed was present during the Audit and the only recommendation he had was related to building maintenance. She said the Charter did not have a long term maintenance plan because the building was only eight years old and was not in need of many improvements to this point. She said there were some improvements that the Charter's administration would need to be prepared to address and an additional line item in the budget would have to be added. Ms. Flores said the Charter was receiving additional funding from the state this year for building maintenance. She said lowering the interest rate on the bond would also help with any maintenance costs. She said the administration had also been identifying critical areas for improvement. She said a few of the classrooms were in need of new carpet. Ms. Cranor said a CIP program was critical to planning and budgeting for building maintenance. Ms. Flores said a five year budget plan was one of the requirements for refinancing the bond which would also help. She said building maintenance was included in the five year budget forecast. Ms. Vagner said the overview of the FY 2014 PCCS budget was included in the packet. Ms. Flores said they were able to move teachers up on the salary schedule. She said the Charter's medical costs had increased but was still able to cover benefits for the staff. Ms. Vagner said the management letter would be included in the Regular Board packet for Board action.

Annual Overview of PTE Programs

Ms. Vagner said Ms. Naftz was the Professional Technical Education Coordinator. Ms. Naftz said included in the packet were three handouts. She said the District hired three highly qualified PTE teachers, Rick Bennediti, Kaci Balls and Ashley Alley. She said the number one goal for the PTE program last year was to increase the number of completers. She said students that counted as completers were those that started a class, took an intermediate course and completed the Capstone course. She said the group chose to focus on completers because some of the performance standards for the Perkins grant required a certain number of completers. She said PTE teachers started looking at transcripts and identifying students that were close to completing and inviting them to take those classes. She said last year the number of completers increased to 204. She said 46 of those were juniors. She said 228 completers were seniors that graduated. She said the information included in the packet did not reflect courses that were added or removed. She said if you compared the number of completers from one year to another there was an increase of 108. She said if a student completed as a junior they could continue two programs of study as a senior and get advanced credit opportunities. She reviewed the major areas of study. She said the sports medicine and EMT courses were chosen by the majority of PTE students. Ms. Cranor asked if the District still offered the EMT program. Ms. Naftz said it was not currently offered because there was no one to teach the course. She said there was a doctor that was interested in teaching the course which should be ready to go for the second trimester. She said the District was in the beginning stages of creating a steering committee for the PTE program to formulate a long term plan in order provide more opportunities for students. She said the first step for

the steering committee was to gather the data in order to look at the big picture. She said programs listed in red were inactive. She said the steering committee would look at bringing the inactive programs back. Ms. Cranor asked what Sysco was. Ms. Naftz said it was the computer repair program. Mr. Facer asked about the automotive program. Ms. Naftz said the teacher retired and it was very challenging to find a replacement teacher. She said it was hard to find someone with the experience and expertise who was willing to accept the position for less pay. Mr. Facer asked what opportunities were there for students that were in the automotive program the year before. Ms. Naftz said students were offered the choice to take the next course at ISU. Ms. Naftz said funding for the PTE program was based on attendance. She said the new programs for this year included the Culinary Arts program at Pocatello High School and the Education Assistant and Hospitality and Tourism programs at Highland High School. She said it took about two years to start a new area of study. She said the District had to first submit a request to the state and then took a year of planning to determine where the program would be offered, what equipment was needed and who would be the instructor. She said the District was in year one of the law enforcement and dental assistant program process. She said ISU was excited to partner with the District to offer the programs and the instructors were lined up to teach the courses. She said the District was communicating with parents informing them of the opportunities available to students. She said one of the documents included in the packet detailed the amount of money that was assigned to each program. She said the funding listed was the amount it took to keep the program running and did not include salaries. Ms. Vagner said PTE salaries were covered out of the general fund. Ms. Naftz reviewed the Carl Perkins funding. She said the Perkins grant was approved and was not in improvement status due to the increased number of completers and because some of the concerns from the year before had been addressed. Ms. Vagner said principals were also paying close attention to the number of completers in the PTE programs because it counted towards the school's Star Rating. Ms. Gebhardt said she was surprised that there were not more students enrolled in the agriculture program. Ms. Naftz said the ag teacher was amazing and his students loved him, but he only taught one program of study that students could become completers in. She said he was teaching zoology and had the greenhouse up and running but there were not Capstone opportunities for those courses. Ms. Cranor asked if the new PTE teachers hired throughout the year were included in the current budget. Ms. Vagner said yes. She said the automotive program was not a planned reduction but the District was unable to find a replacement teacher.

Food Service Update: *Overt Identification of Students Who Owe Balances; Loss Control for Unpaid Charges*

Ms. Vagner said Mr. Wilson was in attendance to review the USDA regulation changes. She said the intent was to present the issues to the Board and ask permission to monitor and report on the status every other month. Mr. Reed said the Food Service Department was required to remain in compliance with all state and federal guidelines in order to receive grant funds. He said the District was required to remain in compliance with all programs. He said Mr. Wilson recently attended a seminar where he learned about the new changes. Mr. Wilson said for about four years the Food Service department continually ran a negative balance of about \$30,000 on student lunch accounts. He said that balance was significantly reduced in 2011 per direction from the state. He said at that time the department implemented a no charging policy which helped reduce the negative account balances to about \$8,200 which was later changed. He said at the recent state training that he attended the presenters addressed the changing regulations which included food service programs being Audited every three years rather than every five years. He said he learned that food service programs were no longer able to use overt identification which included identifying students by stamping their hands, or by sending students home with a letter unless it was sealed. He said the new system would have to be updated to exclude free and reduced information from showing up on the home screen. He said finally the state was going to start enforcing regulations for unallowable debt for all food service programs. He said food service programs would no longer be allowed to have any negative balances or bad debt. He said the change would nullify the department's charging policy. He said the food service department could set up the system to make automated weekly balance calls starting at \$3.50 positive balance and send balance letters monthly. He said the department would set up memos to principals alerting them of students with negative balances and especially to address those with high balances. He said the high schools were not allowed to charge meals after incurring a \$10 negative balance. He said currently CRWs got involved and would encourage parents to take care of negative balances. Mr. Reed said the regulation restricting negative balances was specifically for the food service program. He said the District could take on the bad debt through the general fund, but not through the food service department. Ms. Vagner said the District implemented the charging policy in 2011 because of the economic condition in the community. She said 50% of students in the District were eligible for free and reduced lunch and the District allowed a negative balance for a period of time until eligibility applications were processed. She said it was a difficult process to collect outstanding balances. She said unpaid

negative balances were sent to collections at the end of each school year. She said the policy did not allow high school students to charge meals after they incurred a negative balance of \$10. She said the food service department had carried the loss for the last few years and was no longer able to do so due to the new regulations. She said the District did not have a line item in the general fund for negative balances and any change would be a policy decision at the Board level. She said a lot of Districts didn't allow any charging at all because of the impact to the general fund. She said the Board would be asked to consider adding a line item in the general fund for the negative balances with a ceiling of \$15,000. She said the administration had spoken with the elementary and secondary principals about the importance of collecting. She said she recommended that the Board continue allowing charging and that the administration work harder to keep the balance under \$10,000 and recommended the Board consider approving a budget adjustment to add a line item to the general fund at the January Board Meeting. She said if the Board decided to disallow any charging she would recommend that the decision be made at the end of the school year. She said a majority of the families ended up paying the outstanding balances. Mr. Reed said the most effective way to keep the balances down was to stay in communication with the families and set up payment plans. Ms. Vagner said if a student still had an outstanding account balance when he/she transitioned to high school, the student was no longer allowed to charge meals. She said the fee would remain on the student's record and the student would be unable to get a diploma until the fees were paid. Ms. Cranor asked if there was a limit for elementary students. Ms. Vagner said no. Mr. Wilson said the highest negative balance at the elementary level was \$250. Ms. Cranor asked if there were programs to assist in paying off the balances. Ms. Vagner said the CRWs worked to assist families with other needs which sometimes helped to free up money to pay off some of those balances. Ms. Cranor said she knew there were some families that refused to fill out the application even if they qualified for free lunch. Mr. Wilson agreed it did happen. He said in the past the state would accept a letter from the principal to complete the application. Mr. Reed said over the last few years the state had transitioned to a direct certification process which automatically renewed qualifying families and helped streamline the process. He said food service was able to be reimbursed retroactively up to one month if applications were completed within that timeframe. Ms. Cranor said she was in favor of adding a line item to the general fund to help with negative balances. Ms. Gebhardt said students did not learn well on an empty stomach but she had some concerns. Mr. Facer said he worried that some parents would just assume the District would take care of the balances. Ms. Vagner said part of the recommendation was to monitor for the time being until the administration could assess the effect to the general fund. Ms. Cranor said none of the balances were huge for one family but collectively it could be staggering for the District. Mr. Reed said the food service department should be commended for working so hard to keep the negative balances low. Mr. Vitale said CRWs were a good resource to assist in keeping the balances low. Mr. Reed said they were. Ms. Gebhardt said they were usually aware of which families had the greatest need. Mr. Facer asked if students with high balances were not allowed to graduate. Ms. Vagner said the students were allowed to graduate but would not receive a copy of their diploma until the fees were paid. Mr. Mattson asked why the food service department could not cover the costs when it had a positive fund balance. Mr. Reed said that was what the department had been doing in the past but was no longer able to continue doing so with the new state and federal regulations regarding negative balances. He said the only other option was to discontinue allowing students to charge meals. Ms. Gebhardt asked if the District could set a cap on negative balances at the elementary level. Mr. Reed said that was a policy question. He said the administration did set a cap at the high school level but had not pushed the issue at the elementary or middle school levels. Mr. Wilson said students that transitioned to high school with a negative balance were no longer able to charge meals. Ms. Vagner asked if the Board was comfortable monitoring the effects for now. The Board was agreeable. Mr. Reed said the District would need to make a decision by the end of the year as the issue would be included in this year's Audit. He said whatever the balance ended up being at the end of the year is what would need to come out of the general fund. Ms. Vagner said the administration would look at a possible budget adjustment sometime in March when the data would be available to show how the District was managing the debt. Mr. Facer asked if money was exchanged in the cafeteria. Mr. Wilson said yes but less and less frequently. Mr. Reed said most families deposited the money electronically or paid by check. Mr. Wilson said he often took payments over the summer.

Alternate Route to Graduation

Mr. Wegner said the District recently received further direction from the State Department of Education on the alternate route requirements. He said the SDE previously communicated that students could only be required to take the PSAT as an alternate route and only recently it was communicated that students would be required to reach a certain benchmark on the test. He said the District decided it would attach points to the critical reading

and math components of the PSAT for meeting a certain benchmark. He said the District decided on using the Armed Services Vocational Aptitude Battery (ASVAB) as a backup test because there was no makeup option for the PSAT. He said the points were increased to 100 for each section of the PSAT so passing each of the three sections would award the student the required 300 points necessary to complete the alternate route. He said the administration recommended the Board approve the alternate route as revised. Ms. Gebhardt asked if a student could take the ASVAB on more than one occasion. Mr. Wegner said he was not sure how often the test was offered but would follow up. Ms. Vagner said Districts were only informed this year that 10th grade students who had taken the ISAT last year and did not pass would be required to go an alternate route. She said after the District was informed about those students the administration developed the alternate route plan and then learned after the fact that the state was requiring Districts to set benchmarks on the PSAT. She said the revised alternate route allowed students to earn points no matter what their score was. Ms. Cranor asked if the ASVAB was a similar test. Ms. Vagner said it was an aptitude test to measure a student's strengths. Mr. Vitale said it was commonly used as a military job placement tool.

Technology Needs for SBAC

Mr. Wegner said the District originally planned to pilot test 3rd – 10th grade students on the SBAC and learned that it would also be required to test 11th graders. He said Districts were also initially told that the pilot would be a shorter version of the test and just recently learned the state was requiring Districts to administer the full test. He said the SBAC for ELA and math would take about 7 to 8 hours collectively. He said this caused the administration to review the number of labs available in the schools, the amount of time it would take to test that number of students and the capacity of the District to administer the test. He said the SBAC readiness document included in the packet showed the capacity at each of the high schools. He said one example showed an ideal setting with no interruptions would take 65% of the lab time at Century High School to administer the SBAC which would only leave 35% of the lab time for senior projects, word processing and research which created a big problem for the high schools. He said another challenge was that the test was untimed and some students would take longer than 7 to 8 hours to complete the test. He said the District still had early release Mondays and would still have to complete SAT testing and makeup testing for seniors. He said the District was initially planning to install mobile labs at the elementary schools but now had to consider installing them at the middle and high schools to accommodate for the additional testing requirements. Mr. Jolley said the middle schools currently had 3 computer labs each with the exception of Irving Middle School which only had two. He said the administration proposed adding a mobile lab for Irving Middle School and each of the high schools which would provide 32 student computers to one teacher. He said the cost would include cabling, tables, furniture and the computer. Ms. Cranor asked what a mobile lab was. Mr. Jolley said it was a group of laptops on a locked charging cart. Ms. Cranor asked if there would be a cost for equipment replacement. Mr. Jolley said there would be a cost associated with equipment replacement but the replacement schedule was only every 5 to 7 years. He said the cost proposal was included in the packet. Ms. Gebhardt said it would put quite a dent in the Emergency Levy fund. Ms. Vagner said it would but the need that was discussed during the Emergency Levy meeting was to offset the cost of implementation of the ICS and SBAC. Ms. Cranor asked if the elementary schools were included. Ms. Vagner said elementary schools already had mobile labs in anticipation of the increased keyboarding requirements. Ms. Cranor asked where the money would come from. Ms. Vagner said it would come from the Emergency Levy funds that were set aside for this purpose knowing the District would have to accommodate for increased testing requirements due to the SBAC. Ms. Cranor asked if testing could be done on multiple days to accommodate. Ms. Vagner said the District had to test over 900 students at each of the high schools for twice as much time and had a narrow window of time mandated by the state. She said another issue with extending the testing time was that much instructional time would be lost. She said testing would have to be scheduled around senior projects, SAT testing and makeup testing. She said it was potentially an insurmountable challenge and thankfully the District had planned ahead. She said it was also not a one-time cost as the District would be required to administer the tests annually. Ms. Cranor asked if the technology department had prepared its budget with the testing needs in mind. Mr. Jolley said the administration did not know the extent of the testing requirements at the time budgets were prepared. Mr. Wegner said the administration knew it would be required to pilot the SBAC but were originally told it would only be required for juniors and only recently learned it would also include freshmen and sophomores. Ms. Cranor said she would like to know how other Districts were handling the increased testing requirements. Ms. Vagner said the Board could talk about this with other Trustees at the Region 5 ISBA Meeting. Mr. Facer asked if the requirements only affected the middle and high schools. Mr. Wegner said yes. Ms. Vagner said the District previously purchased mobile lab at Pocatello High School with grant money for a shared science

class but the other schools did not have mobile labs. Mr. Jolley said the cost included equipment, security and new cabling. Ms. Cranor asked how soon the Board had to make a decision. Ms. Vagner said it was on the Regular Board Meeting agenda for action the following Tuesday in order to allow time for the District to install all of the equipment before the testing window in the spring. Ms. Vagner clarified that the equipment would not be purchased out of the fund balance but would come out of the Emergency Levy funds that had been set aside the month before for the implementation of the ICS and SBAC. Ms. Cranor thanked her for the clarification. Ms. Vagner said she sent the correspondence from the state to the Board showing the last minute notification regarding the changes. She said she did not know if other superintendents in the region were even aware of the equipment needs their Districts would be faced with. Mr. Mattson asked if the needs would increase or decrease in the future. Ms. Vagner said she did not see any change coming from the state other than more. She said the administration already knew it would be faced with administering science EOCs in the next two to three years which would most likely be delivered electronically. She said Idaho prided itself on electronic testing but had never funded it.

Building Principal Evaluations/Fix It Committee Update

Dr. Howell said the proposed revision to principal evaluations was only recently communicated to Districts by the state and the District was already well into the school year. He said the administration met to discuss the three options allowed by the state. He said the standards for effective principals were developed by a Task Force. He said the District chose option #1 which was to adopt the state's evaluation tool which seemed to be the simplest option as the state's tool aligned with the District's current tool pretty well. He said the administration made some changes to the tool including the removal of a distinguished category provided by the state which the District had never used. He said the important language from the distinguished category was carried over into the proficient category. He said the state could come back and direct that the District include the distinguished category and the District would make any changes as necessary. He said the District also incorporated the student achievement and parent input components which the state failed to include. He said he anticipated that the state would allow the District to use the tool as revised for this year. Ms. Gebhardt asked if the evaluation tool was based on the Charlotte Danielson model. Dr. Howell said the Charlotte Danielson model only related to teachers and the state most likely adopted the tool from another state. Ms. Cranor said there was some redundancy throughout the tool. Ms. Vagner said the redundancy would be removed. She said one of the other options the state offered was for Districts to crosswalk their current evaluation tools with the state's tool and document the gaps between the two tools and articulate how the District would fill the gaps. She said the administration determined the best course of action would be to adopt the state's tool with some minor revisions. She said following approval by the Board the tool would be presented to K-12 Administrators at the next monthly meeting. She said the Snake River District was selected to pilot Option #3. Dr. Howell said the Fix It Committee recently met and reviewed the assignment and transfer procedure. He said the procedure previously referenced SCF categories which were no longer applicable. He said the procedure also still referenced principal choice which was no longer applicable. He said the District would continue to revise its policies and procedures as the state mandated changes. He said the committee had preliminary discussion on the District's Reduction in Force policies. He said the discussion was centered around the rubric and including seniority as a factor in a RIF. He said the administration proposed calling it uninterrupted longevity with District #25 and teachers could receive 1 point for every 5 years for a total of 4 points. He said the point system was equivalent to having a professional licensure or an advanced degree. He said the proposal would be taken back to the committee at the next meeting.

Athletic Training Services Agreement

Ms. Vagner said the Board received a copy of the Portneuf Medical Center agreement and the Athletic Training Services Agreement was the next part of the proposal from Dr. Wathne and Dr. Joseph at the Pocatello Orthopaedics Institute and Sports Medicine Clinic to cover athletic training services for the District. She said the service reports from the high schools were very positive. She said the agreement would be placed on the Regular Board Agenda for Board Action the following week. Ms. Cranor asked about the option for either party to opt out of the agreement at any time. Ms. Vagner said either party could opt out of the agreement if they chose. She said the agreement for services was completely voluntary and the language was legal verbiage. Ms. Cranor said she was concerned about the impact of stopping services midyear. Ms. Vagner said it would not be ideal but the District was just very fortunate that the doctors would donate their services at no cost to the District. Ms. Gebhardt agreed this was a great benefit for the District's student athletes. Ms. Vagner said recently three students had to be transported for major injuries and the support was there.

Discussion of General Fund Offset for Rental of Holt Arena

Ms. Vagner said when the Board adopted the budget in June it discussed offsetting the school's costs for the rental of Holt Arena. She said the administration knew the Agreements with the Hospital and Pocatello Orthopaedics were in the works but could not discuss it publically at that point and asked the Board to delay the conversation at that time. She said parents were aware of the offset of rental costs for the schools and were appreciative. She said she recommended that the Board not consider offsetting any costs for Holt Arena this year until the Agreements had a chance to work. She said the cost for the rental of Holt Arena was offset by the donations from the Portneuf Medical Center to the three high schools and from Bingham Memorial Hospital to ISU. Ms. Cranor said she appreciated Ms. Vagner taking the initiative to ask for the donations. Mr. Mattson asked about ticket prices. He said the high rates were keeping some families away. Ms. Vagner said the administration had previously discussed changing ticket prices but thought it would be more prudent to see where the District was at the end of the year and make any changes in the spring.

Funding Impact of Federal Government Shutdown

Mr. Reed said included in the packet was correspondence from Senator Goedde regarding the federal government shutdown. He said right now there was very little impact to the District. He said the food service department would continue to receive funding through the end of the month. He said Title I and special education funding had not been impacted to date. He said the only impact that Districts had heard of was to Head Start Programs. He said he learned that only 23 Head Start Programs across the nation would be affected and was highly unlikely that this area would be affected. He said another possible impact was to the District's e-rate reimbursement but the District was now reimbursed through ENA so the government shutdown would not affect the District's reimbursement. He said if the shutdown continued it would likely start to affect all of those areas. Mr. Mattson asked what the plan was if the shutdown did continue. Mr. Reed said it would depend on what the government decided to eliminate or reduce funding for. He said the District had carryover funds that would be used to offset but all of the carryover would be used up quickly. He said he did not know if anyone knew what plan B was right now. He said the District received \$4 to \$5 million in state and federal grant funds and that would be substantially impacted if the government eliminated that funding and the administration could only hope it never had to resort to a plan B.

ISBA Proposed Resolutions & Bylaws

Ms. Gebhardt reviewed the proposed ISBA Resolutions and Bylaws. She said Resolution #9 was withdrawn. Ms. Vagner said the Board would provide voting direction on each of the Resolutions today and would vote at the convention in November. Ms. Gebhardt said Resolution #1 was a statewide software application for data collection relative to state reporting. She said the Resolution was proposed by the Jerome District who was asking the state to provide a standard software package. She said the District already purchased and implemented Infinite Campus and Districts in the state use many different systems. She said one of the major concerns was whether or not Districts would be required to give up the systems that had already been invested in and the ISBA Board's recommendation was Do Not Pass. Ms. Cranor said she thought the Resolution was about a uniform ISEE system. Ms. Vagner said the proposal was for the state to uniformly have a student information system that would upload into ISEE. She said it would be extremely expensive. Ms. Cranor said if the proposal changed the individual District's student information systems then she was not in favor. Ms. Gebhardt said a lot of School Districts had invested a lot of time and money into implementing the student information systems they already had. The Board agreed to recommend a Do Not Pass vote. Ms. Gebhardt said Resolution #2 was Support for the Idaho Core Standards. She said the proposal was for the state to stay the course with the implementation of ICS. She said the District submitted the Resolution which was combined with other similar Resolutions submitted by other Districts. The Board agreed to recommend a Do Pass vote. Ms. Gebhardt said Resolution #3 was Post Training. She said the proposal was to provide Post Training to school personnel which was a tactical training for police officers. She said the proposed Resolution would authorize School Boards to allow personnel to carry weapons on school property if they had the correct training and ISBA would be asked to propose amending language to Idaho Code. She said the discussion was whether or not School Boards wanted to allow teachers to carry weapons on campus. She said she was concerned it would blur the lines of the responsibilities of teachers versus the police department. She said ISBA Board's recommendation was Do Not Pass. She said the training was expensive and time consuming and was not readily available. Mr. Facer said he did not think many School Boards would authorize the carrying of weapons on school property even if the Resolution passed. Ms. Gebhardt said the state

was convening a Safety Committee to address some of the concerns after the Newtown, CT tragedy and the committee had not even had a chance to communicate its recommendations. The Board agreed to a Do Not Pass vote. Ms. Gebhardt said Resolution #4 was Knowledge and Skills Based Salary Reimbursement. Ms. Cranor said it seemed that the proposal was to replace steps and lanes with a skill-based system. Ms. Vagner said Superintendent Luna's budget had a portion of funding dedicated to a mastery level pay schedule that had a three step career ladder. She said Districts did not have any explanation as to how it would work. Ms. Cranor said the Resolution was too vague and she would want to see the detail before she could recommend supporting it. She said if the salary schedule was really going to change it should be done with everyone's input. Ms. Vagner said she would advise School Boards to make a point that teachers' salaries needed to be funded but should be defined better before another approach was proposed. Mr. Mattson asked if the only choice was pass or do not pass. Ms. Gebhardt said yes. Mr. Mattson asked if there would be better explanation during the meeting. Ms. Gebhardt said the person presenting the Resolution could offer further explanation. Mr. Mattson said he did not like voting no because he agreed with needing to allocate more money for teachers but agreed that this was not the right approach. Ms. Gebhardt said the approach could be discussed at the meeting. She encouraged the Board to write down their comments on each of the Resolutions prior to the meeting. Ms. Vagner said the Board could vote to support teacher salaries at the meeting. Ms. Gebhardt said Resolution #5 changed the language for discretionary funding to operational funding and defined what operational funding was. She said the Resolution spoke to the number of Districts going out for Supplemental Levies and the need for the state to fund education. The Board agreed to a Do Pass vote. Ms. Gebhardt said Resolution #6 was Voluntary Training for School Boards. She said one of the legislators wanted to mandate training for Board Members without funding the training. She said some School Boards were in more need of training but if the training was going to be mandated it needed to be funded. The Board agreed to a Do Pass vote. Ms. Gebhardt said Resolution #7 was Support for Local Governance. She said the proposal was to reverse the role of federal government in decision making and put decisions back in the hands of the local School Boards. The Board agreed to a Do Pass vote. Ms. Gebhardt said Resolution #8 was Support for More Funding. The Board agreed to a Do Pass vote. She said the next Resolution was pulled due to the lack of support. She said Resolution #10 was Mastery Learning and the Funding Mechanism. She said the proposal was to hold students accountable while not keeping them in the classroom. Ms. Vagner said there had been discussion of lowering ADA to align with ADM. She said if there was any shift at the state level they needed to be ready to put new money into the change. She said the District's student attendance was good but the administration wanted it to be better. She said the District had an aggressive system to deal with truancy so it had better attendance than most other Districts. Ms. Gebhardt said the proposal was geared to higher level thinking students that may not benefit from the traditional classroom approach. Ms. Vagner said that could be accomplished with challenge testing. Ms. Cranor said she agreed with the statement of purpose but worried about what it could do to District budgets. Ms. Gebhardt said she also worried about the reference to Star Ratings because that was not the only measure. Ms. Vagner suggested the Board ask their colleagues at the Regional meeting on Thursday. Ms. Gebhardt said the last two things that School Boards would vote on had to do with the change in mechanism for determining the number of votes at ISBA based on the number of students in the District which would help equalize voting. Ms. Cranor said she was in favor of the change. Ms. Gebhardt said the last proposed rule was to limit the number of Resolutions proposed from the floor. She said there were a lot presented from the floor last year and it was hard to be informed on such short notice. She said the rule would require any Resolutions proposed from the floor to have clear rationale for not being submitted on time. The Board was in favor of the proposed rule change.

Board Retreat Follow Up: *Actualization of Beliefs 2012-13; Board Beliefs 2013-14; Operating Principles; Talking Points for Board Members; Board Attendance History 2012-13*

Ms. Vagner said she added language about the Board participating on committees to two different sections in the Actualization of Beliefs document. She said the Board Beliefs selected for 2013-14 were included. She said the Board's Operating Principles would be affirmed with no change. She said the Board's attendance history was included in the packet. She said she drafted talking points for the Board which were pulled from the Board's Beliefs. She said the president of PTA was scheduled for a presentation to the Board at the November Work Session. She said she was still working on the Board/Superintendent relationship with legal counsel.

Public Comment

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary

prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; 23) Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment at the time of the meeting.

Adjourn:

Chair Gebhardt adjourned the Work Session at 4:07 p.m.

APPROVED ON:

19 November 2013

By:

Jenie D Gebhardt
Chair

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees

ATTESTED BY:

[Signature]
Clerk