

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, January 17, 2012
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Frank Rash, Chair	Janie Gebhardt, Assistant Treasurer
John Sargent, Vice Chair (Excused)	Nate Murphy, Member
Jackie Cranor, Clerk	Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 17th day of January, 2012, as provided in Section 33-510, Idaho Code. Chair Rash called the Regular meeting to order at 5:41 p.m.

PLEDGE OF ALLEGIANCE

Ms. Allen led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Rash reviewed the agenda and the addendum. A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

Chair Rash said the following minutes would be approved at the February 21, 2012 Regular Board Meeting.

- a. **Special Meeting/Work Session/Legislators** – December 5, 2011
- b. **Special Meeting/Executive Session/Hearing** – December 7, 2011
- c. **Special Meeting/Work Session** – December 13, 2011
- d. **Regular Board Meeting** – December 19, 2011
- e. **Special Meeting/Executive Session/Hearing** – December 19, 2011

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

b. Recognitions - Information - Ms. Allen

Ms. Allen said Warren Whitaker and Highland High School participated in an Economic Summit. She said the summit was held at ISU in November. She said teams represented various countries in several categories. She said Highland's team France placed first in the high income category. She said team Brazil placed first in the middle income category, and team Morocco placed first in the low income category. She said this aligned with the District's Belief that "High expectations promote high levels of student achievement". Mr. Whitaker said the summit was sponsored by the Council on Education and competitions were held around the state. He said a Regional competition took place in the fall and spring. He said Highland had 14 teams attend the summit with five students per team. He said he was proud to have three of the teams take 1st place and was proud of all the student's accomplishments. He said there were lots of activities and students were actively involved in hands on projects. He said the students did a lot of research on how to improve the standard of living in a country with limited resources. He thanked the Board for its support and said the students all did a great job.

Ms. Allen invited Mr. Reed to the podium. She said one of the District's goals was to be fiscally accountable to the public. She said a clear demonstration of being fiscally accountable was adhering to high standards in reporting including full disclosure of use of public funds. She said the District voluntarily participated in both the GFOA and ASBO associations and was awarded the highest rating the "Certificate of Excellence in Reporting" for the 20th consecutive year. She said this was accomplished by preparing high quality reports and attention to every detail. She said the Business Office recognition validated the District's credibility. She said the award represented responsibility to the District and the community. She presented a plaque from each of the organizations. The Board congratulated Mr. Reed for his excellent work.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS – Information

a. Student Representative Reports (3 minutes each)

1) **Alameda Center – Talisha Lowry (Not present)**

2) **Pocatello High School – Hannah Stinson/Ricardo Chavarria**

Ms. Stinson said Pocatello High School had its coed dance on November 19, 2011 sponsored by the BPA. She said the Gate City choir performed in December. She said the school had its Penny Drive in December to raise money for students in need. She said the school had a food drive on December 14th. She said the Christmas Concert was on December 20th. She said winter sports recently started and the school held an assembly to recognize the athletes and encourage participation at games. She said the debate and the robotics teams were preparing for upcoming competitions. She said tryouts for the school’s musical, “Grease”, had just concluded. She said the Academic Team would compete in Idaho Falls that Thursday. She said the school had started offering rewards to students that did not have any missing assignments every Friday.

3) **Century High School – Kolton Jackman/Ariane Drake**

Mr. Jackman said Century High School’s theme in December was “A Season of Service”. He said the school had penny wars for students in need, a canned food drive, Turkey Bowling to collect blankets for soldiers in Iraq and a toiletry drive. He said wrestling tryouts had a good turnout. He said school spirit skyrocketed with the start of the school spirit club. He said girls and boys basketball started and bowling was in progress. He said the school band had a concert that weekend and the “Potato Pizzazz with Jazz” was on the 28th. He said student body elections would be held next week. He said PSAT participation was great.

4) **Highland High School – Tina Xu/Aaron Eskelson**

Ms. Xu said bowling had 30 tournaments so far this season. She said boys basketball was playing Idaho Falls the next day and hoped to host Districts. She said girls basketball had only lost one game all season. She said the wrestling team placed first in the Bear Cat Tournament in Idaho Falls. She said the team also had two undefeated wrestlers. She said the Trouveres would perform a Broadway Cabaret. She said the Cheerleading team was organizing a Snow Bowl dance next month. She said the school would have its Spirit Week the following week to encourage student attendance at games and would include a pajama day, a superhero day and a workout day.

b. Final Pocatello/Chubbuck School District #25 Festival of Trees Report – Ms. Allen

Ms. Allen said the third Festival of Trees was very successful. She said there were still one or two outstanding expenses but they were on target with projections. She said \$20,000 would remain in the fund for startup costs the following year. She said overall the Education Foundation projected it would net \$87,934.84. She said \$87,900 would be distributed with \$65,000 going towards whiteboards and the rest going to individual classroom grants. She said it was the greatest net gain since taking over the Festival. She said attendance increased this year for daily attendance, ticketed events and concerts. She said there were more trees, wreaths, nativities, gingerbread houses and student entertainment than the past two years. She said there was excellent staff participation this year at the Employee Appreciation Night and more schools and departments participated in the talent show. She said it seemed to be catching on. She said the Education Foundation was able to host its first Sponsor Appreciation Breakfast and everyone that attended was very appreciative of the recognition. She said the Foundation would start a bi-annual fundraising campaign to increase contributors and encourage staff participation. She said one of the Foundation’s goals was to rejuvenate its recognition program to thank contributors. She said classroom grant applications would be available early next month and should be complete by the end of February.

c. Media Report – Ms. Allen

Ms. Allen said the District had good media coverage this month with 26 news articles: 20 in print and 6 on TV. She said all the stories were positive.

d. Report on Standing Committees for 2011-2012

Ms. Gebhardt said the Boundary Committee had done quite a bit of work already. She said Judge Murray's meeting was that morning. She said Health & Welfare discussed creating a Hub that would cover three out of the seven Regions in the state including Twin Falls and Pocatello all the way to the Utah border. Mr. Murphy said the technology plan submitted by the District was approved by the state. Ms. Vagner said the administration was requesting a Board volunteer for the Students Come First Committee. She said the committee met on 2nd and 4th Mondays of every month from 3:45 to 4:45 and said the committee could have up two volunteers. Ms. Cranor and Mr. Murphy volunteered. Ms. Vagner said the next meeting was the following Monday.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr.

Mortensen, Mr. Devine, Mr. Hobbs

a. 2011 NAEP Data – Mr. Wegner

Mr. Wegner said included in the packet were the 2011 NAEP results also known as the nation's report card. He said the data compared student achievement levels for all 4th and 8th graders in the state to other 4th and 8th graders across the nation in reading and writing. Ms. Gebhardt asked where the data came from. Mr. Wegner said it was an independent test administered to School Districts randomly across the state. He said the process would change with the implementation of the Common Core State Standards. Ms. Cranor said she was glad to see the 10% improvement since 2009.

b. SAT Administration – Mr. Wegner

Mr. Wegner said all 11th graders would be required to take a college entrance exam and the state contracted with SAT/ACCUPLACER. He said students could choose to take the ACT or Compass but it would not be funded by the state. He said the state dictated that all tests would be administered on April 18, 2012 with one makeup day on the 26th. He said it took five hours to complete the test including breaks. He said the administration was still working out the logistics. He said the ACCUPLACER could be taken online and could be administered anytime between March 26th and May 4th. He said the decision to take the ACCUPLACER in place of the SAT would be up to the counselor or the student's IEP team. He said the students had 14 days to complete a battery of tests. He said students that take the SAT in their junior year would be eligible to take the ACCUPLACER in their senior year. He said all schools received information for a free SAT pretest for juniors. He said registration for the SATs opened February 6th. He said it took 20 minutes to register one student. He said a previous request must be submitted for anyone requiring accommodations. He said the state would provide training via webinars in April. Ms. Cranor asked if more colleges were accepting the SAT. Mr. Wegner said it was more commonly used on the East coast. He said since the state contracted through SAT/ACCUPLACER, more Idaho Universities were accepting both the SAT and ACT.

c. Technology Integration Plan – Mr. Wegner

Mr. Wegner said the Classroom Technology Integration Plan was submitted to the state on January 6, 2012 and the administration received notice that the plan was approved by the state. He said the plan provided for wireless integration in all schools K-12.

d. Common Core State Standards Implementation Timeline – Mr. Wegner

Mr. Wegner said the Common Core State Standards (CCSS) implementation timeline was included in the packet and outlined professional development needs and an action plan. He said the administration gathered feedback from staff and decided it would follow the state's timeline to provide time for staff to prepare and to conduct curriculum work and create End of Course Assessments. He said there was a lot to do between now and implementation in the 2013-14 school year. Ms. Gebhardt said it appeared that TIA had been really helpful in identifying and outlining needs. Mr. Wegner said it made the task far less daunting especially since aligning TIA with the CCSS over the summer.

e. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

Mr. Wegner said the state released a draft of the ESEA Waiver Application. He said if the waiver was approved it would go into effect next school year but this year Districts would be held accountable to AYP. He said the state would conduct a webinar on Wednesday to review the overview of the waiver and answer any questions. He said in researching the waiver it appeared the state was proposing some substantial changes. He said the state was proposing to use a star rating system from 1 to 5 stars. He said schools given a 4 or 5 star rating would be publically recognized and schools given a 1 or 2 star rating would have little

flexibility and would have to create school improvement plans. He said there were four areas of performance measures that had point values and the number of points determined a District or a school's star rating. He said some of the areas to be measured included reading and math proficiency, graduation rates, student growth and growth towards proficiency and subgroups over time. He said high schools could be given additional points for the number of students taking AP, PTE, dual credit and college readiness courses and through college entrance exam results. He said each measure would accrue points for star designation. He said currently the law provides that it takes 34 to constitute a subgroup but that would be reduced. He said the administration hoped to know more after watching the webinar and would keep the Board informed.

f. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said the Head Start Program self-assessment was in progress and Ms. Cranor would be involved and the Board would be given a summary along with the action plans for improvement. She said the program had developed school readiness goals and they were writing a plan of action to accomplish these goals. She said Ms. Vagner attended a Round Table Discussion in Boise.

g. 21st Century After School Program Update – Dr. Mortensen

Dr. Mortensen said the 21st Century After School Programs held family activities throughout the month of January in each center which was a requirement of the grant. She said 85% parent participation was required. She said the activities were math themed. She said the District was moving forward with submitting its grant for Indian Hills, Tendoy and Lewis & Clark Elementary Schools. She said the District was fortunate to be able to recruit community partners including the ISU College of Education's Math and Science Department and the Department of Physics. She said it would help with the STEM related activities and hoped the District would be successful in this round of grants.

h. Idaho Food Bank – Back Pack Program Update – Dr. Mortensen

Dr. Mortensen said included in the packet was a current Idaho Food Bank – Back Pack program report that was showing fairly consistent numbers. She said the report had been updated to include Deanne Dye as the contact for Gate City Elementary if a need arises. She said all other participating schools had consistent numbers.

i. Nursing Acuity Report – Dr. Mortensen

Dr. Mortensen said the updated nursing acuity report was included in the packet. She said the administration reported on nursing acuity levels twice per year. She said the report compared both reporting periods to show the increase or decrease in students being served and the level of service for each student. She said the District had 3-1/2 FTE serving students. She said there had been a total of 5 new students added this year.

j. BYU-I Student Teacher Intern Request – Dr. Mortensen

Dr. Mortensen said included in the packet was a BYU-I student teacher intern requesting placement at an elementary school. She said the intern needed experience in a primary grade for special education. She said the intern would work with the early childhood program and the Special Education students. She said the administration recommended the Board approve the request under the Consent Agenda.

k. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

Dr. Mortensen had no further elementary update.

l. Amended 2011-2012 District 25 School Calendar – Mr. Devine

Mr. Devine said included in the packet was the amended calendar that the Board reviewed at the January 10, 2012 Work Session. He said the list of high schools was reordered to reflect the correct order of graduations on May 24th. He said New Horizon's graduation date was also added to the calendar. He said the Board would be asked to adopt the amended calendar under Old Business.

m. Early College Program Enrollment Data – Mr. Devine

Mr. Devine reviewed the early college program data. He said there was an impressive number of students in the District taking advantage of the dual enrollment courses offered through ISU.

n. Credit Recovery Update – Mr. Devine

Mr. Devine said included in the packet was a memorandum detailing the number of students taking credit recovery courses at each school. He said students who were unsuccessful in passing a credit recovery course continued the course enrollment the following trimester.

o. 1st Trimester IEN Usage Report – Mr. Devine

Mr. Devine said included in the packet was the 1st trimester IEN usage information. He said the District was increasing its use of the equipment and planned to use it for professional development in the future. He said the administration was hopeful that equipment could be purchased for the middle school to allow them to participate in virtual field trips.

p. Secondary 2011-12 Winter Extra-Curricular Participation Data – Mr. Devine

Mr. Devine said included in the packet was winter extra-curricular participation data. He said he met with Rhonda Naftz, the AD at Highland High School that morning and was told that more than half of the missing payments shown in the report had been paid. He said families that had not paid were put on a payment plan. He said if a family had not paid and refused to sign up for a payment plan or apply for a waiver, a fine would be assessed and the student would be unable to participate in any future activities until the outstanding fees were paid.

q. Early Graduation Requests – Mr. Devine

Mr. Devine said included in the packet was a memorandum showing six students from Pocatello High School were requesting early graduation. He said all requests were reviewed and approved by the counselor and principal prior to coming to him. He said the Board would be asked to approve the requests under Old Business.

r. Preliminary Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said included in the packet were two preliminary field trip requests. He said the first preliminary request was for Highland High School's outdoor club to go on a ski/snowboarding trip but needed the names of the other chaperones prior to approval. Ms. Gebhardt said there was no reason to not have the names of the chaperones when the activity was taking place the following week. Ms. Vagner said the administration would make sure all the chaperones were in place prior to the trip taking place. Mr. Devine said the second request was for Century High School's drama club to attend a Broadway play in Salt Lake City, UT in March but needed finalized transportation information before approval.

s. Out of District/Overnight Field Trip Request – Mr. Devine

Mr. Devine reviewed the Out of District/Overnight Field Trip requests and asked if there were any questions. He said the Board would be asked to approve the requests under Old Business.

t. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Mr. Devine said it was exciting to watch the progress of the ICU program in the secondary schools. He said schools were seeing a 50% reduction in the number of students still missing assignments. He said the District would have its cross-District PLC on Monday where teams would review test results and analyze any learning gaps. He said elective teachers hoped to make progress on common assessments.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the Idaho General Fund Revenue report. He said the current report covered the first half of the fiscal year. He said beginning in July the state had a budget of \$2.6 billion and was adjusted to \$2.5 billion in January which equaled a \$49 million revenue loss. He said the media reported the state had a \$70 million windfall in revenue which was not the case. He said the \$70 million was the amount that had not been appropriated by the legislature. He said the state was doing better compared to previous years. He said the budget adjustments were made due to lower than anticipated sales and income taxes. He said the administration hoped the second half of the fiscal year was more productive.

b. Review of Stocks Building/Alameda Center Timeline/Boundary Committee Update

Mr. Reed said the Boundary Committee had met four times since October. He said the committee worked well together and appreciated the Board's input on the committee. He said the committee focused on the elementary needs first. He said the committee was ready to bring some recommendations to the Board for elementary issues and had started working on middle school boundary issues. He said the committee hoped to be able to create feeder schools into the middle schools and if it was unable to do that it would have to revisit elementary boundaries. He said public input would be a part of the process in the near future. He said the committee was on track and would bring final recommendations to the Board soon. He said he visited the Stocks Building that morning to check on progress and found that 95% to 100% of the building was sheet rocked and some sections had been taped, textured and painted already. He said hallways were painted and all the doors and entryways were complete. He said the ceiling was ¼ complete. He said some of the millwork and cabinetry had been started. He said the Board was welcome to tour the building anytime. He said the contractor was on schedule and should meet the deadline. He said the Alameda Phase II plans had been submitted to the city and hoped to get approval in the next few weeks.

c. 2012-2013 CIP Plan

Mr. Reed said the 2012-2013 CIP Schedule was reviewed at the January Work Session. He said the District was ready to move onto Phase II of the Alameda Center and would install a new fire sprinkler system at Indian Hills. He said there were a few small projects to keep facilities maintained and safe. He said bidding

would begin as soon as the Board approved the plan. He said the Board would be asked to approve the CIP plan under Old Business.

d. Idaho State Billing Services, Inc.

Mr. Reed said the Idaho State Billing Services, Inc. contract was reviewed at January 10, 2012 Work Session. He said the company provided Medicaid billing services for 85% of the School Districts across the state. He said the administration was confident the company could increase Medicaid revenue by hundreds of thousands or more. He said the Board would be asked to authorize the agreement under New Business.

e. Beverage Contracts Update

Mr. Reed said the administration just wrapped up negotiations with the District's beverage providers. He said the ten year contracts with Coca Cola and Pepsi had recently expired and the District was able to negotiate a new five year agreement with both companies. He said the industry had changed dramatically and upfront money was not available as it had been in the past. He said the District would lose revenue overall but was a marketplace issue and could not be helped.

f. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the free and reduced lunch report. He said the District's overall number of students qualifying for free and reduced meals was nearly 40%. He said it continued to increase from year to year.

g. Transportation Funding Cap

Mr. Reed said the District had an annual transportation department review and was compared to other transportation departments across the state. He said as long as the District came in under the state average it was doing alright. He said the District was at 95% of the state average in cost per mile but in cost per rider it came in at 54% of state average which was extremely efficient.

h. Bus Ridership Counts

Mr. Reed said another measurement used for the state average was bus ridership. He said the District had 4,301 students riding the bus which was up about 150 students from last year.

i. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no proposed building and subdivision report.

j. Any Other Business Operations/Operational Support Update

Mr. Reed had no further business operations report.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload Update

b. Student Enrollment Information/ADA/Units Update

Mr. Smart said he would combine his Infinite Campus/ISEE Upload report with the student enrollment information report since the information went hand in hand this month. He said included in the packet was a current membership report. He said over the last couple of years since converting to IC it seemed the District's units were not as high as they should have been. He said the administration worked with IC to figure out how it was reporting certain data and determined that IC was counting students that were dually enrolled as two different students. He said about 118 students were reported twice which increased the number of units the administration thought it should get from the state. He said the administration had budgeted very conservatively over the last few years and even with the adjustment of 118 student difference the enrollment projections would be very close to previous projections. He said the state's funding report showed 583 units based on ISEE submissions but still did not include summer school data. He said the District should receive additional units for full day attendance of those traveling students. He said data from last year would be resubmitted to the state and the administration would work with IC on correcting the reporting discrepancy. He said the administration anticipated that this was the answer to the unit shortage question and correcting the error should correct future reporting issues.

c. Wellness Dashboard Report

Mr. Smart said included in the packet was a Wellness Dashboard report prepared by Ms. Giles with data as of November. He said the District received credit based on employee wellness participation. He said three areas were measured for participation including participation on Myregence.com, completion of the Health Risk Assessment and the District's claim percentage. He said 60.8% of employees were participating on the website which was above the 50% required to get the credit. He said he was hopeful that the District would reach the 4% premium reduction based on the efforts of employees. He reviewed the level of medical, dental and vision costs and the District was above its goal in that area as well. He said the District was also doing well in the prescription drug cost area. He said he was concerned because there were a few new prescription

drugs coming out that were very expensive and currently did not have a generic option. He said overall participation was very good and the District would get at the very least a 3% credit but hoped for 4%.

d. E-Rate Payment

Mr. Smart said the District received two e-rate payments, one from Cable One and one from CenturyLink for a total of \$164,169.05. He said the District applied for the e-rate grant every year which was a technology and communications rebate which helped to pay current communications costs.

e. Any Other Employee Services/Operational Support Update

Mr. Smart said the administration received a copy of the public school support program budget comparison. He said it compared Governor Otter's proposed education budget with State Superintendent Tom Luna's proposed education budget. He said it was a frugal budget again, however this year the requests between the two were very different. He said the Governor was proposing one-time money for salary restoration and Superintendent Luna was proposing a permanent restoration. He said the governor's proposal also makes any one-time money contingent on revenue. He said the proposed increase would be about 3% and would offset the reductions mandated through the SCF legislation for technology and pay for performance. He said overall it was a proposed increase of about \$56 million dollars but was still less than the 5% it would take to bring Districts to even. He said the Governor's distribution factor had a 1.3% decrease in discretionary and the SDE was proposing a 2% increase which equaled a .7% increase. He said both proposals included allocating \$2.5 million for laptops. He said the District would have to wait and see what JFAC and the legislature would do.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said included in the packet was the monthly Human Resources report. He said there was one new teacher, one resignation and one retirement and a couple of stipends for Board approval.

b. Students Come First Committee Report

Dr. Howell welcomed the Board volunteers to the SCF Committee and said he looked forward to working with them at the next committee meeting. He said last week he presented an overview of procedure 7136 – Reduction in Force for revision consideration. He said the policy would not change as it was a blanket direction for the Superintendent to outline the Procedures for a reduction in force but the procedure was aligned to outdated state requirements and had to be revised to meet SCF legislation. He said the committee would review another draft of the RIF rubric. He said he was in the process of developing a PowerPoint that principals could utilize to educate staff in a uniform manner. He said the committee discussed pay for performance local measures and whether or not the District would continue to use the ISAT, IRI and EOCs. He said the pay for performance subcommittee would work through the pros and cons and bring them back to the SCF Committee. He said the measures became extremely diluted when some staff members were split between multiple schools and could get down to a 1/100 of a percent. He said it seemed the more answers the committee found regarding SCF legislation the more questions it found at the same time. He said finally the committee reviewed assignment and transfer and of most concern was the treatment of Category A teachers which would be discussed at the next SCF Committee meeting.

c. Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff – 2nd Reading

Dr. Howell said included in the packet was Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff. He said the changes were reviewed at the December 19, 2011 Special Meeting and were posted to the website for public input. He said no input was received and the administration recommended the Board adopt the policy on second reading under Old Business.

d. Policy 7131 – Annual Contracts – 2nd Reading for Deletion

e. Policy 7132 – Renewable Contracts – 2nd Reading for Deletion

Dr. Howell said both Policy 7131 – Annual Contracts and Policy 7132 – Renewable Contracts had the applicable portions incorporated into Policy 7141 and the administration recommended the Board hear both policies on second reading for deletion under Old Business.

f. Any Other Human Resources/Operational Support Update

Dr. Howell had no further human resources report.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Amended 2011-2012 Board Meeting Schedule

Ms. Vagner said the amended 2011-2012 Board Meeting Schedule included the deletion of the February Work Session due to conflicting events in Boise which the Board would attend. She said the Board was in agreement at the January Work Session and directed the administration to add it to the agenda for action.

b. Idaho's Draft ESEA Flexibility Waiver

Ms. Vagner said the topic was previously covered under the Any Other Curriculum Report.

c. Any Other Superintendent's Update

Ms. Vagner said the administration received a legislative update from the ISBA called Capitol Notes regarding rule changes being proposed and draft legislation directing the parent input become a requirement for the following school year even though most Districts had already completed the requirement this year. She said the administration would keep the Board informed as it received any legislative updates. She said she contacted the District's Legislative Delegation to see if they were available to join the Board for lunch and dinner in Boise. She said the principals and staff were reminded of the District's late start protocols if needed this week.

d. Calendar

Ms. Vagner reviewed the upcoming Board meetings. She said the Board's Committee commitments had been included and Ms. Johnson would remind Board members of upcoming commitments via email.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the January 10, 2012 Special Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of January 9, 2012 in the amount of \$1,261,707.24.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of January 9, 2012 in the amount of \$1,261,707.24.

c. Topic: Approve Supplemental Financial Information from December 1, 2011 through December 31, 2011

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of December 1, 2011 through December 31, 2011.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from December 1, 2011 through December 31, 2011.

d. Topic: Approve BYU-I Student Teacher Intern Request

Policy Issues: Board approves student teacher intern access in District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the BYU-I student teacher intern request as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

Chair Rash passed the gavel to Ms. Cranor to chair the remainder of the meeting.

OLD BUSINESS – Information – Action – Mrs. Vagner

a. Topic: *Adopt Amended 2011-2012 District 25 School Calendar*

Policy Issue: Board adopts District calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the amended 2011-2012 District 25 School Calendar as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Ms. Gebhardt to adopt the amended 2011-2012 District 25 School Calendar as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Early Graduation Requests*

Policy Issue: Board approves Early Graduation requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Early Graduation requests as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the Early Graduation requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Preliminary Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves preliminary Out of District/Overnight Field Trip requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the preliminary Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the preliminary Out of District/Overnight Field Trip requests with the provision that chaperones were to be identified prior to the trip taking place. The voting was unanimous in the affirmative.

d. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Out of District/Overnight Field Trip requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Ms. Gebhardt to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

e. Topic: *Approve 2012-2013 CIP Plan*

Policy Issue: Board approves Capital Improvement Project (CIP) plans.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2012-2013 CIP Plan as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the 2012-2013 CIP Plan as presented. The voting was unanimous in the affirmative.

f. Topic: *Hear on Second Reading for Adoption:*

Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff

Policy Issue: Board adopts Policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policy on second reading for adoption as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Ms. Gebhardt to hear Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff on second reading for adoption as presented. The voting was unanimous in the affirmative.

g. Topic: *Hear on Second Reading for Deletion:*

Policy 7131 – Annual Contracts

Policy 7132 – Renewable Contracts

Policy Issue: Board deletes Policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policies on second reading for deletion as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to hear Policy 7131 – Annual Contracts and Policy 7132 – Renewable Contracts on second reading for deletion as presented. The voting was unanimous in the affirmative.

h. Topic: Approve Amended 2011-2012 Board Meeting Schedule

Policy Issue: Board approves Board meeting schedules.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the amended 2011-2012 Board Meeting Schedule as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the amended 2011-2012 Board Meeting Schedule as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

a. Topic: Authorize Agreement between Idaho State Billing Service, Inc. and the Pocatello/Chubbuck School District #25

Policy Issue: Board authorizes agreements.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize the agreement between Idaho State Billing Services, Inc. and the Pocatello/Chubbuck School District #25 as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to authorize the agreement between Idaho State Billing Services, Inc. and the Pocatello/Chubbuck School District #25 as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Murphy and seconded by Ms. Gebhardt to adjourn. The voting was unanimous in the affirmative. Acting Chair Cranor adjourned the Regular Board Meeting at 7:18 p.m.

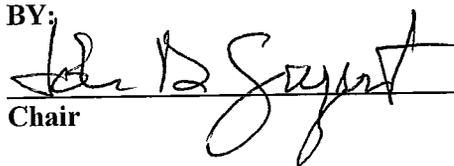
APPROVED ON:

FEBRUARY 21, 2012

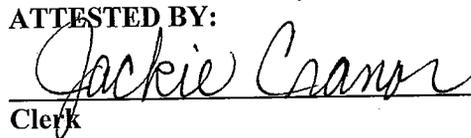
MINUTES PREPARED BY:


Secretary, Board of Trustees

BY:


Chair

ATTESTED BY:


Clerk