

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, May 15, 2012
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
John Sargent, Vice Chair
Jackie Cranor, Clerk

Nate Murphy, Assistant Treasurer
Jim Facer, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 15th day of May, 2012, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 5:47 p.m.

PLEDGE OF ALLEGIANCE

Rebecca Novy led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Mr. Sargent and seconded by Mr. Murphy to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Work Session** – March 13, 2012
- b. **Special Meeting/Executive Session/Hearing** – March 20, 2012
- c. **Special Meeting/Executive Session/Hearing** – April 4, 2012
- d. **Special Meeting/Work Session** – April 10, 2012
- e. **Special Meeting/Executive Session/Hearing** – April 17, 2012
- f. **Regular Board Meeting** – April 17, 2012

A motion was made by Mr. Murphy and seconded by Ms. Cranor to approve the minutes as corrected. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

1) Letter from parent commending Colin Brien, Music Teacher, Century High School

b. Recognitions – Information - Ms. Allen

Ms. Allen said last week was National Teacher Appreciation week and wanted to thank teachers for providing quality learning opportunities for students all throughout the year.

Haywire and Livewire Robotics Teams – Regional and National Competitions

Ms. Allen invited the Haywire and Livewire Robotics teams and coaches to the podium. She said Sharie Ellis, Roy Angle, Mike Sullivan and Kelsey Margulieux were the robotics team advisors. She said the teams brought the robots that they built for the competitions. She said both teams competed in the Regional FIRST Robotics Competition in Utah competing against 43 teams from 9 states. She said FIRST stood for “For Inspiration and Recognition of Science and Technology and its mission was to inspire young people to be science and technology leaders by engaging them in activities that built science, engineering and technology skills. She said students developed self-confidence, communication and leadership skills. She said the Haywire Robotics team placed 2nd and team member Caitlin Vitale-Sullivan was named as one of the two Dean’s List Finalists. She said the Livewire Robotics team was awarded the Regional Chairman’s Award which qualified them to participate in the International Championships in St. Louis, MO with 398 teams from around the world. She said the Haywire and Livewire website won an excellence award for using science, technology, math and engineering which demonstrated the FIRST Robotics vision and mission.

SkillsUSA

Ms. Allen said Sharie Ellis and Roy Angle were the Skills USA supervisors and were busy ensuring the engagement of students in their learning. She said SkillsUSA was a partnership of students, teachers and industry to ensure America has a skilled workforce. She said many District students placed in the Regional and State competitions. She said in the Regional Automotive Service competition, David Angle placed 1st, Taylor West placed 2nd, Patrick O'Toole placed 4th and Kolter Deschamps placed 9th. She said for the State Automotive Service Technology competition, Taylor West placed 3rd and David Angle placed 4th. She said Kolter Deschamps placed 1st in the State Job Skill Demo competition. She said David Angle and Kolter Deschamps placed in the Idaho Ford/AAA Automotive Skills Competition. She said Evaristo Aguilar and Rebecca Novy placed 4th & 5th in the Electronics Technology Competition. She said in the Related Technical Math competition Dirk Stahlecker took 1st place, Nathan Pelletti placed 2nd and Rebecca Novy placed 4th. She said finally in the Principles of Technology competition, Kade Miller took 2nd place. She congratulated the students and advisors on their success.

FCCLA Competition

Ms. Allen invited Cindy Moore and Mary Curran to the podium. She said Mary Curran under the leadership of her teacher Cindy Moore took first place at the State Family Career and Community Leaders of America STAR event. She said STAR stood for "Students Taking Action with Recognition". She said STAR Events were competitive events to demonstrate proficiency and achievement in chapter and individual projects and career preparation. She said there were three areas of focus: cooperative, individualized, and competitive. She said Mary Curran took first place in the Nutrition and Wellness category and qualified for nationals. She congratulated Ms. Curran on her tremendous accomplishment.

Highland High School BPA Competition

Ms. Allen invited Doug Bosen and the Highland High School BPA students to the podium. She said all of the students had tremendous success at the State Business Professionals of America competition. She under the leadership of Mr. Bosen, the following students placed in the competition: Morgan Gibbs, Alex Hubit and Stihl Quayle placed 1st with their Financial Analysis Team; Cassie King, Brittney Baker, Makenzie Long and Nicole Ortega placed 1st with their News Broadcasting Team; Kye Martin placed 2nd for Advanced Office Systems; Jason Bosen placed 3rd for Computer Security; Mandy Smith, Kelsie Anderson, Lindsay Denning and Alejandro Moreno placed 3rd with their Small Business Management Team; Justin Dance, Jon Knight and JD Packer were finalists with their Global Marketing Team; and Jason Bosen and Shane Jones were finalists with their Computer Animation Team. She said the team had 11 BPA national qualifiers and five of them competed in Chicago.

Highland High School Cheerleaders

Ms. Allen invited the Highland High School cheerleaders and their coach, Jessica Gallup to the podium. She said the cheerleading squad won back to back 5A State Cheerleading competitions. She said the squad swept the competition taking first in every category and were the 5A Academic State Champions. She said the team accomplished all of this despite one of the cheerleaders suffering an ankle injury one week before the competition. She said the team adapted and overcame to be the best in the state.

Highland High School Speech and Debate

Ms. Allen invited Angela Stephens and the speech and debate team to the podium. She said the Highland High School speech and debate team had statewide success and four students qualified for the National Forensics League Tournament: Sam Bollinger, Faith Cody, Natalie Fisher and Josh Mansfield. She said three of them qualified for the Catholic National Forensics League Tournament in Baltimore. She said Hans Liu and Mikkel Sutorius, both freshmen, won the mock trial competition at the State YMCA Youth Legislator Conference. She congratulated the articulate students and their advisor on their success.

Outstanding Technology Educator of the Year Award – Aaron Hall

Ms. Allen invited Heidi Rogers, Aaron Hall and Betsy Goeltz to the podium. She said Ellis Elementary teacher Aaron Hall was named the Outstanding Technology Educator of the Year by the Northwest Council for Computer Education. She said Ms. Rogers was the Executive Director of the NCCE and was there to present the award to Mr. Hall. Ms. Rogers congratulated Ms. Goeltz on being elected to the NCCE Board of Directors. She said the NCCE represented four states and was honored to dedicate the award to Aaron Hall. Ms. Goeltz said Mr. Hall was a fabulous teacher and lived the vision and mission daily and was always there to help others. She said he did an amazing job in the classroom.

Idaho Principal of the Year Award – Sheryl Brockett

Ms. Allen invited Sheryl Brockett and Byron Haws to the podium. She said in the Correlates of Effective Schools it stated that principals and teachers acted as effective leaders and constantly communicated that to

staff, students and parents which Ms. Brockett exemplified. She said Ms. Brockett was named the Idaho High School Principal of the Year by the IASA. She said Mr. Haws nominated her for the award. Mr. Haws said it was a privilege to work at Century High School under Ms. Brockett's leadership. He said there was no better way to describe what Ms. Brockett did daily then to say she worked "magic". He said her attitude of "we can do this" and encouraging students and teachers to try new things made it possible for people to believe they could achieve beyond what they thought was possible. He said he had worked as a teacher for thirty two years under a lot of different administrators and said Ms. Brockett was an inspiration to everyone around her and he was a better teacher for it. Ms. Allen said Ms. Brockett would formally receive the Award at the IASA Joint Superintendent and Administrator Conference in August. She congratulated Ms. Brockett on her achievement.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

Elaine Whitehead – 5033 Elizabeth Avenue, Chubbuck, ID 83202

Ms. Whitehead asked the Board to look into ways of moving students without any negative impact when considering the proposed boundary changes. She said safety was most important and had to come first. She said the families involved in the move were invested in time and money. She said the group that was being shifted out of the school made up 20% of the paid PTA. She said all of the parent volunteers felt like family at Ellis and provided a supportive environment. She said the group affected was small and asked the Board to leave it as it was. She said another one of her concerns was access to technology which they would lose with the move. She said Mr. Hall from Ellis had been recognized that evening as the Outstanding Technology Educator of the Year. She said Ellis Elementary piloted programs, every classroom had a promethean board and all staff had laptops or iPads. She said losing this group of students and parents from Ellis and the PTA would cripple the school. She said the school needs parents and Ellis parents were able to stay at home and could come to the school to volunteer. She said parent volunteers at Ellis came every day to give kids what they needed. She said she says this because she loves the school and the parents and staff support each other. She asked the Board to consider taking a lower income area from their boundaries if they had to lose students and to maintain the balance. \

Lindsey Rinehart – 2912 W. Malad, Boise, ID 83705

Ms. Rinehart said her nephew was threatened by a third grader at his school. She said bullying was being labeled differently at different schools across the District. She said some children were labeled as bullies for defending themselves and there was a flaw in the system that needed to be addressed. She said one student was sent to New Horizon High School for defending himself while the other student was allowed to stay at his home school. She said she was bullied in school and knew how much it hurt. She said the adults were here to protect the students and the Board was responsible for protecting her nephew and others from bullying. She said a line needed to be drawn and stuck to. She said zero tolerance for weapons needed to be addressed. She said she went through this as a child and would not allow it to happen to her nephew and would take him to the Boise School District if nothing was done. She said if the rules were not enforced children were scared to come to school. She said every incident needed to be looked at on a case by case basis and allowing a bully to come to school without the victim's parents aware was detrimental to the victim's safety. She said she was appalled that her nephew's bully was allowed to come to school.

Stephen Muhonen – 646 Alpine, Chubbuck, ID 83202

Mr. Muhonen said he represented his children and other families in the Kasiska subdivision. He said he was opposed to placing the Kasiska children in the proposed boundary change from Chubbuck Elementary to Wilcox Elementary. He said he was only one voice with three minutes but what he had to say was critical. He said he knew the Board received information from the parents but to understand why they were concerned you had to understand that the Kasiska subdivision was located north of I-86 and Wilcox Elementary was located south. He said the District's proposal reflected that 80 – 90 students would be moved out of Chubbuck's boundaries but in reality by 2013 there would only be 26 kids that would be affected. He said the apartment complexes that were being built in the Wilcox boundaries would have up to three bedrooms and would bring more than enough students to Wilcox and the area would only get busier. He said further

construction was planned for Yellowstone Avenue and I-86 and would push more than 10,000 cars onto Hawthorne Avenue daily. He said it was not safe for kids to walk down that road.

Kris Mullen – 690 Redman Street, Chubbuck, ID 83202

Ms. Mullen said she was a member of Chubbuck PTA and would speak about the change as it affects the PTA and academic performance. She said a large portion of Chubbuck's PTA members would be lost in the move including two of the members responsible for collecting donations. She said the person who contributes prizes and the art program director and volunteer would be lost. She said the school could not afford an art teacher and the entire program was run by a volunteer which would all be lost. She said a majority of the PTA board including the communications representative who controlled the billboard along with a good number of parent volunteers would be lost. She said the Chubbuck PTA was a community and the proposal took that away. She said there was an academic impact that would be felt by Gifted and Talented students. She said four out of the seven Gifted and Talented students at Chubbuck were from the Kasiska community. She said she knew this would be a great benefit to Wilcox, however, the phenomenon of the aging population was that the impact to the PTA would continue to wane and there would be no one to start new programs.

REPORTS/PUBLIC HEARING/ACTION

a. Student Representative Reports (3 minutes each)

1) **Alameda Center** – *Jacob Reynolds/Megan Housel (Not present)*

2) **Century High School** – *Kolton Jackman/Ariane Drake*

Mr. Jackman thanked the Board for the experience of representing his school. He said the tennis and track teams were going to state. He said every junior took the SAT's and did very well. He said the school had a "Spring into Summer" event and had Twin, Mustache, Hawaiian, Lumberjack and Summer Days. He said both girls and boys golf went to state and were the Academic State Champions. He said the softball team was going to state. He said the school had a "Mr. CHS" competition and was really good. He said the boys basketball tournament just finished. He said class elections were done. He said their Principal, Ms. Brockett won the Idaho Principal of the Year award and the entire school was very proud of her. He said the seniors were ready to get out of there. He said the senior talent show was next Monday. He said graduation was the following Thursday at noon at the Holt Arena. He said the graduation luncheon and rehearsal was the day before and seniors would have an all-night celebration the night of graduation.

3) **Highland High School** – *Tina Xu/Aaron Eskelson*

Mr. Eskelson said the tennis team had 13 students going to state and track had 17 going. He said both girls and boys golf were headed to state. He said softball competitions were that week. Ms. Xu said all of the clubs were wrapping up for the year. She said the senior honors students were recognized. She said student government elections were held and the new student council was already planning events for next year. She said the school had "A Night to Remember" event at the Mystique Theatre. She said the school had a Senior Student Government Banquet that was planned by the sophomores. She said seniors were busy preparing for graduation and anticipating the many events. She said the school had its senior talent assembly that day. She said all of the spring sports were recognized. Mr. Eskelson said Kathleen Hawes and Gennavie Judd would be the student reps next year.

4) **Pocatello High School** – *Hannah Stinson/Ricardo Chavarria*

Ms. Stinson said the year went by super fast. She said students finished up the year with a Poky's Got Talent all-night party. She said students had a pie throwing competition and an egg hunt. She said the school had a Masquerade Prom last weekend. She said the senior assembly was planned for Monday and included a senior talent show. She said all the spring sports had districts the week before. She said the tennis team had three students qualify for state. She said Poky was the district champ in track and baseball. She said seniors were preparing for finals and AP testing and underclassmen were also preparing for finals. She said graduation was the following Thursday at 3:00 p.m. and the all-night senior party was that evening. She thanked the Board for the opportunity to participate as a student rep.

b. Pocatello Community Charter School Programmatic Audit Report

Dr. Martin said the Charter was required to conduct a Financial and Programmatic Audit and present the outcome to the Board of Trustees. She said the Programmatic Audit was conducted February 2 – 3, 2012. She said the Idaho Charter Network organized the Audit and came for two days to review documents, interview parents, teacher and observe classrooms and individual teachers and parents. She said following the Audit the team put together a report on the strengths and weaknesses of the Charter. She said there was a table of commendations and recommendations at the end of the report. She said she would review each of the goal areas and give two commendation and two recommendations from each. She said the first part of the Audit

was to conduct a self-study and compare the results with the Audit Team. She said the first area that was reviewed was Governance which included stakeholder support and school improvement. She said the two things listed as commendations under Governance were an engaged Board with a diverse skill set, and the financial health of the school in being able to pay off a deficit in difficult economic times. She said the first recommendation was to revisit the length of Board terms and consider three year terms instead of two. She said the Charter already planned to do that. She said Board members having one and two year terms was barely enough time to grasp the issues and increasing the terms would promote continuity school-wide. She said the vision of the school was deeply embedded but the other recommendation was to update the school's Strategic Plan. She said the administration was in the process of developing a new Strategic Plan as it had just met all of the goals in the old Strategic Plan. She said the Charter's strongest area was active engagement in the implementation of the Common Core State Standards throughout the curriculum. She said another strongpoint was the mentor status of PCCS as one of the top expeditionary learning centers in the community. She said the Audit Team commended PCCS for the administrative team and staff's commitment to excellence. She said one of the recommendations was to revisit school funding to support the Expeditionary Learning contract. She said the Charter would have a more robust contract if funding was better. She said another recommendation was to consider the opportunities to track students in high school and beyond and the administration planned to do that. She said stakeholder support was strong through frequent communication with parents and a high volunteer participation rate in many aspects of the school. She said the Charter was lucky to have such an engaged group of parents. She said the Charter met all of the goals in its previous Strategic Plan and was building a new Strategic Plan based on input from the Board and would articulate how parent satisfaction would be integrated into teacher and supervisor evaluations. Mr. Sargent said he thought a Strategic Plan should never be done and with new goals added every year. Dr. Martin said that is not how the administration previously created the Strategic Plan but was looking to change that and implement a working document that rolled from year to year. She said the Charter had a better balance with interventions and was constantly improving. She said the special education and Title I staff had a great working relationship. Ms. Cranor said the Charter did a great job and would have some of the same challenges as the District in implementing SCF. Mr. Sargent agreed the school was doing a great job. Dr. Martin said the Board and administration worked very hard and were open and transparent about what needed improvement. She said one of the administration's goals was to start lowering class size one grade level at a time. She said the parents did so much for the school and would be nice if the administration could give them that to show its appreciation. She said they hoped to start with the 3rd grade and lower it by two students. Ms. Vagner said the administration would prepare a Programmatic Audit Management letter for Board consideration at the June Board Meeting.

c. Media Report – Ms. Allen

Ms. Allen said there were 13 articles last month. She said nine were student related and all but one article was very positive. She said she was surprised and disappointed that there was no media coverage for Highest Honors or the Kinport ISAT recognition. She said the media was informed and nothing was picked up. She said the one article that was not very positive was not a news story and was a fishing expedition that was not well done. She said overall the District had very positive media coverage.

d. Education Law Institute Report

Ms. Gebhardt said she attended the Institute with Ms. Allen, Mr. Reed and Mr. Smart. She said there were a few things that stood out. She said one was regarding new guidelines on concussions, another was for Districts to make sure they disclosed what any levy funds would be used for, and the last was monetary accountability for coaches. She said the District had good guidelines in place for concussions and did a good job disclosing its financial and levy information, however the District recently had to make some policy changes to further enhance accountability for coaches. She said John Romel had been the attorney for the IEA for many years and was recently replaced by Paul Stark who had worked with Anderson, Julian and Hull in the past and had perspectives from both sides. She said normally Tom Luna spoke to the group during lunch but this year Luci Willits was the SDE speaker. She said one comment made by Ms. Willits caught her off guard which was that if the referendums passed that the legislator would not fund education.

e. Report on Standing Committees for 2011-2012

Mr. Murphy said he attended Judge Murray's Juvenile Justice Committee and discussed changes to child welfare. He said the community had bought into the concept of doing more to help children stay in school. Ms. Cranor said she attended the Budget Committee and the committee had some recommendations which would be discussed later in the meeting. She said the District Curriculum Committee discussed an interesting proposal that was a sign of the times regarding cursive. She said she attended the Safety Committee and

commended the group for its efforts in addressing the safety needs of the District. She said she planned to attend the Head Start Policy Council meeting on Thursday. Mr. Facer said he attended Local Issues and mostly discussed the upkeep of the city. Mr. Sargent said he attended the PTA Reflections Awards Banquet and said there were many talented children in the District including state and national competition qualifiers.

f. New or Increased/Decreased Fees Proposed for the 2012-2013 School Year for Board Consideration and Public Hearing

Mr. Reed said included in the packet was a copy of the new and increased/decreased fee proposals for Board consideration for the 2012-2013 school year along with the rationale for the proposals and the accompanying Resolution certifying that the proposed fees were publically noticed for two weeks prior to the public hearing, that a public hearing was held and recorded the action of the Board. He said from time to time the District needed to establish new fees or increased fees to fund various programs. He said the District was required by Idaho law to advertise for any new fee or any fee that was increased by more than 5%. He said the new and increased/decreased fees were published in the Idaho State Journal on May 1, 2012 and May 8, 2012 which met the publication requirement. He said some of the fee increases included elementary and secondary lunches by 5 – 6 %. He said the District had not raised food service prices for 3 years partly due to federal requirements to maintain tray costs for federal programs. He said another increased fee included the helmet reconditioning and replacement fee which helped keep equipment in good working order and met requirements that helmets were to be replaced after 10 years. He said the participation fee was kept as a tiered fee structure per Board direction at the May Work Session. He said the Montessori fee was being increased from \$165 to \$185. He said one of the larger fee increases was to the Culinary Arts program due to the need for students to purchase a chef coat and take a specialized a safety test for the first trimester. He said the one change directed by the Board was to decrease the price for the 2nd and 3rd participation fee which did not have to be published again as the change was less than the advertised price.

1) Recess Regular Board Meeting and Convene Public Hearing to Solicit Comment on the New or Increased/Decreased Fees Proposed for the 2012-2013 School Year

Chair Gebhardt recessed the Regular Meeting and convened a public hearing at 7:07 p.m. to solicit public comment relative to the new or increased/decreased fee proposals. She reviewed the protocol for public comment.

John Grayson – 664 W. 15th S., Blackfoot, ID 83221

Mr. Grayson said he was a teacher at Pocatello High School and was concerned about the proposed increases to participation fees. He said students should be well rounded and able to participate in activities. He said two of his students were concerned about their ability to participate in choir and other activities since they would have to choose only one if participation fees were increased. He said the increase may not sound like a lot but was already so hard for a lot of families. He said it was exciting to be able to go to a football game and hear students in his choir class singing the Star Spangled Banner before playing in the game. He said he valued these opportunities for students and strongly encouraged the Board to consider the challenges students would face to participate if fees were increased. He said he hoped the Board would allow these children to be well rounded and learn from all aspects.

Eric D'Amico – 5120 Mahogany Street, Pocatello, ID 83204

Mr. D'Amico said he understood the need to raise fees but did not think now was the time to do it. He said nobody got a raise last year. He said he wanted his children to have the same experiences that he had in high school. He said he played football in high school and nothing had been done about a stadium since he played. He said the District had to find the money from somewhere to build one. He said cutting activities took money out of the local economy. He said the District had to live within its budget but when it came to extra-curricular activities fees were passed on to families which should be kept within a parent's means. He said the increased fees limited opportunities to the students whose parents could afford it. He said he looked at the District's budget and the contract with ISU for the Holt Arena prior to the Board Meeting and thought it was strange that ISU students were allowed to attend high school athletic events for free when our students in the District could not. He said there was a large parcel of land by Century High School that was for sale and suggested the Board make an offer on the land and build a stadium even if it took monthly payments.

Sam D'Amico – 5120 Mahogany Street, Pocatello, ID 83204

Mr. D'Amico said he was a student at Pocatello High School. He said he wasn't here only because the increased fees took money out of his pocket which no student liked, but was here to communicate that students should not be used as a crutch. He said the fee increase proposal passed on fees that were not implemented by the state and denied a lot of students the opportunity to participate. He said he was not

sure if he would be able to run track next year because he didn't know if he could afford it. He said he was in Mr. Grayson's class which had 36 students and would generate \$3,700 in fees. He said the class budget was \$3,000 so students were paying in more than they got back and the remaining fees were put in a slush fund to pay for other activities like football. He said it would be fairer for all students to pay a little than for 30 students to pay for 100. He said he was trying to get a well-rounded education and if seniors wanted to go on to study the arts and music then those extra-curricular classes were critical but they were just being asked "where is the money". He said he understood the District did not have any extra money but neither do students. He said it wasn't right or effective and did not amount to a free education system.

Cindy Moore – 112 E. Leta, Inkom, ID 83245

Ms. Moore was not present during the public hearing.

2) ***Close Public Hearing and Reconvene Regular Board Meeting***

Chair Gebhardt closed the public hearing and reconvened the Regular Board Meeting at 7:17 p.m.

3) ***Topic: Adopt the New or Increased/Decreased Fees Proposed for the 2012-2013 School Year***

Policy Issue: Board adopts new fees and fee increases/decreases.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the new or increased/decreased fees proposed for the 2012-2013 school year as set forth in the enclosed Resolution as if read into the minutes.

Board Action/Direction: A motion was made by Mr. Murphy and seconded by Mr. Sargent to adopt the new or increased/decreased fees proposed for the 2012-2013 school year that:

WHEREAS on May 8, 2012 the Board of Trustees of Pocatello/Chubbuck School District No. 25, Bannock County held discussion during its Work Session to consider the merits of introducing an Accounting Class fee, an Agriculture Class fee, a Food/Nutrition Class fee for New Horizon High School, an Art Class fee for New Horizon High School, a Teen Parent Lab fee, and a Teen Living A Class fee and increasing fees for Elementary and Secondary Lunch, Breakfast, Advanced Choir, Food/Nutrition Classes, Helmet Reconditioning, Preschool – Montessori, Culinary Arts and Participation Fees.

WHEREAS a public hearing date was set for May 15, 2012 after proper publication of notice as required by Idaho Code 63-1311A.

WHEREAS in accordance with Idaho Code 63-1311A, a notice of hearing was duly published once each week for the two weeks preceding the week during which the hearing required was held. This notice was published in the Idaho State Journal on May 1, 2012 and May 8, 2012. A copy of the notice is attached and by this reference becomes a part hereof.

WHEREAS in accordance with Idaho Code 63-1311A a public hearing was held on May 15, 2012. Upon motion was duly made by Trustee Mr. Nate Murphy and seconded by Trustee Mr. Sargent the Pocatello/Chubbuck School District No. 25, Bannock County, Board of Trustees approved increasing elementary and secondary lunch, breakfast, Advanced Choir, Food/Nutrition Classes, Helmet Reconditioning, Preschool – Montessori, Culinary Arts and current participation fees and adding an Accounting Class fee, an Agriculture Class fee, a Food/Nutrition Class fee for New Horizon High School, an Art Class fee for New Horizon High School, a Teen Parent Lab fee, and a Teen Living A Class fee.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Pocatello/Chubbuck School District No. 25, Bannock County, appoints the Director of Elementary Education, Patti Mortensen and the Director of Secondary Education, Bob Devine, as the duly authorized representatives in this connection to act as the agent for said Board to ensure that the fee increase is incorporated into the fee schedule for the 2012-2013 school year.

FURTHER BE IT RESOLVED, this 15th day of May, 2012 and executed under official seal approving above-described fee increase.

Ms. Cranor said the Board discussed the proposed fees at some length during the May 8, 2012 Work Session and decided it would not increase participation fees to a flat fee structure for all activities and appreciated all of the comments. She said the Board did not like passing on increased costs to families yet

the District did not receive funding from any other source to pay for the activities and meant the District had to pass on the fees. She said she did not believe the District had any activity fee slush fund. Ms. Vagner said there was not. Ms. Cranor said the fees went to pay for the cost of the activity for the student. She said the Board had to consider the impact to families before increasing fees but also had to consider how it could continue paying for the activity if it did not. She said she did not see another choice if the District was to continue offering the activities. Mr. Murphy said he agreed that it was important to maintain the tiered fee structure. He said he did not like having to approve fee increases and did not think it was fair to students but without support from the state this was as diligent of a plan that the Board could come up with. Ms. Cranor said scholarships were available through the Brian Reames Foundation and was the best the District could do to offset the costs for students that could not afford to participate. Mr. Murphy said the Board met with state legislators and discussed the needs but in the end could only do the best it could within the means dictated by the legislature. Mr. Facer said some of the fees had been around for many years without any increases. Ms. Gebhardt said the greatest need for increased participation fees was driven by the rising cost of fuel.

The voting was unanimous in the affirmative.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr.

Mortensen, Mr. Devine, Mr. Hobbs

a. Policy 8122 – Graduation Requirements – 1st Reading – Mr. Wegner

Mr. Wegner said included in the packet was Policy 8122 – Graduation Requirements. He said beginning with the class of 2016 two of the course credits required for graduation would have to be taken online per the SCF legislation. He said the administration recently learned that the state adopted a math rule change effective immediately which allowed seniors to apply for a waiver to opt out of the math requirement in the senior year if they met all of the state’s criteria which included the student taking and passing two credits of Algebra I and two credits of Geometry; the student passing at least six credits of math after entering the 9th grade and before their final year of high school; and the student taking and passing a higher level mathematics course that has Algebra II as a prerequisite with a final grade of C or better. He said the Board would be asked to hear the Policy on first reading under New Business.

b. Senior Project Handbook Revisions – Mr. Wegner

Mr. Wegner said the proposed revisions to the Senior Project Handbook were included in the packet. He said the revisions were due to the need to scale the senior project back to minimum state requirements. He said the senior project would now take place in the senior English class. He said the electronic portfolio that followed a student from one grade to the next starting with Freshman Seminar and ending in their senior year would be eliminated. He said the administration hoped to restore the original program when times were better. He said the Board would be asked to approve the revisions under Old Business.

c. TIA Summer Working Conference – June 4 – 8, 2012 – Mr. Wegner

Mr. Wegner said the TIA Summer Working Conference was scheduled for the week of June 4th. He invited the Board to stop by and observe teams at work if they had the chance. He said the District currently had 140 staff members registered to participate in the conference. He said the CCSS would play a major role as well as the Smarter Balanced Assessment Consortium (SBAC) for the 2013-14 school year.

d. Alternate Route to Graduation – Mr. Wegner

Mr. Wegner said included in the packet was a memorandum listing the students applying for an alternate route to graduation in lieu of the ISAT. He said some of the students had not completed the alternate route as of yet and asked the Board to conditionally approve those requests pending the completion of the alternate route prior to graduation. He said the students were on track to complete prior to graduation. He said the Board would be asked to approve the requests under Old Business pending completion.

e. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

Mr. Wegner had no further Curriculum updates at the time of the meeting.

f. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said the District’s Head Start Program was in Region 10 and the headquarters were in Seattle. She said the Regional Specialist, Claudia Shanley visited the Pocatello program the week before. She said Ms. Shanley provided federal oversight, technical assistance and support through quarterly calls and this was her first visit to Pocatello. She said the Head Start administration took Ms. Shanley on a tour to familiarize her with the program and reviewed the School Readiness Policy which was a federal requirement. She said Ms. Shanley conducted a child nutrition program review which was a two day onsite review. She said there were no findings and the program met all federal requirements. She said the successful review was a great

example of the partnership between the District and the Head Start program. She said it was critical for the program to meet standards and to stay compliant to ensure no funding was lost and to keep the grant current. She said the Head Start program was also scheduled for a TANF review which was the Temporary Assistance for Needy Families program. She said the program had one classroom that served 17 children. She said the administration would meet with the Business Office to review fiscal and operational records. She said Sherry Young and the staff were to be commended for the outstanding job they did in overseeing the program.

g. 21st Century After School Program Update – Dr. Mortensen

Dr. Mortensen said included in the packet was the current 21st Century After School Newsletter. She said the summer program was completely filled. She said there were 90 spots filled and still had a waiting list. She said the ratio was one adult to every ten children. She said the program would be run through June. She said Joyce Anderson attended mandatory meetings in Boise to qualify for the new grant and the state requested that the District send someone from the financial office that handled grants to attend the meeting so the District sent the Accountant to one of the meetings. Mr. Sargent asked if the District had been notified that the after school program at Indian Hills was ending. Dr. Mortensen said the administration did not have that information and was still waiting to hear what the program planned to do.

h. Idaho Food Bank – Back Pack Program Update – Dr. Mortensen

Dr. Mortensen said included in the packet were the current Idaho Food Bank – Back Pack Program numbers. She said numbers had grown steadily throughout the school year. She said final numbers would be submitted next month. Mr. Sargent said he had a hard time believing there was no need for food bank back packs at Gate City when there were students that qualified for free and reduced lunch. Dr. Mortensen said she had communicated with the principal and would keep an eye out for any need at the school. Ms. Gebhardt asked if it could be due to the fact that the school did not have a CRW assigned since it was not a Title I school. Dr. Mortensen said it could be partly due to the school not having a CRW.

i. ISU Student Teacher Intern Request – Dr. Mortensen

Dr. Mortensen said included in the packet was an administrative intern request from ISU. She said the student was pursuing a Master's Degree and would begin with summer school and was required to have a certain amount of administrative experience at the elementary, middle school and high school levels. She said Principal Jim Denton was inadvertently left off of the memo and asked the Board to approve the request as revised.

j. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

Dr. Mortensen had no further Elementary update at the time of the meeting.

k. 2012-2013 New Horizon High School Calendar – Mr. Devine

Mr. Devine said included in the packet was the 2012-2013 New Horizon High School Calendar. He said New Horizon High School was on a block schedule versus the trimester schedule at the other high schools and the calendar detailed the differences. He said the adjustments to the calendar ensured events lined up with the regular high school trimesters. He said the revised calendar still met state minimum contact hours. He said the Board would be asked to adopt the calendar under Old Business.

l. Use of Football Helmets and Pads for Summer Camps – Mr. Devine

Mr. Devine said included in the packet was a memorandum documenting requests received from Century, Highland and Pocatello High Schools for permission to use school football helmets and pads during summer football camps. He said it was an annual request and had to be approved by the IHSAA as well. He said the Board would be asked to approve the requests under New Business.

m. IEN Grant Applications and Letter of Support – Mr. Devine

Mr. Devine said included in the packet were IEN Grant Applications for Century High School, Pocatello High School and the New Horizon Center to have current IEN equipment upgraded from receive only units to send/receive units. He said this would allow courses to be originated from all three sites. He said one part of the grant application spoke to the partnership with ISU to expand virtual field trip experiences and professional development opportunities. He said a draft letter of support from the Board was included in the packet and would be submitted with the application following approval by the Board. He said the Board would be asked to approve the submission of the grant applications and direct the administration send the letter of support under New Business.

n. ISU Dual Enrollment Report – Mr. Devine

Mr. Devine said students were gaining credits at an accelerated pace through dual enrollment courses at ISU. Ms. Cranor asked how many students were getting dual enrollment scholarships. Mr. Devine said he would compile the data and bring it to a future Board Meeting. He said the Dual Enrollment Report from ISU was included in the packet with data as of the second trimester. Ms. Cranor said the state was going to pay for

dual enrollment credits for students that had met all state graduation requirements. Ms. Vagner said very few would meet the state's requirements to be eligible for this by the end of their junior year.

o. Summer Camp Requests – Mr. Devine

Mr. Devine said there were a large number of summer camp requests. He said the District had a new camp request form which increased the level of accountability. He said the administration was working to increase awareness for request deadlines and requirements. He said some of the requests had been sent back for further information which is why there were a few included in the addendum. Ms. Cranor asked if new procedures were in place to document all of the money received from camps. Mr. Devine said the new reconciliation form was much more comprehensive and required a building and District administrator to sign off on the form. Ms. Gebhardt noted that some of the requests did not specify the type of activity the camp was for. She said she realized the person sending the request would know what it was for but would be nice to see it on the form. Ms. Gebhardt asked about the camp that had no revenue. Mr. Devine said the fees collected from the camp went directly to pay outside trainers to run the camp and the school was just the host. He said the administration made an effort to analyze each of the camp expenses to determine if fees and expenses were reasonable. He said the process would probably evolve as camp coordinators came to understand the information the District was requesting. Mr. Sargent noted one of the requests specified the remaining revenue would be allocated to a coach's account and asked what that was for. Mr. Devine said the camp was to raise funds for coaches who wanted to attend clinics to gain skill and experience. He said the administration communicated that if coaches planned to hold a camp that raised funds for a "coach's clinic" it was to be very clearly communicated to participants up front. Ms. Vagner said it was acceptable as long as the camp was advertised that way in advance. Mr. Devine said the Board would be asked to approve the requests under Old Business.

p. Preliminary Out of District/Overnight Field Trip Requests – Mr. Devine

There were no preliminary Out of District/Overnight Field Trip requests at the time of the meeting.

q. Out of District/Overnight Field Trip Request – Mr. Devine

Mr. Devine said included in the packet were Out of District/Overnight Field Trip requests. He said if there were no questions the Board would be asked to approve the requests under Old Business.

r. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Mr. Devine said the administration was monitoring students that did not meet middle school promotion requirements and anticipated thirty of those students attending summer school to take PLATO based credit recovery courses. He said if the students didn't attend summer school they would start the first six week block of the 2012-13 school year at their home middle school for credit recovery and would attend the second block at New Horizon High School to catch up on high school credits and then would be able to transition to their regular high school if they were successful. He said graduation was coming and handed out a schedule of graduation events to the Board. He said graduation would be broadcast by Channel 12 and would also stream live online. Mr. Sargent said the graduation photographers asked the Board and administration to wear dark colors so they would not distract from the students. Mr. Devine said the administration held a public meeting for middle school boundary proposals and he ran into the Highland High School debate club president. He said she was very articulate and was a Junior National Forensics League trainer kids 10 years old and up. He said Angela Stephens and Ben Croft had done an amazing job getting students excited about debate. He said students could earn national points by participating and could qualify for college scholarships.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said state revenues came in about a half million more than projected revenues for April. He said overall the state was \$36 million ahead of projected revenues for the year which was better than last year.

b. Review of the New Horizon Center/Alameda Center Moving Timeline and Public Input into Proposed Boundaries

Mr. Reed said included in the packet was the current timeline for the New Horizon Center/Alameda Center projects as well as the Alameda Move-In schedule. He said the New Horizon Center project was 99% complete. He said the final checklist was being completed and most of the remaining items were minor. Ms. Cranor asked if a public open house was planned. Mr. Reed said the event was included in the Alameda Move-in timeline and was tentatively scheduled for September 5, 2012. He said it would be in the evening so the public would have the opportunity to attend. He said furniture would start being moved to the facility in June. He said the maintenance department would complete the telephone and security systems and would wax

the floors to finalize for the start of the school year. Ms. Cranor asked if the District was responsible for any additional signage or safety measures for students crossing to Hawthorne Middle School. Mr. Reed said there were currently sidewalks and a gate that provided safety and the District would work with the city to see if additional safety measures were needed prior to the start of school. He said the next part of the Alameda Middle School timeline was Phase II that would begin in July. He said furniture would be removed in June and the basement would be opened up. He said the project would take about 7 months to complete. He said the building would be completely renovated with new ceilings, lighting and windows. Ms. Gebhardt asked if the school would be handicap accessible. Mr. Reed said it was the least accessible of the middle schools. He said the multi-level building and all of the stairs made it difficult to access the entire school. He said all of the other middle schools were totally handicap accessible. He said the administration was working with the architect to explore cost effective options. He said the architect was not certain one elevator would suffice. He said the Alameda staff planned to visit the New Horizon Center facility on May 18, 2012 for a tour of the new facility. He said the Boundary Committee just finished the fifth public meeting on middle school boundaries and received a number of comments from parents and patrons, mostly related to the elementary boundaries. He thanked Ms. Johnson for compiling all of the input for the committee. He said the committee met to review all of the input and determine if any changes would be made based on the input. He said the committee's recommendations would be presented to the Board at the June 19, 2012 Regular Board Meeting.

c. Policy 8351 – Student Activity and Participation Fees and Student Fines – 1st Reading

Mr. Reed said included in the packet was Policy 8351 – Student Activity and Participation Fees and Student Fines. He said the changes to the policy encompassed the proposed fee changes that were adopted earlier that evening. He said the Board would be asked to hear the Policy on first reading under New Business.

d. Summer Projects

Mr. Reed said included in the packet was the timeline for projects planned throughout the summer. He said some of the projects included updating the restrooms at Tendoy Elementary, removing furniture from the Alameda Center and the installation of multiple projectors and whiteboards.

e. Bid Awards

Mr. Reed said the first bid was for window replacements at the Alameda Center. He said the previous window bid was rejected by the Board due to the cost of the project being over budget. He said the project was rebid to include more vendors, only two responded, but out of the two the lowest bid was \$35,000 less than last time. He said the administration recommended awarding the bid to Nu Vu Glass, Inc. Ms. Gebhardt asked where the vendor was located. Mr. Reed said the company was based out of Twin Falls. He said the next bid was for bread. He said three vendors responded and the administration recommended awarding the bid to Hostess Brands which was the lowest responsible bid in the amount of \$61,552 for the 2012-13 school year. He said the next bid was for milk and only one vendor participated. He said the administration recommended awarding the bid to Meadow Gold Dairy. He said the District had done business with them for many years and they always did a good job. He said the next bid was for pizza. He said two vendors participated and one did not qualify and the other came in about 35% more than what the District was currently paying. He said the administration felt the price difference was too extreme and recommended the Board reject the bid and the administration would look at other options. He said there were a lot of guidelines that made it difficult for vendors to qualify.

f. Intent to Operate School Lunch Program

Mr. Reed said included in the packet was a copy of the intent to operate school lunch authorization which required Board approval to allow the food service department to feed needy children during the summer. He said the Board would be asked to consider approving the intent to operate school lunch under New Business.

g. Surplus Property Auction

Mr. Reed said included in the packet was a memorandum requesting permission to proceed with the auction of surplus materials along with a detailed list of auction items and prices from the previous year per the request of the Board. He said it was an annual request and the District had utilized Prime Time Auctions for many years. He said they did a good job and allowed the District to store equipment at their facilities. He said the Board would be asked to grant permission to hold the surplus property auction under Old Business.

h. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the current Free and Reduced Meals Report. He said the information showed there was a great need in the community.

i. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no proposed building and subdivisions (new construction) updates at the time of the meeting.

j. Any Other Business Operations/Operational Support Update

Mr. Reed said the department was in the process of closing out financials and monitoring budgets for the closing of the fiscal year. He said the department also was beginning to build the budget for next year and was receiving orders in time for the coming school year. He said it was a very busy time for the department as the closeout of one year and the startup of another took place at the same time. He said the Board would be asked to approve the Auditors at the next Board meeting.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload Update

Mr. Smart said this month's ISEE submission was completed about a half hour ago. He said there were some warnings but was error free.

b. Student Enrollment Information

Mr. Smart said included in the packet was current student enrollment data. He said a major influx of middle school students was reported but was found to be an error. He said the total enrollment percentage was historically accurate for this time of year.

c. ENA Contract for Phone and Internet Services

Mr. Smart said the Board discussed ways to incorporate technology into schools and how to manage the networks at the Work Session last week. He said Mr. Jolley had been working with a group called ENA that had the contract for the IEN. Mr. Jolley said the administration had been working on a proposal for telephone and voice and data services through ENA. He said the draft proposal would increase the District's bandwidth to all buildings in order to manage increased assessment and online course requirements. He said a new telephone service would be included that would provide many new features and improved security. He said \$160,000 in eRate reimbursements would be lost for the School Plant Facilities Fund but would save about \$80,000 per year in the general fund budget. Mr. Sargent asked what the current budget for the phone system was. Mr. Jolley said the net cost after the eRate reimbursement was about \$90,000 per year. He said ENA would manage the District's equipment so there would be no updating or replacement costs. He said the monthly costs for ENA were less than the District was paying now, but that was before the eRate reimbursement. He said there would be an \$80,000 reduction to the general fund cost and the technology department would have to cut \$80,000 from its budget to cover the loss of eRate. Mr. Jolley said the benefit of going with ENA's services was the increased bandwidth and not having to manage equipment repairs and replacement. He said currently the District did not have the expansion capability necessary through Cable One without massive cost increases. Ms. Vagner said the District still had one more year on its contract with Cable One but in order to secure the contract with ENA the District would have to act now in order to provide services to the New Horizon Center at the start of the school year. Mr. Sargent asked where the company was located. Mr. Jolley said he believed the company was based out of Tennessee. Mr. Sargent asked about the company's technical support capabilities. Mr. Jolley said there were local technicians available. He said Gary Lough with the IEN said the company had a 4 hour "back online" guarantee. He said ENA would also monitor the equipment and replace any failing equipment at no additional cost. He said the proposal would reduce the workload for technology staff. Mr. Sargent said he did not like the idea of renting. Mr. Jolley said most of the equipment would be rented but the telephones would stay with the District. Mr. Sargent asked where the equipment would be kept. Mr. Jolley said the company had two data centers, one where operations were monitored remotely and one where equipment was stored. Mr. Sargent said he did not like that the company was out of state. He said his company's phone system was over the internet and there was a lot of interference. He asked if any other Districts were going through ENA. Mr. Jolley said the Memphis area had over 150 schools set up through ENA. Mr. Smart said the District had aging equipment which was costly to replace but of greater concern was the limited bandwidth that the District currently had. He said ISAT testing was down for several hours the week before due to the saturated bandwidth. He said it would only get worse with all of the new devices that would come online in the coming years. He said the District could increase bandwidth through Cable One or Century Link but it would come at a very high price. He said in looking at future bandwidth needs he believed this was the most cost effective way to go. He said currently there were no phones in any classrooms and created a safety issue and the contract with ENA would address the concern. Mr. Jolley said ENA had voice over packets to guarantee there was no interruption and guaranteed quality. Mr. Sargent asked if the District would be locked into the contract for five years with ENA having the ability to increase rates at any time as long as a 30 day notice was given. Mr. Reed said there was some conflicting language in the contract that was being addressed with ENA. He said in the beginning of the contract it stated it could increase rates, but at the end it said ENA agreed it would not increase rates during the five year

contract. He said the District was able to negotiate an escape clause with ENA that it did not have with Cable One. He said the escape clause would allow the District out of the contract if it could prove financial hardship. Mr. Sargent said he did not like the idea of being stuck in a five year contract if the District was not satisfied with the service in two years. Mr. Reed said that concern was addressed and the administration agreed with the language provided by ENA. Mr. Murphy asked if the administration had an estimated dollar amount on how much the same amount of bandwidth would cost the District if it stayed with Cable One or Century Link. Mr. Reed said it was not a straight across comparison because each of the companies had a different system. He said currently the system had one main pipe that branched out to schools and with ENA each school would have its own pipe. He said with one of those companies it would cost the District about 23 times what it was paying now. Mr. Murphy clarified that ENA would also provide the equipment. Mr. Jolley said the equipment was included in the cost. Mr. Sargent asked if the current bandwidth was compared straight across between the two companies what the savings would be. Mr. Reed said the District was currently paying about \$160,000 after the eRate reimbursement and the ENA contract would cost about \$80,000 more per year but with twenty times the amount of bandwidth. Mr. Murphy said he realized it was more expensive but not when you considered the amount of bandwidth which was critical with all of the new technology coming online. Mr. Sargent said it would be helpful to see the breakdown of cost vs. services provided by the two companies. Ms. Vagner said the reason for bringing the proposal to the Board on such a short notice was the need to have the equipment and service for the New Horizon Center in time for the start of the school year. She said the administration could continue services with Cable One for the upcoming school year and bring a full array of options to the Board next year. She said bringing the New Horizon Center on would cost money no matter what option the District went with and holding off until the administration was able to bring back a detailed comparison and options could be the best solution for the time being. Ms. Gebhardt asked if there was any concern about having to purchase equipment in the meantime that would not be compatible with the company the Board chose to go with. Mr. Jolley said it was a concern. Ms. Cranor asked if the administration could come back with a more detailed proposal in June. Mr. Jolley said it would not allow enough time for ENA to establish its network before the start of school. Mr. Sargent asked if the District would still be paying Cable One. Ms. Vagner said the ENA contract would not go into effect for the other schools until 2013-14 and the Cable One contract would be expired by that time. Mr. Murphy said he believed there was enough information presented to go with ENA and would hate to end up in a worse position because a decision couldn't be made. Ms. Cranor said she was comfortable with the contract. Mr. Murphy said he thought the option was the most fiscally responsible option for the long term. Ms. Vagner said the Board could schedule a Special Meeting to discuss the proposal and all options more thoroughly and take action at that time. Mr. Sargent said he thought a Special Meeting was a good option. Ms. Vagner said the administration would take the concerns of the Board to ENA for further negotiating which included an escape clause, a breakdown of cost and services comparison, and quality of service. Ms. Vagner said typically this type of discussion took place during Board Work Sessions to allow for full discussion before any decisions were made. Mr. Sargent said he did not like being rushed into any contract. Ms. Cranor said she wanted to make sure the option was not lost if a decision was not made that night. Mr. Jolley said the only risk was delayed service.

d. Balancing the 2012-2013 Budget – Final Draft /Budget Committee Update

Mr. Smart said included in the packet was documentation relative to the finalization of balancing the 2012-2013 District 25 budget. He said the budget information was shared at the Board Work Session the week before and most of the revenue information was final and all budget requests were in. He said in 2012 the District had an appropriated fund balance of \$2.2 million and staffing reductions at 1.5% for a total of \$3.8 million. He said the District used \$1.9 million of that amount to balance the 2012-13 budget. He said there was \$1.9 million left to balance the 2013-14 budget. He said notes from the Budget Committee discussion were included in the packet. He said it was the intent of the administration to reserve some of the fund balance to cover cost increases for the upcoming school year. He said insurance rates had increased and the state allocated only \$48,000 new money for ongoing expenses. He said the Budget Committee recommended prioritizing the balance if possible. He said the areas the committee would like addressed first were staff, supplies, textbooks and cost increases. Mr. Smart said if the Board was in agreement with the proposed budget the administration would finalize the budget information and present it at the June 19, 2012 Regular Board Meeting for a public hearing prior to Board adoption.

e. Wellness/Insurance Committee Update/Wellness Dashboard Report

Mr. Smart said included in the packet was a Wellness Dashboard Report with data as of March, 2012 that detailed participation, enrollment and claims information. Mr. Smart said the Wellness/Insurance Committee was done meeting for the year. He said there was a glimmer of hope for future rates with the loss ratio being

kept to 53% in March which was great and thought it could be a result of the District's Wellness Program. He said he hoped it would help with next year's renewal rates. He said dental and vision rates were up a little.

f. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services update at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said a majority of the Human Resource activity was acted on at the Special Meeting the week before. He said all of the items for action on the current report were since last Tuesday. He said some of the items for action included stipends from the curriculum department which were paid out of TQ funds.

b. 2012-2013 Classified and Administrative Salaries

Dr. Howell said included in the packet was a memorandum detailing the proposed salaries for the classified and administrative staff for the 2012-2013 school year, along with a kinds and levels chart, a classified salary schedule and an administrative salary schedule. He said the recommendation is a freeze for the administration while allowing the step and lanes pass through for administrators and the state pass through for classified staff according to the proposed distribution percentages. He said the breakdown came out to slightly less than a flat 2% across the board for classified staff. He said the Board would be asked to approve the salary distribution for 2012-2013 under New Business.

c. Policy 7135 – Reduction in Force – Administrative Certificated Staff – 1st Reading

Dr. Howell said included in the packet was Policy 7135 – Reduction in Force – Administrative Certificated Staff. He said the draft Policy was needed as the state no longer treated all certificated staff the same relative to a reduction in force. He said the Policy was virtually identical to Policy 7136 – Reduction in Force – Certificated Staff with the exception of the title, as the policy merely deferred to the Procedure. He said the procedure was developed to align with Idaho Code. He said the Board would be asked to hear the Policy on first reading under New Business.

d. SCF Parent Involvement into Building Administrator Evaluations

Dr. Howell said the process for seeking parental input into administrator's evaluations applied to principals and assistant principals. He said the process and parent questionnaire was the same as it was for teachers but would include a higher number of parent input surveys. He said for building administrators 15 parents would be selected by the administrator and 15 parents would be selected at random. He said the District would begin using the new process and forms beginning with the 2012-13 school year, per Idaho Code. He said the Board would be asked to approve the questionnaire under Old Business.

e. Delegate Authority to Superintendent to Hire Through the Summer Months

Dr. Howell said annually the Board delegated authority to the Superintendent to hire through the summer months which allowed the District to act in a timely manner when filling positions. He said any personnel changes would be presented to the Board but would not have to wait for the monthly Board Meeting to take effect. He said the responsibility would shift to the Superintendent beginning May 16, 2012 and would remain through August 31, 2012 at which time the authority would automatically revert back to the Board. He said the Board would be asked to delegate authority under New Business.

f. Students Come First Committee Report

Dr. Howell said the SCF Pay for Performance Subcommittee met and discussed hard to fill and leadership positions for pay for performance criteria. He said the subcommittee would determine which positions would be considered hard to fill or leadership roles and would bring back to the Board for approval and submission to the state. He said the subcommittee laid the groundwork for more discussion in the fall and had scheduled two meetings in September that included a variety of teachers, administrators and PEA representatives.

g. Any Other Human Resources/Operational Support Update

Dr. Howell had no further Human Resources update at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Policy 5511 – Wellness/Nutrition – 2nd Reading

Ms. Vagner said included in the packet was Policy 5511 – Wellness/Nutrition. She said the changes incorporated healthy living goals into the policy and defined nutritional guidelines. She said one comment was received relative to schools offering healthy food choices but no further changes were made as a result of the input. She said the Board would be asked to hear the policy on second reading for adoption under Old Business.

b. Policy 6115 – Animals in Schools – 2nd Reading

Ms. Vagner said included in the packet was the draft Policy 6115 – Animals in Schools. She said one comment was received about children under five handling animals and the recommendation was that students under five years of age were at greater risk for contracting a disease and should not handle animals. She said students five and over should wash their hands immediately after handling which was reflected in the Policy. She said no changes were made as a result of the input and the Board would be asked to hear the policy on second reading for adoption under Old Business.

c. Policy 7168/8168 – Service Animals in Schools – 2nd Reading

Ms. Vagner said included in the packet was draft Policy 7168/8168 – Service Animals in Schools. She said input was received and additional language was added to the policy to clarify which department would handle documentation required for service animals and changed the documentation of aggressive service animal behavior from “daily” to “as observed”. She said the changes were not substantive and the Board would be asked to hear the policy on second reading for adoption under Old Business.

d. Any Other Superintendent’s Update

Ms. Vagner had no further Superintendent’s update at the time of the meeting.

e. Calendar

Ms. Vagner said Ms. Cranor and Mr. Murphy planned to attend the District’s Retirement Reception. She said New Horizon High School’s Graduation was scheduled for May 23, 2012 at 6:00 p.m. and the Board should plan to meet at the Holt Arena at 5:30 in the Binion Room. Ms. Gebhardt, Ms. Cranor, Mr. Murphy and Mr. Facer said they could attend. Ms. Vagner said Graduations for the other three high schools began at noon on May 24, 2012 and the Board should plan to meet in the Binion Room at 11:30 a.m. All of the Board members said they would plan to attend. Mr. Sargent said he would have to leave before Pocatello High School’s graduation as his daughter was graduating from Highland High School. Ms. Vagner said the Graduation Luncheon for New Horizon High School was at the Golden Corral on May 23, 2012 at 12:30 p.m. She said Student Discipline hearings were scheduled for May 30, 2012 at 4:30 p.m. and would need a quorum.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the April 17, 2012 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of May 4, 2012 in the amount of \$1,403,678.84.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of May 4, 2012 in the amount of \$1,403,678.84.

c. Topic: Approve Supplemental Financial Information from April 1, 2012 through April 30, 2012

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of April 1, 2012 through April 30, 2012.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from April 1, 2012 through April 30, 2012 as presented.

d. Topic: *Approve ISU Administrative Intern Request*

Policy Issue: Board approves administrative intern access in District schools.

Background Information: Included in the packet was an administrative intern request for the Fall/Spring semesters, 2012.

Administrative Recommendation: Administration recommended Board approve the ISU administrative intern request for the Fall/Spring semesters, 2012 as presented.

Board Direction/Action on Consent Agenda: A motion was made by Mr. Murphy and seconded by Mr. Sargent to approve the Consent Agenda with the correction on the intern request from “student teacher” to “administrative intern” and to add Principal Jim Denton to the list of supervising administrators. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Mrs. Vagner

a. Topic: *Approve Senior Project Handbook Revisions*

Policy Issue: Board approves changes to the senior project handbook.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Senior Project Handbook revisions as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Murphy to approve the Senior Project Handbook revisions as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Alternate Route to Graduation Requests*

Policy Issue: Board approves alternate routes to graduation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Alternate Route to Graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Murphy to approve the Alternate Route to Graduation requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Adopt the 2012-2013 New Horizon High School Calendar*

Policy Issues: Board adopts District calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the 2012-2013 New Horizon High School Calendar as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Mr. Facer to adopt the 2012-2013 New Horizon High School Calendar as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve Summer Camp Requests*

Policy Issue: Board approves summer camp requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Summer Camp requests as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to approve the summer camp requests as presented. The voting was unanimous in the affirmative.

e. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Out of District/Overnight Field Trip requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Mr. Sargent to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

f. Topic: *Award/Reject Bids*

Policy Issue: Board awards all bids.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board award the bids as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Murphy to award/reject the bids as presented. The voting was unanimous in the affirmative.

g. Topic: *Grant Permission to Hold Surplus Property Auction*

Policy Issue: Board authorizes disposal of surplus property.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board grant permission to hold a surplus property auction as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Murphy to grant permission to hold the surplus property auction as presented. The voting was unanimous in the affirmative.

h. Topic: *Approve the SCF Parent Input into Building Administrator Evaluations Questionnaire*

Policy Issue: Board approves parent input forms relative to evaluations.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the SCF Parent Input into Building Administrator Evaluations Questionnaire as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Murphy to approve the SCF Parent Input into Building Administrator Evaluations Questionnaire as presented. The voting was unanimous in the affirmative.

i. Topic: *Hear on Second Reading for Adoption:*

Policy 5511 – Wellness/Nutrition

Policy 6115 – Animals in Schools

Policy 7168/8168 – Service Animals in Schools

Policy Issue: Board adopts Policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policies on second reading for adoption as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Ms. Cranor to hear on second reading for adoption the above listed Policies as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

a. Topic: *Approve the use of Football Helmets and Pads for Summer Camps*

Policy Issues: Board approves the use of District equipment.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the use of football helmets and pads for summer camps as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to approve the use of the football helmets and pads for summer camps as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve the Submission of the IEN Grant Applications and Direct the Administration to send the Letter of Support with the Application Packet*

Policy Issues: Board approves various grants.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the submission of the IEN Grant Applications and direct the administration to send the Letter of Support with the application packet as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Mr. Sargent to approve the submission of the IEN Grant Applications and direct the administration to send the Letter of Support with the application packet as presented. The voting was unanimous in the affirmative.

c. Topic: *Hear on First Reading:*

Policy 7135 – Reduction in Force – Administrative Certificated Staff

Policy 8122 – Graduation Requirements

Policy 8351 – Student Activity and Participation Fees and Student Fines

Policy Issue: Board adopts Policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policies on first reading as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Murphy to hear on first reading the above listed Policies as presented. The voting was unanimous in the affirmative.

d. Topic: *Authorize Intent to Operate School Lunch Program*

Policy Issue: Board authorizes the operation of school lunch program.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize the Intent to Operate School Lunch program and approve the application for such as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Mr. Facer to authorize the intent to operate school lunch program as presented. The voting was unanimous in the affirmative.

e. **Topic: *Approve the ENA Contract for Phone and Internet Services***

Policy Issue: Board approves various contracts.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the ENA Contract for phone and internet services as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Facer to table the discussion and action on the ENA Contract for phone and internet services. The voting was unanimous in the affirmative.

f. **Topic: *Set the 2012-2013 Classified and Administrative Salaries***

Policy Issue: Board sets salaries.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board set the 2012-2013 Classified and Administrative salaries with a freeze for administrators, allowing the step and lanes pass through for administrators and the state pass through for classified staff according to the proposed distribution percentages as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Mr. Sargent to set the 2012-2013 Classified and Administrative salaries with a freeze for administrators, allowing the step and lanes pass through for administrators and the state pass through for classified staff according to the proposed distribution percentages as presented. The voting was unanimous in the affirmative.

g. **Topic: *Delegate Authority to the Superintendent to Hire Through the Summer Months***

Policy Issue: Board delegates authority to hire to the Superintendent.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board delegate Authority to the Superintendent to hire through the Summer months with authority automatically shifting back to the Board after August 31, 2012 as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Ms. Cranor to delegate authority to the Superintendent to hire through the Summer months as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

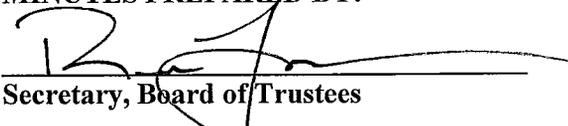
ADJOURN

A motion was made by Ms. Cranor and seconded by Mr. Murphy to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 9:18 p.m.

APPROVED ON:

June 19, 2012

MINUTES PREPARED BY:


Secretary, Board of Trustees

BY:


Chair

ATTESTED BY:


Clerk