

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, May 21, 2013
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
John Sargent, Vice Chair
Jackie Cranor, Clerk

Jim Facer, Assistant Treasurer
Paul Vitale, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 21st day of May, 2013, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 5:36 p.m.

PLEDGE OF ALLEGIANCE

Caitlin Lackey led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Mr. Sargent and seconded by Mr. Vitale to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Executive Session/Hearings** – March 12, 2013 – *Corrected*
- b. **Regular Board Meeting** – March 19, 2013
- c. **Special Meeting/Executive Session/Hearings** – April 3, 2013
- d. **Special Meeting/Work Session** – April 9, 2013
- e. **Special Meeting/Executive Session/Personnel** – April 16, 2013
- f. **Regular Board Meeting** – April 16, 2013
- g. **Special Meeting/Executive Session/Hearings** – April 17, 2013

A motion was made by Ms. Cranor and seconded by Mr. Facer to approve the minutes as corrected. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

- 1) *Written Comment regarding Budget Reductions*

Chair Gebhardt said included in the packet was correspondence regarding the proposed budget reductions.

- 2) *Letter from Chief Tahgee Elementary Academy*

Ms. Vagner said included in the packet was a letter from the Chief Tahgee Elementary Academy notifying the District of its plans to break ground on May 3, 2013.

REPORTS

a. Student Representative Reports (3 minutes each)

- 1) **Pocatello High School** – *Colton Belnap/Caitlin Lackey*

Ms. Lackey said robotics finished 8th at nationals. She said students had finished taking the ISATs and had great results. She said boys track placed 4th at state. She said the Gate City Singers had a choir concert on May 6th. She said students were finishing finals that week. She said the school had its senior assembly on Friday. She said Graduation was coming up May 28th at 6:00 p.m. She said Pocatello High School had 20 students qualify for Highest Honors. She said the drama banquet held its awards ceremony the night before.

2) **Century High School** – *Duncan Thompson/Emilie Samana*

Ms. Samana said she was the treasurer at Century High School. She said boys tennis took 1st place at state and girls took 2nd. She said golf went to state and girls took 3rd place and boys took 5th. She said three of the students received All-State Honors. She said softball took 7th place at state. She said students had finished AP testing. She said over 300 exams were given. She said today was the last day for seniors. She said the school recently finished the Stars project. She said with the Stars project each student wrote down 5 virtues on each point of a star and the teachers reminded students to be virtuous. She said prom was May 4th and the junior class raised \$6,000 dollars.

3) **Highland High School** – *Gennavie Judd/Kathleen Hawes*

Ms. Judd said 59 students from Highland High School were graduating with highest honors. She said the school had been keeping track of the scholarships coming in and the total was just under \$3 million. Ms. Hawes said the girls track team was the academic state champions. She said boys baseball took 3rd place at state and softball took 4th. She said boys tennis took 4th at state. Ms. Judd said prom was on May 4th. She said broadcasting took 5th place at nationals. She said the school held a Make a Wish fundraiser and raised \$5,000. She said the school recently received recognition from the organization saying the school raised over \$26,000 over the years and was the most in the state.

4) **New Horizon Center** – *Alise Sanders*

The New Horizon Center student representative was excused.

b. Recognition of Student Representatives

Ms. Vagner said the District appreciated the willingness of the students to be representatives to the Board and appreciated their steadfast attendance. Ms. Gebhardt handed out certificates of appreciation and graduation cards to the student representatives. She thanked the students for sharing their school reports and keeping the Board informed on what was going on in the schools.

c. Public Comment on Items Not on the Agenda

There was no public comment on items not on the agenda at the time of the meeting.

d. Public Comment Pertinent to Agenda Items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

Debra Erlandson – 13596 W. Meadowlark, Pocatello, ID 83204

Ms. Erlandson said the budget cuts were a huge concern. She said she did not want anyone to lose his/her job, but was really concerned with the elimination of the counseling clerks at the middle schools. She said the clerks served multiple roles. She said she worked in the middle and high schools. She said clerks help with testing, progress monitoring, probing, record keeping for interventions, working with autistic children, walking the halls, talking with students and covering the front office when secretaries are gone. She said some even covered classrooms when there was a shortage of subs, or helped cover the PASS room. She said the clerks did not just sit behind a desk. She said she was not speaking just because she was married to a counselor but because she had a concern with one person having to work with 700 middle school students with a variety of behaviors including mean girl behaviors, self-esteem issues, bullying and gender identity issues. She said she would be very uncomfortable having to see students without another adult in the vicinity. She said there was only one middle school counselor responsible for 700 children while there were three high school counselors responsible for fewer than 1,500 children. She said this was not equitable.

Jan Flandro – 72 Rosewood Ave., Pocatello, ID 83204

Ms. Flandro said the Board was faced with difficult decisions. She said there had been much discussion and disagreement. She said she recommended the Board use the remaining \$800,000 in reserves to offset cuts. She said on Monday the Idaho State Journal quoted a Board Member saying that cutting elementary PE would

not eliminate positions. She introduced two certified teachers that had been notified that they were losing their jobs. She said Jodi Stratton and Cade Ritthaler were not being reassigned.

Megan Perryman – 3134 Dartagnan, Pocatello, ID 83204

Ms. Perryman said she was losing her job as a librarian. She said the District offered her a position as a 5th grade teacher but she had a Masters in Library Science. She said last year she was a 5th grade teacher at Wilcox. She said this was not the first year that media specialist positions were reduced. She said years ago the media specialists were cut days. She said then all of the elementary and middle school specialists were cut. She said the proposed reduction would eliminate the most important part of the media specialist's job, to research and use information ethically. She said many friends and colleagues had sent letters supporting why the position was a necessity at the high school level. She said librarians did more than check out books. She said it was proven that having a certified specialist increased test scores and improved learning. She said they kept students up to date on the latest technology. She said she hoped the Board would read the letters of support as they provided crucial information for making a decision. She said over the last year she was able to observe high school students receive one of the Nation's Most Challenging Schools award. She said most of those students would be college bound. She said this was her first experience teaching at the high school level. She said she thought her job would be geared toward a more advanced audience but found that most students did not know the basics about conducting research. She said only a few of the students knew about the reliable database. She said most students only knew how to use Google. She said in fact most students only looked at the first three choices to come up in a search. She said it was important for students to realize that research included more than just Google. She said the School District had deemphasized this valuable tool. She said the university librarian increased the University's general ed class from one credit to three because students were less prepared. She said media specialists were very valuable at the high school level and asked the Board to consider other options.

Lauren Kinneman – 1628 Sun Hill Loop, Pocatello, ID 83201

Ms. Kinneman said she was there as an advocate for physical education. She said she taught physical education at Franklin Middle School and was a first year teacher. She said she made the career change because she was passionate. She said there was some question as to whether the District was eliminating PE or if it was handing the duties to teachers. She said teachers already had enough to do and did not have the specific training necessary to teach meaningful PE. She said she brought the Idaho Content Standards with her and the goal was to develop competency in motor skills, mature forms in locomotive skills, achieve mature form in less complex skills and control in non-locomotors skills. She said it would not be beneficial to students if their teachers had not studied biomechanics. She said she outlined 10 reasons for a District to have a quality PE program. She said regular activity prevented disease. She said more and more teenagers were showing signs of cardiovascular disease. She said PE promoted lifetime wellness. She said there were strong ties between PE and positive relationships, self-esteem and more responsible personal social behavior. She said students who participated in PE were less likely to be anxious or depressed. She asked how students would develop these lifetime patterns if they were not taught in school. She said one in four students were overweight and 32% were obese. She said the obesity rate had massively increased over the last 10 years. She said obesity limited childhood wellbeing. She said physical activity offset drug abuse. She said there were five areas of PE and many youth did not meet the minimum standards in the five areas. She said she hoped her passion showed.

Phil Garcia – 755 S. 19th Ave., Pocatello, ID 83201

Mr. Garcia said he was an elementary PE specialist at Chubbuck, Wilcox and Lewis & Clark Elementary Schools. He said specialists had up to 5,800 students that they worked with. He said he would not like the Board's job in having to decide what to cut and what to save. He said the paper mentioned that all schools had their own equipment. He said the equipment at the schools he worked at included mats and scooters. He said he transported all of his own equipment including a shuffle board, basketballs and rims, volleyballs and nets and a hockey rink. He said the paper also said that teachers could double up classes and do PE with 60 students. He said the District was implementing healthier food options in schools while suggesting that it do away with PE. He said it would also take away something fun for children. He said when he heard about the awards high school students were getting for extra-curricular participation he knew the interest started in elementary PE. He said that is where students got to try new things. He asked the Board to please make the right choice.

Eric D’Amico – 5120 Mahogany, Pocatello, ID 83204

Mr. D’Amico said he was there to address the budget. He said in a letter to staff the Superintendent stated that protecting class size was critical and was priority. He said the proposed staff reductions totaled hundreds of thousands of dollars and asked how eliminating staff met those goals. He said he realized it was the state’s responsibility to fund education and it had failed miserably, but the Board had failed to spend what it had well. He said the District spent thousands on stipends, \$18,000 for a consultant that could be used to keep the counseling clerks and \$140,000 on new positions for Alameda Middle School. He said the District could not afford the salaries for sports. He said the state was 14th in reading, 15th in science and 25th in math nationally and the legislature did not seem too concerned. He said students in the District would have to take advantage of AP courses because they would not get library science. He asked how long the District would wait out the legislature. He said the Board was there to save jobs and asked them to make cuts somewhere other than the classroom. He said the students deserved it. He said he believed in the Board because he had to.

Pat Feuerborn – 415 Randolph, Pocatello, ID 83201

Ms. Feuerborn said she did not envy the Board. She said she knew the members and knew they cared deeply about education. She said it was the Board’s responsibility to ensure that children receive a quality education which was being chipped at every year. She said many of the improvements she had seen made over the course of her career were disappearing. She said a quality education should prepare students to be responsible citizens not just to test well. She said both PE and the media specialists prepared students for a well-rounded lifestyle. She asked them to read Kathy Stevens letter to the editor to remind them of the benefits of the media specialists. She said rather than cutting the specialists the District should be providing every school with a full-time specialist. She said she did not envy the Board’s decision but asked them to remember that students were not lacking for machines, but needed caring involved adults. She said each teaching position in the District affected an untold number of students and would affect the rest of their lives. She asked the Board to invest dollars in human beings and in students.

Ms. Gebhardt thanked the speakers for their comments and reminded them to contact their local and state legislators to tell them what was happening.

e. Recognitions

Ms. Vagner said it takes great teachers, students and families to ensure student success. She said it took a village to raise the 12,200 students that attend schools in the District. She said the District’s “village” consisted of 700 teachers, paraprofessionals and other certified staff that worked in the classroom with students every day, and another 600 staff members who implement safety programs, manage and clean buildings, transport students, prepare meals, deliver supplies, pay bills, develop curriculum, manage human resources, communications and technology and the Board and administration that guided the ship. She said earlier that month in honor of National Teacher’s Day the District celebrated its teachers for their attentiveness to students and for Making It Possible.

Ms. Vagner said students and their advisors would be recognized for their performance at the Idaho Student Journalism competition hosted by ISU. She invited Barbara VanDeren, Carol Wise, Russ Wood and their students to the podium. She said Century students won several group and individual awards. She said the Snakeskin took 2nd place in Best of Show and the Sojourner Yearbook took 3rd place in the larger school competition. She said several students won individual awards including Dennis Rasmussen, Reyes Brian, Sierra Bezdeka all of which won a \$100 prize. She said students earning an “excellent rating” included Liz Spreirer, Stephanie Howard, Samantha White, Katie Chapman, Maddy Coast, Samantha Young, and Josie Troser. She said students earning a “Superior Rating” included Ellie Pearson, Sabrina Rosen and MacKenzy Chapman. She said honorable mentions included Rachel Bunkley, Joey Barnhisel, Shania Mitchell, Anika Lovgren and Nina Forest. She said in addition Daisy Dudley, Susan Branhisel and Nina Harelson received proficiency ratings on their competitions. She said Daisy and Susan were sophomores and Nina was a freshman. Mr. Wood said his students did fantastic work and he was proud of them.

Ms. Vagner invited Stan Adona and his broadcasting students to the podium. She said the District was honored to recognize these students who finished 1st in the Region and 2nd in the state and qualified to attend the National Broadcast Technology Competition at the BPA Conference in Orlando, Florida. She said 5,000 students from 28 states attended the conference. She said the broadcasting students competed against 150 other students and finished in the top ten. She congratulated Kenny Graves, Elias Trahant, Jacob Bastian Keaton Sant, Fallon Deatherage and their advisor Stan Adona for their accomplishments. Mr. Adona said it

was a pleasure to participate in the regional, state and national competitions. He said the students represented the District, the broadcast program, Highland High School and themselves very well. He said the students' behavior was impeccable. He said all of the students were great specialists in a number of areas. He said the glue of the team was Kenny Graves who was a sophomore and wanted to be a news anchor for NBC.

Ms. Vagner invited Roy Angle and his automotive students to the podium. She said the automotive technology students attended two SkillsUSA regional competitions. She said the first was a qualifying event and eight students competed for fourteen spots. She said all eight students qualified. She said the team also qualified to compete at state in job interview and job skill demonstration, prepared speech and extemporaneous speech. She said the students who qualified included David Angle, Treston Hadley, Scott Sharlier, Jeremy Davis, Patrick Paulus, Josh Powell, Chase Hayball and Zowie Meyer. She said the state competition was held in Boise in April. She said the group brought home two gold medals and two silver medals. She said David Angle, Treston Hadley and Chase Hayball had the highest written scores in the state. She said David Angle and Zowie Meyer would represent Idaho in the National SkillsUSA competition in June.

Ms. Vagner invited Cindy Moore and her students to the podium. She said students from Pocatello High School would be recognized for placing at the state FCCLA competition. She said FCCLA was an organization that promoted student growth and leadership through Family and Consumer Sciences education. She said students attended the state competition in Boise in April. She said 450 students across the state competed in 30 different events. She said the students that placed at state included Jordan Wilde, Tiffani Hardin, Kylee Miller, Jessalyn Entrikin, Jayna Garcia, Brayden Meusborn and Coral Entrikin. She said Jordan Wilde, Tiffani Hardin, Kylee Miller, Jessalyn Entrikin and Jayna Garcia qualified for the FCCLA National Leadership Conference. Ms. Moore introduced her students. She said the students' projects included coming up with an original recipe, a career portfolio and a small children's play castle out of recyclables. Ms. Bird said the students represented the school and District well and were very professional. She said the students started working on their projects five or six months in advance and dedicated a lot of time and energy into their projects.

Ms. Vagner invited Sheryl Brockett and Century High School staff and students to the podium. She said Century High School was named one of America's Most Challenging Schools for 2013 by the Washington Post. She said Century ranked #1,476 out of 26,407 public high schools. She said that placed the school in the top 7% of high schools across the nation. She said schools were ranked on AP courses and the number of International Baccalaureate and Advanced International Certificate of Education tests given divided by the number of graduates. She congratulated the Century High School staff and students for demonstrating the District's vision to create and sustain a culture of learning embedded with high expectations and accountability for students, parents, staff and the community. Ms. Brockett said it was a privilege to be there and to be the principal of such an incredible school. She said it took everyone to accomplish these goals including PTE, special education, coaches, science, math and English language arts. She said the administration and staff expect great things from the students and they delivered which was evidenced by the award.

Ms. Vagner said several teams were named Academic State Champions this year. She asked the representatives from the academic state championship teams and their coaches to the podium. She said the District was proud of the academic state champions. She said competing in athletics helped accomplish the learning goal to exhibit appropriate interpersonal skills, self-discipline and self-confidence. She said the following teams were named Academic State Champions: Century High School girls 4A cross country with a combined GPA of 3.936, Pocatello High School girls 4A basketball with a combined GPA of 3.821, Highland High School 5A wrestling with a combined GPA of 3.517, Highland High School boys 5A basketball with a combined GPA of 3.721, Century High School boys 4A track with a combined GPA of 3.683, Highland High School girls 5A track with a combined GPA of 3.807, Century High School girls 4A track with a combined GPA of 3.943 and Pocatello High School boys 4A tennis with a combined GPA of 3.833. Mr. Anderson said the school was very proud of their academic state champions in girls cross country and boys and girls track. Mr. Wolfe said the boys on the track team were not only the academic state champions, but were in AP classes and did an amazing job. He said the girls and boys combined GPA was the best of all divisions in track. He said it was a pleasure coaching such smart kids and made his job easier. He said in athletics 10 to 20% was the coach and the rest was the athlete. He said he hoped the District realized how important athletics and scholar athletes were. Principal Cotant said the school was very proud of its academic state champions.

He said the students were great athletes and put in a lot of time and effort. He said the administration was proud of their hard work and the coaches were blessed to have such talented athletes. Mr. Bell said it took great people, coaches and teachers to work with these amazing athletes. He said the students were able to perform at high levels while staying on top of their academics which was a great accomplishment. Coach Cordingley said Highland High School wrestler, Tanner Cordingley earned a 4.0 GPA and thanked the Board for recognizing the wonderful students. He said the school strived for consistency and academics always came first, which would continue to be priority.

Ms. Vagner invited Geoff Williams and Sheryl Brockett to the podium. She said Mr. Williams had been named the Idaho ABCTE Teacher of the Year. She said he taught Math and Science at Century High School, including AP physics, honors chemistry and Algebra II. She said he was skilled in a variety of areas. Ms. Brockett said she was honored to be there. She said Mr. Williams was new and was one of the best new hires ever. She said students loved him. She said he built the AP physics course and inspired students to pursue math and science and was always at school before and after the school day to help tutor students and communicate with parents.

Ms. Vagner said Doug Bosen and the Highland High School Economic Summit Winners were unable to attend the meeting. She said the Economic Summit was held at ISU and the teams took 1st place in First World Countries representing Italy and in International Proposal Debate representing Russia. She said both of those teams were the only ones to score 100% on the economics test. She said the team representing Brazil was the runner up in the Best Costumes competition. She said the students representing teams Italy, Russia and Brazil included Michaela Figueroa, Anthony Wilkinson, Caleb Sanford, Ludovica Medda, Courtney Lemmon, Maerick Woodward, Adam Salas, Kamron Farnsworth, Curtis Barnes, Casey Harral, Beatriz Cruz, Danielle Wooley, Miranda Davis and Emma Wallentine. She congratulated the students for their outstanding work.

Ms. Vagner invited representatives from the Highland High School Cheerleading Team to the podium. She said the Cheerleading Team won the State Championship for the 3rd year in a row and were the Academic State Champions as well. She said the team took 1st place in sideline cheer and stunt and 2nd in show and pom.

Ms. Vagner invited Brent Faure and Principal Brockett to the podium. She said the IHSAA announced that Mr. Faure had been inducted into the IHSAA Hall of Fame as an athletic trainer. She said it was the first recognition of its kind. She said Mr. Faure would be recognized at the IHSAA Hall of Fame Banquet in August. Principal Brockett said Mr. Faure was a phenomenal staff member and this was the first time in the history of the IHSAA that an athletic trainer was inducted into hall of fame. She said Mr. Faure taught EMT sports medicine and each of his students passed their training. She said he was a great instructor and would be missed as he pursued retirement.

Ms. Vagner said Pauline Thiros, the Century High School volleyball coach was named the Idaho Coaches Association High School Volleyball Coach of the Year for the 3rd consecutive year. She said Ms. Thiros demonstrated the mission to engage all students to develop character, social/emotional qualities and a positive work ethic. Mr. Anderson said he was honored to be associated with someone of such quality. He said she was a great coach, an advocate for students and made sure they were always on top of their game. He said she was steadfast in instilling to her team that they were students first and athletes second. He said it was amazing to watch her interact with the students. He said the District was blessed to have such a talented individual. He said Coach Thiros had three state championships and statewide recognition that she garnered wherever she went.

f. Media Report – Ms. Allen

Ms. Vagner said it was a very busy media month with 29 print articles, 5 television stories and 2 commentaries. She said most of the articles were school, staff and student activities. She said there was coverage on the amount of scholarships coming in. She said there was some coverage on the budgeting process, but was minimal and parts were inaccurate. She said there was an article in the paper that was misleading relative to budget issues and enrollment. She said for fifteen years the District had been overloading children from one school to another due to overcrowding and was a disruptive and expensive process. She said the Board convened a long range facilities committee to address the overcrowding. She said the committee recommended doubling the size of Edahow Elementary which would have required a bond and was right at the same time as the recession hit Idaho. She said the committee decided against that and recommended moving the 6th grade to the middle schools but realized the middle schools did not have the capacity to take on all of the 6th graders. She said the committee decided to bring Alameda Middle School on

as a 4th middle school which would address overcrowding for the next ten years. She said the Board adopted the recommendations and completed the process in phases. She said the first phase was moving part of the 6th grade up to the middle schools, then moving the alternative program to the New Horizon Center and now remodeling Alameda Middle School to bring it on as a 4th middle school in the fall. She said all of this was accomplished with School Plant Facilities Funds which had to be spent on facilities and could not be used to retain instructional positions. She said none of the projects had any additional impact on teachers or taxpayers. She said K-12 enrollment had been slowly growing over last 7 years and finally tapered off this year. She said opening Alameda Middle School offered a long term solution and the District was acutely aware of maximizing taxpayer dollars.

g. Report on Standing Committees for 2012-2013

Ms. Gebhardt said Head Start was working to solve its budgeting issues due to sequestration. She said the Head Start Board decided to eliminate bussing to save money.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

a. School Improvement Plans Update – Mr. Wegner

Dr. Mortensen said the School Improvement Plans for Kinport and New Horizon Center presented last month required a few modifications. She said the Instructional Directors met with Mr. Wallace to address the modifications to Kinport's plan. She said they would meet again next week to finalize the plans and resubmit to the state prior to the June 1 deadline.

b. State-Funded PSAT – Mr. Wegner

Dr. Mortensen said included in the packet was an email regarding state funding for the PSAT for all 10th grade students. She said the PSAT was a preparatory exam for the SAT which was required for students to take in their 11th grade year. She said the SDE was working with the College Board to establish a date for the administration of the test. She said the challenge would be proctoring the test with all grade levels in attendance. She said the District would formulate a plan for the fall.

c. Alternate Route to Graduation – Mr. Wegner

Dr. Mortensen said included in the packet was a memorandum detailing the students requesting an alternate route to graduation in lieu of the ISAT. She said all of the appropriate paperwork was on file with the curriculum department. She said the Board would be asked to approve the requests under Old Business. She said a few of the students were still in progress but were on track to complete and the Board would be asked to approve those pending completion.

d. Mastery Advancement Program (MAP)

Dr. Mortensen said included in the packet was the application for the Mastery Advancement Program (MAP). She said MAP was an experimental pilot which was made permanent. She said it utilized mastery exams for students to move quickly through school. She said if a student went that route they would receive 33% of the state funding, the District would receive 33% and the remaining 33% would go back to the state. She said the challenge test program was referenced in the application to the state. She said the District decided to submit the challenge test in case there were students interested in taking advantage of the MAP program.

e. June 3rd Professional Development Day – Mr. Wegner

Dr. Mortensen said the District would host professional development training at Century High School titled Understanding by Design. She said the training would outline the process for unit development in preparation for the implementation of the ICS. She said a consultant from ASCD would be presenting. She said there were 380 participants registered to participate. She said 123 people from the District planned to attend. She said the administration was excited and would further inform the Board following the unit work.

f. Instructional Technology Update – Mr. Wegner

Dr. Mortensen said the monthly staff trainings were not conducted this month at middle and high schools due to limited time. She said there was one meeting for elementary technology coaches. She said the agenda included end of the year procedures. She said the instructions included information on closing out interventions and Mileposts. She said training for the following year was being planned. She said there was a need to train new teachers and get them up to speed while avoiding redundancy for experienced teachers. She said only new teachers would be invited to the training. She said Mr. Merica and Ms. Spall had done a wonderful job and were in tune with the needs of classrooms and teachers and adjusted any training based on feedback.

- g. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner**
Dr. Mortensen had no further Curriculum update at the time of the meeting.
- h. Kindergarten Registration 2013-14 – Dr. Mortensen**
Dr. Mortensen said included in the packet were the preliminary kindergarten registration numbers for the 2013-14 school year. She said the projected numbers were on target.
- i. Head Start Program Update – Dr. Mortensen**
Dr. Mortensen said included in the packet was a letter from the Office of Head Start notifying the District that Head Start had until May 28, 2013 to correct all areas of non-compliance from the original review conducted in December, and that a follow-up review would be conducted the week of June 10, 2013.
- j. 21st Century After School Program Update – Dr. Mortensen**
Dr. Mortensen said the 21st Century After School Program held a 5K Pocatello to Africa Walk/Run on April 27, 2013 and had 179 participants. She said participation had doubled since last year. She said 48 students participated in the race. She said the entry fee was waived for students. She said the program raised \$4,354.64. She said \$1,088 would go to the program and the rest would go to the sister city in Africa. She said it was a wonderful event and helped children understand the culture of children in Africa and what their needs were.
- k. Idaho Food Bank – Back Pack Program Update – Dr. Mortensen**
Dr. Mortensen said included in the packet were the current Idaho Food Bank – Back Pack program numbers. She said the numbers remained consistent throughout the year.
- l. ISU Counseling Intern and Student Teacher Intern Request – Dr. Mortensen**
Dr. Mortensen said included in the packet was a request from ISU to place a counseling student intern at Greenacres Elementary School for the fall, 2013 and a student teacher intern at New Horizon Center during summer school and Chubbuck Elementary School during the fall, 2013. Ms. Gebhardt asked if he would be in a classroom. Dr. Mortensen said he was actually an administrative intern and would shadow the principal. She said the Board would be asked to approve the requests under the Consent Agenda as revised.
- m. Any Other Elementary Education/PLCs/TIA/Beliefs Update – Dr. Mortensen**
Dr. Mortensen had no further Elementary Education update at the time of the meeting.
- n. Proposed Fee Increases – Mr. Devine**
Mr. Devine said included in the packet were the revised Policy & Procedure 8351 – Student Activity and Participation Fees and Student Fines listing the proposed new fees and fee increases/decreases for the 2013-2014 school year. He said this information was presented at the May 14, 2013 Work Session. He said included in the packet was a Resolution to set the Public Hearing and to adopt the new and increased fees along with the notice of new and increased fees to be published in the Idaho State Journal. He said the Board would be asked to adopt the Resolution setting a Public Hearing on the proposed fees for the June 18, 2013 Regular Board Meeting under New Business.
- o. Century High School – Most Challenging Schools 2013 – Mr. Devine**
Mr. Devine said included in the packet was a page from the Washington Post's website listing Century High School as one of America's Most Challenging Schools for 2013. He said Century High School had been recognized for various accomplishments earlier in the meeting and the staff and students were very deserving of this recognition. He said he was proud of all of the school's accomplishments.
- p. Partners in Science Program Grant Award – Mr. Devine**
Mr. Devine said included in the packet was a letter from M.J. Murdock Charitable Trust notifying the District that Robert Miron, a science teacher at Century High School was awarded a grant to enhance his science classroom. He said Mr. Miron was also invited to attend the national conference on Partners in Science in San Diego, CA in January, 2014. Mr. Sargent asked how much the grant was for. Ms. Vagner said in the past the teacher worked closely with ISU doing research during the summer and would probably be a similar situation.
- q. Status of the PTE Program Audit – Mr. Devine**
Mr. Devine said included in the packet were follow up letters from the State Department of Education regarding the status of the PTE Program Audit that was conducted at all of the high schools. He said the information was relative to the conclusion of the audit. Ms. Gebhardt said it appeared that most of the deficiencies were addressed and were improved.

r. Year End Activity Fees Report – Mr. Devine

Mr. Devine said included in the packet was the Activity Fees Report for the 2012-2013 school year for each of the secondary schools with information broken down by trimester. He said one challenge was monitoring students that were on payment plans.

s. Concussion Reporting Update – Mr. Devine

Mr. Devine said included in the packet was a report tracking the status of concussion paperwork and reporting for each of the secondary schools. He said this was the first year of implementation following the new legislation. Ms. Gebhardt asked if there had been any incidents of concussions this year. Mr. Devine said he had learned of a few. He said there may have been more incidents than were known because it was not always obvious and couldn't be addressed unless the student reported it. Ms. Cranor said Century High School's concussion paperwork was not 100% complete. She asked what was being done with schools that did not complete their paperwork. Mr. Devine said most of the time the paperwork was complete, but had not been turned in. He said schools were working hard to track down the paperwork. He said students were not being allowed to participate until the District received their paperwork. Mr. Sargent said it was hard to believe that only 5 boys participated. Mr. Devine said the number was inaccurate and the administration was still tracking the paperwork. Mr. Sargent said it had improved and would probably get better since this was only the first year.

t. Summer Camp Requests – Mr. Devine

Mr. Devine said included in the packet were summer camp requests from the various secondary schools. He said some of the requests were from new coaches. He said the Board would be asked to approve the requests under Old Business.

u. Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said included in the packet were Out of District/Overnight Field Trip requests. Ms. Gebhardt asked if the speech group going to Alabama was combining with another school. Mr. Devine said yes and typically those groups did combine with other schools and regions. Ms. Gebhardt asked what was being done about the request from Highland High School for additional support for the trip. Mr. Devine said he met with Mr. Bell who would explain that the District does not fund those trips and the budget did not allow for such. Ms. Cranor said the District would easily run into problems if it started picking and choosing which groups to fund. Mr. Devine agreed. He said the Board would be asked to approve the requests under Old Business.

v. Any Other Secondary Education/PLCs/TIA/Beliefs Update – Mr. Devine

Mr. Devine said Daniella Merzlock was a high school counselor and had been reassigned to split her duties between Highland High School and Pocatello High School. He said there were a number of students on DAPC contracts, but only a few had to transfer to New Horizon Center. He said Meg Fleishman did a great job presenting at Century High School on June 4th following the professional development day. He said she had done great work on teaching complex reading and writing and would provide a workshop for administrators to learn how to incorporate reading and writing into other content areas. He said New Horizon Center's graduation was Friday at 6:00 p.m. at the Holt Arena. He said Century, Highland and Pocatello High School's graduations were the following Tuesday. He said New Horizon Center would have a senior luncheon at the Golden Corral at noon on Friday. He said Highland High School's senior breakfast would be Tuesday starting at 7:00 a.m. and Century and Pocatello's senior breakfasts would be held at ISU at 9:00 a.m. for Century and 11:15 a.m. for Pocatello. He said all four graduations would be broadcast live on the web. He said on a lighter note, he followed a Channel 8 News van to Highland High School and was worried something bad had happened. He said it turned out the news was there to report on a choir "Student of the Month". He said the District was full of amazingly talented students and he was always happy to hear the good news.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the current Idaho General Fund Revenue Report with revenue information as of April. He said April was the best month of the year to date. He said the state was \$57 million over its projected budget for the month and was 3.5% over projections for the year. He said the revenue had come from individual and corporate income tax collections.

b. Review of Alameda Middle School Timeline

Mr. Reed said included in the packet was a current timeline for the Alameda Middle School project. He said a number of the classrooms on the basement level were complete and work would begin on the hallways. He said the project was on time and was under budget and would be ready for the start of the new school year.

c. Jefferson/Alameda Intersection and Property Exchange

Mr. Reed said included in the packet were materials regarding the city's proposed changes to the Jefferson/Alameda intersection. He said the information was reviewed at the May 14, 2013 Work Session. He said also included in the packet was a letter to the city expressing the District's needs and intent with respect to any proposed land exchange. He said the proposal from the city eliminated access to Jefferson Avenue from Alameda Road and turned Alameda into a cul-de-sac. He said the change would make the intersection safer, but would include a loss of about 1/3 of the Tendoy Elementary playground. He said the letter stated that the District would request an equal amount of land be given back for playground access. He said the Board would be asked to approve submission of the letter to the city under Old Business.

d. Free and Reduced Lunch Report

Mr. Reed said included in the packet was a current Free and Reduced Lunch report. He said the overall percentage of free and reduced eligible students was still under 50% and had remained consistent throughout the year.

e. Summer Food Service Program

Mr. Reed said the Summer Food Service Program was scheduled to begin Monday, June 3, 2013 and would run through Friday, August 9, 2013. He said meals were available for everyone that came to the park. He said there were several park locations including Alameda, Bicentennial, Caldwell, Hawthorne, OK Ward, Raymond and Upper Ross parks. He said all of those locations had served meals in the past. He said one of the new locations this year was at New Horizon Center during Summer School. He said the press release detailing the time and locations was included in the packet. He said the administration contacted the Pocatello Police Department requesting to have officers patrol the parks during the course of the summer feeding program and the Police Department anticipated being able to do that. Ms. Cranor asked Mr. Reed to explain where the funding came from for the public's benefit. Mr. Reed said the summer feeding program was funded through the federal government to assist in providing meals to those that would go without. He said food service collected funds by the number of meals served and put the remaining amount back into the food service budget. Ms. Gebhardt asked if the federal government covered the full cost of the program. Mr. Reed said yes. Ms. Cranor said it was good to clarify since many people believed that the program came at a cost to the District. Ms. Gebhardt asked if the police department incorporated monitoring the parks into its regular patrol. Mr. Reed said the police department took it on as an additional public service. Ms. Cranor asked if the public was required to stay in the parks while eating their meal. Mr. Reed said yes it was required as part of the federal program guidelines.

f. Bid Awards

Mr. Reed said included in the packet were bid memorandums for various items and projects in the District. He said the first was a bid for bread. He said only one vendor participated in the bidding process. He said the recommendation was to award the bid to Franz. He said the next bid was for four 78 passenger school busses. He said three vendors bid and the recommendation was to award the bid to Rush Truck Centers. He said agreement included the trade-in of existing busses. Ms. Gebhardt asked if the vendor was nearby. Mr. Reed said the vendor had a service center located within the area. He said next bid was for carpeting and tile. He said two vendors bid and the bidding was very close. He said the recommendation was to award the bid to Carpet Plus Color Tile who was the low bidder. He said the District had used the services of both vendors in the past and both produced quality work. He said the next bid was for custodial supplies and the recommendation was to award items to the various vendors listed in the memo. He said the next bid was for food supplies. He said fifteen vendors participated and the recommendation was to award the bid to nine of the most competitive vendors as listed in the memo. He said the next bid was for milk. He said the District went through 110 pints of milk per day and over 3,000 half pints per day over the summer. He said Meadow Gold was the only bidder and was reasonably priced. He said the vendor was timely and the product was always fresh. He said the next bid was for a window repair project at Century High School. He said the original windows were inadequately installed and caused some leakage in the recent years. He said the bid came in well over budget and the recommendation was to reject the bid and pursue another solution. He said the next bid was for a window replacement project at Lincoln Center. He said two vendors participated and

the recommendation was to award the bid to Vern Clark and Sons. He said the bid came in over budget but the District had saved enough on other projects to cover the additional amount. Ms. Cranor asked if the window replacement included all of the windows in the building. Mr. Reed said it included about 90% of the windows on the east and west sides of the building. Mr. Facer asked if the project would be completed over the summer. Mr. Reed said yes. He said it was a big project. He said almost the entire window had been covered up with stucco and only the bottom quarter of the window showed. He said the stucco would have to be knocked out and the entire window would have to be replaced. He said the Board would be asked to award the bids under Old Business.

g. Surplus Property Auction

Mr. Reed said included in the packet was a memorandum requesting permission to proceed with the auction of surplus materials. He said Prime Time had done a good job of handling the auction for the District. He said the Board would be asked to grant permission to hold the surplus property auction under New Business.

h. Bus Ridership Counts

Mr. Reed said the final bus ridership count for the 2012-13 school year was completed April 15 – 19, 2013. He said the final count came in at 3,962 students which was 193 fewer students than the first count of the year which was a typical trend.

i. Spot Inspection Report

Mr. Reed said included in the packet was a letter from the State Department of Education summarizing the outcome of the Transportation Department's spot inspection. He said Mr. Leiby ran a good operation and the entire transportation department did a great job and were commended in many areas by the SDE. He said overall the auditors were very complimentary. Ms. Cranor asked about the items that were directed to be removed from the reimbursement claim. Mr. Reed said the reimbursement request was a very extensive process and required detailed explanations and specific locations for expenses. He said many times after the District explained what a particular expense was for it was approved.

j. GFOA Certificate of Achievement of Excellence

Mr. Reed said included in the packet was notification from the Government Finance Officers Association (GFOA) notifying the District that its annual financial report for FY2012 qualified for a Certificate of Achievement of Excellence in Financial Reporting. He said he was also informed that the District would receive the ASBO award for excellence but had yet to arrive. He said this was the 22nd consecutive year the District had received the honor. He thanked the Board for allowing the District to participate.

k. ISBA Insurance Dividend Allocation

Mr. Reed said included in the packet was a letter from the ISBA notifying the District of its Insurance Dividend allocation in the amount of \$11,719.00. He said it was comparable to previous years.

l. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no report on proposed building and subdivisions (new construction) at the time of the meeting.

m. Any Other Business Operations/Operational Support Update

Mr. Reed had no further Business Operations updates at the time of the meeting.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said the State Department of Education held an ISEE Boot Camp Training earlier that day. He said he ended up leaving early. He said one thing he did learn was that the District was not doing too bad with its reporting. He said he did not anticipate any major changes in the data for next year. He said the technology department had a full schedule for the summer. He said the summer crew was installing over 120 Promethean boards and numerous audio systems. He said the department was also preparing for the conversion from Cable One to ENA. He said he anticipated beginning the conversion process by July 1, 2013.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. He said revised numbers for Irving Middle School were included in the addendum. He said the total membership as of May 14th was 12,204 students. He said enrollment was stagnant. He said the District was up 700 students from five years ago. He said the District needed to open Alameda Middle School in order to place those students. He said enrollment numbers remained consistent from the start of the year. He said kindergarten numbers were high and could increase the total enrollment in the fall.

c. Balancing the 2013-2014 Budget – Final Draft /Budget Committee Update

Mr. Smart said included in the packet were materials relative to the finalization of balancing the 2013-2014 District 25 budget. He said the Board would be asked to make decisions about the budget. He said the Budget Committee met and the discussion was pretty mixed. He said the committee discussed eliminating parapros or money designated for common core materials in order to keep the elementary PE specialists. He said many of the members recommended using every last dollar of the set-aside funds and force the state to fund the District. He said he did not think the recommendation was financially prudent. He said the committee was very reluctant to eliminate staff and would prefer to eliminate anything else. He said if the Board was in agreement with the proposed budget the administration would finalize the budget and bring it to the June 18, 2013 Regular Board Meeting for a public hearing prior to Board adoption. Ms. Vagner said based on the direction from the Board the items recommended for reduction had been grouped by category and the Board would be asked to approve the reductions one section at a time. She said the classified reductions were still in progress. She said the reductions would cause a reduced level of expectation as to how buildings were cleaned at the elementary level. She said the Board would be asked to take action directing the budget reductions and increases by section for the 2013-14 school year; authorize funding for a Pass Room Aide and a Media Clerk for Alameda Middle School; authorize funding for 3.5 FTE high school media clerks; and set a Budget Hearing for June 18, 2013 under Old Business.

d. Insurance Carriers and Coverages for 2013-2014

Mr. Smart said included in the packet were the proposed Insurance Carriers and Coverages for Medical, Dental, Vision and Life for 2013-2014 along with the new rates. He said the recommendation was to approve the insurance coverages as presented. He said carrier for medical insurance was Regence Blue Shield, the carrier for dental was Delta Dental, the carrier for Vision was Vision Services Plan (VSP) and the carrier for life insurance was The Hartford. He said the renewal rate for medical had increased by 1% in order to cover a decrease to deductibles. He said the Board would be asked to approve the Insurance Carriers and Coverages under Old Business.

e. Wellness Dashboard Report and Wellness/Insurance Committee Update

Mr. Smart said included in the addendum was a copy of the Wellness Dashboard Report for March. He said the District was doing very well and had met target levels for the year. He said Regence might increase the target levels for the coming year.

f. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said included in the packet was the monthly Human Resources Report. He said the District received several retirements and resignations. He said Mr. Cziep would move to another District for the 2013-14 school year and Corey Taylor would take his place as the new principal at Washington Elementary. He said the District received 20 notices of retirement, 15 new hires and 8 resignations. He said there were two stipends recommended for professional development. He said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Food Service Proposal – Option C

Dr. Howell said included in the packet was a proposal for 2013-14 from Food Service regarding wages and hours. He said three options were presented for Board consideration at the May 14, 2013 Work Session. He said at that time the Board was in agreement with Option C. He said if the Board was still in agreement it would be asked to approve Option C under Old Business.

c. Resolution of Intent to Hire Certificated Employees for the 2013-2014 School Year – Teachers and Administrators

Dr. Howell said included in the packet was a Resolution regarding an Intent to Hire Certificated Employees for the 2013-2014 School Year – Teachers and Administrators and a list of corresponding employees. He said one change was made to list due to last minute resignation. Ms. Vagner said the Board was not in a position to hire but would issue notices of intent to hire. Dr. Howell said the Board would be asked to adopt the Resolution under Old Business.

d. Resolution – Category A Teacher – Nonrenewal Based on Performance

Dr. Howell said included in the packet was a Resolution for Category A Teacher – Nonrenewal Based on Performance. He said the details regarding the recommendations were discussed with the Board during an Executive Session earlier that evening. He said Board would be asked to adopt the Resolution under Old Business.

e. Resolution – Category A Teacher – Nonrenewal Based on Budget Reduction

Dr. Howell said included in the packet was a Resolution for Category A Teacher – Nonrenewal Based on Budget Reduction. He said the information was presented at the May 14, 2013 Work Session and was reviewed during an Executive Session earlier that evening. He said the Board would be asked to adopt the Resolution under Old Business.

f. Recommendation to Give Notice of a Possible Reduction in Length of Teaching Contract with Corresponding Recommendation for Reduction in Salary and Resolution

Dr. Howell said included in the packet were Recommendations to Give Notice of a Possible Reduction in Length of Teaching Contract with Corresponding Recommendation for Reduction in Salary for employees whose extra days were either funded through the general fund or professional technical added cost funds, along with a Resolution directing that a notice of the recommendation be delivered to the affected employees. He said one of the recommendation letters was revised to eliminate one of the reasons listed in error. He said the Board would be asked to adopt the Resolution under Old Business.

g. Recommendation Not to Reissue a Supplemental Contract with a Corresponding Recommendation for Reduction in Salary

Dr. Howell said included in the packet was a Recommendation Not to Reissue a Supplemental Contract with a Corresponding Recommendation for Reduction in Salary along with a Resolution directing that a notice of the recommendation be delivered to the affected employee as a result of budget reductions. He said the Board would be asked to adopt the Resolution under Old Business.

h. Delegate Authority to Superintendent to Hire Through the Summer Months

Dr. Howell said annually the Board delegated authority to the Superintendent to hire through the summer months to avoid holding up the hiring process as the Board met only once a month during the summer. He said the responsibility would shift to the Superintendent beginning May 22, 2013 and would revert back to the Board after August 31, 2013. He said the Board would be asked to delegate authority to the Superintendent to hire through the summer months under New Business.

i. Any Other Human Resources/Operational Support Update

Dr. Howell had no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Policy 7168 & 8168 – Service Animals in Schools Policies – 2nd Reading

Ms. Vagner said included in the packet were Policy 7168 – Service Animals in Schools – Staff and Policy 8168 – Service Animals in Schools – Students. She said the change separated the requirements for service animals in schools for students and staff, as federal law provided for different exceptions. She said both policies were heard on first reading at the April 16, 2013 Regular Board Meeting. She said the policies were posted for public input and none was received. She said the Board would be asked to hear the policies on second reading under Old Business.

b. Safe Schools Reporting Requirements

Ms. Vagner said included in the packet was an email from the State Department of Education (SDE) in regards to safe school environments allocations. She said it was another unfunded mandate. She said the state would allocate \$300 per support unit for School Districts for 2013-14. She said the District's portion of the allocation in FY2012 was \$176,460. She said Districts would now be required to compile school expenditures relative to "safe school environments" and submit the report to the SDE no later than 12/31/14, most likely in order to receive future safe school allocations.

c. Differential Pay

Ms. Vagner said included in the packet were questions regarding differential pay that were sent to Nick Smith at the State Department of Education along with the corresponding answers. She said the District would now be able to move forward with the Fix It Committee, formerly the SCF Committee, to figure out the framework for differential pay. She said a committee meeting date would be scheduled in June in order to establish the framework in time to present to administrators in August. She said plans for differential pay had to be presented to the Board in September in order to approve submission to the state prior to the deadline.

d. Calendar/Set Date for Superintendent's Evaluation

Ms. Vagner said included in the packet was the calendar of the Board's Meeting Schedule inclusive of various Committees from May 20, 2013 through July 5, 2013. She said the Board was invited to attend the senior luncheons and breakfasts. Ms. Cranor said she would be out of town and would not be able to attend the events or graduations. Ms. Gebhardt and Mr. Vitale said they could attend the senior luncheon on Friday for New Horizon Center. Ms. Vagner said the Board would meet at 11:30 a.m. in the Binion Room at Holt Arena prior to high school graduations on May 28th. She said all of the Board members anticipated being in attendance with the exception of Ms. Cranor. She said the Board would also need to schedule another Expulsion Hearing date. She said the proposed date was May 29th. Ms. Gebhardt, Ms. Cranor and Mr. Facer said they could attend.

e. Any Other Superintendent's Update

Ms. Vagner said on Election Day \$156.8 million dollars in bonds and levies were voted on across the state. She said 36 Districts in Idaho said yes to \$108.7 million in levies and bonds. She said it amounted to \$260 million in revenue that was not being provided by the state of Idaho to educate children. She said Nampa was wrestling with \$5.1 million in budget reductions. She said the Nampa District got a loan to carry them through this year. She said the Arbon District was seeking a \$50,000 levy. She said Lewiston was seeking a 5 year continuum of its levy at \$10.2 million which over five years would amount to \$51 million in taxpayer dollars. She said Salmon requested a \$1 million bond for new elementary school roofs. She said if the bond was not approved the state would step in and mandate roof repairs at the taxpayers' expense. She said many neighboring Districts were enacting further furlough days. She said Head Start proposed eliminating all transportation for students due to sequestration. She said the administration was in the process of completing an extra-curricular analysis to see what 60% of the funding cost the District. She said a complete report would be brought to the Board when it was complete. She said included in the addendum was a request from Susan Dickman to tutor her students over the summer which required Board approval. She said the Board would be asked to approve the request under New Business.

CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner

a. Topic: *Approve Human Resource Activity*

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the April 16, 2013 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: *Authorize Payment of Claims with the Exception of Electrical Wholesale Supply Company, Inc.*

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of May 10, 2013 in the amount of \$1,376,271.49.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of May 10, 2013 in the amount of \$1,376,271.49 excluding any claims from Electrical Wholesale Supply Company, Inc. as presented.

c. Topic: *Approve Supplemental Financial Information from April 1, 2013 through April 30, 2013*

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of April 1, 2013 through April 30, 2013.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from April 1, 2013 through April 30, 2013 as presented.

d. Topic: *Approve ISU Counseling Intern and Student Teacher Intern Requests*

Policy Issue: Board approves placement of interns in various District schools.

Background Information: ISU requested to place a counseling intern and an administrative intern in various District schools during summer school and the fall trimester.

Administrative Recommendation: Administration recommended Board approve the ISU counseling intern and the administrative intern requests as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Mr. Sargent to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – **Action** – Mrs. Vagner

a. Topic: *Approve Payment of Claims for Electrical Wholesale Supply Company, Inc.*

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of May 10, 2013 in the amount of \$2,959.95 for Electrical Wholesale Supply Company, Inc.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of May 10, 2013 in the amount of \$2,959.95 for Electrical Wholesale Supply Company, Inc. as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Facer to approve the bills and invoices as of May 10, 2013 in the amount of \$2,959.95 for Electrical Wholesale Supply Company, Inc. as presented. The voting was unanimous in the affirmative. Mr. Sargent declared the item as a conflict of interest and excused himself at 8:04 p.m. Mr. Sargent returned at 8:04 p.m.

b. Topic: *Approve Alternate Routes to Graduation*

Policy Issue: Board approves alternate routes to graduation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Alternate Routes to Graduation as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to approve the alternate routes to graduation as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Summer Camp Requests*

Policy Issue: Board approves camp requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the summer camp requests as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to approve the summer camp requests as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves out of District/overnight travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Sargent to approve the out of District/overnight field trip requests as presented. The voting was unanimous in the affirmative.

e. Topic: *Approve Submission of Letter to the City of Pocatello Regarding the Jefferson/Alameda Intersection and Property Exchange*

Policy Issue: Board directs the submission of letters regarding proposed intersection changes/property exchanges affecting District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve submission of the letter to the City of Pocatello regarding the Jefferson/Alameda Intersection and property exchange as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to approve the submission of the letter to the City of Pocatello regarding the Jefferson/Alameda Intersection and property exchange as presented. The voting was unanimous in the affirmative.

f. Topic: *Award Bids:*

Bread for 2013-14

School Buses

Carpeting and Tile

Custodial Supplies

Food Supplies

Milk for 2013-14

Window Repair at Century High School – Rejection

Window Replacement at Lincoln Center

Policy Issue: Board awards bids.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board award/reject the above listed bids as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to award/reject the above listed bids as presented. The voting was unanimous in the affirmative.

g. Topic: *Grant Permission to Hold Surplus Property Auction*

Policy Issue: Board authorizes disposal of surplus property.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board grant permission to hold a surplus property auction as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Ms. Cranor to grant permission to hold the Surplus Property Auction as presented. The voting was unanimous in the affirmative.

h. Topic: *Authorize Budget Reductions/Increases for 2013-2014*

1) *Technology Reductions*

2) *Instructional Materials Reductions*

3) *Classified Reductions*

4) *Instructional Program Restructure/Reductions*

5) *Other – Return E-rate Reimbursement to the General Fund*

6) *Budget Additions*

7) *Instructional Program Restructure/Reductions – Options to Meet Shortfall*

Policy Issues: Board authorizes budget reductions/increases.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize budget reductions/increases for 2013-2014 by taking action on each specific section of the recommendations.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to approve section 1 – Technology as presented. The voting was unanimous in the affirmative. Ms. Cranor asked how the District would implement the Common Core if the budget was eliminated. Ms. Vagner said the current proposal eliminated half of the needed budget to implement the Common Core and left \$200,000 to implement. A motion was made by Mr. Facer and seconded by Ms. Cranor to approve section 2 – Instructional Materials as presented. The voting was unanimous in the affirmative. Ms. Cranor asked if the classified reductions included elementary custodians. Ms. Vagner said yes. Mr. Facer asked how many employees were affected. Ms. Vagner said some of the eliminated positions would be handled through attrition, but the employee reduction would affect four custodians and one trades' person. She said the classified reduction in technology would affect two technicians. She said the District Office eliminated one secretary position and combined the secretarial duties. She said a warehouse person was shifted to food service. A motion was made by Mr. Vitale and seconded by Mr. Facer to approve section 3 – Classified Reductions as presented. The voting was unanimous in the affirmative. Ms. Gebhardt said the Instructional Programs section was very hard to act on. She said eliminating counseling positions and the media center specialists would have a major impact on students especially as the District implemented the Common Core. A motion was made by Mr. Sargent and seconded by Mr. Facer to table section 4 until the other sections were voted on. The voting was unanimous in the affirmative. A motion was made by Mr. Sargent and seconded by Mr. Facer to approve section 5 – Other as presented. The voting was unanimous in the affirmative. A motion was made by Ms. Cranor and seconded by Mr. Sargent to table section 6. The voting was unanimous in the affirmative. Ms. Gebhardt reviewed section 7. Ms. Cranor said the District was not teaching cursive so funding for cursive writing would not be as critical. She said eliminating the first five items in section 7 and 1 elementary FTE would leave enough funding to keep the elementary PE specialists. Ms. Gebhardt said she had a hard time eliminating Datawise, Compass and Fast ForWord. Ms. Cranor said some schools had 9 or 10 paraprofessionals and some could be reduced. She said she hated eliminating programs. She said in American Falls students had PE, music and library time once a week and were adding furlough days. Ms. Vagner said implementing furlough days was a reduction in pay. Ms. Cranor said the District always talked about having highly qualified programs and personnel and eliminating the elementary PE specialists went against everything the District believed in. She said it was the hugest impact to children she had ever seen proposed. Ms. Gebhardt asked Dr. Mortensen to speak to the impact of eliminating some of the instructional software. Dr. Mortensen said Datawise was an important tool and with the implementation of the Common Core, she did not see how the District could make do without it. She said she would be more inclined to do without

Compass. She said the District had some replacement options for Compass through PLATO. She said the problem with eliminating Compass was that it would be more difficult for teachers to implement the new Common Core units with an unfamiliar program. She said there was no replacement program for Fast ForWord which served a specific population for Tier 3 intervention. She said Tier 3 was a very intensive intervention program and she would hate to see it eliminated. She said the District did not have anything like it to replace the program. She said she met with principals again to further discuss the loss of paraprofessionals or the PE specialists. She said it remained an area of struggle. She said every child would be impacted by the loss of 30 minutes of PE every two weeks but it was still the recommendation of the administrators to eliminate PE specialists and leave the paraprofessionals intact. She said paraprofessionals provided direct instruction and support minute by minute every day. She said even though the reduction of one paraprofessional did not sound like a lot it would have a major impact on every school and she would not recommend it. She said Greenacres Elementary currently had combined K-1, and 2-3 classrooms, but with the implementation of the Common Core decided to discontinue the combination classes. She said the amount of rigor required for each grade level was too much for a combined class. She said the administrators discussed what the PE program could look like. She said they reported that teachers were already talking about what they could do to implement PE in their classrooms. She said teachers knew how important it was for children to be fit and active. She said schools would continue with recess and walking groups and teachers could set monthly goals for activity. She said administrators had discussed increasing the structure of recess activities. She said they discussed creating running clubs or increasing the 100 mile walking club activities. She said further discussion was needed but problem solving was underway. Ms. Cranor said most teachers said they felt as if they did not have any other choice to problem solve, but were not in favor of eliminating the PE specialists. Dr. Mortensen said she was simply representing the conversations that were taking place. Mr. Facer asked how many paraprofessionals there were in each school. Dr. Mortensen said the largest schools had four and the smaller schools had three. She said some of the schools had additional Title I paraprofessionals. She said it took everyone working together to provide safety and supervision, before and after school, during recess and lunch and in the classroom. Mr. Vitale said he believed eliminating the paraprofessionals would have a greater impact on teachers having to pick up the slack than eliminating the PE specialists. Dr. Mortensen said building principals met with BLTs to determine where paraprofessionals were needed and how they were assigned. She said paraprofessionals were actively engaged in supervision and instruction the whole day. Mr. Facer said he had a hard time eliminating the media specialists. He asked between the media specialists and paraprofessionals which would have a greater impact on students if they were eliminated. Dr. Mortensen said both would have a significant impact on students, one at the secondary level and one at the elementary level and was hard to separate. She said the media specialists helped train the media clerks at the elementary so there was less of an impact there, but the elimination would have a direct impact on the secondary and would be felt immediately. Ms. Gebhardt said she knew eliminating the PE specialists would impact children but did not believe it would be as great of an impact as eliminating paraprofessionals. Mr. Vitale said he agreed, that paraprofessionals were the people that worked directly with students who were having greater difficulty with behavior and learning. Dr. Mortensen said especially in high poverty schools where relationship building with adults was critical to student learning. She said the paraprofessionals and staff members that helped academically and behaviorally provided that one on one relationship building. A motion was made by Mr. Sargent and seconded by Mr. Facer to eliminate funding for cursive writing, Compass, \$24,000 from the Common Core, eliminate the addition of middle school media clerks from section 6, eliminate extra days for three media specialists and eliminate three elementary PE specialists and reassign PE duties to teachers. Ms. Vagner noted that one of the media specialist reductions was through attrition and retaining the current media specialists would maintain two. Mr. Smart said the budget would gain back \$20,000 as the media clerks would not be necessary if the District maintained the media specialists. Ms. Vagner said the Board would have to consider maintaining the extra days if it retained the media specialists. Ms. Cranor said the District could maintain the media specialists but eliminate the extra days. Ms. Cranor asked if the Board could consider using more of the Unreserved Appropriated Fund Balance. Mr. Vitale asked if teachers were familiar with PLATO. Dr. Mortensen said secondary teachers were and training specialists could help train the elementary staff. Ms. Cranor said she would rather take more from the fund balance than the Common Core budget. Ms. Vagner suggested a friendly amendment to the current motion on the table directing where the additional money would come from or the Board could take action on a budget adjustment after the budget was adopted. A motion was made by Mr. Facer and seconded by Mr. Vitale to offer a friendly amendment to the current motion to reduce Compass by \$33,000 and reduce Common Core by \$24,000. The voting was

unanimous in the affirmative. Chair Gebhardt called for a vote on the main motion. Ms. Gebhardt, Mr. Sargent, Mr. Facer and Mr. Vitale voted in the affirmative. Ms. Cranor opposed. A motion was made by Mr. Facer and seconded by Mr. Vitale to remove section 4 from the table. The voting was unanimous in the affirmative. A motion was made by Mr. Sargent and seconded by Mr. Vitale to approve section 4 – Instructional Programs with the reinstatement of the media center specialists. Ms. Gebhardt, Mr. Sargent, Mr. Facer and Mr. Vitale voted in the affirmative. Ms. Cranor opposed. A motion was made by Mr. Sargent and seconded by Ms. Cranor to remove section 6 from the table. The voting was unanimous in the affirmative. A motion was made by Mr. Sargent and seconded by Ms. Cranor to eliminate the three (3) .5 FTE high school media clerks and authorize the funding for the Alameda Middle School extra-curricular stipends. The voting was unanimous in the affirmative.

i. Topic: *Authorize Funding for Pass Room Aide and Media Clerk for Alameda Middle School for 2013-2014*

Policy Issue: Board authorizes funding for new positions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize funding for a pass room aide and media clerk for Alameda Middle School for 2013-2014 in order to get positions posted and filled.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to authorize funding for a pass room aide and a media clerk at Alameda Middle School for the 2013-14 school year. The voting was unanimous in the affirmative.

j. Topic: *Authorize Funding for (3) .5 FTE High School Media Clerks*

Policy Issue: Board authorizes funding for new positions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize funding for (3) .5 FTE high school media clerks in order to get positions posted and filled.

Board Direction/Action: The need for action on the topic was eliminated by the previous action of the Board.

k. Topic: *Set 2013-2014 Budget Hearing Date*

Policy Issue: Board sets Budget Hearing dates.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board set the 2013-2014 Budget Hearing date for June 18, 2013 to be held during the Regular Board Meeting.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Facer to set the 2013-2014 Budget Hearing date for June 18, 2013 during the Regular Board Meeting as presented. The voting was unanimous in the affirmative.

l. Topic: *Approve Insurance Carriers and Coverages for 2013-2014*

Policy Issue: Board approves insurance carriers and coverages.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Insurance Carriers and Coverages for 2013-2014 as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Sargent to approve the insurance carriers and coverages for 2013-14 as presented. The voting was unanimous in the affirmative.

m. Topic: *Approve Food Service Proposal – Option C for 2013-2014*

Policy Issue: Board approves wage and hour proposals.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Food Service Proposal – Option C for 2013-2014 as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Sargent to approve the Food Service proposal, Option C for 2013-14 as presented. The voting was unanimous in the affirmative.

n. Topic: *Adopt Resolution of Intent to Hire Certificated Employees for the 2013-2014 School Year – Teachers and Administrators*

Policy Issue: Board adopts Resolutions of Intent to Hire Certificated Employees.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Resolution of Intent to Hire Certificated Employees for the 2013-2014 School Year – Teachers and Administrators as if read into the minutes.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to adopt the Resolution Intent to Hire Certificated Employees for the 2013-2014 school year – Teachers and Administrators as if read into the minutes. The voting was unanimous in the affirmative.

o. Topic: *Adopt Resolution – Category A – Nonrenewal Based on Performance*

Policy Issue: Board adopts Resolutions for Category A nonrenewal based on performance.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Resolution – Category A – Nonrenewal Based on Performance as if read into the minutes.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Sargent to adopt the Resolution – Category A – Nonrenewal Based on Performance as if read into the minutes. The voting was unanimous in the affirmative.

p. Topic: *Adopt Resolution – Category A – Nonrenewal Based on Budget Reduction*

Policy Issue: Board adopts Resolutions for Category A nonrenewal based on budget reductions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Resolution – Category A – Nonrenewal Based on Budget Reduction as if read into the minutes.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Sargent to adopt the Resolution – Category A – Nonrenewal Based on Budget Reduction as if read into the minutes. The voting was unanimous in the affirmative.

q. Topic: *Adopt Resolution on Recommendation to Give Notice of a Possible Reduction in Length of Teaching Contract with Corresponding Recommendation for Reduction in Salary*

Policy Issue: Board adopts Resolutions on recommendations to give notice of possible reductions in length of teaching contracts and salary.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Resolution on Recommendation to Give Notice of a Possible Reduction in Length of Teaching Contract with Corresponding Recommendation for Reduction in Salary as if read into the minutes.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to adopt the Resolution on Recommendation to Give Notice of a Possible Reduction in Length of Teaching Contract with Corresponding Recommendation for Reduction in Salary as if read into the minutes. The voting was unanimous in the affirmative.

r. Topic: *Adopt Resolution on Recommendation Not to Reissue a Supplemental Contract with a Corresponding Recommendation for Reduction in Salary*

Policy Issue: Board adopts Resolution on recommendation not to reissue Supplemental Contract and corresponding reduction in salary.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Resolution on Recommendation Not to Reissue a Supplemental Contract with a Corresponding Recommendation for Reduction in Salary as if read into the minutes.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to adopt the Resolution on Recommendation Not to Reissue a Supplemental Contract with a Corresponding Recommendation for Reduction in Salary as if read into the minutes. The voting was unanimous in the affirmative.

s. Topic: *Hear on Second Reading for Adoption:*

Policy 7168 – Service Animals in Schools – Staff

Policy 8168 – Service Animals in Schools – Students

Policy Issue: Board adopts Policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policies on second reading for adoption as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to hear on second reading for adoption the above listed policies as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

- a. **Topic:** *Adopt Resolution Setting a Public Hearing on Proposed New and Increased Fees*
Policy Issue: Board adopts Resolutions setting public hearing dates on new and increased fees.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board adopt the Resolution setting a Public Hearing on the proposed new and increased fees as if read into the minutes.
Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to adopt the Resolution Setting a Public Hearing on Proposed New and Increased Fees as if read into the minutes. The voting was unanimous in the affirmative.
- b. **Topic:** *Delegate Authority to the Superintendent to Hire Through the Summer Months*
Policy Issue: Board delegates authority to hire to the Superintendent.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board delegate Authority to the Superintendent to hire through the summer months with authority automatically shifting back to the Board after August 31, 2013 as presented.
Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to delegate authority to the Superintendent to hire through the summer months as presented. The voting was unanimous in the affirmative.
- c. **Topic:** *Grant Permission to Ms. Susan Dickman to Tutor Students Assigned to Her*
Policy Issue: Board grants permission for teachers to tutor students assigned to them.
Background Information: This item was previously discussed on the agenda.
Administrative recommendation: Administration recommended Board grant permission to Ms. Susan Dickman to tutor students assigned to her as presented.
Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Facer to grant permission to Ms. Susan Dickman to tutor students assigned to her as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Sargent and seconded by Mr. Facer to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 9:08 p.m.

APPROVED ON:

By: July 16, 2013

Jennie A. Helbert
Chair

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees

ATTESTED BY:

[Signature]
Clerk