

**MINUTES OF THE BOARD OF TRUSTEES
SPECIAL MEETING/WORK SESSION
Pocatello/Chubbuck School District No. 25
Tuesday, January 10, 2012
Board Room at the Education Service Center
8:30 a.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Frank Rash, Chair (Excused)	Janie Gebhardt, Member
John Sargent, Acting Chair	Nate Murphy, Member (Excused)
Jackie Cranor, Clerk	Mary M. Vagner, Superintendent

A Special Meeting/Work Session of the Board of Trustees of Pocatello/Chubbuck School District No. 25 was held on Tuesday, January 10, 2012, at 8:30 a.m. in the Board Room at the Education Service Center, 3115 Pole Line Road, Pocatello, Idaho, as provided in Section 33-510, Idaho Code;

Welcome, Call to Order, and Convene Work Session

Acting Chair Sargent welcomed everyone and called the Special Meeting to order at 8:39 a.m. He reviewed the agenda and said the Special Meeting was held for the purpose of a Work Session for the administration to discuss with the Board the following topics outlined in the agenda.

1. **GATE Program Overview**
2. **Secondary Updates:** *Summer School Restructuring; Restructuring Reward and Consequences for Student Choices at NHHS; 2011-2012 District 25 School Calendar Changes*
3. **Food Service Program Overview**
4. **CIP Update**
5. **Idaho State Billing Services/Medicaid Billing Update**
6. **SCF RIF Policy & Procedure Changes**
7. **PTE Audit Update**
8. **Brief Updates:** *Health Fair Dates; February Board Meeting Schedule; Legislative Overview*
9. **Public Comment**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; 23) Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

10. **Convene Special Meeting to Take Action on Amended 2011-2012 Winter Travel Schedule**

GATE Program Overview

Ms. Luras said part of her role was to facilitate the GATE Program. She said Districts had to outline a plan to identify and service GATE students. She said the plan was submitted to state every three years. She said the program was originally allocated \$20,000 for professional development to meet the needs of students. She said currently there was no funding. She said the program goals were aligned with the District's Vision/Mission statement. She said the program met the needs of students who learned at an accelerated rate. She said included in the District's Strategic Plan was Response to Intervention and Tier III instruction. She said the GATE Program expanded on that section of the Strategic Plan to meet the social emotional and cognitive needs of students K-12. She said students could be referred by a teacher, a parent or another student. She said typically students were formally identified at the start of 3rd grade. She said 2nd grade teachers were asked to identify any students they thought should be tested in the fall. She said 4th – 6th grade students could be tested any time. She said assessments were conducted and students had to meet specific criteria to qualify. She said 3rd – 6th grade attended the program once per week. She said bussing had to be rearranged to pick students up by geographical area rather than by grade which was a challenge for instructors but was operating smoothly now. She said lunch was served onsite. She said Food Service worked with the program coordinators to accommodate student needs. She said 6th

grade students attended on Monday and all other students attended Tuesday through Friday. She said the curriculum was based on the needs of gifted learners. She said the instruction was faster paced and was in-depth and complex. She said it was a good opportunity for other gifted learners to interact with intellectual peers which was a large part of the program's focus. She said the classes included global themes for project research with a focus on creativity and higher level thinking skills. She said this year the theme was "form follows function" in math, science, language arts and robotics for 6th grade students. She said 76 students were involved in robotics and were learning about food contamination and how to combat it with the help of robotics. She said twelve local teams participated in a competition and two of the teams qualified for a Regional competition in October. She said Edahow and Gate City Elementary Schools ranked in the top eight, Edahow for innovative solutions and Gate City for best robot design. She said due to unfortunate timing the teams were unable to participate in the state competition. She said the program had a chess curriculum developed by one of the coordinators and ended with a chess tournament. She said grades 9 – 12 were served at the high schools through honors, advanced placement and dual enrollment courses and school clubs and leadership opportunities. She said GATE teachers had to have a gifted and talented endorsement. She said middle school GATE students were served as part of the regular school day. She said overall the District served 171 GATE students. She reviewed demographic data for students attending GATE in the 2010-11 school year. She said last year coordinators did a book study on how to best identify students from various ethnic backgrounds. She said teachers developed short term goals which were monitored through PLCs. Ms. Vagner noted that GATE was not included on the Board School Visit schedule in the past and was added in the 2010-11 school year. Mr. Sargent said he had a good experience when visiting the program. Ms. Cranor asked how secondary students were identified. Ms. Luras said students did not have to be formally identified to participate in GATE programs. She said typically students were identified at the elementary level. She said any time a high school student needed enrichment or an accelerated course he/she could be placed in a GATE class. She said any student enrolled in an AP or honors class was reported to the state as Gifted and Talented.

Secondary Updates: *Summer School Restructuring; Restructuring Reward and Consequences for Student Choices at NHHS; 2011-2012 District 25 School Calendar Changes*

Mr. Devine reviewed the proposal to restructure summer school. He said there were a number of small classes this past summer. He said the proposal was to move all summer school classes to the PLATO program to make it consistent with credit recovery done during the school year. He said Pocatello High School had lab space for 180 students which would take care of the summer school needs. He said each PLATO course would have a certified and endorsed teacher in that area of study. He said in cases where a class was split between two subjects, the class would have two teachers, one for each content area. He said an aide with a strong math background would be included along with the certified instructor. He said speech, global perspectives and geography did not have a PLATO equivalent so those would be traditional classes. He said the administration was researching the option of adding a health PLATO course. He said the administration anticipated 20 – 30 middle school students needing summer school due to middle school promotion. He said the proposal requested study skills and PLATO courses be held at Irving Middle School for those middle school students. He said this would allow students to work at their own pace, so students could be done with summer school as soon as they completed the course or start the next credit recovery course. He said he believed the new format would reduce discipline issues. He said the District would need to increase the number of PLATO licenses it had to accommodate social studies and health but would come out ahead even with the additional cost. Ms. Cranor said she liked the proposal as long as teachers were actively involved in the process and not just babysitters. Mr. Devine said teacher interaction would be closely monitored by the administration and a running log would be kept. Ms. Vagner said the administration would report on the outcome of the restructured summer school program at the August Board Meeting. Mr. Sargent said the District was utilizing PLATO for credit recovery throughout the school year and it was working. He said he liked that summer school was being reviewed and restructured to meet current needs. Mr. Devine said part of the process was to review a student's strengths and weaknesses and work on improving weak areas. Ms. Vagner said one of the differences between the proposed format and the SCF asynchronous requirement was a teacher would be present and would help throughout the process. Mr. Devine said he and Ms. Erickson were working to make sure the right teachers were assigned to summer school. He said the next item was the restructuring of New Horizon High School in response to the needs of staff members to increase accountability for students with academic and attendance issues. He said students at the Alameda Center were on a six week block schedule and students could fall behind very quickly if attendance or behavior issues were allowed to continue for any length of time. He said students that had good behavior, attendance and timely submission of assignments were rewarded with a fun activity on Fridays while students who did not have good behavior and

attendance or had missing assignments spent Friday making up their work or missed time. He said Saturday School was available for students who were continually truant or still had missing assignments after Friday. He said if poor behavior became a consistent problem even after interventions were in place, suspensions would be implemented. He said the special education department was involved in reviewing IEPs to determine if a manifest determination or placement change needed to take place. He said there were limitations on the suspension of a special education student. He said the Alameda Center staff was enthusiastic about the changes. He said some students were excited because they would not have to put up with disruptions from others as often. Mr. Sargent asked how often DDRCs were held at the Alameda Center. Mr. Devine said the DDRCs had been held at the District Office every other week and were not scheduled often enough for some students at the Alameda Center who could fall behind very quickly. He said the administration would hold DDRCs at the Alameda Center on a weekly basis with the restructuring plan. Ms. Cranor said she was glad the staff was supportive of the change. Mr. Sargent said he was happy students at the school were buying in. Ms. Gebhardt noted it was similar to what the middle schools were doing with missing assignments only motivated by different reasons. Mr. Devine said his last item was the District 25 school calendar changes. He said the calendar listed the three high schools with respect to graduation and people interpreted the order the schools were listed as the order graduations would take place. He said the order was not correct and the order had been revised to reflect the order of graduations to avoid any further confusion. He said New Horizon's graduation was inadvertently left off the calendar and had now been added. Ms. Cranor asked where New Horizon High School's graduation would be held. Mr. Devine said graduations would be held at the Holt Arena again. He said ISU gave the District a reasonable rental rate for New Horizon. Ms. Vagner said the amended calendar would be brought to the Board for adoption at the January 17, 2012 Regular Board Meeting.

Food Service Program Overview

Mr. Reed said Mr. Wilson does an outstanding job overseeing the District's Food Service Program. He said the District's program was a model throughout the state and things were done in an efficient and productive way. Mr. Wilson said the program was established through the National School Lunch Act of 1946 and continued to grow and change. He said more regulations were coming from USDA for the coming school year. He said his wife found a cookbook that was produced by the Pocatello School Cafeteria sometime around the 1950's or 1960's. He said some of the recipes that used to be served in school cafeterias included sweet and sour spare ribs and pork chop casserole. He said cafeterias used to be considered nutritionally based but the nation's schools were moving to food or component based. He said it would require the food service program to do more home-style cooking and offer a wider variety of fruits and vegetables. He said the District had a registered dietician on the staff which was a benefit many smaller Districts did not have. He said the Food Service Department had 125 employees serving 23 sites. He said some employees had been with the District for over 25 years. He said 95% of the staff were certified food handlers through the Health Department. He said the Health Department sponsored a class for new food service workers to become certified. He said he had been an employee with the District for 14 years and the last two as the Food Service Coordinator. He said his mentor was Betty Espindola. He said she was a driving force in the department for many years. He said she started her career as a lunch lady and left as the Food Service Coordinator. He said every January employees went to the Idaho Food Bank to stock the food bank's back pack program in Betty's honor. He said Betty's family was there to help as well. He said the Food Service Department was self-sustaining. He said the department provided snacks for after school programs at eight sites and operated a summer feeding program for the last 11 years at 9 sites. He said the first year of the summer feeding program there was only one site. He said that first year the department anticipated feeding around 500 kids and ended up feeding around 5,000. He said last year the department served 123,000 meals in 49 days. He said the summer feeding program typically served an average of 2,500 meals per day. He said the department was mandated by the federal government to operate at no more than 3 months of operating costs. He said the program was encouraged to invest in itself. He said some food service programs did not have any operating costs to carry forward. He said the department assisted in the planning process for the Alameda Center providing specs and equipment including new ovens, dishwashers, refrigerator, walk-in freezer and a 60 quart mixer. Mr. Reed said the department had to be creative since the Alameda's cafeteria space had to be reduced to make room for more classrooms. Mr. Wilson said cafeteria tables were ordered and would be ready when the school opened. Ms. Cranor asked if the materials were purchased through the CIP or food service budget. Mr. Reed said food service was responsible for its own equipment, but the equipment in schools was purchased through the CIP budget. He said very few Districts had a food service department that was able to sustain itself and most purchased equipment using the general fund. Ms. Gebhardt asked if the Board approved the food service purchases along with general fund purchases. Mr. Reed said on large items yes. Mr. Wilson said the department also allocated funds to schools when needed to replace

old equipment. He said the department helped purchase the new tables at all the elementary schools and purchased the food service delivery vehicles. He said it may be time to purchase some more vehicles. He said the food service department used to use paper lunch tickets but now parents could log into the Parent Portal on Infinite Campus and deposit money into their student's account electronically or just send a check to the department and the staff would update the IC account for those parents who did not have internet access. He said once an account had been set up a parent could log in to see what their child was ordering and how much had been spent. Ms. Cranor said she was happy to hear the department would be adding more home style cooking. Mr. Reed said it was a challenge because the food service department had to compete with surrounding fast food restaurants especially at the high school level. He said the District had a 50% participation rate which was a high number considering high schools did not have a closed campus environment. Mr. Sargent asked if participation had increased since the lunch hour was shortened. Mr. Wilson said participation remained stable.

CIP Update

Mr. Reed said the District had a CIP Committee in place for the last 15 years. He said the committee included himself, the elementary and secondary directors, a Board member and the technology coordinator. He said the Curriculum department and Special Education departments were brought in if needed. He said the committee sought input from those who were in buildings on a daily basis including the School Plant Facilities Coordinator and the custodial staff. He said the committee worked about six months ahead of time. He said every facility was reviewed for everything from restrooms to roofing. He said each school was assessed and improvements were made based on priority and safety. He said building administrators and school staff submit requests for review early to allow for early bidding which saved money. He said the committee met in the fall to review projects and available resources. He said resources were tight especially with the Alameda and Stocks Building projects. He said around this time the committee worked to wrap up requests and recommendations to bring to the Board for approval and then bidding would begin. He said the District was able to save hundreds of thousands of dollars by bidding early in the season. He said the District's 10 year School Plant Facilities Levy was the primary funding source for all CIP projects. He said the majority of the money was spent in the first few fiscal months of the new year. He said the state lottery funds were shifted to the general fund and away from facilities. He said the District also received money from the state for bus depreciation which could not be spent on anything else. He said the District applied for e-rate funds every year which was estimated to be around \$165,000 for the 2012-13 year. Ms. Cranor asked what e-rate funds were. Mr. Reed said e-rate funds were federal funds for technology and electronic communications rebates. He said it was a complicated application and there was no guarantee that funds would be available but the District had received the rebate for the last 10 years. He said equipment purchases for directors and administrators remained stable. He said two years ago the District had \$500,000 allocated for technology but was lost due to the shifting of lottery funds but kept the technology allocation around \$300,000. He reviewed the replacement schedule. He said there were some additional replacement expenses such as replacing the fire sprinkler system at Indian Hills Elementary after it did not pass inspection. He said the HVAC for the second phase of the Alameda project took up about \$2 million of the CIP schedule. He said the District had to scale back on roofing, carpeting and asphalt until the two big projects were complete. He said the School Plant Facilities fund had about \$3.8 million and \$2.3 million would go towards the Alameda Middle School project. He said the District upgraded all the electrical in its facilities about 15 years ago. He said 94% of schools had AC. He said many times restrooms go 50 years before being upgraded. He said the District spent about \$180,000 on the maintenance for playgrounds including new equipment and bark. He said the committee did not consider any Exhibit A or B replacements for interior or exterior improvements to buildings unless conditions posed a safety concern. He thanked the patrons for the support of the School Plant Facilities levy and said the facilities would not be in the good condition they were without the communities continued support. Ms. Vagner said the Board would be asked to approve the CIP Schedule at the January 17, 2012 Regular Board Meeting.

Idaho State Billing Services/Medicaid Billing Update

Mr. Weiche said the District was able to apply for reimbursement for services provided to students that qualified for disabilities including speech evaluation, hearing therapy, physical and occupational therapy, personal care services, nursing, and medical and psychological services. He said the District had 1,230 special education students. He said 440 of those students were Medicaid eligible. He said included in the packet was a graph detailing the District's Medicaid revenue. He said Ms. Lloyd tracked and applied for reimbursements. He said Idaho State Billing Services, Inc. claimed it could double or triple the District's Medicaid revenue. He said the company believed a District this size should be reimbursed over \$1 million annually. He said the company conducted an analysis of the number of eligible students in the District and compared it to Districts with similar

enrollment.. He said the Idaho Falls School District had 965 special education students and received \$1.8 million in 2009. He said that District was smaller than this District and it was getting three times the amount of Medicaid revenue. He said he spoke with Special Services Director in Idaho Falls to see if there was a particular reason it was getting so much more. He said the Idaho Falls director had no explanation as to why the District was not receiving at least the same amount. He said Idaho Billing Services said the District was undermanned and having only one person assigned was phenomenal. He said if the District went with Idaho Billing Services the company would track down some of the possible reasons the District was not getting more back. He said oftentimes the District's claims are rejected and no one is available to follow up on why. He said sometimes a person's situation changes such as getting a higher paying job and is no longer eligible for Medicaid and the District did not have the manpower to track those reasons down. Mr. Reed said the company had the ability to follow up on reimbursement applications from months ago. Mr. Weiche said some other reasons for denial could be as minute as one sentence being worded incorrectly in an IEP. He said the District also had training limitations with only one part time employee who did not have the time to go from school to school training staff. He said the District was able to negotiate a reduced rate with Idaho Billing Services because of the size of the District. He said typically the company charged 10% of revenue received and the District was able to negotiate an 8% rate. Mr. Reed said the District considered a similar proposal about 10 years ago but could not justify the cost at that time with how little Medicaid revenue was being received. He said that had changed over the years and the potential benefits the company brought outweighed the cost. He said the company would bring networking opportunities with outside providers that the District could not. Mr. Weiche said the staff would appreciate the additional training and support and would also help move the District to a paperless billing system. Mr. Reed said utilizing the company's services would not eliminate the Medicaid position at the District office but would shift the responsibilities and relieve some of the time-consuming claim billing duties. Ms. Cranor asked if the District would be required to increase staff. Mr. Weiche said no. Mr. Reed said there was a consulting fee but if the company increased the District's revenue then it would not be a cost increase but rather additional revenue. Ms. Cranor said the language in the contract stated it was a two year contract but showed that the District would be billed three times. Mr. Reed said the first billing would be for the remainder of the current year and would only bill for 8% of whatever revenue it brought in for the next six months. Ms. Cranor asked about the Case-e service the company offered. Mr. Weiche said it was IEP software and the District already had its own. Ms. Cranor asked about physician authorization. Mr. Weiche said the District had a nurse practitioner that signed off on IEPs so the fee would not apply to the District. Ms. Gebhardt noted that when the Medicaid language changed it was overwhelming for the staff to handle all the new requirements. Ms. Vagner said the changes created volumes of paperwork that had to be submitted to the state for audit purposes and Districts that were audited had even more difficulty with physician authorization. She said legal counsel informed the District Medicaid reimbursement would only get more difficult down the road. She said she was interested to see what the company could do for the District if the Board directed the administration to proceed with the contract. Mr. Reed said Idaho Billing Services did a tremendous amount of up front work to fully analyze every step of the process. Mr. Sargent said it looked like the company provided a lot of training for the staff which would be beneficial. Mr. Weiche agreed and said Medicaid was constantly changing and becoming more complicated and training would help. Mr. Reed said the company did not bill the District until after revenue was collected. Mr. Sargent said he believed the service was warranted and would support moving forward with the contract. Ms. Gebhardt agreed and said it would save hours of busy work for the staff. Ms. Cranor agreed there was more to gain than to lose. Ms. Vagner said approval of the contract would be added to the January 17, 2012 Regular Board Agenda.

SCF RIF Policy & Procedure Changes

Dr. Howell said the committee was working on changes to the RIF policy and procedure as a reduction in force could not be based on seniority. He said another change in the law did not allow for due process when implementing a reduction in force. He said RIF would be accomplished through natural attrition before any option was considered. He said any criteria identified would be outlined in a rubric. He said criteria could include evaluations, certifications and highly qualified status. Ms. Cranor asked if certificated staff would have the opportunity to review the rubric beforehand. Dr. Howell said the committee was still in the process of drafting the rubric and was conducting a sample study to see how the rubric would work. He said the rubric would only be used for a specific programs and not District wide. He said additional input would be limited. He said the committee had been working on the rubric for three months and made changes to the rubric every time it was reviewed. He said if input was opened up to every employee the District would never be able to stop making changes. Ms. Vagner said the committee talked about a communication plan and Dr. Howell was creating a PowerPoint presentation that principals could share with staff to inform everyone. Mr. Sargent said he didn't want

to hear anyone saying they didn't know about a point system or what criteria would be used. Ms. Vagner said the administration would ensure this would be part of the annual Policy review. Dr. Howell said there was a section where an employee could disagree with points given. Ms. Cranor said she thought a three day turnaround for submitting documents was too short. Dr. Howell said the District would be under tight time constraints to meet new deadlines from the SCF legislation. Ms. Cranor asked about employees who were out sick. Dr. Howell said he would look into the "3 day" limit details. Ms. Vagner noted that RIF protection did not apply to Category A teachers and only applied to continuing contract teachers. Dr. Howell said the committee would be looking at changes to the transfer policy. He said the committee would review how to implement the procedure and how it would affect teachers staying in the District. He spoke to the uncertainty of Category A teachers. Ms. Gebhardt said as painful as it was to go through due process hearings when imposing pay-cuts, this was worse. She said for the state to put this on the Board's shoulders was unfair. She said the Board's ability to support and value teachers had been stripped by the state. Ms. Cranor said a teacher not knowing from year to year if they could maintain their livelihoods was agonizing. Ms. Vagner said because of the intense work yet to be done and the many questions still out there the SCF Committee was soliciting a Board volunteer to join the committee. She said soliciting a Board volunteer would be added to the January 17, 2012 Regular Board Agenda. She said the committee met twice a month on Mondays for an hour and would appreciate input from a Board volunteer. Ms. Cranor said she would be interested. Mr. Murphy said he would be interested as well.

PTE Audit Update

Ms. LoPiccalo said the District was assigned a Capacity Builder three years ago, Nick Hallet who was a former teacher, principal, superintendent and professor. She said he was instrumental in coming up with a direction for the District. She said the District conducted an audit to determine strengths and weaknesses in the District's PTE Program. She said teachers, administrators, parents, students, advisors and ISU staff were surveyed. She said a full report summarizing the survey was included in the packet along with student focus group summaries from Highland High School and New Horizon High School. She said the overall goal was to meet Perkin's performance measures. She said the PTE program was required to meet certain percentages to qualify for the Carl Perkin's grant. She said PTE teams met to outline focus group questions. She said one of the purposes of the survey was to determine why students weren't taking certain classes and why the PTE program couldn't meet performance measures with non-traditional students taking and completing courses. She said many of the questions were answered through the survey results and were included in the final report. She said the survey showed there was a perception at Highland High School that PTE courses were very hard which discouraged many students from taking the courses. She said only 40% of students felt they could increase their earnings. She said it was very distressing to learn that most students did not have a career plan. She said career plans are discussed and reviewed in freshman seminar and developed in the 8th grade but it became apparent that no follow up was being done after that. She said more funding was available to the District once a student completed an entire program. She said most students were taking one or two classes but not completing the programs. She said at Highland High School 87% of students had taken at least one business class but last year only 7 students completed the business program that includes several courses. She said at the end of the program students earned a certificate stating they had a certain level of career readiness. Ms. Gebhardt asked if the overall picture of what needed to be accomplished in order to be "career ready" was being communicated to students. Ms. LoPiccalo said it was being done but not well enough. She said the PTE teams are working to communicate to students what skill sets they would have after completing certain courses and what types of fields they could go into with those skill sets. She said the program added celebration for those students who completed a program. Ms. Gebhardt asked if there was an advisory committee. Ms. LoPiccalo said the committee was completely reworked and had met only twice so far. She said the committee planned to meet twice per year. She said Allstate got on board this year and the program was on track for student increases. She said a workshop was conducted to help teachers recognize skills in non-traditional students and for genders that had low representation in certain programs. She said more cultural perspectives training would be added as well. She said having Mr. Hallet join the team helped shake up the program to make it better. She said change was challenging but felt confident the program was moving in the right direction. She said New Horizon students communicated that they wanted more courses but some students were taking PTE courses without realizing it. She said another finding in the audit was that the program needed more visibility so a website was built that included student forms and resources and staff resources including medical and background check forms. She said Nick Hallet was able to write the grant that made the website possible. She said the site included over 1,000 project-based modules and was growing and gaining interest. She said PTE staff worked hard on TIA last summer and would make an effort to get more people to participate in the summer conference this year.

Brief Updates: *Health Fair Dates; February Board Meeting Schedule; Legislative Overview*

Mr. Smart said the District's annual Health Fair would take place Saturday, January 28, 2012 and Saturday, February 11, 2012 from 7:00 a.m. to noon each day in the Highland High School cafeteria. He said blood work panels would be offered until 11:30. He said the Board was welcome to participate and to let him know if they were interested. He said spouses were welcome as well. He said several vendors would be there including, Regence Blue Shield, Portneuf Medical Center and Costco. Ms. Vagner said there were several events in Boise that conflicted with the February Board Work Session including the Superintendent of the Year Recognition and ISBA's Day on the Hill. She said the administration was proposing the Board cancel the Work Session and include any items that needed action on the February 21, 2012 Regular Board Meeting. She said any discussion items could be rolled to the March Work Session or a Special Meeting could be convened for any urgent matters. The Board agreed. She said the next item in the packet was an article in the Journal about the Governor's proposed \$30 million allocation to education. She said no one knew how much would go to the universities and how much would go to public schools. She said another article was an editorial by Wayne Hoffman about his top wishes for the 2012 legislature including cutting taxes, cutting more government and eliminating waste, reforming the state's pension system, continuing education reforms and eliminating the cap on charters, expanding union reforms to the Fire and Police Departments, capping property taxes and eliminating Medicaid and letting the free market work. She said this could be telling as to what items Idaho could see come through the legislature.

Public Comment

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 -- Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment at the time of the meeting.

Convene Special Meeting to Take Action on Amended 2011-2012 Winter Travel Schedule

Acting Chair Sargent convened the Special Meeting at 10:59 a.m. Ms. Vagner reviewed the competition schedule changes for the Highland High School Debate Team. A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the amended 2011-2012 winter travel schedule as presented. The voting was unanimous in the affirmative.

Adjourn:

Acting Chair Sargent adjourned the Work Session at 11:01 a.m.

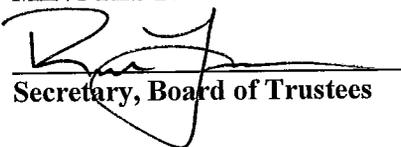
APPROVED ON:

FEBRUARY 21, 2012

By:


Chair

MINUTES PREPARED BY:


Secretary, Board of Trustees

ATTESTED BY:


Clerk