

**MINUTES OF THE REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES
Education Service Center Board Room
Tuesday, January 19, 2016
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Paul Vitale, Clerk

Dave Mattson, Assistant Treasurer
Jacob Gertsch, Member (Excused)
Douglas Howell, Interim Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of the Pocatello/Chubbuck School District No. 25 was held in Pocatello, Idaho on the 19th day of January, 2016, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the regular session meeting to order at 5:37 p.m.

PLEDGE OF ALLEGIANCE

Jazlyn and Xavier Andrade led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – *Self Explanatory* – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – *Self Explanatory* – Action

- a. **Special Meeting/Work Session with Legislators** – November 30, 2015
- b. **Special Meeting/Work Session** – December 8, 2015
- c. **Regular Board Meeting** – December 15, 2015

A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the minutes as corrected. The voting was unanimous in the affirmative.

VISITORS/CORRESPONDENCE/RECOGNITIONS – Information

a. Visitors and Correspondence

b. Recognitions – Information – Ms. Allen

Ms. Allen invited Jazlyn Andrade, a third grader at Jefferson Elementary and Riley McCrady, a senior at Pocatello High School to the podium. She said Jazlyn was the elementary CAKE Award recipient, and Riley was selected as the secondary CAKE Award recipient. She said the students were nominated by their teachers. She said Jazlyn's teacher, Karma Sweat, nominated her for being an excellent example of leadership, and caring for students through her words and actions. She said she gave students a hand or encouragement. She said she worked hard and stayed on task. She said she was kind to everyone whether or not she knew them. She said she made it easy for others to smile and helped them feel welcome and appreciated. Ms. Sweat said Jazlyn was one of her students and she was honored to be there. She said Jazlyn was an example of kindness and character. She said Jazlyn had a lot of patience and understanding and provided care and support to all students. She said she encouraged them during class and on the playground. Ms. Allen presented Jazlyn with a certificate. She said the Riley's teacher, Karen Whittier, nominated Riley for her humor, enthusiasm and friendliness. She said she was consistently kind to all students. She said she was involved in numerous clubs and organizations and was an ambassador for the entire school. She said her zest for life was contagious and she always helped students feel at ease. She said each of the students would be recognized among their peers and the school media centers would receive a \$50 donation in their names.

Ms. Allen invited the Highland High School FCCLA students and their advisor, Rhonda Jenkins, to the podium. She said eight students from Highland attended the conference, and each student came home with an award. She said the students competed in computer design, fashion design, parent and child development and life event planning.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues

are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

Student representatives will be in attendance to provide any report on the activities taking place in the various high schools. Student representatives will have three minutes for reports.

1) Highland High School – Taylor Snell; Jenny Andrus; Emily McIntosh

Ms. Andrus said the school was implementing a new program called Natural Helpers which was a peer mentoring program. She said there were many fun activities planned each night during the week. She said there were basketball games every night. She said student government was in the planning stages for the Make A Wish fundraiser. She said sophomores, juniors and seniors were preparing to take the PSAT, SAT and ISAT tests.

2) Pocatello High School – Brooke Miller; AJ Hancock

Ms. Miller said Riley McCrady was the secondary CAKE Award recipient. She said the speech and debate team took 1st place at a competition in Blackfoot. She said students participated in the Old Town Pocatello Artwalk. She said student government created board games for veterans. She said the school would hold its Night Lights in the Pit event which was \$25 per couple and would help pay for the student government conference.

3) New Horizon Center – Chase Funk; Nickolas Gallardo

The New Horizon Center student representative was excused.

4) Century High School – Caitlyn Callaghan; Alonzo Hartman

Ms. Callaghan said drama was preparing for its presentation of *The Scarlet Pimpernel*. She said band would hold a potato pizzazz fundraiser. She said choir was attending various competitions. She said baseball and softball practice had begun. She said the Bargain Ball activity was coming up, and the cost for entry was a can of food for the pantry.

b. Media Report and Community Relations Update – Ms. Allen

Ms. Allen said there was a break in media coverage over winter break. She said there were positive articles on coding, and a literacy course at Pocatello High School. She said there was some negative press regarding a personnel matter. She said the District could not comment or respond to media inquiries related to personnel issues. She said the District held a press conference to discuss various aspects of the situation that could be discussed in public, including all of the systems that were in place to ensure children did not go hungry. She said 98% of the correspondence was from out of state. She said some groups may have been targeted and asked to respond. She said there were also several responses in support of the District throughout the community. Ms. Cranor said she appreciated the support from people in the community that trusted that the District did the right thing. She said she was relieved to hear that most of the negative comments were from out of state. She said one article covered Governor Otter's State of the State Address. She said there was an interesting survey administered across the state about why students were not going on to college. She said 39% of students responded saying that high tuition rates kept them from enrolling in college and they hoped to save some money before enrolling. She said 15% of students responded that they saw no economic justification for obtaining a college degree, 3% responded that a religious mission kept them from enrolling and 2% responded that they did not enroll because they planned to enlist in the military. She said it appeared that a good portion of students were skeptical about investing time and money on a degree without a guarantee of a good paying job. She said according to the survey men tended to be motivated by money and women were more motivated by the opportunity to expand their horizons.

c. Final Festival of Trees Report – Ms. Allen

Ms. Allen said the financial report was entirely complete. She said there was one more sponsorship to be collected and a few more bills to pay. She said it looked like the total revenue from the event would amount to \$111,000. She said it was about \$8,000 more than the year before. She said teachers had until February 1 to submit grants and the Committee would meet to review and award grants. She said the event was very successful.

d. Report on Standing Committees for 2015-16

Ms. Gebhardt asked if there were any Committee reports. Ms. Gebhardt said she attended the District Curriculum Committee and Judge Murray's Juvenile Justice Committee. She said she was always impressed with the effort of both groups to do what was best for kids. She said there was a new person responsible for student trancies this year. Ms. Cranor said she attended the CIP Committee meeting which would be discussed later on the agenda.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Orr, Ms. Craney, Ms. Harwood, Mr. Hobbs

a. Instructional Technology Update – Mr. Orr

There was no Instructional Technology update at the time of the meeting.

b. Alternate Route to Graduation Request – Mr. Orr

Mr. Orr said included in the packet was a memorandum detailing the number of students and the various reasons for completing the alternate routes to graduation. He said the appropriate documentation was maintained in the Curriculum Department. He said the Board would be asked to approve the request under Old Business.

c. Policy 8122 – Graduation Requirements – 2nd Reading – Mr. Orr

Mr. Orr said included in the addendum was Policy 8122 – Graduation Requirements. He said the change to the policy was a result of the recent release of new testing requirements from the State Board of Education relative to graduation. He said after receiving additional information from the SDE and considering the suggestions of the District's Curriculum Committee, further changes were made and were highlighted in yellow. He said the Committee decided to allow students to bypass the English 12B requirement if they met the various criteria listed. He said the policy would again be posted for public input as the changes were substantive. He said the Board would be asked to hear the policy on second reading under Old Business and the policy would be brought back for a third reading for adoption at the February Board Meeting.

d. Professional Development Update – Mr. Orr

Mr. Orr said included in the packet was the Professional Development Calendar for the spring, 2016. He said the calendar outlined the training for Instructional Coaches and various professional development opportunities for technology literacy.

e. Any Other Curriculum/PLCs/Beliefs Update – Mr. Orr

Mr. Orr had no further Curriculum updates at the time of the meeting.

f. Head Start Program Update – Ms. Craney

Ms. Craney said the Head Start Program received a \$10,000 grant from Blue Cross, and staff would work with child care providers throughout the community to address challenging behaviors. She said the grant funds would be used to provide training for child care facilities to ensure there was a consistent approach with managing behaviors starting in day care through entry into public school. She said the training would provide strategies and staff would follow up with child care facilities to ensure the training was being implemented. She said Head Start would purchase a Second Step program for the child care facilities. She said the staff that wrote the grant were pleasantly surprised that the grant was awarded. She said included in the addendum was the overview of the findings from the Environmental Health and Safety Monitoring Review that was conducted in October. She said there were a couple of findings including a covering on a toy that was cracked, linoleum on the floor that was curled and peeling, and cans of rubber cement and nail polish remover that were stored on a low shelf. She said immediately after the review the peeling floor was covered with heavy mats and the rubber cement and nail polish remover was taken out of the classroom. She said staff decided to move lunch to the classroom as the cafeteria was too noisy and the classroom would provide a quieter environment for families to enjoy music and family discussions.

g. 21st Century After School Program Grant Application Update – Ms. Craney

Ms. Craney said the 21st Century After School Program was still not fully staffed. She said interviews were conducted on a regular basis. She said Coordinators were planning on holding a parent education class on internet safety. She said the Pocatello Police Department was helping provide the training. She said the training would take place at several locations. She said 4H would help provide a class on nutrition and meal planning. She said the 21st Century After School Program was in the process of finalizing the information for two new grant applications that would be submitted by January 31, 2016. She said they planned to partner with Junior Achievement and the Boy Scouts of America. She said the Board would be asked to approve the grant applications pending completion and direct the submission by January 31, 2016 under New Business.

h. Idaho Food Bank Back Pack Program Update – Ms. Craney

Ms. Craney said 953 out of 1,000 back packs had been distributed. She said the applications for Gate City Elementary and Hawthorne Middle School were approved. She said counselors and CRWs constantly evaluated the needs at each of the schools. She said Hawthorne Middle School received three back packs that month, and Gate City received two. She said also included in the packet were the Pantry Reports for Lewis & Clark and Tyhee Elementary Schools. She said the number of families that were served by the pantries increased quite a bit during the month of December. Ms. Craney thanked everyone that contributed to the many food drives and to the Idaho Food Bank. Ms. Craney said she would make sure to publish a thank you.

i. Nursing Acuity Report Follow Up – Ms. Craney

Ms. Craney said included in the packet was an updated Nursing Acuity Report with additional information that was requested at the December Board Meeting. She said the report showed the history of the nursing staff. She said there were currently 60 students being provided services and last year there were 62. She said three of the nurses were full-time, two were half-time and one was three-quarter time. She said Mr. Miner met with the nurses to review workloads and address needs. She said he reported that they all spent a lot of time with high needs special education students, but a majority of the cases were diabetic students in the general population.

j. 2016-17 School District No. 25 Calendar – Ms. Craney

Ms. Craney said included in the packet was the draft 2016-17 School District No. 25 Calendar. She said the 2016-17 school year would start on August 17th with students returning on August 23rd. She said the Calendar Committee consisted of teachers, PEA representatives, parents and administrators. She said the calendar was front-loaded with professional development for staff in order to prep them for the school year. She said October 5th was the first Parent-Teacher Conference Day, October 6th was a professional development day and the 7th was a non-contract day to allow staff to attend statewide in-service training. She said having that day be a non-contract day would eliminate the need for a large number of subs. She said November 10th was the end of the first trimester and Friday, November 11th was a record day. She said there were two weeks off for winter break and staff and students would return on Tuesday, January 3rd, since January 2nd was a federal holiday. She said January 16th was Martin Luther King Jr. Day and was a non-school day. She said January 23rd was the second Parent-Teacher Conference day. She said February 20th was Presidents Day and February 24th was a record day with no school. She said Spring Break was scheduled for March 20 – 24 to align with ISU's Spring Break. Ms. Cranor asked the total number on student contact days. Ms. Craney said there were 167 student contact days. Ms. Gebhardt said people really appreciated the longer break at Thanksgiving and Christmas. Ms. Craney said the Board would be asked to adopt the calendar under New Business.

k. Any Other Elementary Education/PLCs/Beliefs Update – Ms. Craney

Ms. Craney had no further Elementary Education updates at the time of the meeting.

l. Student Athlete/Coach Concussion Paperwork/CPR Tracking – Ms. Harwood

Ms. Harwood said included in the packet was the student athlete/coach concussion report and it was clear that Athletic Directors were paying closer attention and any missing paperwork was explained in detail.

m. Activity Fees Report – 2nd Trimester – Ms. Harwood

Ms. Harwood said included in the packet was a report detailing the activity fees collected by each of the schools as of the 2nd trimester. She said it was a cumulative report and included information from both the first and second trimester. She said athletic participation fees were inadvertently included on Alameda Middle School's report. She said it did not accurately represent the amount of fees that were collected.

n. Extra-Curricular Participation Fees Report– Ms. Harwood

Ms. Harwood said included in the packet was a report detailing the number of participants and the fees collected for extra-curricular activities. She said not all of the schools had completed documenting fee collection in Infinite Campus, particularly for basketball. She said boys and girls basketball teams were able to fundraise almost all of the fees.

o. ISU Student Teacher Intern Requests – Ms. Harwood

Ms. Harwood said included in the packet was a list of student teacher intern requests from ISU. She said the information was routine and had been reviewed by the administration. She said the interns had been placed with a good mix of content teachers in different areas. She said the Board would be asked to approve the requests under the Consent Agenda.

p. Camp Requests – Ms. Harwood

Ms. Harwood said included in the packet were requests from the high schools to hold various camps. She said the coach at Pocatello High School was ready to start volleyball camps. She said the Board would be asked to approve the requests under Old Business.

q. Out of State/Overnight Travel Requests – Ms. Harwood

Ms. Harwood said included in the addendum were out of state/overnight travel requests. She said the requests had been reviewed and were in order. She said the Board would be asked to approve the requests under Old Business.

r. Early Graduation Requests – Ms. Harwood

Ms. Harwood said included in the packet was a report detailing the early graduation requests for the second trimester. She said the most common reason for graduating early was to start earning money for college, which made her think the District needed to do a better job educating these students about Advanced Opportunities which was far more effective in helping a student obtain a college education than paying full price for credits with a part-time minimum wage job. She said she is participating on a committee in conjunction with United Way that would help educate families. She said the Board would be asked to approve the requests under Old Business.

s. Any Other Secondary Education/PLCs/Beliefs Update – Ms. Harwood

Ms. Harwood had no further Secondary Education updates at the time of the meeting.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the Idaho General Fund Revenue Report for January. He said revenue came in 10% less than projections, but was still \$10 million ahead of the previous year at the same time. He said economists were optimistic about the improvement of the economy across the state. He said the administration was excited to see a 7.9% proposed increase by the Governor during his State of the State Address. He said the proposed increase was not

set in stone, but the administration was hopeful that the legislature would come close to that recommendation. He said the District's allocation would amount to about 4% of the total increase. He said it was good to see that the Governor was supportive of continued funding for the Career Ladder. He said a Task Force had been formed to improve literacy across the state. He said part of the Task Force's recommendation was to restore funding for kindergarten to full-time for kindergarten students that had below basic literacy levels. He said \$5 million was allocated for professional development and \$10 million was allocated to classroom technology, including broadband and wireless infrastructure. He said money was also set aside to promote students going on to college. He said the administration remained optimistic regarding the level of educational funding for the coming year.

b. Free and Reduced Lunch Report

Mr. Reed said the District's percentage of free and reduced eligibility was at 48.7%. He said it had been right around 50% for quite a while, but was starting to go down. He said the number of direct certifications had decreased over the previous year. He said it could be due to the economy improving.

c. Food Service Update: *Food Service Audit Exit Review Report; Overturned Fiscal Action Issued to the Summer Food Service Program*

Mr. Reed said included in the packet was the Administrative Review Summary Report following the Food Service Audit Exit Review which was conducted the week of December 7, 2015. He said it was part of a three-year review. He said there were only two findings. He said one signature was missing on a free and reduced lunch application and the other finding was due to the lack of documentation on an application. He said there was a full page of commendations about the Food Service program. He said the review team found that meals were nutritious and staff was efficient. He said also included in the packet was a letter from the State Department of Education notifying the District that the fiscal action taken against the Summer Food Service Program had been overturned. He said the penalty was originally due to serving the "Stuffwich" which was not an allowable item, but that had never been communicated to the District. He said the District appealed the decision and after several months, received the response overturning the fiscal action, which meant the District would not have any funding withheld. He said he believed the food service staff handled everything appropriately and within the guidelines and was pleased with the outcome. Ms. Cranor said she was glad to see that the review team recognized the District's impeccable history of compliance.

d. 2016 Capital Improvement Program (CIP) Plan

Mr. Reed said included in the packet was the 2016 Capital Improvement Program (CIP) Plan that was presented at the January Work Session. He said he appreciated the Board's participation on the Committee. He said timely approval helped to minimize costs and to secure vendors and projects for the summer. He said the Board would be asked to approve the 2016 CIP Plan under New Business.

e. Disposal/Sale of District Property

Mr. Reed said Pocatello High School was able to secure funding for a new scoreboard in the pit. He said the old scoreboards that were currently in the pit had been purchased second hand from another high school and were in pretty poor shape. He said included in the packet was a memorandum detailing the Board's authority to sell or dispose of district property or equipment valued at \$500 or less. He said the scoreboards were obsolete and were of no value to the District. He said two Pocatello High School alumni had requested to buy the boards for \$100 each. He said the Board would be asked to approve the sale of obsolete District equipment under New Business.

f. Bus Ridership Counts

Mr. Reed said the first bus ridership count for the 2015-16 school year was completed December 7 – 11, 2015. He said the count came in at 4,184 students, and the highest count in December, 2014 was 4,185 students. He said bus ridership was down one student from last December's count.

g. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no update on proposed building and subdivisions (new construction) at the time of the meeting.

h. Any Other Business Operations/Operational Support Update

Mr. Reed had no further Business Operations updates at the time of the meeting.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said the ISEE Upload was on hold until March. He said the technology staff were preparing for summer projects, and registration and class planning in Infinite Campus.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. He said enrollment remained steady. He said overall it was only slightly lower than year before, but was on target with projections.

c. District 457 Deferred Compensation Plan

Mr. Smart said included in the packet were materials relative to the District's 457 Deferred Compensation Plan and a Resolution to be adopted by the Board. He said the District offered four ways for employees to save money: PERSI,

401k, 403b and the 457 deferred compensation plan. He said all of the plans were voluntary for staff with the exception of PERSI. He said new guidelines required Board approval to keep the District in compliance. He said the Board would be asked to adopt the Resolution under New Business.

d. Health Fair Update

Mr. Smart said the annual District Health Fair dates were scheduled for January 30, 2016 and February 13, 2016 at Highland High School. He said registration opened earlier that day and the January 30th Health Fair was already 68% filled. He said the Board was welcome to attend.

e. Wellness Dashboard

Mr. Smart said included in the packet was the current Wellness Dashboard Report detailing the membership and participation through Pacific Source. He said pharmacy costs remained high. He said Lockton conducted a survey to compare renewal prices for large school districts and found that many districts were struggling to afford the cost of pharmacy benefits. He said some districts had to cancel pharmacy benefits to keep their renewal rates low, and some had prescription copays. He said he hoped the District would not have to make that drastic of a change, but it would have to be looked at for the future.

f. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Ms. Pettit

a. Monthly Human Resources Report

Ms. Pettit said included in the packet was the monthly Human Resources report. She said the special education teacher at Indian Hills resigned. She said a substitute was placed in their classroom at the start of December and was doing a great job. She said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Independent Review of Teacher Evaluations

Ms. Pettit said the State Department of Education recently communicated with school district's in December that it would conduct an independent review of teacher evaluations. She said the SDE randomly selected 10 administrators from the District from which it would pull two teacher evaluations to conduct the independent review. She said two of the administrators that were randomly selected were not even administrators in the District during the 2014-15 school year and would be excluded from the review process. She said the list and evaluations had been sent. Ms. Gebhardt asked if the people conducting the review knew anything about the evaluation process. Ms. Pettit said she hoped so.

c. Any Other Human Resources/Operational Support Update

Ms. Pettit had no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Dr. Howell

a. Draft Policy 3712 – Retention of District Records – 1st Reading

Dr. Howell said included in the packet was Policy 3712 – Retention of District Records. He said the draft policy was adapted from the ISBA Retention Schedule which was aligned to Idaho Code and state rules and regulations. He said one error was caught by legal counsel and the retention length was corrected. He said the policy would be posted for public input following a first reading. He said the Board would be asked to hear the policy on first reading under New Business.

b. Policies for Revision Following the Annual Employee Policy Review – 1st Reading

Dr. Howell said included in the packet were the following policies: Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations; Policy 3810 – Parental Rights; Policy 7124/8150 – Prohibition of Harassment, Intimidation, Bullying, Hazing and/or Initiation; Policy 7134 – Staff Use of District Owned Electronic Devices, Software, Systems and Network Equipment; Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation; Policy 8161 – Student Use of District Owned Electronic Devices, Software, Systems and Network Equipment; and Policy 8221 – Child Abuse. He said the policy revisions were made following the annual employee policy review and were grammatical cleanup and were not substantive changes. He said the information was presented at the January 12, 2015 Work Session. He said the Board would be asked to hear the policies on first reading under New Business.

c. Removal of the “Any Other” Director Reports from Regular Board Agendas

Dr. Howell said the Board agendas contained a catchall “any other” report for many years which was prohibited per the Open Meeting Law Manual. He said the Manual specifically stated that to satisfy the agenda notice requirement, a notice must specifically set forth the purpose of the meeting and items of business and should not be buried in catchall categories such as “director’s report.” He said the “any other” report would be removed from future agendas.

d. Consider Rescheduling the February 16, 2016 Regular Board Meeting

Dr. Howell said the Board would need to consider rescheduling the February 16, 2016 Regular Board Meeting due to the ISBA Day on the Hill event which was scheduled for February 15 & 16, 2016. He said the Board would be asked

to provide direction as to any preferred dates at the time of the meeting. The Board agreed to reschedule the meeting to Wednesday, February 17, 2016 at 5:30 p.m.

e. Board Position Statement Regarding November Trustee Elections

Ms. Gebhardt said included in the packet was a draft Board of Trustees Position Statement regarding the proposed legislation to move Trustee Elections from May to November. She said she did not agree with the proposal and wanted to get the Board's input and perspective. She said the legislation was being proposed as a solution to improving voter turnout. She said Karen Echeverria suggested that school boards submit a position statement. Ms. Cranor said she did not think that Trustee Elections should be combined with partisan voting. Ms. Gebhardt said if the legislation passed, a Trustee would be elected in November and then would have to wait until July to be sworn in. Mr. Gertsch said that process would be unfair for both the incoming and outgoing Trustees. The Board agreed that it would become contentious if combined with partisan voting. Mr. Gertsch said it would likely blur the lines and people could become confused as to what they were voting on. Ms. Cranor said even if the new date improved voter turnout, the results would be compromised. The Board was in favor of the statement. Dr. Howell said the Board would be asked to approve the statement under New Business.

f. Legislative Update

Dr. Howell said the District was continuing to support and present the Class Size Resolution to the legislature. He said the District was only two tenths over the state class size average which would eventually have a negative financial impact on the District if the legislation was not changed. He said he worked with Representative Mark Nye to carry the legislation forward and Representative Nye was working with Karen Echeverria to present the Resolution to the Committees. He said Representative Nye was very supportive of education.

g. Board Calendar

Dr. Howell said included in the packet was the calendar of the Board's Meeting Schedule and various Committee Meetings from January 18, 2015 through March 4, 2016. He said meetings included the Middle School Math Adoption Subcommittee, Key Communicator Committee, Student Discipline Hearings on January 27th. Board Members confirmed their attendance for the Student Discipline Hearings. Dr. Howell said the Health Fair was scheduled for January 30th and February 13th. Mr. Vitale said he would be out of town February 2 – 9th. Dr. Howell said the Wellness/Insurance Committee, Education Foundation and Local Issues would meet the second week of February. He said ISBA's Day on the Hill was scheduled for Monday and Tuesday, February 15 & 16, 2016 and Ms. Johnson would contact Board Members to confirm their attendance.

h. Any Other Superintendent's Update

Dr. Howell had no further Superintendent's update at the time of the meeting.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out the Request to Appear before the Board form and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Dr. Howell

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the December 15, 2015 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of January 11, 2016 in the amount of \$1,105,290.98.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of January 11, 2016 in the amount of \$1,105,290.98.

c. Topic: Approve Supplemental Financial Information from December 1, 2015 through December 31, 2015

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of December 1, 2015 through December 31, 2015.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from December 1, 2015 through December 31, 2015 as presented.

d. Topic: *Approve ISU Student Teacher Intern Requests*

Policy Issue: Board approves placement of interns in various District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the ISU Student Teacher Intern requests as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Mr. Gertsch to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Dr. Howell

a. Topic: *Approve Alternate Route to Graduation Requests*

Policy Issue: Board approves alternate routes to graduation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Alternate Route to Graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Mattson to approve the Alternate Route to Graduation requests as presented. The voting was unanimous in the affirmative.

b. Topic: *Hear on Second Reading:*

Policy 8122 – Graduation Requirements

Policy Issue: Board adopts policy.

Background Information: This policy was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on second reading the above listed policy as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to hear on second reading the above listed policy as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Camp Requests*

Policy Issue: Board approves camp request.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the camp requests as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Vitale to approve the camp requests as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve Out of State/Overnight Travel Requests*

Policy Issue: Board approves out of state/overnight travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the out of state/overnight travel requests as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the out of state/overnight travel requests pending confirmation of adequate supervision. The voting was unanimous in the affirmative.

e. Topic: *Approve Early Graduation Requests*

Policy Issue: Board approves early graduation request.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the early graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the early graduation requests as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Dr. Howell

a. Topic: *Approve 21st Century After School Program Grant Application Pending Completion and Direct Submission by January 31, 2016*

Policy Issue: Board approves grant applications.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 21st Century After School Program Grant Application pending completion and direct submission by January 21, 2016 as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the 21st Century After School Program grant application pending completion and direct submission by January 31, 2016 as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve the 2016-17 School District No. 25 Calendar*

Policy Issue: Board approves School District calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2016-17 School District No. 25 calendar as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Gertsch to approve the 2016-17 School District No. 25 Calendar as presented. The voting was unanimous in the affirmative.

c. Topic: *Adopt District 457 Deferred Compensation Plan Resolution*

Policy Issue: Board adopts Resolutions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the District 457 Deferred Compensation Plan Resolution as if read into the minutes.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Mattson to adopt the District 457 Deferred Compensation Plan Resolution as if read into the minutes. The voting was unanimous in the affirmative.

d. Topic: *Approve the 2016 Capital Improvement Program (CIP) Plan*

Policy Issue: Board approves capital improvement projects.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2016 Capital Improvement Program (CIP) Plan as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the 2016 Capital Improvement Program (CIP) Plan as presented. The voting was unanimous in the affirmative.

e. Topic: *Approve the Sale/Disposal of Obsolete Scoreboard Equipment Valued at less than \$500 for \$100 Each*

Policy Issue: Board approves the sale/disposal of District property/equipment valued at \$500 or less.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the sale/disposal of obsolete scoreboard equipment valued at less than \$500 for \$100 each as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Mattson to approve the sale/disposal of obsolete scoreboard equipment valued at less than \$500 for \$100 each as presented. The voting was unanimous in the affirmative.

f. Topic: *Hear on First Reading:*

Draft Policy 3712 – Retention of District Records

Policy Issue: Board adopts policy.

Background Information: This policy was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policy as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to hear on first reading the above listed policy as presented. The voting was unanimous in the affirmative.

g. Topic: *Hear on First Reading Policies for Revisions Following the Annual Employee Policy Review:*

Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations

Policy 3810 – Parental Rights

Policy 7124/8150 – Prohibition of Harassment, Intimidation, Bullying, Hazing and/or Initiation

Policy 7134 – Staff Use of District Owned Electronic Devices, Software, Systems and Network Equipment

Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation

Policy 8161 – Student Use of District Owned Electronic Devices, Software, Systems and Network Equipment

Policy 8221 – Child Abuse

Policy Issue: Board adopts policy.

Background Information: This policy was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policies as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Vitale to hear on first reading the above listed policies as presented. The voting was unanimous in the affirmative.

h. Topic: *Approve Board Position Statement Regarding November Trustee Elections*

Policy Issue: Board approves position statements regarding pending legislation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Board Position Statement regarding November Trustee Elections as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to approve the Board Position Statement regarding November Trustee Elections as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Ms. Cranor and seconded by Mr. Vitale to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 7:21 p.m.

APPROVED ON:

15 March 2016

MINUTES PREPARED BY:


Secretary, Board of Trustees

BY:


Chair

ATTESTED BY:


Clerk