

**MINUTES OF THE REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES
Education Service Center Board Room
Tuesday, December 15, 2015
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Paul Vitale, Clerk

Dave Mattson, Assistant Treasurer
Jacob Gertsch, Member (Excused)
Douglas Howell, Interim Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of the Pocatello/Chubbuck School District No. 25 was held in Pocatello, Idaho on the 15th day of December, 2015, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the regular session meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Brook Chilton led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Executive Session/Personnel/Hearings** – November 4, 2015
- b. **Regular Board Meeting** – November 17, 2015
- c. **Special Meeting/Executive Session/Hearings** – November 18, 2015
- d. **Special Meeting/Executive Session/Hearings** – December 2, 2015

A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the minutes as presented. The voting was unanimous in the affirmative.

VISITORS/CORRESPONDENCE/RECOGNITIONS – Information

a. Visitors and Correspondence

1) *Letter from Representative Mark Nye*

Ms. Gebhardt said included in the packet was a brief note from Representative Nye saying his job was to help education. She thanked him for his support.

b. Recognitions – Information – Ms. Allen

Ms. Allen invited Mark Lupo and Claudia Tremelling from Idaho Power to the podium. She said every year Idaho Power held an art contest that supported the District's vision and mission with a focus on energy conservation. Ms. Tremelling said Idaho Power held the contest each year in October. She said there were 2,100 entries this year and 975 of them were from Pocatello and Blackfoot. She said the regional winner would receive their framed artwork, a certificate and award ribbon. She said the student and their art teacher would receive a monetary award. She said there were two categories this year: Ways to Save Energy and 100 Year Celebration. She said the regional winner in the "Ways to Save Energy" category was Taylor Geller, a student at Century High School, and her teacher was Mr. Hawes. She said Jane Morrissey was the runner up and was also a student from Century High School. She invited Russell Capell to the podium and said he was the regional winner in the "100 Year Celebration" category. She said he was a student at Pocatello High School and his teacher was Karen Whittier

Ms. Allen invited the CAKE Award recipients to the podium. She said Zack Blackinton was the elementary CAKE Award recipient and Hannah Hearn was the secondary recipient. She said Hannah was 8th grader at Irving Middle School and was nominate by her teacher Mark Holzer. She said Mr. Holzer wrote that Hannah was a perfect example of character, attitude, kindness and encouragement. He said she set an example in class and helped students feel welcome and safe. He said in particular, she helped a special needs student feel welcome in PE. He said that student now joins into group activities, laughs and expresses joy, whereas before they were more isolated. Ms. Allen said Zack was a 5th grade student at Syringa Elementary. She said Ms. Vasquez stated that Zack was an incredible example and had a tremendous amount of kindness and truly cared about his peers. She said at one point Zack

struggled with fractions and was eventually able to work it out and then offered to help another student that he saw was also struggling. She said he showed the other student how he figured it out and it helped. She said she witnessed him help other students feel included in activities, like football. Ms. Allen said Hannah and Zack would be recognized at their schools, would receive a McDonalds gift certificate and each of the school's media centers would receive a donation in their name.

Ms. Allen invited all of the student athletes and their coaches to the podium. She said there were several athletic teams that won state academic championships and state championships. She said the Century High School Boys Soccer team was the 4A State Soccer Champions. She said the Century High School Girls Cross Country team was the 4A State Cross Country Champions. She said the Century High School Girls Soccer team was the 4A State Soccer Academic Champions with a combined GPA of 3.863. She said the Century High School Volleyball team earned its 6th consecutive 4A State Volleyball Championship. She said the Highland High School Football team was the 5A State Football Academic Champion with a combined GPA of 3.342. She said the Pocatello High School Boys Cross Country team was the 4A State Boys Cross Country Champions. She said for students to perform at this level while keeping up with their rigorous academic schedules was a balancing act and took a lot of dedication and effort. She said some of the teams were unable to be present due to their participation in other extra-curricular activities.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

1) Pocatello High School – Brooke Miller; AJ Hancock

Mr. Hancock said the school held a penny drive. He said there were forty families that the school would help support this year. He said the penny drive raised over \$2,000 so far and would end on Friday. He said students also brought canned food rather than pay monetary fines in order to contribute to the school's food pantry. He said student clubs participated in Festival of Trees and all of the trees and wreaths sold. He said the school's choir group volunteered to dress up as princes and princesses for the Royal Tea. He said drama and choir were getting ready for upcoming performances. He said the ski club went to Pomerelle Ski Resort and did well.

2) New Horizon Center – Chase Funk; Nickolas Gallardo

The New Horizon Center Student Representative was excused.

3) Century High School – Caitlyn Callaghan; Alonzo Hartman

The Century High School Student Representative was excused.

4) Highland High School – Taylor Snell; Jenny Andrus; Emily McIntosh

Ms. Andrus said Highland High School had three first string Allstate football players this year. She said there was a new teacher responsible for Ram TV and had started posting videos to YouTube. She said the school received \$500 grants for the math and science departments. She said wrestling and basketball had started and was going well. She said choir performed in Salt Lake City, UT. She said the Trouveres performed throughout the community for the Holidays. She said cheer and danced participate in Shop With A Cop with the Pocatello Police Department. She said their SRO said it was a huge success and was so fun. She said the school was starting its "Sub for Santa" fundraiser. She said the student body came together to provide Christmas for twenty-five families and students housed at Bannock House. She said it was great to see what students were able to raise to support others in need.

b. Media Report and Community Relations Update – Ms. Allen

Ms. Allen said the District had enjoyed positive media because of the Festival of Trees. She said the District advertised the Festival through TV and newspaper advertising and entered a float in the Parade of Lights. She said there were several stories leading up to the event, and during and after the event. She said across the state there were articles on four day school weeks which could have an impact on the entire state. She said there were stories regarding the unconstitutionality of charging student fees and of state funding for charter schools. She said the court refused to hear an appeal regarding the charter school funding. She said all of the topics could have an impact on every district in the state. She said the 2017 SBAC was waived. She said there were weekly updates about the West Ada Superintendent position. She said she was the liaison to the Simplot Education Council. She said the Simplot

Education Council had a STAR Grant Project. She said teachers could apply for up to \$750 for any special project or equipment. Kristi Samuelson said Simplot awarded over \$13,000 in grant awards last year and had awarded \$88,670 over the past eleven years. She said it started slow but had really picked up over the last five years.

c. Festival of Trees Update – Ms. Allen

Ms. Allen said the opening Gala was a success with more people attending than in previous years. She said more trees and wreaths sold for the buy it now price. She said preliminary numbers showed an estimated \$20,000 from trees and wreaths alone. She said that amount did not include revenue from sponsors. She said the District opened the Princess Tea to boys this year and renamed the event the “Royal Tea”. She said some of the new character tables included Tarzan, Peter Pan and super heroes. She said it was a great addition. She said the princes, princesses and super heroes escorted the children to their tables. She said the Senior Day was well attended and was a nice treat for senior citizens. She said this year the District allowed employees to bring their families back following the employee appreciation night. She said several new sponsors were very impressed with the event and had already committed to a sponsorship for 2016. She said Spencer Smart and his family designed the icicle chandelier in the Rotunda for his Eagle Scout project. She said it was a beautiful addition. She said final numbers would not be complete until January. She said grant applications had been sent to teachers who had until February 1st to submit an application. She said she was very pleased with the event and thanked the staff, volunteers, businesses and the whole community for making the event possible.

d. Report on the Chamber Dual Enrollment Scholarship Luncheon – Ms. Allen

Ms. Allen said she was a member of the Chamber Education Committee. She said Christian Colonel was the keynote speaker at the Scholarship Luncheon. She said he talked about his opportunities and the possibilities for rebuilding futures. She said his remarks were personal and inspirational. She said Ms. Harwood did a wonderful job presenting and the luncheon raised nearly \$7,000.

e. Report on Standing Committees for 2015-16

Ms. Gebhardt said included in the packet were minutes from previous Committee Meetings and asked Board Members if there were any reports. Mr. Vitale said the Key Communicators group received a presentation from Dr. Howell about the proposed ISBA Resolutions which went very well.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Orr, Ms. Craney, Ms. Harwood, Mr. Hobbs

a. Instructional Technology Update – Mr. Orr

Mr. Orr said included in the addendum was a copy of the current Instructional Technology Newsletter, Tech News for the month of December. He said the Instructional Technology Specialists, Drema Carnaroli and Alison Pickens put the newsletter together which highlighted the success of the Festival of Trees and provided grant application information.

b. Alternate Route to Graduation Requests – Mr. Orr

Mr. Orr said included in the packet was a memorandum detailing the number of students and the various reasons for completing the alternate routes to graduation. He said the appropriate documentation was maintained in the Curriculum Department. He said the Board would be asked to approve the request under New Business.

c. Policy 8122 – Graduation Requirements – 1st Reading – Mr. Orr

Mr. Orr said included in the packet was Policy 8122 – Graduation Requirements. He said the change to the policy was the result of a recent change in testing requirements from the State Board of Education relative to graduation requirements. He said students in 2017 and 2018 would be required to participate in SBAC but would not be held to any proficiency requirement. He said if a student did not participate they would need to complete an alternate route to graduation. He said policy revisions may be forthcoming after the upcoming legislative session. He said the Board would be asked to hear the policy on first reading under New Business. Ms. Gebhardt asked if the District had a higher credit requirement than the state. Mr. Orr said the District required 2 more history credits than the state. Ms. Gebhardt asked if the requirement could be revisited. Mr. Orr said teachers and administrators had the conversation in the past and determined that it was too difficult to teach all of the course content in two trimesters.

d. Any Other Curriculum/PLCs/Beliefs Update – Mr. Orr

Mr. Orr had no further Curriculum updates at the time of the meeting.

e. Head Start Program Update – Ms. Craney

Ms. Craney said the Head Start program was at full capacity. She said Head Start was still waiting on the results from the audit. She said Kiwanis hosted a holiday celebration for Head Start that was very well received. She said Head Start was required to conduct a self-assessment and was in the process of completing it. She said Board members were welcome to participate on the self-assessment committees. She said the Policy Council, staff

members and parents were all a part of the process. She said the assessment provided a full overview of the program's strengths and needs.

f. 21st Century After School Program Update – Ms. Craney

Ms. Craney said students in the After School program were able to attend a presentation of the Magic Flute. She said it was a wonderful event. She said students also participated in Festival of Trees helping to make ornaments and decorate trees that were donated to the event. She said the program that was focused on the arts put on an event showcasing the talent of students through music, dramatic performances, artwork and dancing. She said parents were able to watch their student perform or view their art displays. She said it was still a challenge to fully staff the after school programs which still had six vacancies. She said the program could not accept any more students until more staff were hired.

g. Idaho Food Bank Back Pack Program Update – Ms. Craney

Ms. Craney said included in the packet was the new Idaho Food Bank Back Pack allotment report for the month of November. She said Gate City Elementary and Hawthorne Middle School had been approved for allotments which would be reflected on the next report. She said thirty more back packs were distributed than the previous month. She said the overall allotment would remain at 1,000 back packs. She said minor adjustments would be made to each school's allocation.

h. PCCS Student Achievement Data – Ms. Craney

Ms. Craney said included in the packet was student achievement data and the School Improvement Plan and SMART Goals for PCCS. She said each school had to complete the data analysis template and as the authorizer of PCCS the District required them to complete the template as well. She said the Charter's goals included discipline, curriculum maps and ISAT score improvement. She said the Charter's ISAT results by subgroup were also included in the report.

i. Nursing Acuity Report – Ms. Craney

Ms. Craney said included in the packet was the Nursing Acuity Report with information as of the first trimester. She said the report defined the various levels and what each meant. She said Level 2 required the highest level of support. She said nurses submitted reports at the end of each trimester. Ms. Gebhardt asked how many nurses were employed by the District. Ms. Craney said she was not sure, but would get back to the Board and let them know. Ms. Cranor asked if the increase of special education students impacted the level of support required. Ms. Craney said it was possible. Mr. Mattson asked where the nurses were housed. Ms. Craney said the nurses were housed out of Irving Middle School and travelled all throughout the day.

j. Any Other Elementary Education/PLCs/Beliefs Update – Ms. Craney

Ms. Craney had no further Elementary Education updates at the time of the meeting.

k. Holt Arena Attendance History Report – Ms. Harwood

Ms. Harwood said included in the packet was a report detailing the attendance and ticket sales at Holt Arena football games over the last four years and included information for the 2015 football season. She said a corrected spreadsheet for the 2015 season was included in the addendum. She said revenue increased dramatically for two years while the District received support from the Portneuf Medical Center. She said this year Portneuf Medical Center asked the District to utilize that donation in a different way. She said rather than support the cost of Holt Arena the high schools would utilize the donation to supplement other extra-curricular activities like debate, government and choir. She said the high school's evaluated the needs of each of the programs and determined how the funds would be allocated. She said Century High School needed a new gator for injured athletes, volleyball nets and a field tower for band. She said Highland High School was purchasing new track uniforms, curtains for the stage and a school marquee. She said Pocatello High School purchased a scoreboard and sound system for the pit. She said Pocatello and Highland High School also purchased popcorn and Slushie machines to raise additional funds. She said there was a slight decrease in attendance from 2013-14 to 2014-15. Mr. Mattson asked what the dollar building fee was for. Mr. Reed said it was ISU's building maintenance fee.

l. ISU Athletic Training Intern Request – Ms. Harwood

Ms. Harwood said included in the packet was a request from ISU to place an Athletic Training Intern at Highland and Pocatello High Schools from January to May, 2016. She said the request was routine and the Board would be asked to approve the request under the Consent Agenda.

m. ISU Counseling Intern Requests – Ms. Harwood

Ms. Harwood said included in the packet was a request from ISU to place Counseling Interns at Century and Pocatello High Schools from January to May, 2016. She said the request was routine and the Board would be asked to approve the request under the Consent Agenda. She said it was nice to have the interns to help during the testing season.

n. Camp Request – Ms. Harwood

Ms. Harwood said included in the addendum was an updated report detailing two Camp requests from Highland High School. She said the requests had been reviewed by the administration and were in order. She said the Board would be asked to approve the requests under New Business. Ms. Gebhardt asked if the camp lasted all the way until April. Ms. Harwood said yes. She said the camp was a fundraiser that supported the wrestling program. She said it was a citywide camp and was not just for Highland High School students.

o. Out of State/Overnight Travel Requests – Ms. Harwood

Ms. Harwood said included in the packet were out of state/overnight travel requests. She said the requests had been reviewed and were in order. She said the Board would be asked to approve the requests under Old Business. Ms. Cranor asked if the schools had the budget to support the trips. Ms. Harwood said the schools supported some trips, and others were funded by parents and group fundraisers. She said choir and music activities were very expensive and parents were aware of the cost. She said the state charged a \$240 fee per student, just for qualifying for state. Ms. Cranor said it concerned her that state athletic tournaments were paid for but not some of the other activities that students participate in. Ms. Harwood said band and choir trips were supported by the District's 240 mile rule which meant that if an event was within the 240 miles that other athletic events were in, then it was paid for by the District, but any cost beyond the 240 miles was not supported. Dr. Howell said the District was able to help offset some of the cost for the entry fee as there were no other music related expenses this year.

p. Early Graduation Requests – Ms. Harwood

Ms. Harwood said included in the packet was a report detailing the number of students that were requesting to graduate prior to the end of the second trimester. She said the requests were reviewed and approved by the school counselor, principal and herself prior to being submitted for Board consideration. She said the Board would be asked to approve the requests under Old Business.

q. Any Other Secondary Education/PLCs/Beliefs Update – Ms. Harwood

Ms. Harwood had no further Secondary Education updates at the time of the meeting.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the Idaho General Fund Revenue Report for November. He said it was a positive report. He said state revenue was up \$8 million for the month and was the highest month this year. He said it was 5.5% more revenue over the previous year at this same time. He said overall revenue was up by about a half percent.

b. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the current Free and Reduced Lunch report. He said last month the combined percentage rate was 53% and this month was down to 48%. He said at first he thought it might be an error, but after talking with food service staff he found that it was due to the overlap between when parents received reminders to update their applications and then only half of the applications get returned which causes the percentage to drop. He said the Food Service Department went through an audit and the auditors only found two exceptions; one application was a missing parent signature and one Direct Certification was missing the paperwork. He said the auditors visited the lunch line at Pocatello High School and said they would use their processes at a success story in their webinar and training. He said Food Service would not have another review for three years. He said the staff worked hard to eliminate waste and remain in the black. He said the auditors were impressed with the minimal waste at Tendoy Elementary.

c. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no proposed building and subdivisions (new construction) updates at the time of the meeting.

d. Any Other Business Operations/Operational Support Update

Mr. Reed said the CIP Meeting was scheduled for Thursday at 1:30 p.m.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said the technology department had resolved all of the issues with the servers. He said the November ISEE upload was complete and he was finally able to pull some useful data. He said his original projections were right on target and the District may even get more units than he anticipated. Ms. Gebhardt asked about the frequency of ISEE reporting. Mr. Carl said the SDE reduced the number of uploads this year and the next report was not due until March.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. He said membership was down by nine students. He said a drop in enrollment was typical this time of year and the Charter schools were experiencing the same trend. Ms. Cranor asked if the decrease in high school enrollment had anything to do with early graduation. Mr. Smart said it may contribute to some of the decrease, but others move or drop out.

c. Any Other Employee Services/Operational Support Update

Mr. Smart said the Employee Services department was working on providing new insurance paperwork to employees due to new Affordable Care Act requirements.

HUMAN RESOURCES – Information – Ms. Pettit

a. Monthly Human Resources Report

Ms. Pettit said included in the addendum was the amended monthly Human Resources Report. She said the report contained one new hire, a request for approval of an Alternate Authorization and the approval of various stipends. She said the new teacher was currently a parapro and school interventionist, which would make for a smooth transition. She said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Any Other Human Resources/Operational Support Update

Ms. Pettit had no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Dr. Howell

a. Board Calendar

Dr. Howell said included in the packet was the calendar of the Board’s Meeting Schedule and various Committee Meetings from December 14, 2015 through February 5, 2016. He said Student Discipline Hearings were cancelled. He said the Capital Improvement Program (CIP) Committee Meeting was Thursday at 1:30 p.m. He said winter break started December 21, 2016 and staff and students would return on January 4, 2016. He said Board School Visits were Tuesday, January 5, 2016. He said the Work Session was January 12, 2016 and Student Discipline Hearings were scheduled for Wednesday, January 13, 2016. He said the number of discipline hearings had reduced by half over the previous year at the same time. He said it appeared that Restorative Practices were working. Ms. Cranor asked what people in the community could do to help assist homeless students. Dr. Howell said to have them contact Mr. Hobbs and determine what items they were in the most need of. He said people could always donate cash that would be put into the account for homeless students. Ms. Gebhardt said people could also donate items through SEICCA.

b. Any Other Superintendent’s Update

Dr. Howell had no further Superintendent’s update at the time of the meeting.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Dr. Howell

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the November 17, 2015 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of December 7, 2015 in the amount of \$947,736.85.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of December 7, 2015 in the amount of \$947,736.85.

- c. **Topic:** *Approve Supplemental Financial Information from November 1, 2015 through November 30, 2015*
Policy Issue: Board acts on Financial Information.
Background Information: Included in the packet was supplemental financial information for the period of November 1, 2015 through November 30, 2015.
Administrative Recommendation: Administration recommended Board approve supplemental financial information from November 1, 2015 through November 30, 2015 as presented.
- d. **Topic:** *Approve ISU Athletic Trainer Intern Request*
Policy Issue: Board approves the placement of interns in various District schools.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the ISU Athletic Trainer Intern request as presented.
- e. **Topic:** *Approve ISU Counseling Intern Requests*
Policy Issue: Board approves the placement of interns in various District schools.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the ISU Counseling Intern requests as presented.
Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Dr. Howell

- a. **Topic:** *Approve Out of State/Overnight Travel Request*
Policy Issue: Board approves out of state/overnight travel.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the Out of State/Overnight Travel request as presented.
Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the out of state/overnight travel requests as presented. The voting was unanimous in the affirmative.
- b. **Topic:** *Approve Early Graduation Requests*
Policy Issue: Board approves early graduation request.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the Early Graduation Request as presented.
Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the Early Graduation requests as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Dr. Howell

- a. **Topic:** *Approve Alternate Route to Graduation Requests*
Policy Issue: Board approves alternate routes to graduation.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the Alternate Route to Graduation requests as presented.
Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Mattson to approve the Alternate Route to Graduation requests as presented. The voting was unanimous in the affirmative.
- b. **Topic:** *Hear on First Reading:*
 Policy 8122 – Graduation Requirements
Policy Issue: Board adopts policy.
Background Information: This policy was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board hear on first reading the above listed policy as presented.
Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to hear on first reading the above listed policy as presented. The voting was unanimous in the affirmative.
- c. **Topic:** *Approve Camp Requests*
Policy Issue: Board approves camp requests.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the camp requests as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to approve the camp requests as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Vitale and seconded by Ms. Cranor to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 6:50 p.m.

APPROVED ON:

19 January 2016

BY:

Janie McBlanch
Chair

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees

ATTESTED BY:

[Signature]
Clerk