

**MINUTES OF THE REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES
Education Service Center Board Room
Wednesday, February 17, 2016
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Paul Vitale, Clerk
Lori Craney, Acting Superintendent

Dave Mattson, Assistant Treasurer
Jacob Gertsch, Member
Douglas Howell, Interim Superintendent (Excused)

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of the Pocatello/Chubbuck School District No. 25 was held in Pocatello, Idaho on the 17th day of February, 2016, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the regular session meeting to order at 5:29 p.m.

PLEDGE OF ALLEGIANCE

Madison Shumway led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – *Self Explanatory* – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Mr. Vitale and seconded by Ms. Cranor to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – *Self Explanatory* – Action

- a. **Special Meeting/Executive Session/Personnel** – January 5, 2016
- b. **Special Meeting/Work Session** – January 12, 2016
- c. **Special Meeting/Executive Session/Hearings** – January 13, 2016
- d. **Special Meeting/Executive Session/Personnel** – January 19, 2016
- e. **Special Meeting/Executive Session/Hearings** – January 27, 2016

A motion was made by Ms. Cranor and seconded by Mr. Mattson to approve the minutes as presented. The voting was unanimous in the affirmative.

VISITORS/CORRESPONDENCE/RECOGNITIONS – Information

a. Visitors and Correspondence

b. Recognitions – Information – Ms. Allen

Ms. Harwood invited the Irving Middle School and Alameda Middle School Lego Robotics Teams and their coaches to the podium. She said the teams' coaches were Ryan Carter and Elissa Novy. She said there were two teams from Irving Middle School. She said ISU hosted a robotics competition and the three teams advanced to compete at state. She said in order to qualify the teams had to meet several criteria including: building a robot that improved the world, completing presentations that including PowerPoints, skits, an executive summary, and answering judge's questions. Students from the Irving Middle School Robotics Team demonstrated how their robot worked and explained how it completed tasks that were assigned to it. The other team said their robot was built to improve composting and the team was looking at implementing a composting program at the school. Coach Carter said the teams competed at state and he was happy that the 8th graders were able to experience the state competition before moving onto high school. He said building robots was a guide to programming and taught the basic principles of programming. The team said the robots were built from scratch, and no premade kits were used. One student said the theme for the year was recycling and making the earth a better place. He said another team project was to figure out how to use less plastic bags at grocery stores. The team came up with the idea of using old clothing to make grocery bags. Ms. Harwood congratulated both teams and thanked them for representing their schools and the District so well. She said the administration and Board was very proud of each of the teams.

Ms. Harwood invited Maggie Espinoza and her principal to the podium. She said Maggie was the National Hispanic Scholar award winner. She said Maggie was a senior at Century High School and was selected by the national recognition program, College Board. She said Maggie scored in the top 2% of Spanish and Latino SAT takers. She said the award would give her access to the top colleges in the country. She said Maggie was also a past CAKE Award

winner. Principal Brockett said Maggie was an outstanding student who had many other wonderful qualities. She said she was kind, giving and generous and had made many wonderful contributions to Century High School. She said Maggie would be missed and congratulated her on her achievement.

Ms. Harwood invited Amayah Guzman and Madison Shumway and their teachers, Kathy Walker and Debra Greco to the podium. She said Amayah was a 5th grader at Greenacres Elementary and was that month's elementary CAKE Award recipient. She said Ms. Walker wrote that Amayah was always kind and positive especially when helping special needs students. She said she helped them in class, and even helped during a fire drill. She said she genuinely cared for and helped any student that she saw struggling. She said she was also helpful and kind with her ill grandfather. Ms. Walker said Amayah was the kindest young lady she had ever met. She said she was always asking students how their day was and what she could do to help. Ms. Harwood said Madison Shumway was a senior at Highland High School and was that month's secondary CAKE Award recipient. She said she was nominated by her teacher, Debbie Greco. She said Ms. Greco wrote that Madison went out of her way to be kind, and expressed genuine concern if another student was having a bad day. She said she even went as far as to research the various areas that students struggle with and tried to find a solution to make their struggle easier to bear. She said Madison was even filming a documentary about the Syrian refugee crisis and was seeking donations. She said she was intelligent, kind and self-motivated. She said she didn't wait to be told to help make a situation better, she just did it. Ms. Swanson said Madison moved here from Montana and she was very glad that she did. She said in addition to her many admirable character traits, Madison was also a National Merit Finalist. She said she was proud to have Madison as a student at Highland High School.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

Student representatives will be in attendance to provide any report on the activities taking place in the various high schools. Student representatives will have three minutes for reports.

1) **Century High School** – *Caitlyn Callaghan; Alonzo Hartman*

The Century High School student representative was excused.

2) **Highland High School** – *Taylor Snell; Jenny Andrus; Emily McIntosh*

Ms. Andrus said as was previously mentioned, Madison Shumway was the February CAKE Award recipient and was a National Merit finalist. She said the wrestling team was competing in districts and were the State Academic Champions. She said 28 student athletes were competing in districts. She said the girls' basketball team was headed to state. She said the boys' basketball team would compete in districts the next day. She said the cheer and dance teams qualified for state. She said 55 students qualified for Business Professionals of America state competition. She said 30 debate students were competing in the national qualifiers and were gearing up for state debate. She said the drama department was putting on two One-Act performances: Law and Order Fairytale Unit and Check Please. She said students just found out who their Make a Wish child was. She said he was a three-year old boy who had a tumor in his liver and students couldn't wait to help make his wish come true.

3) **Pocatello High School** – *Brooke Miller; AJ Hancock*

The Pocatello High School student representative was excused.

4) **New Horizon Center** – *Chase Funk; Nickolas Gallardo*

The New Horizon High School student representative was excused.

b. Media Report and Community Relations Update – Ms. Allen

Ms. Harwood said there were a lot of positive articles about students recognizing them for both academic and athletic accomplishments. She said Ms. Allen submitted ten news releases and all stories were covered. She said Channel 6 did a nice job reporting on class fees. She said stories across the state were about proposed legislation. She said other stories included the Board recall efforts in West Ada. She said there were two national education stories that were of interest. She said the first was in Tennessee where the legislature approved tax payer dollars to go towards private entities. She said critics asked why the state wouldn't just provide adequate funding for public education. She said the next story was in Montana where the Governor proposed a half cent tax increase to raise teacher pay. She said Ms. Allen was working with administrators and staff to combat the "Don't Fail Idaho" campaign. She said she and Ms. Naftz were working to effectively communicate with parents and the community about Advanced Opportunities. She said Ms. Naftz was scheduled to present at several community meetings. She said the District was working on advertising options in the

paper to increase coverage. She said the Education Foundation came up with a plan to install an electronic billboard at the Education Service Center to highlight students and staff and remind the community of events. She said the administration would report to the Board when a plan had been finalized. Ms. Cranor said there were many examples of the wonderful successes throughout of the District and she was so proud of everyone that contributed to the accomplishments. Ms. Harwood said it was very impressive.

c. ISBA Day on the Hill Report – Board Members

Chair Gebhardt said four board members and Dr. Howell attended the ISBA Day on the Hill in Boise. Mr. Mattson said it was his third time attending and he thought this was the best one yet. He said Board Members had a good rapport with its delegation and the conversations were great. Mr. Vitale agreed they had good exchanges with the legislators. He said it was a good opportunity to see the legislative process in action. Ms. Cranor said Board Members sat in on the Senate Education and House Education Committees and it was interesting to see the process. She said everyone seemed to be on board with improving education. She said it was a whole different attitude this year. Ms. Gebhardt said more and more Board Members across the state were starting to speak out and advocate for themselves. She said in the past Karen Echeverria was usually the only one to speak out about local needs. Ms. Cranor said they announced that Karen Echeverria was awarded the Idaho Business Woman of the Year. She said Ms. Echeverria had worked very hard and was deserving of the recognition.

d. Report on Standing Committees for 2015-16

Chair Gebhardt said after many years, she and Ms. Cranor were able to participate on the Textbook Adoption Committee for the adoption of middle school math textbooks. She said it was great to see the process. She said she really appreciated Mr. Orr allowing everyone's voice to be heard throughout the process.

DISCUSSION ON PROPOSED BUDGET ADJUSTMENTS / PUBLIC HEARING

a. Presentation of Proposed Budget Adjustments for the 2015-16 School Year

Mr. Reed said included in the packet was information regarding the proposed budget adjustments for the 2015-16 school year. He said Mr. Smart presented the proposal in detail at the Work Session. He said the Board would adopt the budget in June and was based on the best information at the time, but was still just a best estimate. He said budgets were not completely finalized until Districts knew exactly what its enrollment numbers were after the start of the school year, and what the actual expenditures were. He said because of that timeline, it was necessary to adjust the budget mid-year. He said the General Fund was adjusted up by almost \$1 million. He said it was always better to adjust up, rather than down. He said the Appropriated Fund Balance was increased which would put the District in a much better position going into 2016-17. He said that fund balance would supplement the fixed Supplemental Levy amount during the second year. He said special funds were adjusted for PTE and Title I as final allocation numbers came in. He said overall the special funds were up by \$2 million. He said this meant the District would have more money to put back in the classrooms. He said the Budget Adjustment Notice was published in the Idaho State Journal for two consecutive weeks prior to the Hearing. He said the Board would be asked to convene a Public Hearing to solicit public comment on the proposed budget adjustments and then take action to adopt the budget adjustments.

b. Recess Regular Board Meeting and Convene Public Hearing on Proposed Budget Adjustments for 2015-16

i. Solicit Public Comment on the Proposed Budget Adjustments for 2015-16

Chair Gebhardt called for any public comment relative to the proposed budget adjustments for 2015-16. There was no public comment on the proposed budget adjustments for 2015-16 at the time of the meeting.

ii. Close Public Hearing and Reconvene Regular Board Meeting

Chair Gebhardt closed the Public Hearing and reconvened the Regular Board Meeting at 6:05 p.m.

iii. Topic: Adopt the Budget Adjustments for 2015-16

Policy Issue: Board adopts budget adjustments.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the budget adjustments for 2015-16 as presented.

Board Action/Direction: A motion was made by Mr. Gertsch and seconded by Mr. Vitale. The voting was unanimous in the affirmative.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Orr, Ms. Craney, Ms. Harwood, Mr. Hobbs

a. Instructional Technology Update – Mr. Orr

Mr. Orr said included in the packet was the Instructional Technology newsletter, Tech News for February. He said also included was the draft Instructional Technology budget for the 2015-16 school year. He said the budget was presented to Instructional Technology Committee in January. He said 15% of the budget would be set aside every year to keep up

with the Chromebook labs and wireless access point replacement schedules. He said it was necessary to plan for the maintenance of all of the equipment that had been purchase over the last few years. He said the Committee also agreed to purchase several Amazon Fires. He said nineteen Chromebook labs would be installed in various schools next year. He said Mr. Burkman found a good price and was able to purchase four additional labs. He said Drema Carnaroli and Alison Pickens had piloted Chromeboxes that were similar to a desktop computer but were slightly smaller and much less expensive than a traditional computer tower. He said they would start out as a pilot in order to test the functionality. Ms. Gebhardt asked how long Promethean Boards were expected to last. Mr. Orr said he was not sure at this point, as most of the technology was pretty new. He said the District only recently started acquiring Chromebooks and hoped to get good use out of them.

b. Policy 8122 – Graduation Requirements – 3rd Reading for Adoption – Mr. Orr

Mr. Orr said included in the packet was Policy 8122 – Graduation Requirements. He said the change to the policy was a result of the recent release of new testing requirements from the State Board of Education relative to graduation. He said further information was received by the SDE and additional changes were made, which are highlighted in yellow. He said input was received following the 2nd reading and one minor change was made as a result of the input and was highlighted in green. He said the Board would be asked to hear the policy on third reading for adoption under Old Business.

c. Alternate Route to Graduation Request – Mr. Orr

Mr. Orr said included in the packet was a memorandum detailing a request from a student to complete the alternate route to graduation. He said the appropriate documentation was maintained in the Curriculum Department. He said the Board would be asked to approve the request under Old Business.

d. Middle School Math Adoption – Mr. Orr

Mr. Orr said included in the packet was a memorandum detailing the proposal for a Middle School Math Adoption. He said the information was presented to the Board following a recommendation from the District’s Curriculum Committee to move forward. He said the resource was Big Ideas Math, and the total cost of the adoption was \$254,000 which was within the 2015-16 secondary budget. He said it was a close vote with a lot of discussion. He said the Board would be asked to approve the Middle School Math adoption under Old Business. Ms. Cranor said she asked the legislators about the possibility of funding for new textbooks but did not receive a very hopeful response. She said legislators were more focused on restoring operational funds, which gave Districts flexibility that could be used for textbook adoptions.

e. Head Start Program Update – Ms. Craney

Ms. Craney said the Head Start Program was still operating at full capacity, which had been the case all year. She said there were still families on the waiting list. She said more and more children in the program were from foster families, or were homeless. She said nine children were from foster families and eleven were homeless. She said that was an increase over the previous year. She said staff were glad they were able to provide some stability for those children. Ms. Craney said it seemed to be a trend across the District. Ms. Craney said Head Start staff and parent representatives attended a conference in Boise and were able to take part in the legislative process. She said legislators seemed to be responsive and acknowledged the groups concerns about early education. She said they did a great job representing the program. She said the annual report had been posted to the Head Start website. She said the Head Start Policy Council would complete a Self-Assessment at the end of the month.

f. 21st Century After School Program Grant Application Update – Ms. Craney

Ms. Craney said the 21st Century After School Program submitted two applications for new grants on January 29, 2016. She said the program would be able to do some really exciting things if the grants were awarded. She said the federal reporting requirements were complete. She said the program was able to hire two new Coordinators for the Tendoy Elementary and Hawthorne Middle School program centers. She said parents were invited to participate in an internet safety training on February 23, 2016. She said the program was still looking to hire additional staff members.

g. Idaho Food Bank Back Pack Program Update – Ms. Craney

Ms. Craney said included in the packet was the current Idaho Food Bank Back Pack allotment report for the month of January. She said 953 back packs were distributed. She said the Hawthorne Middle School application was approved. She said she would remind them that they were able to come pick up back packs. She said also included were the pantry reports for Lewis & Clark and Tyhee Elementary Schools.

h. 2016-17 District 25 Kindergarten Calendar – Ms. Craney

Ms. Craney said included in the packet was the draft 2016-17 District 25 Kindergarten Calendar. She said the Tuesday and Thursday group had 459 hours with fourteen early release days and the Wednesday and Friday group had 451.5 hours and sixteen early release days. She said the Calendar Committee tried very hard to keep the schedules even, but they were always slightly different. She said the Board would be asked to adopt the calendar under New Business. Ms. Gebhardt asked how the long winter break impacted the younger students after they returned. Ms. Craney said teachers were watching that closely.

- i. Walden University Administrative and ISU Counseling Intern Requests – Ms. Craney**
Ms. Craney said included in the packet was a request from Walden University to place an administrative intern at Wilcox Elementary and Pocatello High School, and a request from ISU to place a counseling intern at Hawthorne Middle School for the spring trimester of the 2015-16 school year. She said the Board would be asked to approve the requests under the Consent Agenda.
- j. 2016 Summer School Calendar – Ms. Harwood**
Ms. Harwood said included in the packet was the 2016 Summer School Calendar. She said the Board would be asked to adopt the calendar under New Business.
- k. Spring Athletic/Activity Schedules and Travel – Ms. Harwood**
Ms. Harwood said included in the packet were the Spring Athletic/Activity Schedules inclusive of travel for three of the high schools. Ms. Gebhardt asked about the open date. Jan said the school was still planning the event. She said there were variables like trying to find out when a certain track wasn't being used. She said she would find out and let the Board know. She said the Board would be asked to approve the schedules inclusive of travel under New Business.
- l. Out of State/Overnight Travel Requests – Ms. Harwood**
Ms. Harwood said included in the packet were out of state/overnight travel requests from the various high schools. She said the administration had reviewed the information and the requests were in order. Ms. Cranor asked about transportation for the Thespian Team. Ms. Harwood said there were two vans and some parents attending that would transport their student. She said Board will be asked to approve the requests under Old Business.
- m. Early Graduation Requests – Ms. Harwood**
Ms. Harwood said included in the packet was a report detailing early graduation requests for the second trimester. She said there were twelve students requesting early graduation. She said it was a great accomplishment for these students. Ms. Gebhardt asked how early graduation impacted the District's enrollment. Mr. Smart said if the students were enrolled during the current trimester it would slightly decrease enrollment, but he was not sure how it impacted membership. Ms. Cranor said it appeared that nine of the New Horizon High School students were planning to attend college. Mr. Gertsch asked if the students were taking full advantage of college credits while they were still in high school. Ms. Harwood said the schools and administration were working hard to communicate the advantage of taking college credits while still in high school. She said the Board would be asked to approve the requests under Old Business.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

- a. Idaho General Fund Update**
Mr. Reed said included in the packet was the Idaho General Fund Revenue Report with information as of January. He said the state was up \$70 million compared to the same time last year. He said state revenue was improving and doing well. He said revenue continued to meet projections and was staying close to the state's budget. He said he hoped it would bode well for education during the legislative session. Ms. Cranor said one JFAC legislator said he anticipated Districts would be allocated more operational funds than even what the Governor had requested.
- b. Free and Reduced Lunch Report**
Mr. Reed said included in the packet was the current Free and Reduced Lunch report. He said the overall free and reduced percentage District-wide was at 48.9%. He said it was consistent with previous percentages.
- c. ENA Master Service Agreement Extension**
Mr. Reed said included in the packet was the proposed ENA Master Service Agreement Extension. He said the District went out for bid last year and ENA was the lowest bidder. He said the original Agreement allowed for a continuation clause for up to two years. He said either party could request a one-year extension. He said ENA was requesting the extension, and the administration was recommending that the Board approve the one-year extension. Mr. Mattson asked if the cost would remain the same. Mr. Reed said yes. Ms. Gebhardt asked if a state contract would have any impact on the Agreement. Mr. Reed said he did not anticipate that it would. He said a state-wide contract would most likely be more beneficial to a smaller school district that did not have the amount of infrastructure as this District. He said if something better did come out of a state-wide contract, the District would look into it.
- d. Proposed Building and Subdivisions (New Construction)**
Mr. Reed had no report on proposed building and subdivisions (new construction) at the time of the meeting.

EMPLOYEE SERVICES – Information – Mr. Smart

- a. Campus/ISEE Upload/Technology Update**
Mr. Smart said the department was beginning to work on the March ISEE upload that was due mid-March. He said the state had finally given districts a February report containing the data from all of the previous uploads throughout the year. He said his projections were only off by .25 of a unit. He said actual numbers came in very close to projections.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. He said the District was down 100 students, which was anticipated, but the District still ended up with more units than originally estimated. He said that was due to an increase in high school students. He said high school students generated more units for a district. Ms. Cranor asked why there was a difference. Mr. Smart said it was the state's calculation and was most like based on the fact that it took more teachers at the high school level. He said there were no surprises with the District's membership.

c. Health Fair Update

Mr. Smart said a few of the Board Members participated at the District's Annual Health Fair on January 30, 2016 and February 13, 2016 at Highland High School. He said both events went well and were very well attended. Mr. Mattson said it was busy, but the lines moved quickly and it was run very efficiently. He said the little changes that were discussed last year worked well for this year's Health Fair. Mr. Smart said Pacific Source told the District that it was one of the most organized health fairs they had participated in. He said Ms. Giles did a lot of work to make sure everything went smoothly. Mr. Mattson said a good mix of vendors participated as well. Ms. Gebhardt said it was a benefit to staff to be able to participate rather than lining up several doctor appointments every year. Mr. Smart said the District would start seeing dramatic changes on the Wellness Dashboard as information was reported to Pacific Source.

d. Wellness/Insurance Committee Update

Mr. Smart said the Wellness/Insurance Committee Meeting took place on Monday, February 8, 2016. He said the Committee discusses the outline for renewal and the anticipated cost increases for next year. He said there was not a great deal of information from Pacific Source regarding any proposal renewal rates. He said medical inflation was averaging around 9% to 10%. He said the group also discussed the Wellness Plan. He said the purpose of the Wellness Plan was to save money and make insurance affordable. Ms. Cranor said the legislature also discussed the rising renewal costs for medical insurance and recognized it was a problem. Mr. Smart said the marketplace was driving costs up.

e. Wellness Dashboard

Mr. Smart said included in the packet was the current Wellness Dashboard Report detailing the membership and participation through Pacific Source. He said data was just beginning to be collected and the report would contain better information next month. He said the brand name prescriptions were taking a toll on the District's loss ratio. Ms. Gebhardt asked how Districts were addressing that issue. Mr. Smart said some were assigning prescription deductibles for employees that needed specialized prescriptions. Ms. Cranor said she read about ordering prescriptions online which was saving people money. Mr. Smart said the District had never promoted mail order prescription because it was important to support local pharmacies, but it definitely paid to shop around, especially if a person did not have insurance. He said the numbers on the report would change, but he anticipated a cost increase due to prescriptions. Ms. Gebhardt asked if Lockton researched options to save money on prescriptions. Mr. Smart said yes.

HUMAN RESOURCES – Information – Ms. Pettit

a. Monthly Human Resources Report

Ms. Pettit said included in the packet was the monthly Human Resources report. She said the department was starting to receive retirement letters. She said the Human Resources Report had one resignation, and was administrator would go back to teaching. She said there were a couple of alternative authorizations. She said another one was just waiting on a certificate and needed a recommendation from ISU. She said the SDE was expecting the applications. She said there were a couple of requests for stipends. She said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Policy 7127 – Staff Use of Personal Electronic Communication Devices – 1st Reading

Ms. Pettit said included in the packet was Policy 7127 – Staff Use of Personal Electronic Communication Devices. She said the change to the policy added further clarification regarding the personal use of cell phones during instructional time. She said the Board would be asked to hear the policy on first reading under New Business.

c. Hiring Timeline

Ms. Pettit said included in the packet was a draft hiring timeline for the 2016-17 school year. She said recruiting fairs were coming up in April.

SUPERINTENDENT REPORT – Information – Dr. Howell

a. Policy 3712 – Retention of District Records – 2nd Reading for Adoption

Ms. Craney said she would cover the Superintendent's reports. She said included in the packet was Policy 3712 – Retention of District Records. She said the policy was adapted from the ISBA Retention Schedule which was aligned to Idaho Code and state rules and regulations. She said the policy was posted for public input, however none was received and no further changes were made. She said the Board would be asked to hear the policy on second reading for adoption under Old Business.

b. Policies for Revision Following the Annual Employee Policy Review – 2nd Reading for Adoption

Ms. Craney said included in the packet were policy revisions that were made following the annual employee policy review. She said the policies were posted for public input and a few minor changes were made which were highlighted in yellow. She said the changes were not substantive and the Board would be asked to hear the policies on second reading for adoption under Old Business.

c. Legislative Update

Ms. Craney said included in the packet and the addendum were the two most recent Capitol Notes from the ISBA. She said the notes were self-explanatory.

d. Board Calendar

Ms. Craney said included in the packet was the calendar of the Board's Meeting Schedule and various Committee Meetings from February 15, 2016 through April 8, 2016. She said the Instructional Technology Committee and District Curriculum Committee meetings had been cancelled. She said the Key Communicators would meet at noon on February 24, 2016 and a Special Meeting and Executive Session was scheduled to begin at 4:15 p.m. later that day.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Dr. Howell

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet is documentation of the Human Resource Activity regarding certified employees since the January 19, 2016 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of February 08, 2016 in the amount of \$1,152,230.55.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of February 08, 2016 in the amount of \$1,152,230.55.

c. Topic: Approve Supplemental Financial Information from January 1, 2016 through January 31, 2016

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of January 1, 2016 through January 31, 2016.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from January 1, 2016 through January 31, 2016 as presented.

d. Topic: Approve Walden University Administrative and ISU Counseling Intern Requests

Policy Issue: Board approves placement of interns in various District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Walden University Administrative and ISU Counseling Intern requests as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Mr. Gertsch to approve as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Dr. Howell

a. Topic: Hear on Third Reading for Adoption:

Policy 8122 – Graduation Requirements

Policy Issue: Board adopts policy.

Background Information: This policy was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on third reading for adoption the above listed policy as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Mattson to hear on third reading the above listed policy as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Alternate Route to Graduation Request*

Policy Issue: Board approves alternate routes to graduation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Alternate Route to Graduation request as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the Alternate Route to Graduation request as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Middle School Math Adoption*

Policy Issue: Board approves textbook adoptions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the middle school math adoption as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Ms. Cranor to approve the middle school math adoption as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve Out of State/Overnight Travel Requests*

Policy Issue: Board approves out of state/overnight travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the out of state/overnight travel requests as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Gertsch to approve the out of state/overnight travel requests as presented. The voting was unanimous in the affirmative.

e. Topic: *Approve Early Graduation Requests*

Policy Issue: Board approves early graduation request.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the early graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the early graduation requests as presented. The voting was unanimous in the affirmative.

f. Topic: *Hear on Second Reading for Adoption:*

Policy 3712 – Retention of District Records

Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations

Policy 3810 – Parental Rights

Policy 7124/8150 – Prohibition of Harassment, Intimidation, Bullying, Hazing and/or Initiation

Policy 7134 – Staff Use of District-Owned Electronic Devices, Software, Systems and Network Equipment

Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation

Policy 8161 – Student Use of District-Owned Electronic Devices, Software, Systems and Network Equipment

Policy 8221 – Child Abuse

Policy Issue: Board adopts policy.

Background Information: These policies were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on second reading for adoption the above listed policies as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to hear on second reading for adoption the above listed policies as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Dr. Howell

a. Topic: *Adopt 2016-17 District 25 Kindergarten Calendar*

Policy Issue: Board adopts District calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the 2016-17 District 25 Kindergarten Calendar as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Mattson to adopt the 2016-17 District 25 Kindergarten Calendar as presented. The voting was unanimous in the affirmative.

b. Topic: *Adopt 2016 Summer School Calendar*

Policy Issue: Board adopts District calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the 2016 Summer School Calendar as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to adopt the 2016 Summer School Calendar as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Spring Athletic/Activity Schedules Inclusive of Travel*

Policy Issue: Board approves student athletic/activity schedules and travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the spring athletic/activity schedules inclusive of travel as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Gertsch to approve spring athletic/activity schedules inclusive of travel as presented. The voting was unanimous in the affirmative.

d. Topic: *Hear on First Reading:*

Policy 7127 – Staff Use of Personal Electronic Communication Devices

Policy Issue: Board adopts policy.

Background Information: These policies were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policies as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Ms. Cranor to hear on first reading the above listed policy as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

Chair Gebhardt said there was an Educate Idaho Network that was being formed and the group was inviting people to collaborate on a regional partnership that would work with stakeholders to provide youth the opportunity to succeed and prepare for career readiness. She said the group would meet at the Pocatello City Hall from 1 – 4 p.m. on February 29, 2016.

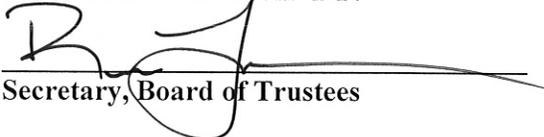
ADJOURN

A motion was made by Mr. Vitale and seconded by Ms. Cranor to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 7:02 p.m.

APPROVED ON:

15 March 2016

MINUTES PREPARED BY:


Secretary, Board of Trustees

BY:


Chair

ATTESTED BY:


Clerk