

**MINUTES OF THE REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES
Education Service Center Board Room
Tuesday, September 15, 2015
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Paul Vitale, Clerk

Dave Mattson, Assistant Treasurer
Jacob Gertsch, Member
Douglas Howell, Interim Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 15th day of September, 2015, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Alonzo Hartman led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – *Self Explanatory* – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Ms. Cranor and seconded by Mr. Mattson to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – *Self Explanatory* – Action

- a. **Special Meeting/Action** – August 17, 2015 (*Mr. Mattson*)
- b. **Regular Board Meeting** – August 18, 2015 (*Mr. Vitale*)
- c. **Special Meeting/Executive Session/Hearings** – August 19, 2015

A motion was made by Mr. Vitale and seconded by Ms. Cranor to approve the minutes as corrected. The voting was unanimous in the affirmative.

VISITORS/CORRESPONDENCE/RECOGNITIONS – Information

- a. **Visitors and Correspondence**
- b. **Recognitions** – Information – Ms. Allen

Dr. Howell said he would like to recognize staff, students and community who contribute to our mission of Maximizing Learning for All Students through Rigor, Relevancy and Relationships, Whatever It Takes. He said teachers and staff often use personal resources to purchase classroom supplies for students who would not otherwise have the supplies they need. He said three teachers would be recognized for going above and beyond to enhance their teaching skills and purchase much needed classroom resources. Dr. Howell invited Tami Edwards, Matt Alexander and Robert Miron to the podium. He said Ms. Edwards received a \$2,500 grant through the Farmers Insurance – Thank America’s Teachers Program. He said Mr. Alexander and Mr. Miron were both awarded \$7,000 “Partners in Science” grants through the M.J. Murdock Charitable Trust. He said the purpose of the grants were to provide high school science teachers with the opportunities to work at the cutting edge of science to strengthen their teaching, help them develop new inquiry-based teaching strategies and to encourage more students to pursue careers in science. Ms. Edwards said a parent of one of her students submitted the thank you note to Farmers Insurance on her behalf and made it possible for her to receive the grant. She said she planned to use the grant to purchase Chromebooks and manipulatives. Mr. Alexander said he was working on research to identify cyanide in blood and would give his oral presentation in January in hopes of getting a supplemental grant. Mr. Miron said he studied at ISU and conducted research on plants. He said he attended the San Diego conference for the past two years and was trying to get an electronic probe for students to use for data collection. Dr. Howell said the district was involved in collaboration with a community group working on an initiative called Kind Community. He said next week was the official celebration of Kind Community Week. Dr. Howell invited Maggie Espinoza, a senior at Century High School and her teacher, Brent Patch to the podium. He said last year the Education Foundation started a Student of the Month Award called the “CAKE Award” and stood for Character, Attitude, Kindness and Encouragement. He said teachers nominated students for the award. He said students were recognized at monthly board meetings, celebrated among their peers with cupcakes and a visit from the Cow Crusader for Kindness, the student and teacher received a McDonald’s gift certificate, a \$50 donation to the school’s media center sponsored by McDonalds

and an article in the Idaho State Journal publically acknowledging the student. He said Maggie was selected to receive this month's CAKE award and was a good spring board to next week's Kind Community kick-off. He said Maggie readily accepted and put her ideas on paper in the form of a purple heart that she called the "happy human bond continuum." He said the administration was grateful to her for sharing her work. Mr. Patch said that Maggie embraced the idea and illustrated it on paper. He said her art was displayed in every class at Century High School. He said she came up with the idea and really followed through. Dr. Howell invited Ms. Jenifer Fuller, Ms. Kessler and the Virtues Club to the podium. He said the Hawthorne Middle School Virtues Club would be recognized. He said Hawthorne Middle School's Virtues Club organized the club last spring because students voiced concern over unkindness, and in some cases bullying, and they wanted to help stop those behaviors that negatively affected other students. He said the group created a bulletin board and highlighted a different student each week, shared random acts of kindness, raised \$300 and got donations of flowers from Flowers by L.D. to support their club's activities. He said in May the Club had a pay it forward activity and they handed out flowers and paid for people's purchases at Shopko. He said in the end, the greatest joy was the acts of kindness these students showed by giving. Ms. Fuller said the idea had spread all the way to Michigan and the local high schools. She said it was priceless and something that would stick with these kids forever and would hopefully raise more money. Dr. Howell said the Kind Community Committee would be recognized. He invited Kent Hobbs and the committee to the podium. Mr. Hobbs introduced Courtney Fisher, Rainbow Maldonado, Kimberly Paige and Billie Johnson. Ms. Johnson introduced herself and said Kind Community was a new collaborative effort to spotlight kindness throughout the Pocatello and Chubbuck communities. She said the Kind Community week kicked off on Monday, September 21st at the Wellness Complex at 5:30 p.m. She said everyone was invited to come together and celebrate kindness. She said it would be an annual event and would be aligned with kids going back to school from here on out. She said the committee wanted to let everyone know who they were and what they were all about. She said she hoped the District would reach out if it needed funding, volunteers or had any club needs. She said as part of the Kind Community week, a video would be shown to 6th and 7th graders. Ms. Paige said community involvement and speaking up against bullying was important to her. She said she had a personal experience with her brother that led her to spreading the message that people need to speak up when they see something happening. She said local businesses put her in contact with the Kind Community group. She said there were so many opportunities to volunteer. She said she would love for the Hawthorne Middle School's Virtues Club to get involved with the Kind Community.

c. Public Comment on Items Not on Agenda

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

Student representatives were in attendance to provide reports on the activities taking place in the various high schools.

1) Highland High School – Taylor Snell; Jenny Andrus; Emily McIntosh

Ms. Snell introduced herself and Ms. Andrus. She said the school held its freshman orientation and assigned ten freshman to two seniors each. She said senior buddies made sure the freshman felt welcomed and included. She said the back to school transition had been good and the theme was Don't Give Up, Don't Ever Give Up. She said so far the school had two new clubs, Hands Off which promoted separating yourself from technology and the Disc Golf Club which met on Thursdays to play disc golf. She said the Lassies had grown significantly in membership and had a ton of spirit this year. She said upcoming events included Homecoming Week, September 28th through October 2nd, a public hypnotist show and the noise parade. She said band was participating in a competition this weekend and she wished them luck. She said Back to School Night was the next day would have a BBQ sponsored by Connections Credit Union. Ms. Andrus said students recently participated in a bone marrow drive (SAM) that swabbed 430 people which was more than at any other drive.

2) Pocatello High School – Brooke Miller; AJ Hancock

Ms. Miller said the back to school transition was going well. She said the school's message was Living the Legacy. She said students and staff participated in the 4th of July parade with the same message. She said homecoming was last week and went well. She said Back to School would be held the following evening. She said the school had one new club which already had 30 members. She said the school would hold a haunted house again this year and was open to the public.

3) Century High School – Caitlyn Callaghan; Alonzo Hartman

Ms. Callaghan said the back to school transition was going well. She said Back to School night would be held tomorrow night and would include a health fair for freshman. She said students were busy planning homecoming week events. She school spirit at football games had increased substantially this year. She said the school had five National Merit Scholars. She said the school was celebrating kindness week next week with the Kind Community.

Mr. Hartman said “go Century!” He said he was hoping to work on improving school spirit and was encouraging students to get involved.

4) **New Horizon Center** – *Chase Funk; Nickolas Gallardo*

Mr. Gallardo said there was a lot going on this month and the school’s back to school celebration was successful. He said students were participating in a three peak challenge which was a challenge to hike Chinese Peak, Kinport Peak and Scout Mountain. He said students that complete the challenge would earn a t-shirt and water bottle. He said the school’s motto for the year was Never Give Up, Resiliency.

b. **Media Report** – Ms. Allen

Dr. Howell said local new coverage was positive last month and included great coverage of back to school events. He said the Idaho State Journal wrote an article about the new superintendent and his direction for the district. He said the Journal took a different spin on back to school by highlighting a bus driver and the role and responsibilities of bus drivers. He said he appreciated the Journal’s coverage of school zone speed limits to help remind citizens to watch out for children as they returned to school. He said KPVI also covered school zones and the need to watch out for children and did a nice story on the first day of school. He said there was coverage of the Kind Community Campaign and he hoped everyone would get involved. He said statewide and national news was exciting on several fronts. He said one story getting a lot of attention was the lawsuit filed against the Boise School District by the Idaho Freedom Foundation regarding compensation for the Boise Education Association’s president and other association activities. He said there was some coverage of statewide testing results but there seemed to be little local interest. He said there was significant coverage on the dissatisfaction in the Blackfoot School District regarding concerns with the district’s stability. He said recently the Washington Supreme Court ruled that state funded charter schools were unconstitutional, and could eventually impact Idaho. He said the ruling specifically stated that state funded charter schools create an unfair system of schools. He said there was also talk that supplemental levies and bonds were creating an unfair system of schools in Idaho because many school districts were unable to pass a levy or bond in their community. He said most recently there was coverage of the teacher strike in Seattle where teachers were asking for longer school days and higher compensation, specifically, to help them keep up with high housing costs in Seattle.

c. **Volunteer Report on Standing Committees for 2015-16**

Ms. Cranor stated she went to the Education Foundation Meeting and they talked about some creative things to help offset participation fees. She said the committee was gearing up for the Festival of Trees. Ms. Gebhardt said she attended Judge Murray’s meeting and appreciated the collaborative environment. She said she appreciated Judge Murray talking to the group about the positive changes in student discipline over time. She said the district was doing a lot to improve results. She said truancy was still of concern, but the district was doing a pretty good job at addressing truancy issues early on. She said she spent Friday and Saturday at ISBA’s Executive Committee meetings. She said she was very glad to be in this district and not having to deal with some of the problems that were going on in the west half of the state. She said there was a lot of work being done and one thing that would come up at the regional meeting were the Resolutions that had been submitted to the ISBA. Mr. Gertsch said he attended the Local Issues Committee meeting and went over upcoming calendar items.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Orr, Ms. Craney, Ms. Harwood, Mr. Hobbs

a. **Instructional Technology Update** – Mr. Orr

Mr. Orr said Drema Carnaroli and Alison Pickens were doing an exceptional job. He said they were helping teachers and providing support and instruction for Moodle and Google Drive. He said there was a new keyboarding application in grades 3-6 for the new Chromebook mobile labs. He said the Instructional Technology Committee would meet next week.

b. **Class of 2016 – Alternate Route to Graduation Plan** – Mr. Orr

Mr. Orr said included in the packet was the Class of 2016 – Alternate Route to Graduation Plan. He said the Class of 2016 took the Alternate Route in the spring and had to pass the ISAT in their 9th grade year. He said the revisions provided greater opportunities for students to complete the alternate route to graduation. He said the plan included high school proficiency exams from other states. He said the second revision eliminated reviewing the GPA at the end of the sophomore year and allowed students to use the overall GPA. He said the Board would be asked to approve the plan under New Business.

c. **Update on Civics Test Requirements** – Mr. Orr

Mr. Orr said included in the packet was a memorandum detailing the new legislation requiring students to take a Civics Test starting with the 2015-16 school year. He stated the Idaho Legislature passed a law requiring students to pass a Civics Test as a condition of graduation. He said it was up to the District to determine a passing score which the

Curriculum Committee would decide. He said the Class of 2017 would be the first group of students accountable to pass the test. He said the District was creating the test in Moodle and students would take the test in US History IIB.

d. ICS Resources and Professional Development Budget Plan – Mr. Orr

Mr. Orr said included in the packet was the ICS Resources and Professional Development Budget Plan for the 2015-16 school year. He said the budget included carryover funds from different house bills and new professional development funding for the 2015-16 school year. He said the budget would support Instruction Camps that were held eight times during the school year. He said unit developers indicated how valuable the sessions were. He said teachers would receive a stipend of \$25 for each session and a \$100 bonus if they attend all eight sessions. Ms. Gebhardt asked about the amount at the top of the form. Mr. Orr explained that it was the ending balance. He said the funds would also be set aside for the October 1st Professional Development day. He said it would support science unit development in June. He said the state was looking at adopting new science standards and soliciting public comment. He said if approved, the District would be implementing new science standards. He said he appreciated the state allocating the professional development funds which had been instrumental in implementing the Idaho Core Standards. He said the budget was not set in stone but clearly outlined the direction of professional development in the district.

e. School Improvement Planning Update – Mr. Orr

Mr. Orr said included in the packet was information relative to the District's School Improvement Plan for the 2015-16 school year. He said schools would not be required to submit an improvement plan until the state moved to a new accountability system next year. He said high schools would use Assist for part of the accreditation process. He said included in the packet was the template that would be used to track the information in one area. He said districts would have new requirements next year but had some flexibility this year.

f. Any Other Curriculum/PLCs/Beliefs Update – Mr. Orr

Mr. Orr said about 30 teachers were attending the Idaho Math and Science Teacher Conference in Rexburg but the remainder of staff were participating in the Pick Your Passion professional development sessions. He said there were three 70 minute sessions with a variety of topics for teachers to choose from. He said the Curriculum Department asked teachers and staff to share their passion during the sessions and celebrate the great things that were happening in the classroom. He said there were 53 sessions to choose from. He said presenters would be paid a \$100 planning stipend and attendees would receive door prizes. The Board asked that Ms. Johnson email the finalized plan to them. Ms. Cranor asked how many sessions a teacher could attend. Mr. Orr said they could attend three sessions. Ms. Cranor asked if teachers had to sign in. Mr. Orr said there would be a sign in sheet in the main entry to track which teachers attended.

g. Head Start Program Report/Update – Ms. Craney

Ms. Craney said included in the packet was a report that was required to be presented for the Head Start grant. She said Ms. Brey would briefly highlight the report. Ms. Craney said Head Start began on September 21, 2015 and had 186 students attending. She said they were fully staffed. She said a program report was required in order to submit the grant to the federal government and Ms. Brey would present the highlights of the report. Ms. Brey said the PIR Annual Report provided data relative to students, staff and services provided. She said the data was used regionally and locally. She said health services was an area of concern and the data revealed that the number of students who were up to date on medical and dental exams was very low. She said the report showed that 57.5% of students were up to date on medical exams last year and only 50% for dental. She said there was inadequate monitoring of health services due to the program being without a Health Manager for six months. She said the Health Manager had direct responsibility for ensuring that students were up to date with medical and dental exams. She said the finding placed the program at risk for non-compliance and the responsibilities of the Health Manager were adjusted as a result. She said she believed the changes would make a big difference in how services were provided and would make the program stronger.

h. 21st Century After School Program Update – Ms. Craney

Ms. Craney said the After School Program would begin on September 28, 2015 with eight sites. She said seven of them were elementary and the other was Hawthorne Middle School. She said everyone was excited to get started and were working with principals to get students enrolled. She said there would be one adult for every ten students. She said career placement interns would help run the program which was a great cost savings to the district.

i. Idaho Food Bank Back Pack Program Update – Ms. Craney

Ms. Craney said she hoped the Back Pack Program would be up and running by the next Board Meeting. She said the backpacks would now be delivered and distributed from the Education Service Center rather than the Idaho Food Bank.

j. ISU Counseling Intern Request – Ms. Craney

Ms. Craney said included in the packet was a request from ISU to place a counseling intern at Indian Hills Elementary for the fall trimester of the 2015-16 school year. She said the Board would be asked to approve the request under the Consent Agenda.

- k. University of Idaho and Capella University Administrative Intern Requests** – Ms. Craney
Ms. Craney said included in the packet was a request from the University of Idaho to place Susie Dickman and a request from Capella University to place Kelsie Olson as administrative interns in various district schools during the 2015-16 school year. She said the Board would be asked to approve the requests under the Consent Agenda.
- l. Any Other Elementary Education/PLCs/Beliefs Update** – Ms. Craney
Ms. Craney had no further Elementary Education updates at the time of the meeting.
- m. Approve Travel for 2015-16 IHSAA State Tournaments** – Ms. Harwood
Ms. Harwood said included in the packet was the 2015-16 IHSAA State Tournament schedule. She said speech, art, dance and cheer were included in the request this year. She said teams would travel together to help save on transportation costs. She said the Board would be asked to approve the travel for IHSAA State Tournaments under Old Business.
- n. Student Athlete/Coach Concussion Paperwork/CPR Tracking** – Ms. Harwood
Ms. Harwood said included in the packet was a report detailing the completion rate of student athlete and coach concussion paperwork, and CPR course completion for coaches. She said schools completed the spreadsheet on a shared drive to track the information. She said the Athletic Directors provided an explanation for any areas that were not 100%. She said she reminded the ADs that students could not practice without completing their paperwork. Ms. Gebhardt said she was glad to see that students were not practicing without completing the paperwork. Ms. Harwood said Mr. Merica and Ms. Spall created a site on Google that was easy for parents to navigate. She said in the past the district paid an outside service to track the paperwork, and the Google site was easier to use and more complete. She said there was a recent incident during a soccer game and it was good to be able to compare the pre-paperwork to see what could be done to help the student athlete. She said coaches were participating in CPR training as part of the Pick Your Passion professional development day.
- o. Summer Camp Reconciliation Report** – Ms. Harwood
Ms. Harwood said included in the packet was the Summer Camp Reconciliation report detailing the summer camps that were held, the fees that were collected and the amount that was deposited into school activity accounts. Ms. Cranor asked about the ones highlighted in red. Ms. Harwood said she called the high schools for an explanation and the schools reported that the camps were fundraising for the previous year and had to dip into the fund to make up the expense. Ms. Cranor asked about the coach wages for the camps. Ms. Harwood said it was up to the individual coach but they were only allowed a certain amount per camp.
- p. Out of District/Overnight Field Trip Requests** – Ms. Harwood
Ms. Harwood said included in the packet was a report detailing the Out of District/Overnight Field Trip requests. She said the requests had been reviewed by the administration and were in order. She said the high schools were being diligent on making sure each trip had enough chaperones and that the student to teacher ratios were within the guidelines. Ms. Gebhardt said she appreciated the format of the report as it made it easier to review the important areas. Ms. Harwood said the Board would be asked to approve the requests under Old Business.
- q. Any Other Secondary Education/PLCs/Beliefs Update** – Ms. Harwood
Ms. Harwood had no further Secondary Education updates at the time of the meeting.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information
– Mr. Reed

- a. Idaho General Fund Update**
Mr. Reed said included in the packet was the Idaho General Fund Revenue Report for September. He said the revenue report was positive overall, even though revenue projections were behind by \$7 million for the month. He said the Fair Share Idaho Proposition would eliminate the sales tax and add a collection on temporary services. He said it was not law but was something that was being proposed. He said the legislature was considering reducing the sales tax from 6% to 5%. He said typically the district paid sales tax on materials and equipment, but not labor. He said the proposal would make services become taxable rather than materials and equipment. He said it would amount to \$70 million in revenue for the state. He said the district did not currently pay taxes on services and it could mean that the district would end up paying more for services during the bidding process, but would absorb some of the additional costs by not paying taxes on materials.
- b. Policy 5310 – Purchasing Guide** – 2nd Reading
Mr. Reed said included in the packet was Policy 5310 – Purchasing Guide. He said the change to the policy added language referencing Idaho Code relative to any vendor objections to the district's process or procedures outlined in a bid. He said the policy was posted for public input which was received and was included in the packet. He said one sentence was added as a result of the input and was highlighted in yellow. He said the sentence clarified who the authorized purchasing officials were for the district. He said the Board would be asked to hear the policy on second reading for adoption under Old Business.

c. ISBA Insurance Dividend Allocation

Mr. Reed said included in the packet was a letter from the ISBA notifying the district of its Insurance Dividend allocation in the amount of \$15,339.00. He said the payment was received on August 26, 2015 and was a routine payment. He said if the premiums paid exceeded the cost of the program, the district would receive a dividend payment.

d. Update on Idaho Power's Request to Reduce PURPA Contract Length

Mr. Reed said included in the packet was a press release from the Idaho Public Utilities Commission announcing that the request from Idaho Power, and two other electric utilities, to reduce the length of PURPA contracts from twenty years, to two, was approved. He said Idaho Power presented the request, and the Board submitted a letter of support on their behalf to the Idaho Public Utilities Commission following the February 17, 2015 Regular Board Meeting. He said the request to reduce the contract length was to save their customers money on extended contract costs.

e. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no updates on proposed building and subdivisions (new construction) at the time of the meeting.

f. Any Other Business Operations/Operational Support Update

Mr. Reed said Syringa Wireless was going out of business and the district would have to find another provider. He said the contract had been in place for 15 years. He said the district had gotten a good deal on cell phone contracts by agreeing to place a Syringa tower on Pocatello High School which would now be removed. He said the administration would look into other providers and would bring any proposals to the Board.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said Infinite Campus added some online graduation planning for students which was working very well. He said online registration had a few issues that were being worked out for next year and overall, it was a fairly smooth transition. He said the ISEE summer school submission was uploaded and the department would not have another upload until next month.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. He said there were some interesting trends in student enrollment. He said he originally anticipated that enrollment would be down by 200 students and only ended up being down by 60 students which was a good thing. He said it appeared that enrollment was increasing again and he anticipated an additional 3 or 4 units which amounted to \$240,000. He said he would have better numbers at the end of the month. He said the district's salary apportionment was based upon the first Friday in November and would go into effect by the February 5th payment. Ms. Cranor asked if the district was able to hire any new teachers. Dr. Howell said he approved one new teacher at the high school level.

c. Pay Manual Revisions

Mr. Smart said included in the packet was the revised portion of the Pay Manual. He said a brief disclaimer was added per legal counsel and was highlighted in yellow. He said the Board would be asked to approve the Pay Manual revisions under New Business.

d. 2015 Summer Wellness Challenge Report

Mr. Smart said he signed close to 100 Summer Wellness Challenge certificates. He said some people forgot to report their workout hours even though they had done the work. He said there were six people that really went above and beyond and would receive an Amazon gift certificate. He said the categories included aerobics, cycling, running and walking.

e. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Ms. Pettit

a. Monthly Human Resources Report

Ms. Pettit said included in the packet was the monthly Human Resources report. She said there was one teacher resignation and a couple of TQ stipend payments for teachers that were providing professional development training. She said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Policy 7121 – Employee Standards of Conduct – 1st Reading

Ms. Pettit said included in the packet was Policy 7121 – Employee Standards of Conduct. She said the change to the policy added further clarification regarding the misuse of prescription and over the counter drugs. She said the Board would be asked to hear the policy on first reading under New Business.

c. Revised Teacher Evaluation Tool

Ms. Pettit said included in the packet was the revised Teacher Evaluation Tool. She said the SDE came out with a new requirement for teacher evaluations and districts had to report the achievement goal information differently. She said the Board would be asked to approve the tool under New Business.

d. Any Other Human Resources/Operational Support Update

Ms. Pettit had no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Dr. Howell

a. Board/Superintendent/Cabinet Retreat

Dr. Howell said included in the packet was the draft agenda for the Board/Superintendent/Cabinet Retreat. He said the retreat date was set for Tuesday, October 6th from 4:30 – 8:30 p.m. He said Bryan Matsuoka, an ISBA Trainer, would facilitate the meeting. Ms. Gebhardt asked if the School Board Code of Ethics was included. Dr. Howell said it was.

b. Board Calendar

Dr. Howell said included in the packet was the calendar of the Board's Meeting Schedule and various Committee Meetings from September 14, 2015 through November 13, 2015. He asked the Board to confirm their attendance for the various commitments. Ms. Gebhardt said Judge Murray's Meeting was on October 13, 2015.

c. Any Other Superintendent's Update

Dr. Howell had no further Superintendent's updates at the time of the meeting.

d. Revised ISBA Resolution

Dr. Howell said included in the addendum was an ISBA Resolution that was previously approved by the Board, but had some minor revisions. Ms. Gebhardt said the Resolution language had been strengthened and included a provision that a log of parent incidents be maintained by the district. She said the intent of the Resolution was to make sure the legislature understood the impact of this type of legislation and asked them not to implement further measures.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Dr. Howell

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the August 18, 2015 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of September 8, 2015 in the amount of \$1,964,760.18.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of September 8, 2015 in the amount of \$1,964,760.18.

c. Topic: Approve Supplemental Financial Information from August 1, 2015 through August 31, 2015

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of August 1, 2015 through August 31, 2015.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from August 1, 2015 through August 31, 2015 as presented.

d. Topic: Approve ISU Counseling Intern Request

Policy Issue: Board approves placement of interns in various District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the ISU Counseling Intern request as presented.

e. Topic: Approve University of Idaho and Capella University Administrative Intern Requests

Policy Issue: Board approves placement of interns in various District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the University of Idaho and Capella University Administrative Intern requests as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Dr. Howell

a. Topic: *Approve Travel for 2015-16 IHSAA State Tournaments*

Policy Issue: Board approves travel to state tournaments.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the travel for the 2015-16 IHSAA state tournaments as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Gertsch to approve the travel for 2015-16 IHSAA State Tournaments as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves out of District/overnight travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Mattson to approve the out of district/overnight field trip requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Adopt Revised ISBA Resolution – Parental Rights*

Policy Issue: Board adopts Resolutions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the revised ISBA Resolution – Parental Rights as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Gertsch to adopt the revised ISBA Resolution – Parental Rights as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Dr. Howell

a. Topic: *Approve the Class of 2016 – Alternate Route to Graduation Plan*

Policy Issue: Board approves alternate route to graduation plans.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Class of 2016 – Alternate Route to Graduation Plan as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Vitale to approve the Class of 2016 – Alternate Route to Graduation Plan as presented. The voting was unanimous in the affirmative.

b. Topic: *Hear on First Reading:*

Policy 7121 – Employee Standards of Conduct

Policy Issue: Board adopts policy.

Background Information: This policy was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policy as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Mattson to hear on first reading the above listed policy as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Pay Manual Revisions*

Policy Issue: Board approves Pay Manual Revisions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Pay Manual revisions as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the Pay Manual revisions as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve the Revised Teacher Evaluation Tool*

Policy Issue: Board approves evaluation tools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the revised teacher evaluation tool as presented.

Board Direction/Action: A motion was made by Mr. Gertsch and seconded by Mr. Vitale to approve the revised teacher evaluation tool as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Vitale and seconded by Mr. Mattson to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 7:21 p.m.

APPROVED ON:

October 20, 2015

MINUTES PREPARED BY:

Para Jensen
Secretary, Board of Trustees

BY:

Janis Mattson
Chair

ATTESTED BY:

John Vitale
Clerk