

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, January 20, 2015
4:00 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Dave Mattson, Clerk

Jim Facer, Assistant Treasurer
Paul Vitale, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 20th day of January, 2015, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Jan Harwood led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Work Session** – October 14, 2014 (*Mr. Mattson*)
- b. **Regular Board Meeting** – October 21, 2014 (*Mr. Vitale*)
- c. **Special Meeting/Work Session/Action** – October 28, 2014 (*Mr. Mattson*)
- d. **Special Meeting/Work Session with ISBA** – November 12, 2014
- e. **Special Meeting/Executive Session/Hearing** – December 3, 2014
- f. **Special Meeting/Work Session** – December 9, 2014
- g. **Regular Board Meeting** – December 16, 2014
- h. **Special Meeting/Executive Session/Hearing** – January 14, 2015

A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the above listed minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

b. Recognitions – Information – Ms. Allen

Recognitions were delayed until 5:30 p.m. to allow students to arrive. Ms. Allen invited the Century High School boys soccer team to the podium. She said it was impressive for students to maintain a heavy academic load while keeping up with the demands of the athletic schedule. She said last fall under the direction of Coach Rhoades the boys soccer team won the 4A academic state championship with a combined GPA of 3.579. Coach Rhoades said the boys represented themselves very well on and off the field. He said if the JV had been factored into the GPA the score would have been even higher. He said he was very proud of the boys.

Ms. Allen invited Kayla Ellis and Principal Brockett to the podium. She said Kayla Ellis was a student at Century High School and was named the Gatorade Volleyball Player of the Year for the second year in a row. She said the Gatorade Player of the Year award honored top athletes for athletic achievements and character. She said the District was proud of her as a student and an athlete. She said Kayla's volleyball team was the 4A state champion. Ms. Brockett said Kayla exemplified what Century High School was all about. She said she was a senior and would be missed next year. She said she knew that Kayla would continue to persist both academically and athletically. She said she was an outstanding asset to the school. She said her older sister was also a Gatorade Player of the Year in the past and was an incredible achievement to have two students recognized from one family.

Ms. Allen invited the Century High School drama team to the podium. She said the drama team won its first state championship. She said the team competed in Meridian and took 34 students to state. She said the drama competition included technical categories like makeup, scenery and performing and some competitions were solos while others were a group effort. She said each performance whether individual or as a group earned points towards the final

award. She said the drama students actualized academic and artistic competency. Ms. Whitte said only a small group of students was able to compete this year with the total number of participating students at 550. She said more than half of their students made it to the final round out of six rounds. She said there were a lot of individual awards in addition to the state championship. She said the students worked very hard and she was very proud of them.

Ms. Allen invited Robert Perkel and his teacher Ms. Karen Whittier to the podium. She said students were nominated for the CAKE Award by staff members for their character, attitude, kindness and encouragement. She said this month Robert Perkel was selected to receive the CAKE Award. She said Robert was a senior at Pocatello High School and in his nomination application his teacher said he was extremely polite and willing to help with anything. She said he utilized his technology skills to resolve issues in the computer lab. She said he had been on the robotics team in the past and his cheerful attitude helped his team make it through some tough competitions. She said he was nonjudgmental and was friendly to everyone. She said Robert was well loved by the student body and was always trying to make others feel better and to offer a helping hand. She said he often brought tokens of appreciation to his teachers and had a kind impact on the school. Ms. Whittier said she had a habit of losing her flash drives and one day Robert came in with a device that was meant to help find lost flash drives. She said he was so thoughtful and kind. She said it had been fun to watch him grown and change from a freshman to a senior but he had always been kind right from the start. She said he was not in her class this year but still stopped by to help her with projects. She said she would miss him very much next year. Ms. Allen presented Robert with a certificate and said she would come to his classroom with cupcakes the next day. She said he and his teacher would receive a gift certificate from McDonalds which would also donate books to the school's media center.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

Student representatives were in attendance to provide any report on the activities taking place in the various high schools. Student representatives had three minutes each for reports.

1) Century High School – Meagan Raschke/Noah Bennett-Cates/Brendon Martin

Mr. Martin said the Interact Club collected \$840 for its food drive. He said the drama department was practicing for the Oklahoma presentation. He said girls basketball took 1st at state and band and choir took first in state. He said the school's Elective Fair would be held on January 27, 2015.

2) New Horizon Center – Maggie Gunn/Christian Hawkes

Ms. Gunn was excused.

3) Highland High School – Jenny Andrus/Taylor Snell

Ms. Snell said it was spirit week at Highland High School. She said the school had an assembly for the National Guard to do a Max-prep Award. She said the school's Elective Fair was scheduled for January 28, 2015. She said the cheer team took first place in all but one category at state. She said the wrestling team won both of the tournaments that they participated in. She said the school had started offering SAT prep classes four times per week. She said teachers were working on writing across the curriculum. She said the debate team took first place overall at the Blackfoot Broncho Classics.

4) Pocatello High School – Rowan Smith/Russell Capell

Mr. Capell said two students were accepted to the science symposium. He said the robotics team had over 30 members. He said Elijah Armstrong just returned from Scotland where he ran for Team USA. He said Caitlyn Lackey represented the state at a Government Competition and would go onto the national event. He said the school recently installed a marquee reader board. He said students finished midterms. He said students had a very low number of missing assignments throughout the school. He said the new football coach, Dave Spillet had been selected and was well liked by students. He said Pocatello High School hosted the Blacksnake Tournament at ISU and students said it was the best tournament they had been to.

b. Media Report – Ms. Allen

Ms. Allen said there were 18 print and 19 television stories over the past month. She said most of the stories were about student accomplishments and activities, the Supplemental Levy, the new coach at Pocatello High School and the Superintendent Search. She said the statewide news was dominated by levy updates. She said there was also a major focus on the legislative session and educational funding.

c. Supplemental Levy Presentation Schedule and Fact Sheet – Ms. Allen

Ms. Allen said included in the addendum was a revised Supplemental Levy Schedule and Fact Sheet. She said the District was obligated to provide information on the Supplemental Levy but could not use school resources to promote the levy. She said both of the documents would be updated as needed. She said when community groups requested levy presentations they were added to the schedule. She said the new fact sheet eliminated some redundant information. Ms. Vagner said the Pocatello Rotary Club met at noon on February 5th and the schedule would be revised.

d. Pocatello/Chubbuck School District No. 25 Education Foundation Festival of Trees Report – Ms. Allen

Ms. Allen said she very grateful to Superintendent Vagner for coming to the last Education Foundation Meeting to personally thank the Committee members for all of their efforts in making the Festival of Trees a success. She said the Committee members were very appreciative to have their efforts recognized. She said the Festival of Trees was very successful this year and exceeded expectations in every way. She said the event was beautiful, people were happy and there were no major issues this year. She said the numbers were still preliminary but she anticipated that the District would net around \$110,000. She said every dime was spent on supporting instruction for the children in the District. She said she was very excited and thankful for such a successful event. She said there were more trees, wreaths, centerpieces, sponsors and attendees than there had ever been in the past and almost every event sold out. She said the funds raised at the silent auction during the Gala were twice as much as the previous year. She said the silent auction amounted to \$13,000 on its own. She said the District was very lucky to have such a supportive community. She said the Committee would meet to wrap up the event and would start planning next year's event. Ms. Gebhardt thanked Ms. Allen, the Committee and the community for making the event such a success. Ms. Allen said it was one of the best parts of her job.

e. Superintendent Search Update – Ms. Gebhardt

Ms. Gebhardt said the Board was busy reviewing candidate information and would continue to move along in the process.

f. Report on Bias and Sensitivity Committee – Mr. Mattson

A video created by the State Department of Education relative to the Bias and Sensitivity Committee was shown at the time of the meeting. Mr. Mattson said 160 people applied to be on the Committee and only 86 were chosen. He said all of the questions were reviewed by three separate reviewers. He said if two out of the three rejected a question it was sent to the final committee for review. He said the test was well presented and he was impressed with the questions. He said over 33,000 questions were reviewed. He said he was selected for the second round and took part in looking at all of the questions that had been rejected by two or more people. He said the questions were projected on a big screen and the committee reviewed the reasons the questions had been rejected and debated the rationale. He said the Committee voted on whether to keep or to overturn the rejection. He said it required a majority vote to overturn a rejection. He said at the end of the day only two questions were thrown out. He said the test had no ulterior motive and the questions were well written. He said the questions were definitely rigorous and he doubted he would be able to pass the test. He said he admired teachers and students for their hard work and studying. He said his term on the committee would last for four years and there would be 4,000 new questions to review for next year. Ms. Gebhardt asked if students had to complete 33,000 questions. Mr. Mattson said no. He said the test was set up to take students to a certain set of questions depending on how they answered the previous question. He said he thought it cost too much money to convene the committee but he was grateful to be able to come back to the community and let people know what was going on.

g. Report on Standing Committees for 2014-2015 – Board Members

Ms. Gebhardt said included in the packet were minutes from the various Committee Meetings from the previous month. She said she attended Judge Murray's meeting and it was a good opportunity for people to come together to collaborate and problem solve to meet the needs of the various community groups. Ms. Cranor said she attended the Education Foundation Meeting and also wanted to thank the Superintendent for coming to express her thanks for the hard work that went into the Festival of Trees.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Ms. Craney, Ms. Harwood, Mr. Hobbs

a. Instructional Technology Update – Mr. Wegner

Mr. Wegner said included in the packet was the Technology Newsletter for January. He said the Chromebook Pilot had been implemented at Jefferson Elementary and at Pocatello High School. He said all of the feedback was positive. He said reports on the pilots would be provided at the Instructional Technology Committee Meeting in February.

b. School Improvement Plan Update

Mr. Wegner said included in the packet was a letter from the State Department of Education regarding School Improvement Plans. He said the SDE conducted a review of all the schools that were required to submit Continuous, Rapid and Turnaround School Improvement Plans for the 2014-15 school year and provided feedback and any required revisions. He said the plans would be resubmitted to the State Department of Education following the review by February 1, 2015. He said all of the plans had been approved and he would work with Principals to ensure plans were submitted by the deadline.

c. ISAT 2.0 Testing for 9th Graders – Mr. Wegner

Mr. Wegner said per State Board Rule, ISAT 2.0 testing for 9th graders was optional for the 2014-15 school year. He said the High school principals and administrators met to discuss the benefit of testing 9th grade students and determined the following: the benefit of having 9th graders take the test did not outweigh the loss of instructional time; these students will be able to take the same test in their 10th and 11th grade year and due to the lack of accountability the data collected would not be a valid representation of a student's abilities relative to the ICS. He said the information was reviewed at the January 13, 2015 Work Session and the Board would be asked to allow 9th grade students to be exempt from taking the ISAT 2.0 test for the 2014-15 school year under New Business.

d. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

Mr. Wegner had no further Curriculum updates at the time of the meeting.

e. Head Start Five Year Grant Application and Program Update – Ms. Craney

Ms. Craney said the Head Start Program continued to operate at capacity. She said Ms. Brey presented the five year grant information to the Board at the January 13, 2015 Work Session. She said included in the packet were the revised Goals and Objectives for the Head Start Five Year Grant Application. She said the Board would be asked to approve the Head Start Five Year Grant Application and direct submission to the Office of Head Start under New Business.

f. 21st Century After School Program Grant Application/Update – Ms. Craney

Ms. Craney said included in the packet were materials relative to the submission of the 21st Century After School Program Grant Applications for the 2015-16 school year. She said the grants were due January 30, 2015. She said one grant focused on STEM and the other on Performing Arts. She said the Board would be asked to approve the grant application under New Business.

g. Idaho Food Bank Back Pack Program Report – Ms. Craney

Ms. Craney said the District had been having some difficulty communicating with the Idaho Food Bank. She said in the past the Food Bank sent information on a weekly basis and the amounts fluctuated but now the numbers would remain static as the Food Bank would allocate a certain amount of backpacks to each school and those numbers would remain the same every week. She said Century High School provided 15 back packs to their homeless students every week. She said the secondary CRW also worked with homeless high school students to give them access to resources. She said included in the packet were the Food Pantry numbers for Lewis & Clark and Tyhee Elementary Schools. She said also included was a Holiday Giving Report for the 2014 holiday season from Lewis & Clark. She said the school sponsored 49 families for Christmas. She said it was also happening at many of the other schools. She said the community always found a way to make Christmas happen for local families in need.

h. 2015-16 School District #25 Calendar – Ms. Craney

Ms. Craney said included in the packet was the proposed 2015-16 School District #25 Calendar. She said the Calendar Committee met on Tuesday, January 13, 2015 to finalize the calendar. She said a wide range of groups was represented on the Committee. She said accompanying the calendar was a memorandum detailing the highlights in the calendar. She said there were 167 student contact days. She said one of the historical issues that was resolved was to move record day to the end of the trimester which allowed time for teachers to start the new trimester the following Monday. She said the testing schedule also influenced how the calendar was developed. She said the first contract day for teachers was scheduled for August 21, 2015. She said the District contracted with Eric Jensen, a national presenter, to provide a professional development presentation for teachers at the start of the year. She said two more professional development days were scheduled the following week. She said August 26, 2015 would be the first day of school for students. She said October 1st was another professional development day and October 2nd was a non-contract day that would allow teachers to attend state meetings. She said there would be no school that day. She said November had one record day and teachers would get one full week off for Thanksgiving. Ms. Cranor said she was a little surprised to see that. Ms. Craney said another record day was scheduled in February and teachers would have the

Friday off before Spring Break. She said teachers needed time in May to conduct testing and administer finals. She said the last day of school would be May 24th. She said the 25th would be a record day and the 26th would be a half day for checkout. Ms. Vagner explained that the extra days off were due to the fact that teachers had to start earlier in order for the District to accommodate Mr. Jensen's schedule and ending the school year earlier would conflict with the state's testing schedule. Ms. Craney said state testing lasted until May 20, 2015. She said the Board would be asked to approve the calendar under New Business.

i. Idaho Special Education Manual 2015 – Ms. Craney

Ms. Craney said included in the packet was the Idaho Special Education Manual 2015. She said Mr. Miner reviewed the changes to the Manual at the January 13, 2015 Work Session. She briefly reviewed the changes. She said the Board would be asked to adopt the Manual under New Business.

j. ISU Clinical Psychology Intern Requests – Ms. Craney

Ms. Craney said included in the packet was a request from ISU to allow clinical psychology interns to provide limited services to students in the District with parent permission and under the supervision of the District's administration. She said the interns would obtain parent permission to work with elementary students that had behavioral issues. She said the Board would be asked to approve the request under the Consent Agenda.

k. Any Other Elementary Education/PLCs/TIA/Beliefs Update – Ms. Craney

Ms. Craney had no further Elementary Education updates at the time of the meeting.

l. Policy 8111 – District Attendance and Student Transfer – 2nd Reading – Ms. Harwood

Ms. Harwood said included in the packet was Policy 8111 – District Attendance and Student Transfer. She said the change to the policy corrected the capacity at Century High School from 1,300 to 1,200. She said the policy was posted for public input following a first reading, however no input was received and no further changes were made. She said the Board would be asked to hear the Policy on second reading for adoption under Old Business.

m. Policy 8211 – Student Athletic Code of Conduct – 1st Reading – Ms. Harwood

Ms. Harwood said included in the packet was Policy 8211 – Student Athletic Code of Conduct. She said the change revised the athletic eligibility requirements for middle school students by lessening the number of credits that were required due to the shorter season. She said the purpose of middle school athletics was to encourage participation while emphasizing the importance of academics. She said if students were unable to practice it defeated the purpose and didn't provide any incentive. She said it was also causing students to turn in incomplete or poorly written assignments in order to play. She said the policy was reviewed at the January 13, 2015 Work Session. She said the Board would be asked to hear the policy on first reading under New Business.

n. ISU Counselor Intern Requests – Ms. Harwood

Ms. Harwood said included in the packet was a request from ISU to place counselor interns at Franklin Middle School and Century High School from January, 2015 through May, 2015. She said the requests were reviewed and were in order. She said the Board would be asked to approve the requests under the Consent Agenda.

o. Early Graduation Requests – Ms. Harwood

Ms. Harwood said included in the packet was a memorandum detailing the number of early graduation requests by school along with the various reasons for requesting early graduation. She said the requests were reviewed by the administration and were in order. She said the Board would be asked to approve the requests under Old Business.

p. Out of District/Overnight Field Trip Requests – Ms. Harwood

Ms. Harwood said included in the packet was a spreadsheet detailing the Out of District/Overnight Field Trip requests. She said the administration reviewed the information and the requests were in order. She said the Board would be asked to approve the requests under Old Business. The Board expressed their appreciation for the clean and organized report format.

q. Any Other Secondary Education/PLCs/TIA/Beliefs Update – Ms. Harwood

Ms. Harwood had no further Secondary Education updates at the time of the meeting.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the monthly Idaho General Fund Revenue report for December. He said the state adjusted the budget up to three times per year if necessary and adjusted the budget down in December by \$6.2 million. He said overall the state's projections were ahead by 1.4% based on the revised budget. He said it was good to see that the state was on target with projections.

b. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the current Free and Reduced Lunch report. He said overall the eligibility for free and reduced meals was at 50.7% which was down from the previous month.

c. Policy 5511 – Wellness/Nutrition – 1st Reading

Mr. Reed said included in the packet was Policy 5511 – Wellness/Nutrition. He said the policy was rewritten to align the District’s practices with the new guidelines from the National School Lunch Program that went into effect July 1, 2014. He said the changes were reviewed at the January Work Session. He said the Board would be asked to hear the policy on first reading under New Business.

d. 2015-16 Capital Improvement Program (CIP) Plan

Mr. Reed said included in the packet was the 2015-16 Capital Improvement Program (CIP) Presentation that was reviewed at the January Work Session. He said the District would be able to complete some of the much needed projects including the upgrades to Highland High School’s B Wing. He said the funding would also be used to complete many replacement schedule projects across the District. He said getting the CIP Plan approved early allowed the District to bid on projects early which saved hundreds of thousands of dollars. He said the Board would be asked to approve the 2015-16 CIP Plan under New Business.

e. Bus Ridership Counts

Mr. Reed said the first bus ridership count for the 2014-15 school year was completed December 8 – 12, 2014. He said the count came in at 4,185 students. He said the highest count in December, 2013 was 3,998 students, and the highest count for the 2013-14 school year was 4,015. He said ridership was up 187 riders over the previous year’s count in December and was up overall by 170 riders. Ms. Cranor asked if lower gas prices contributed to higher bus ridership. Mr. Reed said lower gas prices usually contributed to lower student bus ridership because parents tended to drive their child to school when gas prices were low. Ms. Gebhardt said she knew the District went out for bid on gas and diesel and asked how such a drastic drop in prices affected the District. Mr. Reed said the contract was to pay the vendor at cost, so whatever the vendor paid was what the District paid which fluctuated with changes in gas prices.

f. Transportation Department Spot Inspection

Mr. Reed said included in the packet was a letter from the State Department of Education informing the District that a random spot inspection of the Transportation Department would be conducted January 20 through January 23, 2015. He said the previous spot inspections and audits of the Transportation Department were always positive and he anticipated the results would positive again.

g. Cell Tower Contract Change at Pocatello High School

Mr. Reed said the District had a contract for the cell tower that was housed at Pocatello High School. He said the contract was originally through a company called NTCH-Idaho Incorporated and was being assigned to Syringa Wireless. He said the only change was shifting the contract from one legal entity to another and no services, prices or any other aspect of the contract was changed.

h. Proposed Building and Subdivisions (New Construction)

Mr. Reed said the Greenway Foundation was planning to move ahead with trail development on the District property across from the Wellness Complex and he had been in communication with Foundation and did not have any objections with the plans to name the new trail but Memorials would not be allowed on District property. He said the Greenway Foundation was appreciative of the opportunity to name the trail.

i. Any Other Business Operations/Operational Support Update

Mr. Reed had no further Business Operations updates at the time of the meeting.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said included in the packet were two articles relative to the ISEE system. He said he had informed the Board many times about the nightmare that was ISEE and the articles appeared accurate. He said the agency that wrote the articles had done a lot of homework. He said the links that were included in both articles were very informative. He said for right now the District was moving ahead as usual and just submitted the current ISEE upload. He said the Technology Department was beginning to prepare for next year’s projects. He said the Department was in the process of wrapping up the current wireless installation project. He said the District would begin utilizing the online registration process through Infinite Campus for the 2015-16 school year.

b. e-Rate Update

Mr. Smart said included in the packet was an article relative to the status of the state’s broadband contract. He said the state had some issues with the IEN Contract and the administration did not know the District’s e-Rate funding would be impacted. He said the District would apply for e-Rate refunds for broadband access on its own. He said the District had e-Rate for its local network and for its telephone system. He said more than likely the District would contract through Cable One or Century Link until the state cleared up all of the issues with the IEN Contract.

c. Student Enrollment Information/Enrollment Projections

Mr. Smart said included in the packet was current student enrollment data and the enrollment projections for the 2015-16 school year. He said enrollment had been holding steady for the past few years. Ms. Gebhardt asked if the

decrease of 100 students at Highland High School was accurate. Mr. Smart said he did not believe so and would recheck the numbers. He said the enrollment projections were used in planning the budget for the following year.

d. Governor and State Superintendent Proposed Public Schools Budget 2015-2016 Comparison

Mr. Smart said included in the packet was the Governor and State Superintendent's proposed Public Schools Budget Comparison. He said one surprising element of the State Superintendent's budget request was that it was lower than the Governor's budget request. He said both budgets proposed allocating more money to the distribution factor which was used for operations. He said the budget tended to change after going through JFAC. Ms. Vagner said it was important to note that both budgets proposed an increase in the unit value. She said if the Governor's budget was accepted that would mean an additional \$700,000 in operational funding for the District and if the State Superintendent's budget was accepted it would mean an additional \$1 million in operational funding for the District. Mr. Smart said one of the major differences in the two budgets was the amount proposed for the Career Ladder. Ms. Vagner said the Governor's budget included an amount for the full implementation of the Career Ladder and Superintendent Ybarra's proposed budget included an amount for a pilot of the Career Ladder in a handful of Districts. Ms. Gebhardt said both budgets still included a lot of earmarked line items.

e. Supplemental Levy and Trustee Election Timelines

Mr. Smart said included in the packet were the timelines for the Supplemental Levy Election and the Trustee Election. He said the District submitted language to the County for the Supplemental Levy ballot which was just sent back for final review and approval. He said early voting would begin in February and Election Day was scheduled for March 10, 2015. He said nominating forms for the Trustee Election could be picked up and returned to the Clerk of the Board between now and the 20th of March. He said there was no fixed nominating date. He said the Election was scheduled for May 19, 2015.

f. Budget Committee and Wellness/Insurance Committee Update

Mr. Smart said neither Committee had met since the last report to the Board and he did not have any current update. He said the Wellness/Insurance Committee would meet with Lockton the following week to discuss RFPs and the various options.

g. Health Fair Update

He said the District's annual Health Fair dates were set for Saturday, January 31, 2015 and Friday, February 20, 2015. He said reservations were opened up to staff that day. He said the Board was invited to participate. He said the January 31st session was already 85% full and the February 20th session was 54% full.

h. Wellness Dashboard Report

Mr. Smart said included in the packet was the current Wellness Dashboard Report. He said the loss ratio for medical had gone down. He said the loss ratio for dental had also gone down and things were looking good. He said the District was getting a good start on its renewal discount percentage.

i. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said included in the packet was the monthly Human Resources report. He said there was one resignation and one request for a leave of absence. He said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Hard to Fill Positions/Upcoming Job Fairs

Dr. Howell said the District has had extreme difficulty hiring teachers in hard to fill positions such as math, science and special education over the past year. He said the District would open certain hard to fill positions early in January and February in an effort to select from a wider range of candidates. He said he would attend job fairs in Utah as well in order to recruit from that area. He said he, Ms. Craney and Ms. Harwood would attend the job fairs. He said ISU's Job Fair was scheduled for April 2, 2015. He said he did not know if BYU-I would participate in the local job fair or if it would host their own this year.

c. Policy 7500 – Assign Employment Related Duties to Superintendent – 1st Reading

Dr. Howell said included in the packet was Policy 7500 – Assign Employment Related Duties to Superintendent. He said the changes aligned the policy to Idaho Code relative to duties assigned to the Superintendent. He said previously the policy directed that the Board had to ratify a Leave of Absence within 10 days and Idaho Code allowed the Board 21 days. He said it also aligned the policy to Idaho Code relative to paid or unpaid leaves. He said the Board would be asked to hear the policy on first reading under New Business.

d. Any Other Human Resources/Operational Support Update

Dr. Howell had no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Board Calendar

Ms. Vagner said included in the packet was the calendar of the Board's Meeting Schedule inclusive of various Committee Meetings from January 19, 2015 through March 6, 2015. She said the Special Meeting on January 28, 2015 was anticipated to go longer than four hours. She said Ms. Gebhardt and Ms. Cranor would attend the Editorial Board Meeting with the Journal to present the Supplemental Levy. She said the Board would be provided talking points on the Levy. She said if the Board wanted any changes to the schedule they should notify Ms. Johnson who would make the changes.

b. Any Other Superintendent's Update

Ms. Vagner said the Chamber Board unanimously voted to endorse the District's Supplemental Levy. She said the Chamber would include an article in its newsletter to communicate Levy facts.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

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22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the December 16, 2014 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of January 14, 2015 in the amount of \$1,316,875.99.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of January 14, 2015 in the amount of \$1,316,875.99.

c. Topic: Approve Supplemental Financial Information from December 1, 2014 through December 31, 2014

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of December 1, 2014 through December 31, 2014.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from December 1, 2014 through December 31, 2014 as presented.

d. Topic: Approve ISU Clinical Psychology and Counselor Intern Requests

Policy Issue: Board approves placement of interns in various District schools.

Background Information: Included in the packet were requests from ISU to place clinical psychology interns and counselor interns at various schools for the winter and spring semesters of the 2014-15 school year.

Administrative Recommendation: Administration recommended Board approve the ISU clinical psychology and counselor intern requests as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Mrs. Vagner

a. Topic: Hear on Second Reading for Adoption:

Policy 8111 – District Attendance and Student Transfer

Policy Issue: Board adopts policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policy on second reading for adoption as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Mattson to hear the above listed policy on second reading for adoption as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Early Graduation Requests*

Policy Issue: Board approves early graduation requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Early Graduation Requests as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the early graduation requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves out of District/overnight travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Facer to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

a. Topic: *Allow 9th Grade Students to be Exempt from Taking the ISAT 2.0 Test for the 2014-15 School Year*

Policy Issue: Board approves exemptions for testing.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board allow 9th grade students to be exempt from taking the ISAT 2.0 for the 2014-15 school year as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Mattson to allow 9th grade students to be exempt from taking the ISAT 2.0 for the 2014-15 school year as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve the Head Start Five Year Grant Application and Direct Submission to the Office of Head Start*

Policy Issue: Board approves various grant applications.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Head Start Five Year Grant Application and direct submission to the Office of Head Start as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Vitale to approve the Head Start Five Year Grant Application and direct submission to the Office of Head Start as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve the 21st Century After School Program Grant Applications*

Policy Issue: Board approves various grant applications.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 21st Century After School Program Grant Applications as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to approve the 21st Century After School Program Grant Applications as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve the 2015-16 School District #25 Calendar*

Policy Issue: Board approves School District calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2015-16 School District #25 calendar as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the 2015-16 School District #25 Calendar as presented. The voting was unanimous in the affirmative.

e. Topic: *Adopt Idaho Special Education Manual 2015*

Policy Issue: Board adopts various Manuals.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Idaho Special Education Manual 2015 as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Facer to adopt the Idaho Special Education Manual 2015 as presented. The voting was unanimous in the affirmative.

f. Topic: *Hear on First Reading:*

Policy 5511 – Wellness/Nutrition

Policy 7500 – Assign Employment Related Duties to Superintendent

Policy 8211 – Student Athletic Code of Conduct

Policy Issue: Board adopts policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policies on first reading as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Mattson to hear the above listed policies on first reading as presented. The voting was unanimous in the affirmative.

g. Topic: *Approve the 2015-16 Capital Improvement Program (CIP) Plan*

Policy Issue: Board approves capital improvement projects.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2015-16 Capital Improvement Program (CIP) Plan as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the 2015-16 Capital Improvement Program (CIP) Plan as presented. The voting was unanimous in the affirmative. Ms. Cranor said she appreciated that the District did such a good job with CIP Schedule. Mr. Facer said it was amazing how many things the District was able to accomplish despite having to cut \$2.5 million out of the proposed schedule.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Facer and seconded by Ms. Cranor to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 5:48 p.m.

APPROVED ON:

17 February 2015

BY:

Jerie Melhardt
Chair

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees

ATTESTED BY:

[Signature]
Clerk