

**MINUTES OF THE SPECIAL MEETING/WORK SESSION FOR THE PURPOSE OF AN
ORIENTATION FOR STUDENT REPRESENTATIVES TO THE BOARD AND;
THE REGULAR SESSION BOARD MEETING**

**POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES
Education Service Center Board Room
Tuesday, October 21, 2014
5:00 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Dave Mattson, Clerk

Jim Facer, Assistant Treasurer
Paul Vitale, Member
Mary Vagner, Superintendent

**CONVENE SPECIAL MEETING/WORK SESSION FOR THE PURPOSE OF AN ORIENTATION FOR
STUDENT REPRESENTATIVES TO THE BOARD**

Ms. Gebhardt called the Special Meeting/Work Session to order at 5:00 p.m. She conducted introductions and said the student representatives would report on academic achievements and school related activities. She said student representatives were given three minutes to report. She said the students should meet with the principal to discuss what to report. She said Board Meeting agendas could be found on the District's website. She said students should review the agenda to be informed on what the Board was discussing. She said if students had questions they should ask their principal or could call Board members. She said student representatives should solicit input from the student body as to what school activities to report to the Board. She said the representatives should also inform the student body as to what was happening with the School Board. She said the Board met on the third Tuesday of each month. She said the Board Meeting times was changed to 4:00 p.m. for the rest of the school year. She said student representatives could take turns representing their school or were both welcome to attend the meetings. Ms. Cranor said Board meetings were televised on Channel 12. She said if a student representative could not make it to a meeting it was important to send a backup. She said Board meetings averaged 2.5 to 3.5 hours and the Board understood if the student representatives could not stay for the whole meeting. Ms. Gebhardt said the Board voted on various action items at the Board meetings and only Board members were allowed to vote. She said student representatives were welcome to offer input or comment on action items but could not vote. She said student representatives were also not able to attend Executive Sessions as those meetings typically involved confidential or FERPA protected information. Ms. Vagner said it was a privilege to be a student representative. She said very few School Boards in the state or even in the nation had student liaisons. She said it offered the students an opportunity to engage with the Board and to see a different side of the District. She said student representatives were privy to items that were being discussed and considered by the Board. She said the commentary from student representatives was important to the Board's discussion. She said if the students were interested in reviewing what would be discussed by the Board the agendas could be found on the District's website. She said if any of the topics being discussed were important to the student body the representative should let the Board know. She said occasionally the District sought the input of student representatives. She said Ms. Harwood supervised the high school principals and stayed in contact with them to be informed about what was going on in the schools. Ms. Gebhardt said the student representatives may want to stay informed about what was going on during the legislative session. Ms. Cranor said Board members like to know what events were being hosted by the schools so they could attend. Ms. Vagner said the Board and administrator contact information was included on the back of the agenda. She said it was an honor to have the student representatives join the group. Ms. Gebhardt thanked the representatives for making the time to attend. Ms. Cranor said sometimes the Board made decisions that affected students and it was important for the representatives to provide input from the student body.

ADJOURN SPECIAL MEETING/WORK SESSION AND CONVENE REGULAR MEETING

Chair Gebhardt adjourned the Special Meeting/Work Session and convened the Regular Session of the Board of Trustees of School District No. 25 at 5:28 which was held in Pocatello, Idaho on the 21st day of October, 2014, as provided in Section 33-510, Idaho Code.

PLEDGE OF ALLEGIANCE

Jody Robertson led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Ms. Cranor and seconded by Mr. Facer to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Work Session** – September 9, 2014 (*Ms. Cranor*)
- b. **Special Meeting/Executive Session/Negotiations** – September 9, 2014
- c. **Special Meeting/Executive Session/Negotiations** – September 16, 2014
- d. **Regular Board Meeting** – September 16, 2014 (*Mr. Facer*)

A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

b. Recognitions - Information – Ms. Allen

Ms. Allen said the Pocatello/Chubbuck School District No. 25 Education Foundation and McDonalds had partnered together to recognize students for character attributes through the CAKE Award. She said CAKE stood for Character, Attitude, Kindness and Encouragement. She said a student was nominated by his/her teacher and was selected by the Education Foundation Committee. She said the student's school would receive a \$50 donation to the school's library and the student's class would get cupcakes. She said the student and the nominating teacher would get gift certificates to McDonalds. She thanked McDonalds for sponsoring the program and invited Victoria Byrd from McDonalds to join her. She said Isabelle Kirkham from Jefferson Elementary was nominated by her teacher Ms. Ellen Laggis to receive the CAKE Award. She invited Isabelle, Ms. Laggis and Principal Winward to the podium. She said Isabelle went above and beyond to offer help to her peers, she was patient, respectful and kind. She said Isabelle loved to help others be better and offered encouragement and was an inspiration. She said Isabelle was devoted to learning and smiled every day. She said she was a giver and was always the first to offer assistance. She said the award actualized the District's Mission to "Foster caring relationships among students and adults through mutual trust and respect", and to "Engage all students to develop character, social/emotional assets and a positive work ethic". She said Isabelle was the first student to be selected to receive the award. Ms. Laggis said she was a first year teacher and was blessed with an amazing class. She said Isabelle always went the extra mile and she was proud to nominate her and to see her receive the award. Ms. Allen presented Isabelle with her gift certificate from McDonalds and said cupcakes would be delivered to her class the next day.

Ms. Allen said students would be recognized for qualifying for the National Merit Scholarship Award Program. She high school students took the PSAT as a qualifying test. She said the test served as a screener for 1.5 million entries. She said Kristen Stucki from Pocatello High School and McKenna Anderson and Lauren Holmstead from Century High School were named semifinalists. She said the three students would compete with 7,000 students across the nation for scholarships worth approximately \$33 million. She said students were required to have an outstanding record of grades, be endorsed by the principal and to score high on the PSAT. She said students had to submit applications including an essay and provide a list of their community engagement. She said students were selected based on skill and accomplishments. She said Ms. Stucco attended Tyhee, Syringa, Gate City and Chubbuck Elementary Schools and Century and Pocatello High Schools. She said Ms. Anderson attended Greenacres Elementary and Century High School. She said Ms. Holmstead attended Greenacres Elementary, Franklin Middle School and Century High School. She congratulated the students for their dedication to excellence.

c. Public Comment on Items Not on the Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 - Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; 23) Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

Student representatives will be in attendance to provide any report on the activities taking place in the various high schools. Student representatives will have three minutes for reports.

1) **Highland High School** – *Jenny Andrus/Taylor Snell*

Ms. Snell said the school had a successful Back to School Night with a barbeque hosted by Connections Credit Union. She said Tristen Hoge received an All-Start American football jersey. She said it was presented during a school assembly and was amazing to see the student body celebrate his achievements. She said Homecoming Week was a success with lots of great activities. She said students shared their talents at the "Highland High School Has Talent" event and all of the clubs participated. She said the debate team finished 2nd at the University of Utah. She said the girls' volleyball team finished at 7-3 in the Conference and had just started Districts. She said Highland High School inducted 100 students into the National Honors Society.

2) **Pocatello High School** – *Rowan Smith/Russell Capell*

Mr. Capell introduced himself and said the school was participating in a competition to commit to driving safely. He said the school was currently ranked at 128th in the nation. He said the Poky Priders hosted the Potato Ball which was a success. He said the boys cross country team were the academic state champions. He said the debate season was getting started and Pocatello High School was invited to participate at the University of Utah. He said a novice tournament was scheduled on Wednesday for all high schools. He said the marching band participated in three competitions already and placed 1st in all categories at the ISU competition. He said the drama department was putting on a play called "See How They Run". He said physics students went to ISU to see a nuclear reactor. He said Interact was hosting a Haunted Hall and kids carnival and invited elementary students to attend. He said more spook volunteers were needed. He said entry was \$3 with a can of food and proceeds went to the Idaho Food Bank.

3) **Century High School** – *Meagan Raschke/Noah Bennett-Cates*

Ms. Raschke said the school's motto for the year was "Explore Your Greatness - Think College, Think Career". She said two of their students qualified for the next round in the National Merit Scholarship Aware competition. She said Mr. Arlo Luke spoke at the National Honors Society Hall of Fame Banquet and the school inducted 180 students. She said the Junior Civitan, Interact and Key Clubs were off to a great start. She said band took 3rd place at the Bridger Land Competition. She said the football team had a three game winning streak. She said the cross country team had started districts and the girls' cross country team had a good chance to win at state. She said the girls' volleyball team was the previous years' state champion team and were in a good position to win again. She said the boys soccer team was named the 4A academic state champions. She thanked the Board for supporting high school activities and programs and invited the Board to attend Century's Roundup Fundraiser on November 6, 2014 at 5:00 p.m. She said the Roundup was great entertainment with great food and raffle prizes including a big screen TV and a new Subaru.

4) **New Horizon Center** – *Maggie Gunn/Christian Hawkes*

Mr. Hawkes said the school had established a leadership class. He said students were working on spirit week. He said students would be allowed to wear "spirit" clothing items approved by the leadership class. He said for spirit week the school had a lunch event with activities including beach ball and kickball. He said the school had a successful welcome back assembly put on by the leadership class. He said the school had a new newsletter and uniforms that would be presented at end of the first trimester. He said the school was in the process of organizing the Veteran's Day Assembly and was establishing an Interact Club. He said regular trips to college campuses were having a major impact on juniors and seniors and providing in-depth experiences. He said the students and staff had been working on Restorative Justice Circles. He said in a circle students could talk about concerns. He said the family movie night was coming up and was focused on building positive relationships. He said the school culture was very positive this year and students were doing a good job interacting with one another.

b. PCCS Audit Report – Mr. Mendive and Ms. Flores

Ms. Flores said the Pocatello Community Charter School had a good year in 2013-2014 and accomplished quite a few things. She said the Charter was able to redeem its bonds and directed financing towards paying off its loan. She said the Charter was able to refinance its loan from a 6.5% interest rate down to a 4.97% interest rate. She said the Charter was also able to start construction of the new gymnasium. She said there was \$100,000 in the savings account due to the facilities funds allocated by the state which was a new allocation for Charter Schools. She said there was no longer an Audit finding that had been on the Audit every year in the past. She said there used to be a finding relative to the

segregation of duties and the Charter administrators were able to work with the Auditor to find a solution. She said with the savings the Charter was able to reduce class size and spend \$87,000 on building maintenance and new technology. Ms. Vagner introduced Ms. Griswald who was the Charter School's Treasurer. She said the administration met with the PCCS administration last week to review the Audit. She said Mr. Mattson and Mr. Vitale joined the meeting. She said Mr. Reed was reviewing the Audit in detail and had no concerns. She said a draft Fiscal Audit Management Letter would be included in the November Work Session packet and would be brought forward for Board Action at the November Regular Board Meeting. She said the Charter School's finances were in good shape and the administration had worked hard. Ms. Gebhardt said the Charter School had come a long way with its line of credit. She asked when the new gym would be finished. Ms. Flores said they anticipated the gym to be finished before Thanksgiving and would schedule a Ribbon Cutting.

c. District #25 Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2014 and Certification of Annual Statement of Financial Condition

Mr. Reed said included in the addendum was the 2014 Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2014. He said there were four major sections. He said the first was introductory, then financial, statistical and single audit. He said the District had participated in the Certificate of Excellence in Financial Reporting for many years through the ASBO and GFOA Organizations. He said he appreciated that the Board allowed the District to participate. He said it served as a reminder that the District met the highest standards in financial reporting possible. He said the District was the only one to receive awards from both organizations for the last 23 years. He said participating in the programs helped the District to lower rates when it refinanced bonds He said the General Fund was the District's largest fund. He said for FY14 revenues were under budget by \$527,000. He said it was extremely close and was impacted by an adjustment in county taxes and revenues due to decreased enrollment as well as program changes to Medicaid which caused a lower reimbursement rate. He said he hoped revenues would improve next year. He said some of the areas where the District was able to save included salary and benefits. He said the District received \$57 million for salaries and benefits and would prefer to be under that budget. He said utilities were over budget by \$124,000 which was most likely due to the additional technology that was installed throughout the District this year to accommodate for SBAC testing. He said natural gas was \$12,000 under budget due to the District's Energy Conservation program. He said the travel budget was over by \$45,000. He said it was costly to transport students to activities and sporting events. He said diesel prices remained high. He said the supply budget came in under by \$336,000. He said overall the District had done a good job with the budget. He said the District ended the year with \$4.7 million in the Unassigned Reserve Fund. He said it sounded like a lot but was actually only 27 days of operation which was below the recommended levels. He said the GFOA recommended that the general fund should represent no less than two months of operations or 5% of the total budget depending on which was more. He said the District had far less than two months of operations available but did maintain 5% of the budget. He said there were some changes made to budgeting terminology this year. He said "inventory" was now called "non-spendable" and that fund remained stable. He said the District had \$5 million in "committed" funds which came from the one-time allocation from the state. He said the Board set those funds aside for future cuts and had utilized the funds over the last three years to help balance the budget. He said this year that fund balance had finally been exhausted. He said the Unassigned Reserve Balance had gone from \$5.5 million to \$3.6 million and then ended up at \$4.6 million which was not an increase but a combination of the past two years. He said the fund balance remained a concern. He 57% of the District's budget went towards salaries and benefits. He said 89% of the General Fund went towards salaries, benefits, utilities and supplies. He said included in the Statistical section was financial and debt capacity information. He said 75% of the District's revenue came from the state and the rest was made up from local and federal funds. He said expenditures included instruction, support services and non-instructional line items. He reviewed the assessed and actual value of property. He said in 2005 the District had \$2,500,000,000 in market value. He said by 2014 that number had increased to \$3,104,000,000. He said the homeowner's exemption had been adjusted from \$50,000 to \$101,000 and then was reduced to \$89,000 which impacted homeowners. He said the principal property taxpayers listing showed the last ten years and principal taxpayers paid between 15 and 20% of property taxes. He said the taxable market value had increased. He reviewed enrollment from 1994 to 2014. He said enrollment had fluctuated up and down over the last 20 years and had recently begun to level off. He said it was interesting to review enrollment in comparison to population. He said the population estimate decreased this year for the first time in ten years. He reviewed the unemployment rate and indicated that anything less than 4% was considered full employment. He said Pocatello's unemployment rate was low and directly translated into the difficulty the District was having with hiring new personnel. He said there was only \$28,000 in commercial construction this year. He said residential construction was up \$13,500 over the year before. He reviewed student enrollment versus FTE and said the District had seen an increase in students and a decrease in teachers over the last year. He said the District's highest

teacher longevity percentage was in the 0 - 4 years of service category. He said the makeup of teachers had changed dramatically over the last few years but the District maintained a very highly qualified staff through education. He thanked the community and taxpayers for their support of the District. He introduced the Auditor, Charles Clark from Deaton & Company. Mr. Clark said it was a pleasure to be there. He said all of the staff that worked with Deaton & Company on the Audit were excellent to work with and materials were provided promptly. He said the company issued three reports, and all three reports were clean. He said the financial statements were fairly stated in all respects. He said one of the reports was called the L-Book Report and was required by the federal government to check internal controls to see if they were complete and adequate. He said the District's controls were adequate and the District did a good job following protocol. He said the Auditors made sure the District was compliant with policies, state rule and contractual obligations. He said the Auditor did not issue an opinion and only reported items that needed the Board's attention and he did not find anything to bring to the Board's attention. He said the next report was the Single Audit report in regards to the District's federal funds. He said the Auditor was required to verify that the District was in compliance with federal grant requirements. He said the District had good controls in all areas. He said the Auditor did issue an opinion on the Single Audit Report and it was his opinion that the District was in compliance and met all program requirements. He said if any problems were identified a separate report would be included in the list of findings. He said the Board should be confident in the abilities of the Business Department and staff did a great job meeting all requirements.

Mr. Reed said the Board would be asked to accept the District #25 Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2014 and Certify the Annual Financial Condition Statements under New Business.

d. Media Report – Ms. Allen

Ms. Allen said there was positive media coverage about student accomplishments that month. She said there were twelve print articles and six television stories. She said 15 out of 18 stories were positive. She said she was excited to report that Warren Whitaker, Susan Pettit and Sheryl Brockett had all been nominated for the Chamber Business Journal Awards. She said there was a lot of coverage regarding the lack of funding for education across the state and the pleas to the SDE to reconsider the Tiered Licensure Proposal. She said there were also stories about the difficulty that Districts were having in their ability to hire teachers.

e. Pocatello/Chubbuck School District No. 25 Education Foundation and Pocatello High School Education Foundation Bylaw Changes – Ms. Allen

Ms. Allen said included in the packet were the proposed Bylaw changes for the Pocatello/Chubbuck School District No. 25 Education Foundation and the Pocatello High School Education Foundation. She reviewed the changes. She said the Education Foundation Bylaw change was with respect to the term length for Board members. She said if no one was interested in appointment, the Chairs could continue to serve if they were in good standing rather than leaving a vacancy unfilled. She said there were also some minor verbiage changes. She said the proposed changes to the Pocatello High School Education Foundation Bylaws had come through the Education Foundation for approval and the proposed changes were to update the title from “Head” to “President”. She said the secretarial duties had also been divided into two positions. She said the Board would be asked to approve the changes under New Business.

f. Community Engagement Report – Ms. Allen

Ms. Allen said included in the packet was the Community Engagement Report for the 2014-15 school year. She said the District participated in over 100 committees, organization and events. She said each of the 46 administrators have committed to at least one engagement. She said this helps communicate and build positive relationships. She said community members were also invited to participate on District committees. Ms. Vagner asked the board to let Ms. Johnson know of any additional community commitments. Ms. Cranor said she would also participate on Retired Teacher Association.

g. ISBA Region V Meeting Report

Ms. Gebhardt said the ISBA Region V Meeting was held on Thursday, September 25, 2014. Mr. Mattson said the meeting was well attended. He and Jim Stoor did a good job presenting. He said he only heard negative comments from one legislator but was good to know there were some other viewpoints throughout the state. Ms. Cranor said it was interesting that the state was unable to fund programs and yet some legislators wanted to continue cutting taxes. Ms. Gebhardt said some of the legislator's comments on Tiered Licensure were also to continue cutting taxes. Ms. Cranor said it appeared that some legislators were presenting the plan as the next big thing. Ms. Gebhardt said she appreciated the presentation of the proposed ISBA Resolutions that would be presented at the ISBA Convention. She said it was a good opportunity to start those conversations.

h. Report on Standing Committees for 2014-2015

Ms. Gebhardt said included in the packet were minutes from previous Committee Meetings. Mr. Mattson said it was good and fulfilling to go to the Head Start Policy Council Meeting. He said it was a good time for parents to socialize

and he appreciated the way that Ms. Brey handled the meeting. Ms. Cranor said there were several presentations during the District Curriculum Committee. She said one of the presentations had to do with the use of strong passwords and it was an eye-opener. Ms. Gebhardt said it was very good information for staff and students. She said she attended Judge Murray's Juvenile Justice Committee and they discussed tightening the rules for juvenile offenders. She said the meeting was a good time for various agencies to share what was going on to offer support to each other. She said the Bannock Youth Foundation created a parent committee. She said the CRW from Tyhee Elementary attended the meeting and talked about the food pantry. She said it was good to know that families didn't have to drive all the way into town to access the resources. She said CRW's were attuned to needs of the community. She said having access to food was critical for students to do well in school. Ms. Cranor said a lot of people were not aware of all of the resources available throughout the community and she encouraged people to get involved. Ms. Gebhardt said the SPAN Idaho group hosted a Fun Run at the beginning of October and thought that better advertising may have helped to create awareness. Ms. Cranor said the Education Foundation was geared for the Festival of Trees event had picked out a theme. She said donations for the silent auction had already started coming in. She said the Education Foundation would enter a float in the Christmas Parade of Lights. She said it was a wonderful community event and was held the day after Thanksgiving. She encouraged people to donate trees for the Festival. She said all of the money went directly to the classrooms.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Ms. Craney, Ms. Harwood, Mr. Hobbs

a. Science ISAT Results – Mr. Wegner

Mr. Wegner said included in the addendum were the 2013-14 Science ISAT results for the 5th, 7th, and 10th grades which were released by the state with results as of spring 2014. He said the District's 5th and 10th graders were slightly above state averages and 7th grade was slightly below state averages. He said information was provided by school.

b. Policy 8122 – Graduation Requirements – 2nd Reading – Mr. Wegner

Mr. Wegner said included in the packet was Policy 8122 – Graduation Requirements. He said the change to the policy clarified requirements for math and science. He said the Policy was heard on first reading at the September 16, 2014 Regular Board Meeting and was posted for public input following the meeting. He said no input was received and no further changes were made. He said the Board would be asked to hear the policy on second reading for adoption under Old Business.

c. School Improvement Requirements and Assurance Pages – Mr. Wegner

Mr. Wegner said included in the packet were the Assurance Pages for several schools in various stages of School Improvement that were due to state by November 1st. He said the schools required to complete SMART Goals only included: Highland High School, Pocatello High School, Franklin Middle School, Syringa Elementary, Washington Elementary, Wilcox elementary and Pocatello Community Charter School. He said the schools required to complete SMART Goals and a Continuous Improvement Plan included: The Pocatello/Chubbuck School District No. 25, Hawthorne Middle School, Irving Middle School, Ellis Elementary, Greenacres Elementary, Lewis & Clark Elementary and Tendoy Elementary. He said New Horizon High School was required to complete SMART Goals and a Rapid Improvement Plan and Kinport Academy was required to complete SMART Goals and Turnaround Plan. He said the Board would be asked to approve the Assurance pages for the various schools for the 2014-15 school year under New Business.

d. IRI and ERI Deadlines – Mr. Wegner

Mr. Wegner said the Idaho Reading Indicator (IRI) test window closed on September 26, 2014 and the Extended Reading Indicator (ERI) Step 2 was due on October 31, 2014. He said the District decided to administer the test in the winter in order to monitor progress. He said the ERI was established to create intervention plans for students that were struggling and student growth was reported to the state annually. He said Ms. Luras was working with building principals to meet deadlines.

e. October 3rd Professional Development Day – Mr. Wegner

Mr. Wegner said included in the packet was the outline of the professional development that took place on October 3, 2014. He said the professional development was funded out of Title I. He said math teachers completed math training for ICS math implementation and high school math teachers participated in MVP math training. He said the remainder of the secondary teachers attended Effective Writing instruction and Writing Across the Curriculum which was paid for out of the professional development resources allocated by the state and was included in the District's Professional Development Plan.

f. Instructional Technology Update – Mr. Wegner

Mr. Wegner said 5th grade students at Jefferson Elementary participated in a virtual field trip to the National Archives Building in Washington, DC to look at the Constitution. He said Mr. Merica and Ms. Spall were communicating with teachers about the various virtual field trips available. He said one particular book was used throughout the 4th grade ELA unit and the Author of that book called to offer his services in conducting a virtual book reading for all of the 4th grade classes. He said the book reading would be broadcast from Gate City Elementary to other classes and students would be able to ask questions. He said the book reading would also be available to the community. He said it would be thrilling for students that had just finished reading the novel.

g. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

Mr. Wegner had no further Curriculum updates at the time of the meeting.

h. Head Start Program Update – Ms. Craney

Ms. Craney said the Head Start program was fully enrolled with 189 students. She said staffing positions were nearly filled. She said the District received notice from the national Head Start Association that three people involved in the Pocatello Head Start Program had all received national awards. She said it was rare to have someone from one's program receive a national award, let alone three in the same year. She said Deborah Jackson was awarded on the National Head Start Teacher of the Year, Cynthia Longshaw was awarded the Ron Herndon Scholarship Award and Lucianne Chase was the runner up for the Head Start Parent of the Year. She said included in the packet were the Certification Pages for the Head Start Health and Safety Screener and the Head Start Governance and Leadership Capacity Screener which were reviewed at the October Work Session. She said the Board would be asked to attest the screeners under Old Business. She said also included in the packet are two versions of the Head Start Liaison Designation letters that were required as part of the Head Start Grant process. She said the Board would be asked to designate Mr. Vitale or Mr. Mattson as the Head Start Liaison for the 2014-15 school year under New Business.

i. 21st Century After School Program Update – Ms. Craney

Ms. Craney said the Lights On After School programs were scheduled for October 23, 2014. She said family nights would be combined and food could no longer be provided by the program unless it was in conjunction with nutrition classes. She said it would be a challenge to get parents to attend without food. She said the programs were able to increase 4H participation. She said 4H instructors would come twice a month. She said the Boy Scouts would also attend once a week instead of once a month.

j. Nursing Acuity Report – Ms. Craney

Ms. Craney said included in the packet was the Nursing Acuity Report with information as of the first trimester. She reviewed the number of students that were in Level 1 and Level 3. She said students in Level 3 were high needs and required close attention. Ms. Gebhardt asked if the nurses only served the elementary schools. Ms. Craney said they served all grade levels.

k. Idaho Food Bank Back Pack Program Report – Ms. Craney

Ms. Craney said included in the packet was the current Idaho Food Bank Back Pack Program Report. She said 189 back packs were distributed that month. She said the report was self-explanatory.

l. Amended 2014-15 District 25 School Calendar – Ms. Craney

Ms. Craney said included in the packet was an amended 2014-15 District 25 School Calendar that included the Collaboration Mondays called NDC Non Directed Collaboration. She said one person was responsible to enter the collaboration plans for the school onto a group spreadsheet. She said the Board would be asked to adopt the amended calendar under Old Business.

m. Elementary Report Card Information Parent Brochures – Ms. Craney

Ms. Craney said included in the packet was the informational parent brochure that would be distributed to parents along with the new elementary report cards.

n. Any Other Elementary Education/PLCs/TIA/Beliefs Update – Ms. Craney

Ms. Craney said a lot of schools were holding parent teacher conferences and were coming up with creative ways to accomplish that. She said Wilcox, Tendoy and Ellis were using Title I funds to hold full day conferences. She said Janice Nelson reported that over 90% of their parents attended. She said some of the schools were giving teachers flex time if they held their parent teacher conferences after school. She said all of the schools were accommodating requests from parents.

o. Coaches and Student Athlete Concussion Tracking Report – Ms. Harwood

Ms. Harwood said the Coaches and Student Athlete Concussion Tracking Report for fall athletic activities was included in the addendum. She said the Hawthorne Middle School report reflected some difficulty in using the new program. She said the paperwork from parents was on file for cheer, but only reflected 31% complete in the new program and that was because the parents did not know how to get into the new program to register their students.

She said she was in the process of working with the schools to complete the forms. Ms. Cranor asked if the District ever received information as to how many students' sustained concussions. Ms. Harwood said the athletic trainers were in the process of seeking parent permission to compile a report. Ms. Gebhardt said it would be good information for the District to see where it stood especially in light of all of the serious concussions injuries that were occurring across the nation.

p. Extra-Curricular and Classroom Fees Report – Ms. Harwood

Ms. Harwood said included in the packet were the reports detailing the number of participants and the fees collected for extra-curricular activities and classroom fees. She said she prepared the reports to show a comparison from one year to the next. She said there was an explosion of middle school cross country runners and wondered if it was a result of the elementary walking clubs that were implemented. Ms. Cranor said she still heard from a lot of families that they could not afford the participation fees. Ms. Harwood said it was important to refer those families to the athletic directors to work out a payment plan or find ways to make it affordable. She said the report noted the fees that were waived for homeless students.

q. Early Graduation Requests – Ms. Harwood

Ms. Harwood said included in the packet was a memorandum detailing the number of early graduation requests by school along with the various reasons students were requesting early graduation. She said she talked with each of the counselors to find out how the early graduation plans were tracked and what requirements had to be met. She said each of the students met all requirements and the requests were in order. She said the Board would be asked to approve the requests under New Business.

r. Out of District/Overnight Field Trip Requests – Ms. Harwood

Ms. Harwood said included in the packet were Out of District/Overnight Field Trip requests. She said the first request was one that was submitted late because another school was responsible for making the travel arrangements and did not realize it would have to be submitted on another form. She said the second request was for an FFA tournament and was too costly to send another chaperone for one student. She said the state chaperone, Casey Zufelt offered to help. She said the requests were in order and the Board would be asked to approve the requests under Old Business.

s. Any Other Secondary Education/PLCs/TIA/Beliefs Update – Ms. Harwood

Ms. Harwood said the boys cross country team from Pocatello High School and the boys soccer team from Century High School were the 4A academic state champions and the administration was very proud of them.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the monthly Idaho General Fund Revenue report for August. He said state revenue was up \$3.9 million over projections. He said it wasn't much but it was good that revenues were over projections.

b. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the current Free and Reduced Lunch report. He said the total percentage of free and reduced eligible students was 53.32% which was in line with the same time last year but was slightly up from the month before.

c. Annual Request for Permission to Bid 2015 CIP Related Projects

Mr. Reed said annually the administration requested permission from the Board to bid the upcoming year's CIP related projects. He said received permission provided the administration time for bid planning and document preparation. He said the CIP Plan would be presented to the Board in the next few months. He said the Board typically took action to approve the CIP Plan and to authorize the various CIP improvement projects for the summer. He said once the projects were approved the District would go out for bids and each bid would be brought back to the Board for final approval. He said included in the packet was a memorandum detailing the process and specific CIP related projects as well as the timeline for the 2015-16 school year. He said the Board would be asked to consider granting permission to bid 2015 CIP related projects under New Business.

d. K-12 Enrollment and Capacity Report

Mr. Reed said included in the addendum was a revised K-12 Enrollment and Capacity Report. He said there were significant changes to the numbers from the last time capacity was reported to the Board. He said the District was down 92 students at the elementary level.

e. Cell Tower Update

Mr. Reed said the City of Chubbuck Land Use Commission decided to postpone any decision regarding the cell tower proposal until its November Meeting. He said there was an article in the Journal over the weekend that presented the

issues on both sides and was fair to both parties. He said he would report any outcome to the Board at its November Regular Board Meeting.

f. 2014-15 City and County Tax Increases

Mr. Reed said he was still waiting on the certification from Boise in regards to the City and County tax increases for 2014-15 and anticipated he would receive it in the coming week.

g. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no report on any proposed building and subdivisions (new construction) at the time of the meeting.

h. Any Other Business Operations/Operational Support Update

Mr. Reed had no further Business Operations updates at the time of the meeting.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said the ISEE submission was completed last week. He said it took staff until late in the afternoon to finalize the report and submit to the state. He said he was still in the process of analyzing the data that was coming back from the state. He said he would have more information in the next couple of weeks.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. He said enrollment was down by approximately 100 students from the year before. Ms. Gebhardt asked if there was any particular reason. He said it was most likely due to the closing of the major companies in the community. He said a majority of the decrease in students was at the kindergarten level. He said he would have a better idea when the District received in students was at the kindergarten level. He said he would have a better idea when the District received final numbers from the state. He said the new charter school numbers were now included in the report.

c. Staffing Report/Level of Understaffing

Mr. Smart said included in the packet were materials relative to the District's staffing including the level of understaffing for the 2014-15 school year and was based on data submitted to the state via ISEE. He said the numbers would change over the next several weeks.

d. Parent Input into Teacher Evaluations

Mr. Smart said included in the packet was the timeline for teacher evaluations including the timeline for parent input. He said teachers were given instructions on selecting students for input and the parents completed the surveys. He said memos went out last week and the first email was sent out earlier that day. He said the process was underway and was started earlier to give principals more time to complete evaluations. Ms. Gebhardt asked how parents were selected. Mr. Smart said teachers selected five parents and five were randomly selected. He said principals selected ten parents and ten were selected randomly. He said the survey window was open for the next ten days.

e. Supplemental Levy Update

Mr. Smart said there was no new data regarding the Supplemental Levy but the administration should have new data soon. He said the District was planning on running a March Levy Election. He said the Board was provided a timeline and preliminary information regarding the Supplemental Levy at the October 14, 2014 Work Session.

f. Budget committee and Wellness/Insurance Committee Update

Mr. Smart said the Budget Committee would meet in November and would discuss the Supplemental Levy. He said the Wellness/Insurance Committee would meet on Monday, October 27, 2014.

g. Wellness Dashboard Report

Mr. Smart said included in the packet was the current Wellness Dashboard Report. He said the District qualified for a 4% reduction on renewal rates due to employee wellness and participation in the District's Wellness Program. He said the results were final as this was the end of the plan year.

h. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said included in the addendum was the monthly Human Resources report. He said HR activity had begun to slow down. He said there was one resignation, one retirement and a couple of new hires. He said there were also several requests to pay various stipends. He said the instructor stipends would be paid from TQ and Title I funds. He said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Policy 7142 – Appearance Before Employer – 1st Reading

Dr. Howell said included in the packet was Policy 7142 – Appearance Before Employer. He said the language was added to the policy as a result of the Negotiations process and the policy was being updated to include language consistent with the Negotiated Agreement. He said the Board would be asked to hear the policy on first reading under New Business.

c. Policy 7517 – Classified Employee Discipline – 1st Reading

Dr. Howell said included in the packet was Policy 7517 – Classified Employee Discipline. He said the change to the policy added clarification to communicate the intent that the policy did not follow any progressive discipline. He said the Bard would be asked to hear the policy on first reading under New Business.

d. Any Other Human Resources/Operational Support Update

Dr. Howell had no further Human Resources update at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Revised SRO Memorandum of Agreement for 2014-15

Ms. Vagner said included in the packet was revised Memorandum of Agreement between the Pocatello/Chubbuck School District No. 25 and the City of Pocatello for School Resource Officers (SROs) for the 2014-15 school year. She said Article 7 was new language that added further clarification relative to confidential student information and allowed SROs access to that information on a need to know basis. She said the Agreement was taken to the City for approval at the October City Council Meeting. She said the Agreement stated that records were to be destroyed after 60 days following the end of the school year. She said the Board would be asked to approve the revised Agreement under Old Business.

b. Policy 3711 – Student Data Privacy and Security – 2nd Reading

Ms. Vagner said included in the packet was Policy 3711 – Student Data Privacy and Security. She said the policy was heard on first reading at the September 16, 2014 Regular Board Meeting and was submitted for public input following the first reading. She said no input was received and no further changes were made. She said the language was taken directly from the state’s model policy. She said the Board would be asked to hear the policy on second reading for adoption under Old Business.

c. Policy 8220 – Relationship Between the School and Law Enforcement Officials – 1st Reading

Ms. Vagner said included in the packet was Policy 8220 – Relationship Between the School and Law Enforcement Officials. She said the change to the policy was cleanup only and was not substantive. She said the Board would be asked to hear the policy on first reading under New Business.

d. Draft Legislative Meeting Agenda

Ms. Vagner said included in the packet was the draft agenda for the Board Work Session with Legislators in December. She said the take-aways reflected the Board’s discussion at the Board Retreat. She asked the Board if there was any further input before the agenda was finalized and sent to the delegation. The Board was in agreement with the agenda. Ms. Vagner said the Region V Superintendents met to discuss the depletion of the applicant pool and were developing talking points for use with legislators.

e. Weapons on Campus for Veteran’s Day and Starter Guns for Track Meets

Ms. Vagner said the Board annually took action to allow weapons to be brought on school property for Veteran’s Day activities and to allow the use of starter guns at track meets. She said the Board would be asked to grant permission for honor guards to bring weapons on campus for Veteran’s Day activities and for the use of starter guns at track meets under New Business.

f. 2013-14 Actualization of Board Beliefs

Ms. Vagner said included in the packet was the 2013-14 Actualization of Board Beliefs that were reviewed and agreed upon with the addition of further evidences suggested at the October 13, 2014 Board/Superintendent/Cabinet Retreat. She said if the Board was in agreement it would be finalized and added to the Benchmarking document. She said the Board would be asked to approve the Actualization of Beliefs under Old Business.

g. 2014-15 Board Beliefs and New Stretch

Ms. Vagner said included in the packet were the Board Beliefs and New Stretch for 2014-15 that the Board agreed to focus on for the 2014-15 school year at the October 13, 2014 Board/Superintendent/Cabinet Retreat. She said the Board would be asked to approve the Beliefs and new stretch for the 2014-15 under New Business.

h. Board Operating Principles

Ms. Vagner said included in the packet were the Board Operating Principles which were reviewed at the October 13, 2014 Board/Superintendent/Cabinet Retreat. She said no changes were suggested at the Retreat. She said the

principles set the expectation for Board and District behavior. She said the Board would be asked to affirm the Operating Principles under New Business.

i. Amended School Board Meeting Schedule 2014-15

Ms. Vagner said included in the packet was the amended School Board Meeting Schedule for the 2014-15 School Year. She said the Board agreed at the Board Retreat to change the Regular Board Meeting time from 5:30 p.m. to 4:00 p.m. in order to accommodate the schedules of all Board Members. She said the Board would be asked to approve the schedule as amended under Old Business.

j. Board Calendar

Ms. Vagner said included in the packet was the calendar of the Board's Meeting Schedule inclusive of various Committees from September 15, 2014 through November 14, 2014. She said a Special meeting for the purpose of Action was scheduled for Tuesday, October 28, 2014 at 1:30 p.m.

k. Any Other Superintendent's Update

Ms. Vagner had no further Superintendent's update at the time of the meeting.

l. Superintendent's Retirement Submission Effective June 30, 2015

Ms. Vagner said included in the addendum was a letter announcing her retirement effective June 30, 2015. She read excerpts from her retirement letter. She said she had worked with the best Board, students, staff, administrators and community in the state of Idaho. She said the Board had provided direction through the most difficult times. She said the Board had given her latitude to lead the District within the parameters of the Vision and Mission and Strategic Plan. She said the retirement date was right for her and for the District. She said the leadership team of the District was the finest she could deliver and was fine-tuned and the leadership practices were systemic. She said the team was in place for the long term and was the highest quality ever. She said all operations had been examined over time and supported the instructional program. She said the District was poised to renew its Supplemental Levy and she would leave the District with two years of stable local funding. She said the District could not control salaries and she wished she could leave the District in better condition in that regard. She said the District was primed for a new leader who would not be a "fixer". She said she had dedicated 45 years to education, 27 as a Superintendent and was submitting her retirement early to allow the Board to hire an effective and quality replacement within the normal hiring season. She said she was proud to be the Superintendent of this District and to have the opportunity to serve this Board.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, proposals to the person who can properly and expeditiously address the issues: **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner

a. Topic: Approve Human Resource Activity

Policy Background: Board approves Human Resource Activity

Background Information: Included in the packet is documentation of the Human Resource Activity regarding certified employees since the September 16, 2014 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims.

Policy Background: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of October 14, 2014 in the amount of \$1,379,734.11.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of October 14, 2014 in the amount of \$1,379,734.11

c. **Topic: *Approve Supplemental Financial Information from September 1, 2014 through September 30, 2014***

Policy Background: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of September 1, 2014 through September 30, 2014.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from September 1, 2014 through September 30, 2014 as presented.

Board Direction/Action on the Consent Agenda: A motion was made by Mr. Facer and seconded by Ms. Cranor to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Mrs. Vagner

a. **Topic: *Hear on Second Reading for Adoption:***

Policy 8122 – Graduation Requirements

Policy 3711 – Student Data Privacy and Security

Policy Background: Board adopts Policy.

Background Information: These items were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear the above listed policies on second reading for adoption as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Mattson to hear the above listed policies on second reading for adoption as presented. The voting was unanimous in the affirmative.

b. **Topic: *Attest that the Head Start Agency Has Completed a Health and Safety Screening of Each Site Where Children Receive Services***

Policy Background: Board attests completion of Head Start Health and Safety Screeners.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board attest that the Head Start Agency has completed a Health and Safety Screener at each site where children receive services as presented!

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to attest that the Head Start Agency has completed a health and safety screening of each site where children receive services as presented. The voting was unanimous in the affirmative.

c. **Topic: *Attest that the Head Start Agency Has Completed a Governance and Leadership Capacity Screening and Developed a Plan to Address Identified Training Needs***

Policy Background: Board attests completion of Head Start Governance and Leadership Capacity Screeners and plan to address identified training needs.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board attest that the Head Start Agency has completed a Governance and Leadership Capacity Screening and developed a plan to address identified training needs as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Facer to attest that the Head Start Agency has completed a Governance and Leadership Capacity Screening and developed a plan to address identified training needs as presented. The voting was unanimous in the affirmative.

d. **Topic: *Approve Amended 2014-15 District #25 School Calendar***

Policy Background: Board approves amended school calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the amended 2014-15 District #25 School Calendar as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Facer to approve the amended 2014-15 District #25 School Calendar as presented. The voting was unanimous in the affirmative.

e. **Topic: *Approve Early Graduation Requests***

Policy Background: Board approves early graduation requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the early graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Mattson to approve the early graduation requests as presented. The voting was unanimous in the affirmative.

- f. Topic: *Approve Out of District/Overnight Field Trip Requests***
Policy Background: Board approves out of District/overnight travel.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.
Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.
- g. Topic: *Approve Revised SRO Memorandum of Agreement for 2014-15***
Policy Background: Board approves revised Memorandum of Agreements.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the revised SRO Memorandum of Agreement for 2014-15 as presented.
Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to approve the revised SRO Memorandum of Agreement for 2014-15 as presented. The voting was unanimous in the affirmative.
- h. Topic: *Approve 2013-14 Actualization of Board Beliefs***
Policy Background: Board approves actualization of Beliefs annually.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the 2013-14 Actualization of Board Beliefs as presented.
Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the 2013-14 Actualization of Board Beliefs as presented. The voting was unanimous in the affirmative.
- i. Topic: *Approve Amended School Board Meeting Schedule for 2014-15***
Policy Background: Board approves School Board meeting schedules.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the amended School Board Meeting Schedule for 2014-15 as presented.
Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Mattson to approve the amended School Board Meeting Schedule for 2014-15 as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

- a. Topic: *Approve Bylaws for the Pocatello/Chubbuck School District No. 25 Education Foundation and the Pocatello High School Education Foundation***
Policy Background: Board approves Education Foundation Bylaw changes.
Background Information: These items were previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the Bylaw changes for the Pocatello/Chubbuck School District No. 25 Education Foundation and the Pocatello High School Education Foundation as presented.
Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the Bylaw changes for the Pocatello/Chubbuck School District No. 25 Education Foundation and the Pocatello High School Education Foundation as presented. The voting was unanimous in the affirmative.
- b. Topic: *Accept District #25 Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2014 and Certify the Annual Financial Condition Statement***
Policy Background: Board acts on financial information.
Background Information: This topic was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board accept the District #25 Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2014 and Certify the Annual Financial Condition Statement as presented.
Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Facer accept the District #25 Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2014 and Certify the Annual Financial Condition Statement as presented. The voting was unanimous in the affirmative.
- c. Topic: *Approve the SMART Goals, Continuous Improvement Plans, Rapid Improvement Plans and Turnaround School Plans per the Attached List and Sign the Assurance Pages and Direct Submission to the SDE.***
Policy Background: Board approves SMART Goals, Continuous Improvement Plans, Rapid Improvement Plans, Turnaround School Plans and signs the Assurance pages and directs submission to the State Department of Education.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the SMART Goals, Continuous Improvement Plans, Rapid Improvement Plans and Turnaround Schools Plans per the attached list and sign the Assurance pages and direct submission to the SDE as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Mattson to approve the SMART Goals, Continuous Improvement Plans, Rapid Improvement Plans and Turnaround Schools Plans per the attached list and sign the Assurance pages and direct submission to the SDE as presented. The voting was unanimous in the affirmative.

d. Topic: *Designate Paul Vitale as the Head Start Liaison for the 2014-15 School Year*

Policy Background: Board designated Head Start liaisons.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board designate Mr. Vitale as the Head Start Liaison for the 2014-15 school year as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Facer to designate Mr. Vitale as the Head Start Liaison for the 2014-15 school year as presented. The voting was unanimous in the affirmative.

e. Topic: *Authorize Permission to Bid 2015 CIP Related Projects*

Policy Background: Board authorizes permission to bid.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize permission to Bid 2015 CIP Related Projects as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Vitale to authorize permission to Bid 2015 CIP Related Projects as presented. The voting was unanimous in the affirmative.

f. Topic: *Hear on First Reading*

Policy 7142 – Appearance Before Employer

Policy 7517 – Classified Employee Discipline

Policy 8220 – Relationship Between the School and Law Enforcement Officials

Policy Background: Board adopts policies.

Background Information: These items were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policies as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Facer to hear on first reading the above listed policies as presented. The voting was unanimous in the affirmative.

g. Topic: *Affirm Board Operating Principles*

Policy Background: Board affirms Operating Principles annually.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board affirm Board Operating Principles as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to affirm Board Operating Principles as presented. The voting was unanimous in the affirmative.

h. Topic: *Approve 2014-15 Board Beliefs and New Stretch*

Policy Background: Board approves Board Beliefs and new stretch for actualization annually.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2014-15 Board Beliefs and New Stretch as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the 2014-15 Board Beliefs and New Stretch as presented. The voting was unanimous in the affirmative.

i. Topic: *Grant Permission for the Honor Guard to Carry Weapons on School Property for Veteran's Day Ceremonies and the Use of Starter Guns for Track Meets*

Policy Background: Board grants permission for allowable exceptions to the zero tolerance weapons policy per federal statute.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board grant permission for the Honor Guard to carry weapons on school property for Veteran's Day Ceremonies and the use of starter guns for track meets as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to grant permission for the Honor Guard to carry weapons on school property for Veteran's Day Ceremonies and the use of starter guns for track meets as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Facer and seconded by Ms. Cranor to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 7:43 p.m.

APPROVED ON:

20 January 2015

BY:

Janie Stebbardt
Chair

ATTESTED BY:

[Signature]
Clerk

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees