

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, May 20, 2014
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Paul Vitale, Clerk

Jim Facer, Assistant Treasurer
Dave Mattson, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 20th day of May, 2014, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 5:37 p.m.

PLEDGE OF ALLEGIANCE

Richie Sheng led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Ms. Cranor and seconded by Mr. Facer to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES AND PERSONNEL ACTION – Self Explanatory – Action

- a. **Special Meeting/Executive Session/Hearing** – April 2, 2014
- b. **Special Meeting/Work Session** – April 8, 2014
- c. **Regular Board Meeting** – April 15, 2014
- d. **Special Meeting/Executive Session/Hearing** – April 16, 2014
- e. **Special Meeting/Executive Session/Legal Counsel/Personnel** – April 30, 2014

A motion was made by Mr. Vitale and seconded by Mr. Facer to approve the minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

- 1) *Invitation to New Horizon High School Senior Dinner*
- 2) *Invitation to Century High School Senior Brunch*

Chair Gebhardt reviewed the invitations to the New Horizon High School Senior Dinner and the Century High School Senior Brunch.

b. Recognitions – Information – Ms. Allen

Ms. Allen invited Richie Sheng, his teacher Ms. Brown and Principal Dye to the podium. She said Richie was a 4th grader at Gate City Elementary. She said Richie took 3rd place at the State Geography Bee at the University of Idaho in April. She said he had to complete a 70 question test that was sent to National Geographic to be reviewed and scored. She said he was one of only five 4th graders to qualify for state. She said participants were asked six sets of questions and Richie took 3rd place. She said two 8th graders took 1st and 2nd. She said the District was very proud to have one of its 4th graders compete at that level and take 3rd place. She said he actualized the District's Beliefs that "High expectations promote high levels of student achievement" and that "Parents and the community play a vital role in a student's educational success". Ms. Brown congratulated him for doing such a great job and said the test was very intense. She presented Richie Sheng with a certificate.

Ms. Allen invited Jenna Womack and Principal Brockett to the podium. She said Jenna was a junior at Century High School and was being recognized for her participation on the Idaho Education Services for the Deaf and Blind National Academic Bowl. She said she took 3rd place at the competition against participants in several states. She said students competed in a Round Robin format in various academic content, deaf culture and pop culture. She said she actualized the District's Vision and Mission to "Maximize Learning for All Students Through Rigor, Relevance and Relationships" and to "Create and sustain a culture of learning

embedded with high expectations and accountability for students, staff, parents and the community”. She said the District was so proud to have her attend and participate in the competition. Principal Brockett said she was delighted to recognize Jenna. She said Jenna brought an experience to Century High School that it could not have had without her. She said she brought American Sign Language Classes to the school and was a great opportunity for all students. She said Jenna would return to Gooding for her senior year and would be missed. She said it was such a pleasure to have her at Century.

Ms. Allen invited Sydney McRoberts and Principal Brockett to the podium. She said the Interscholastic Star recognized and awarded students who participated in IHSAA activities. She said Sydney and her school each received a \$1,000 scholarship from the United Dairyman of Idaho. She said Sydney participated in basketball, tennis and soccer and was a great student who served her school and community well. She said she actualized the District’s Belief that “High expectations promote high levels of student achievement” and the District’s Vision that “Each student will demonstrate academic and technological competency, develop an appreciation for the arts and acquire the skills necessary to live a healthy lifestyle”. Principal Brockett said Sydney was one of Century’s most outstanding students and she was delighted that she won this award. She said she was one of the first students at Century High School to be recognized by the IHSAA. She said Sydney was integral to the tennis team securing the state championship. She said she was also just elected as the Co-President for the student body. She said she was a leader and brought wonderful things to Century High School.

Ms. Allen said it was difficult to get students to attend Board Meetings at this time of year due to all of the end of year events but the District was proud to announce that the Highland High School golf and track teams were the state academic champions as well as the Century High School girls’ tennis team. She said the Highland Lassie’s lassies took 1st in medium, 2nd in prop and 3rd in open hip-hop at the National competition in Irvine, CA. She said the Highland High School economics students took 1st places in three different categories at the ISU Economic Summit. She said the District was extremely proud of its students, parents, teachers and administrators who demonstrated the District’s Vision and Mission. She said the District received the Chamber Applauds Award from the Beautification Committee for the Alameda Middle School remodel. She said the District was presented with a plaque that was sponsored by Quail Ridge. She said the award was presented at the May 2, 2014 Chamber General Membership Meeting.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

There was no public comment on items not on the agenda at the time of the meeting.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; 23) Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no comment on items not on the agenda at the time of the meeting.

d. Public Comment on the Preparation of the 2014-15 Pocatello/Chubbuck School District No. 25 Budget

Annually the Board invites public comment with respect to budget development for the following fiscal year. The Board Chair solicited public comment relative to the preparation of the 2014-15 budget at the time of the meeting. Patrons were asked to follow Board Protocols for public comment and were reminded to fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Jan Flandro – 275 S. 5th Street, Pocatello, ID 83201

Ms. Flandro said she was representing the PEA and would relay comments from teachers regarding the budget. She the District’s Vision and Mission focused on “Rigor, Relevancy and Relationships” and eliminating peer collaboration did not achieve this. She said great lessons developed for students took time and money and time and money was what elementary teachers were lacking. She said implementing the level of rigor needed for the implementation of the Idaho Core Standards and the SBAC took time. She said Parent Teacher Conferences needed to be restored. She said the District said it valued parents so much but it would not restore Parent-Teacher Conferences. She said the District budgeted for what it valued. She said teachers did not get any collaboration time with peers. She said the District would not allocate any additional money for veteran teachers. She said teachers were expected to be excited about starting the 2014-15 year with

enthusiasm. She read comments from the teacher survey. She said the top three concerns brought up throughout the survey were salary increases, elementary planning time and paid Parent-Teacher Conferences. She said she highlighted how many times those three things were brought up in teacher comments and she had pages and pages. She said other comments included that time spent on professional development and cluster meetings were a waste of time, salary increases were needed at the top of the pay scale, teachers at the top have been forgotten, teachers have been stuck at the same level of pay for five years and professional development and PLC Mondays were not worth the time and gas to engage in mandated conversations. She repeated salary, pay schedule and increases for teachers at the top several times. She said teachers had not seen a raise for many years while new teachers received a pay increase several times. She said it would be nice if the District restored salaries from several years before. She said the proposed budget should take that into account. She said the District budgeted for what it valued. She said the District shouldn't be buying new lamps, speakers and land and that maybe it was time to pay attention to what the teachers were saying.

REPORTS

a. Student Representative Reports (3 minutes each)

1) Century High School – Duncan Thompson/Madison Morton

Mr. Thompson said the girls tennis team took 1st at state. He said the drama department finished its presentation of Shakespeare In The Park. He said the senior assembly was held that day. He said the school's band and choir concerts went well. He said graduation was that Thursday at 6:00 p.m.

2) Highland High School – Emma Brinton/Hans Liu

The Highland High School student representative was excused.

3) Pocatello High School – Caitlin Lackey/Ethan Hatch

Ms. Lackey said the Highest Honors recognitions took place the week before. She said Becky Boegel and Cindy Moore were recognized. She said the school had Pride Week the week before. She said Rachel McGovern and Elijah Armstrong did well at the state track tournament and Elijah finished with a new record. She said Gabrielle Abernathy qualified for state tennis. She said Koral Sugiyama took 1st place in cadet in wrestling and was the national champion and qualified for the world championship tours in Europe. She said the administration cooked breakfast for teachers and parents brought them lunch. She said the drama department's presentation of "Love Rides the Rails" was a great success. She said the senior assembly was the day before and graduation was Thursday at noon.

4) New Horizon Center – Maggie Gunn

Ms. Gunn said New Horizon High School would switch back to the 12-week trimester system for 2014-15 school year. She said one of their teachers, George Coutis, was retiring. She said the students and staff thanked him for the time and hard work he put into his teaching career. She said all of the students were looking forward to summer break.

b. Recognition of Student Representatives

Chair Gebhardt and the Board presented certificates of appreciation to the student representatives and congratulated the seniors on their graduation achievement and thanked them for their service throughout the school year. She said the Board appreciated having a better sense of what was happening in schools.

c. Report on Education Law Institute

Mr. Mattson said the Education Law Institute was very interesting and there was a lot to take in. He said he enjoyed it. Ms. Gebhardt said there were several areas that were cautionary for Districts to avoid making the same mistakes as other School Districts in the state that were facing litigation. She said the District had avoided making some of those mistakes. She said one of the topics covered liability issues with the rental of District facilities. She said the Board did a good job of making sure it did its job without bias and of following the Open Meeting Law. She said there were always new issues to be addressed.

d. Media Report – Ms. Allen

Ms. Allen said media coverage for the past month was robust and positive. She said there were 26 print articles, 9 television stories and most of the coverage was about student and staff accomplishments. She said the District hosted 87 attendees at the District Retirement Reception. She said there were 54 retirees this year with 1,159 years of service. She acknowledged Lynda Steenrod and Deb Zikratch for helping to put the reception on.

e. Report on Standing Committees for 2013-2014

Included in the packet were minutes from various Committee meetings. Mr. Mattson said he attended the Instructional Technology Committee that afternoon which was done via webcast in order to test the technology to save time and money for future meetings. He said it went well. Ms. Gebhardt said she and Mr.

Mattson attended Judge Murray's Juvenile Justice Committee meeting and the collaboration was wonderful. She said one of the comments was how much better student discipline had been this year. Ms. Cranor said the District Curriculum Committee discussed the trimester system relative to the impact on the math department which would be reported on later in the meeting. She said the Education Foundation Committee agreed to submit a grant to the Portneuf Health Foundation for athletic training equipment. She said the Head Start Policy Council met last Thursday and she appreciated the opportunity to work with Sherry Young who was retiring. She said her leadership and guidance would be missed.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

e. ICS/SBAC Update – Mr. Wegner

Mr. Wegner said the District would host ELA teachers the following week for Unit Refinement. He said he was excited to participate in the work to take the units to the next level. He said the math teachers would be in to refine units from June 9– 12 and science and social studies teachers the week of June 16 – 19. He said Board Members were more than welcome to stop by. He said SBAC field testing ended the previous week. He said most of the reports stated that testing took much longer than identified by the state. He said this was particularly problematic for larger elementary schools. He said some principals reported that students were exhausted by the sheer volume of the test. He said in many cases it took much longer to get students logged into the test than anticipated which cut into testing time. He said he and Ms. Luras met with test coordinators that afternoon to identify challenges, to review what worked well and determine if training was adequate. He said many of the test coordinators reiterated the comments of principals. He said the biggest concern was the amount of time it took to log in and take the test. He said test proctors were dealing with a new test engine which was a big learning curve. He said students completed a survey on SBAC testing and the District had received over 200 responses as of last week. He said the administration was in the process of sorting through comments, but he highlighted some of the main comments. He said some students stated they like the informative stories and videos, they liked the built in test tools like the notepad, calculator and spell check, others thought the test tools were too complicated, some liked being able to write out their answers and provide a more thorough explanation rather than taking a multiple choice test. He said many students did not like being out of class at such a busy time of year, especially those students who were also in the middle of prepping for the SAT. He said a lot of the students did not like that they did not receive a score even though the field test was just to determine how long the test would take and how students would handle this type of test. He said many students thought the directions were too long and vague and others did not like how much reading, writing and typing was required. He said the keyboarding portion was a particular challenge at the 3rd grade level. He said the purpose of the field test was to improve the testing process by identifying challenges and successes. He said he hoped the Consortium would consider all of the input and fix some of the areas that needed work.

f. Summer Professional Development Report – Mr. Wegner

Mr. Wegner said in addition to unit refinement the District held two Promethean Board Trainings for new users. He said the District was in the process of implementing iPad training and device management training for those managing multiple devices. He said those teachers would learn to set restrictions and add and remove applications. He said the District would offer ICS Six Trait Writing training for teachers that did not participate this year. He said the training had been well received. He said the New Teacher Curriculum Orientation was scheduled for August. He said the District's Building Leadership Team (BLT) Retreat was scheduled for August 19, 2014 at Century High School. He said Technology Coaches would participate in training on August 20th.

g. Report on Semester vs. Trimester System – Mr. Wegner

Mr. Wegner said the discussion on semesters versus trimesters had been a long standing topic at the District Curriculum Committee Meetings. He said the committee discussed whether or not trimesters provided adequate time to teach the new standards. He said the committee recommended maintaining trimesters through the 2014-15 school year and to consider implementing any changes for the 2015-16 school year. He said math teachers were particularly concerned about having adequate time to complete Algebra II. He said the recommendation included exploring short term options for the coming year and to present long term options for future years to the committee in the spring. He said the options for the future were reviewed and final recommendations were presented to the committee in the spring and were

approved. He said the final recommendation was to maintain the trimester system permanently and to transition the Algebra II schedule to be a three-trimester schedule to provide adequate time. He said the math teachers had hoped to be able to implement the schedule for the 2014-15 school year, but students schedules were already set and the District would not have been able to address staffing issues. He said the change would be implemented for the 2015-16 school year. He said high school math teachers would embed contextual based problems into the math curriculum from the Math Visions Project and would research open source materials for the Algebra I and II units to ensure real life problem solving was included in the curriculum. He said the Curriculum Department would work with the Pocatello High School math department to develop a plan for a 5-year pilot for integrated math for the 2015-16 school year and would present the plan to the committee in September. He said the Pocatello High School math department seemed to be the most ready to implement the change. He said there were many logistical questions to be answered. Ms. Gebhardt asked if the changes would align with the ICS. Mr. Wegner said yes.

h. PLATO Update – Mr. Wegner

Mr. Wegner said the District recently learned that the state discontinued its contract with PLATO. He said the District used PLATO extensively for credit recovery and for the Alternate Route to Graduation Plan. He said the District needed access to the program at minimum for one more year. He said the District would receive an allocation from the state to offset the cost of PLATO in the amount of \$21,000. He said that put the total remediation budget at \$165,000 which was only \$5,000 more than the current year. He said Districts around the state were attempting to form a consortium for a PLATO contract. He said that would help contain costs and should provide Districts with a better price.

i. Continuous Improvement Plan and Assurance Pages – Mr. Wegner

Mr. Wegner said included in the packet were the Assurance pages for the Pocatello Community Charter School's Continuous Improvement Plan as well as the District's Assurance page. He said the assurance pages for PCCS were inadvertently left out of the original submission to the state. He said the District also receive notice from the state that the plan that was submitted for the District required a minor change which was done and the assurance page was also included in the packet. He said the Board would be asked to approve submission of the Pocatello Community Charter School's Continuous Improvement Plan along with the Assurance pages for PCCS and the District to the State Department of Education under Old Business.

j. Alternate Route to Graduation Requests – Mr. Wegner

Mr. Wegner said included in the packet were two memorandums detailing the number of students and the various reasons for completing the Alternate Route to Graduation. He said the first group was for the Class of 2014 and the second was for Class of 2016. He said the students listed for the Class of 2016 were those that had not taken the PSAT in their freshman year. He said the Board would be asked to approve the requests under Old Business.

k. 2013 Idaho NAEP 12th Grade Pilot Results – Mr. Wegner

Mr. Wegner said the National Assessment of Educational Progress (NAEP) was typically administered to 4th and 8th grade students every two years but Idaho was one of 13 states to participate in a 12th grade NAEP pilot and was one of just four states in which students showed growth in average math scores compared to 2009 going from an average math score of 153 to 156. He said despite positive gains, the data showed that only 24% of Idaho's 12th grade students were at or above proficient in math. However, Idaho's 12th grade students continued to outpace the nation in reading but did not show significant growth compared to 2009. He said 41% of Idaho's 12th grade students were at or above proficient in reading. He said the results mirrored what Idaho had seen on the SAT results over the last two years.

l. Instructional Technology Update – Mr. Wegner

Mr. Wegner said Mr. Merica and Ms. Spall analyzed the responses to a teacher survey that that showed the varying levels of technology needs for teachers within the District. He said most teachers wanted to be more proficient in technology. He said results were tabulated by elementary and secondary and then by school and would be given to principals to determine which training offerings would be most beneficial for their school. He said teachers would have more access to technology in the coming year and the courses would be revised to include iPad training, more training on Moodle, and eBooks. He said training would be altered to meet the needs and interests of teachers.

m. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

Mr. Wegner had no further Curriculum updates at the time of the meeting.

n. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said the Head Start end of year event for families and students was the next day and would focus on STEM. She said the last day for Head Start students was Thursday, May 22nd. She said Sherry Young was retiring and the District would conduct interviews for the Head Start Coordinator the following week.

- o. 21st Century After School Program Update – Dr. Mortensen**
Dr. Mortensen said the 21st Century After School Program 5k run/walk challenge had 88 participants and raised over \$3,300 dollars for the After School Program and the Sister City in Africa. She said the summer program would begin May 29th and would run through June 29th. She said the program would focus on math and reading in the morning and would focus on engineering and survival skills in the afternoon and would take field trips in the community. She said almost all of the spots for the summer session were filled.
- p. Idaho Food Bank Back Pack Program Report – Dr. Mortensen**
Dr. Mortensen said included in the packet was the current Idaho Food Bank – Back Pack program report. She said the back pack distribution was at 300 back packs for all of the participating schools which was the maximum allocation from the Idaho Food Bank.
- q. Kindergarten Registration Update – Dr. Mortensen**
Dr. Mortensen said included in the packet were the current Kindergarten Registration numbers for the 2014-15 school year. She said kindergarten registration was at 804 students which was right where enrollment was the year before.
- r. 2014-15 Lincoln Center Calendar – Dr. Mortensen**
Dr. Mortensen said included in the packet was the 2014-15 Lincoln Center Calendar. She said the calendar outlined the days that the Lincoln/Head Start students were in session. She said Mondays were used to conduct screenings and early intervention referral meetings in order to make decisions regarding placement and programs. She said they were also used for transition meetings. She said the Board would be asked to adopt the calendar under New Business.
- s. ISU Social Worker Intern Requests – Dr. Mortensen**
Dr. Mortensen said included in the packet was a request from ISU to place a Social Worker Intern at Edahow Elementary during the 2014-15 school year. She said the request was reviewed and was in order. She said the Board would be asked to approve the request under New Business.
- t. ISU Counseling Intern Request – Dr. Mortensen**
Dr. Mortensen said included in the packet was a request from ISU to place a Counseling Intern at Jefferson Elementary and Irving Middle Schools for the 2014-15 school year. She said the request was reviewed by the administration and was in order. She said the Board would be asked to approve the request under the Consent Agenda.
- u. Western Governor’s University Student Teacher Intern Request – Dr. Mortensen**
Dr. Mortensen said included in the packet was a request from the Western Governor’s University to place a student teaching intern at Lewis & Clark and Gate City Elementary Schools for the 1st and 2nd trimester of the 2014-15 school year. She said the intern would assist in the 4th grade classroom and resource room. She said the administration reviewed the request which was in order. She said the Board would be asked to approve the request under the Consent Agenda.
- v. Report on Elementary Final Write – Dr. Mortensen**
Dr. Mortensen said included in the packet was a summary on the outcome of the elementary writing assignment. She said every grade level team conducted a preliminary assignment to determine where students were and then set a goal that was benchmarked from the fall to the final write. She said overall results showed amazing levels of growth at every school. She said the results spoke to the focus of the teachers and showed how writing supported the ICS. She said the opportunity for teachers to collaborate contributed to the success and she was happy to report that every team reached its goal and in many cases exceeded their goal making every team eligible for the differentiated compensation award. She said the District would pay those awards in June. She said the report included in the packet contained some empty fields and she would submit a final report to the Board following the meeting. She said as an example the results at Ellis showed the 4th grade at 47% proficient in the fall and their end of year result was 82% proficient. She said the goal was 80%. She said the results included in the packet showed 75% for all grades at Lewis & Clark but those numbers should have read 98.9% in Kindergarten, 97.8% in 1st grade, 100% in 2nd grade, 93.8% in 3rd grade, 89.9% in 4th grade and 96.1 % in 5th grade. She said the SMART Goal was either the percentage of proficient students or the percentage of students that grew at least one level from “does not meet target” to “almost meets targets” or “almost meets targets” to “meets targets”.

She said that meant that 100% of 2nd graders at Lewis & Clark moved from one target level to the next. She said she was very proud of the work being done at the elementary level. Ms. Gebhardt said the results were amazing as well as some of the samples of work from the students. Dr. Mortensen said some of the writing samples were hanging in the hallways in the schools and was a good reminder for students to be proud of their work.

- w. **Any Other Elementary Education/PLCs/TIA/Beliefs Update** – Dr. Mortensen
Dr. Mortensen had no further Elementary Education updates at the time of the meeting.
- x. **Pocatello High School Accreditation Required Action Follow Up Report** – Mr. Devine
Mr. Devine said included in the packet was a memorandum detailing the progress of the required actions for Pocatello High School following its Accreditation Review with AdvancEd. He said the staff was united in addressing issues for follow up and the leadership really stepped up to implement the corrective changes. He said he really liked the idea of the “Meet Us Mondays” with the community and parents. Ms. Cranor said they didn’t appear to be as successful as the school had hoped. Ms. Gebhardt said it could probably be improved with more advertising to the public. Mr. Devine said the administration was working to improve communication to the public.
- y. **Policy 8351 – Student Activity and Participation Fees and Student Fines – 1st Reading** – Mr. Devine
Mr. Devine said included in the packet was Policy 8351 – Student Activity and Participation Fees and Student Fines and the memorandum detailing the rationale for the proposed change which was reviewed at the April Work Session. He said the change removed the year book from list of Board approved fees. He said the Board would be asked to hear the Policy on first reading under New Business.
- z. **ISU Dual Credit Report – Year End** – Mr. Devine
Mr. Devine said included in the packet was the ISU Dual Credit Report with year-end information for the 2013-14 school year. He said there were quite a number of students taking dual enrolled courses. Ms. Cranor said the amount of savings for students on college level courses was amazing.
- aa. **Extra-Curricular Participation Fees Report – Year End** – Mr. Devine
Mr. Devine said included in the packet was the year-end Extra-Curricular Participation Fees Report for the 2013-14 school year. He said the report was a comparison from last year to this year. He said the District had not seen a decrease in participation since implementing the fees. Ms. Cranor said she was concerned with the amount of fees that still needed to be collected from one of the high schools and was almost twice the amount of the other two high schools. She asked what the District did to make up the loss from uncollected fees. Mr. Devine said it depended on the situation but any uncollected fees were tracked and students could not continue participating in activities or receive their diploma at graduation unless fees were paid in full. Ms. Vagner said the administrators work with families to collect unpaid fees and if they were unsuccessful at the end of the school year the outstanding fees were sent to collections. She said fundraising supplemented what was not collected in fees. Ms. Cranor said she would encourage parents to have their students participate in fundraising over the summer to earn money for fees. Ms. Vagner said the District also offered families the option of letting their students work off outstanding fees. Ms. Cranor said there were also scholarship funds available. Mr. Devine said the scholarship funds were limited and were used up quickly.
- bb. **Use of Football Helmets and Pads for Summer Camps** – Mr. Devine
Mr. Devine said included in the packet was a memorandum documenting requests received from Century, Highland and Pocatello High Schools requesting permission to use school football helmets and pads during summer football camps which was required by the IHSAA. He said the Board would be asked to approve the requests under New Business.
- cc. **Summer Camp Requests** – Mr. Devine
Mr. Devine said the District had made a lot of progress in accountability and the reconciliation process for camps. Ms. Cranor said she worried about the camp request that had not hired an assistant coach. Mr. Devine said he spoke with the administration at Pocatello High School to ensure an assistant coach would be hired in time. He said Mr. Parker was submitting the paperwork to the District Office and he was confident the request was in order. Ms. Gebhardt said the date for the summer Cheer Camp was dated for the first part of May. Mr. Devine said that was an error and should have read June. He said the Board would be asked to approve the requests under Old Business.
- dd. **Early Graduation Requests** – Mr. Devine
Mr. Devine said included in the packet was the Early Graduation memorandum from April and an Early Graduation memorandum for May. He said the memorandums listed the number of early graduation requests by school and the reasons students were requesting early graduation. He said the request from

April was reviewed at the April 15, 2014 Regular Board Meeting but the action was inadvertently left off of the agenda. He said the Board would be asked to approve the early graduation requests for April and May under Old Business.

ee. Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said included in the packet were Out of District/Overnight Field Trip requests. He said the administration had reviewed the information and the requests were in order. He said the Board would be asked to approve the requests under Old Business.

ff. Any Other Secondary Education/PLCs/TIA/Beliefs Update – Mr. Devine

Mr. Devine said current enrollment numbers showed Highland High School was projected to have 1,470 students for the 2014-15 school year which was put the school at 97% capacity. He said he was holding off on approving any transfer requests until final registration numbers were received. He said DAPC had wrapped up hearings for the year. He said the committee considered summer school placement for some students and alternate placement for others for the fall. He said department heads would come in over the summer to work on unit refinement for the implementation of ICS. He said the District conducted Schedule Star training that would allow extra-curricular programs to move to a paperless system. He said parents and students would have their own login and would sign and submit paperwork electronically. He said New Horizon High School's graduation was the following evening at the Holt Arena and the three traditional high schools would hold graduation on Thursday starting at noon. He said the administration was hopeful that behavior would be acceptable during the graduation ceremonies. Ms. Gebhardt asked if there were more than 32 graduating seniors at New Horizon High School. Mr. Devine said he would look into the number and would let the Board know.

2. BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the current Idaho General Fund Revenue Report with revenue information as of April and the Idaho Economic Forecast 2014 – 2017. He said the revenue for April came in \$18.6 million under projections. He said the shortfall negated all of the months that revenue projections were ahead. He said state revenue was \$4 million short of projections overall. He said there would not be a surplus in state funding but was grateful that the state was not in worse shape. He reviewed highlights from the Idaho Economic Forecast saying analysts reported that growth would not be as robust as originally anticipated. He said the report communicated that the state should expect a slow but steady economic recovery over time. He said the overall message was that the economy was recovering but to expect major growth was probably not realistic.

b. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the current Free and Reduced Lunch report. He said eligibility percentages were up slightly. He said eligibility percentages had grown dramatically over the last five years.

c. Purchase and Sale Agreement of ISU/SBE Property Adjacent to Franklin Middle School

Mr. Reed said included in the packet was a Purchase and Sale Agreement between ISU/State Board of Education and the Pocatello/Chubbuck School District No 25 for the purchase of property adjacent to Franklin Middle School. He said the purchase was part of the recommendation of the Long Range Planning Committee that was finally being realized after ten years. He said the District had worked diligently with ISU's administration to purchase the 13 acre lot for a future elementary school site. He said the property was purchased for \$135,500 which was very reasonable. He said these funds used to purchase the property came from the School Plant Facilities Levy that had been approved by the community for over 50 years and could only be used for facilities and did not take away from anything in the General Fund. He said the District now had two sites that could be used for future elementary schools. He said one of the sites was on Philbin Road. He said it was important for the District to think about long-term growth and complimented the Board for being forward thinking. He said there were a number of items the District was still waiting on in order to finalize the agreement including a closing date, a legal description of the property from ISU and Exhibit B which detailed the motion from the State Board of Education. He said the Board would be asked to approve the Purchase and Sale Agreement contingent upon receipt of the necessary information. Ms. Gebhardt asked if this property would be used to replace Washington Elementary. Ms. Vagner said the decision would be based on the future work of the CIP Committee which would be responsible to determine the most critical needs. She said the administration

and Board was aware of the aging condition of Washington Elementary and the Board decided to look at whether it would move forward with repairing or replacing the school. Ms. Cranor said another factor to consider was the capacity issue in other parts of the District versus the condition of Washington Elementary. Ms. Vagner said growth in the Chubbuck area was happening fast. Mr. Reed said that was correct and the CIP Committee and the Long Term Planning Committee would need to be convened to research all of the issues. He said the Board will be asked to approve the Purchase and Sale Agreement under Old Business.

d. Proposed Fee Increases for 2014-15 and Authorization of Public Hearing

Mr. Reed said included in the packet was a memorandum regarding the school breakfast and lunch fee increases. He said the information was reviewed at the April 8, 2014 Work Session and the April 15, 2014 Regular Board Meeting. He said the District would not be asking for an increase if it was not federally mandated by the National School Lunch Program. He said the District had to meet a certain level of participation to maintain current prices and based on the criteria the District had to increase meal prices by 10 cents for breakfast and lunch. He said the Board would hold a public hearing on proposed fees during the June 17, 2014 Regular Board Meeting and would take action to adopt any new fees following the public hearing. He said also included in the packet was a Resolution, Notice of Fee Increases and a timeline for fee increases. He said the Board would be asked to authorize a Public Hearing on Fee Increases to be held on June 17, 2014 following proper publication of notice under New Business. Ms. Cranor said the Resolution did not list the specific fee increases. Mr. Reed said the fee notice listed the specific fee increases and was attached to the Resolution and would become part of the record.

e. Liability Insurance Carrier

Mr. Reed said included in the packet was a memorandum with information regarding the District's new liability insurance carrier. He said Mr. Alan Ranstrom met with Ms. Giles and himself and communicated that Morton & Company would no longer utilize CNA as its liability insurance carrier and would retain the services of ICRMP. He said Mr. Ranstrom said the reasons for changing carriers were that the price was far more favorable, the coverage was improved and the longevity of ICRMP was very reliable. He said any outstanding liability issues would continue to be covered by CNA and any new liability claims would be taken over by ICRMP.

f. Surplus Property Auction

Mr. Reed said included in the packet was a memorandum requesting permission to proceed with the auction of surplus materials. He said the auction was scheduled for Saturday, July 12, 2014 and would be held by Prime Time Auctions. Ms. Cranor asked if Mr. Reed has a list of items that would be auctioned. Mr. Reed said the District did not maintain a list but Prime Time Auctions publically advertised what items would be auctioned. He said the Board would be asked to grant permission to hold the surplus property auction under New Business.

g. Bid Awards

Mr. Reed said included in the packet were memorandums recommending various bid awards. He said the first bid was for cafeteria tables at Tendoy Elementary. He said William Peterson & Associates was the lowest responsible bidder. He said the tables would be paid for out of the School Lunch fund. He said the next bid was for carpet and tile at various schools. He said Carpets Plus Color Tile was the lowest bidder on all of the projects. He said overall the bid came in \$55,000 under budget. He said the next bid was concrete replacement and sidewalks at various schools. He said three vendors participated and the administration recommended awarding various concrete projects to two of the vendors including Absolute Concrete and Dykman Construction. He said the projects came in \$37,000 under budget. He said the next bid was for custodial supplies. He said 45 vendors were invited to participate and the District received bids from nine vendors. He said the administration recommended that six of the lowest bidders be awarded various items. He said the supplies would stock the District's inventory which would then be requisitioned by the schools. He said the next bid was for instructional supplies and the administration recommended awarding the bid to various low bidders. He said the next bid was for gasoline and diesel fuel. He said Lynch Oil was the lowest bidder and had very competitive prices. He said the next bid was for the renovation of Building C at Highland High School. He said three vendors participated and the lowest bidder was J & S Construction. He said the project was \$50,000 over budget but there were enough savings on other projects to cover the cost and the project was desperately needed. He said the next bid was for the roof replacement of Building No. 1 at Pocatello High School. He said the District held off last year due to the bid coming in at \$100,000 last year. He said this year the lowest responsible bid was \$61,000 from Robison Roofing. He said the next bid was for the parking lot renovation at Tyhee

Elementary School. He said it was a big project and would be a major improvement for the school. He said DePATCO, Inc. was the lowest responsible bidder and the project came in \$70,000 under the estimate. He said the District had to work with Fort Hall Irrigation which was very accommodating and excellent to work with. He said the last bid was for the HVAC Direct Digital Control Energy Management System. He said the administration spent eight months researching and evaluating the systems and was comfortable with either vendor. He said the proposals and references for both companies were excellent. He said overall Clima-Tech was the lowest responsible bidder at \$392,000. He said the District currently had three larger schools using the same system including Century High School, Pocatello High School and New Horizon Center. He said overall thirteen of the schools would have the same system. Ms. Gebhardt asked if the system was controlled at the District or the school level. Mr. Reed said it could be controlled from either location. He said both the schools and the maintenance shop had access. He said the maintenance staff could monitor the temperature of the buildings and review which fans were being used. He said the schools could also be monitored remotely by laptop. He said the system had helped the District maintain energy savings and helped the maintenance department know when to send staff out into the buildings to fix any problems. He said the Board would be asked to award the bids under Old Business.

h. Local Maintenance of Effort

Mr. Reed said the report was a reminder that because the District received federal funds it was required to maintain a certain level of service called the “local maintenance of effort” and the District had to make sure it did not reduce the level of support for special education funding. He said the District spent a considerable amount of money on special education out of the General Fund. He said the District had to spend the same amount as the year before. He said if the District spent more on special education that would become the new benchmark and the District would have to continue spending that amount. He said special education funds were monitored very closely. Ms. Gebhardt asked if the special education funding for charter and private schools had the same local maintenance of effort rules. Ms. Vagner said the charter school should have a local maintenance of effort but private school special education students received services through the public schools. She said the important thing to note was that the District could not reduce or increase the level of service for special education without major impacts to the General Fund. Mr. Reed said it got very difficult at times to meet the local maintenance of effort requirements like when the District was making major cuts, because the maintenance rules did not change just because of a reduction to the General Fund. Ms. Gebhardt asked if the federal allocation was affected by enrollment. Mr. Reed said yes, federal funds went up or down based on enrollment.

i. Final Bus Ridership Counts

Mr. Reed said the final bus ridership count for the 2013-14 school year was completed April 14 – 18, 2014. He said the count came in at 3,875 students. He said bus ridership was down 140 students since the February count and down 123 students overall for the year.

j. Transportation Funding Cap

Mr. Reed said included in the packet was the Transportation Funding Cap report detailing the District’s reimbursement for transportation expenses. He said the District was only at 58% of the statewide average on cost per rider which was a favorable report.

k. Cell Tower Land Lease Proposal

Mr. Reed said included in the packet was a proposed lease agreement for T-Mobile to rent a parcel of land at the Chubbuck Elementary site in order to place a new monopole to improve cell coverage in the area. He said Rage Communication was the company that would place the cell phone tower. He said placing the tower would improve coverage in that area. He said the proposed lease agreement was for 30 years. He said the agreement included T-Mobile renting the property at \$1,500 per month and would increase by 3% each year. He said the company needed a 300 square foot area. He said the District had plenty of space on the Chubbuck Elementary property that was not utilized. He said another benefit for the community would be the additional coverage provided. He said it would also be ongoing revenue for the District. He said there were potentially some patrons that may not want a cell phone tower located on a school site. He said the proposal would be brought back to the Board for further consideration in June. Ms. Gebhardt asked where the cell tower would be located on the school’s property. Mr. Reed said the details had not been discussed yet and he would get the specifics prior to further discussion with the Board. He said wherever the tower would be placed it would be fenced in and well maintained. Ms. Cranor asked if patrons would weigh in on any decision. Mr. Reed said the Board would probably have to go before the Chubbuck City Council to seek permission prior to moving forward and patrons would most

likely have an opportunity to provide any input during a City Council Meeting. He said the Board would be asked to consider taking action on the proposal at a future Board Meeting.

l. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no report on any proposed building and subdivisions (new construction) at the time of the meeting.

m. Any Other Business Operations/Operational Support Update

Mr. Reed had no further Business Operations updates at the time of the meeting

3. EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said the ISEE upload for May was submitted. He said there was one more data submission to complete before the end of the year and was due in August. He said the state was missing the District's Juvenile Detention data even though it had been submitted months ago. He said the data was never uploaded into the state's system and the District had yet to be reimbursed. He said he had been working with the state to make sure the District's data was uploaded so the District could be reimbursed. He said he hoped the state would resolve the issue by the end of May. He said the District received notice that the state planned to convert to Version 5 for its ISEE system. He said the changes appeared to be minimal. He said the technology crew had a full work schedule for the summer. He said they would install close to 1,000 computers at various schools over the summer.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. Mr. Mattson said there appeared to be a discrepancy in the number of high school students for May compared to other months. Mr. Smart said he would make sure the report was corrected. He said enrollment was down 1% which was typical for this time of year. He said the group with the closest retention rate was kindergarten. Ms. Vagner said the Board had asked about the Academy, Inc.'s enrollment which was 262 for May. She said that was 100 students less than the Charter's current capacity and yet it was still requesting to increase the cap by 155 students.

c. Budget Development for 2014-15

Mr. Smart said included in the packet were materials relative to the preparation of the 2014-15 budget. He said corrected materials were included in the addendum. He said the District had a Tort Levy that covered medical expenses and would have to be adjusted. He said there was a formula in the budget that was supposed to recalculate the reserves which did not calculate correctly and made it look like the District had a surplus of \$2 million in its reserves when there was actually a negative balance in reserves. He said the budget included a 1% salary increase for all staff. He said the increase from the state did not cover the whole 1% so the District would use local funds to cover the difference. He said included in the budget materials were the District's anticipated cost increases for the coming years. He said one of the anticipated cost increases was for Obama Care at \$100,000. He said that number would be revised once staffing was finalized. He said the Curriculum Department had to give up a much needed textbook adoption for elementary science due to the lack of funding for textbooks. He said the District was able to come up with the funds to support high school math materials which were critical due to the Common Core. He said the District would have to pay for PLATO this year and the administration did not know what that would cost at this point. He said the District was in desperate need for AP course materials. He said the budget had to be finalized by the end of the following week in order to be published the first week of June. He said the Board would hold a hearing on the budget at the June 17, 2014 Board Meeting and any adjustments would be brought to the Board in July.

d. Insurance Carriers and Coverages for 2014-2015

Mr. Smart said included in the packet was a memorandum detailing the proposed Insurance Carriers and Coverages for Medical, Dental, Vision and Life for 2014-2015. He said the carriers for medical, dental, vision and life were Regence Blue Shield, Delta Dental, Vision Services Plan (VSP) and The Hartford. He said the plans and deductibles all remained the same with the exception of premium increases for the District. He said the increase for medical would be about 4%. Ms. Cranor asked if the increase was paid by the District or by the employee. Mr. Smart said both. He said the District covered the cost for the employee and the employee covered the cost for any spouse or dependent coverage. He said the increase for dental was 6%. He said the Board would be asked to approve the Insurance Carriers and Coverages under New Business.

e. Elementary Computer Upgrade

Mr. Smart said included in the packet was a memorandum detailing the rationale for the request to upgrade the recently bid replacement computers for elementary labs. He said the bid came in \$100,000 under budget so the administration proposed upgrading the computers that were specified in the original bid. He said the cost to upgrade the computers was approximately \$20,000 which was still less than the original estimate and would be paid for out of the School Plant Facilities Fund. He said the computers would be ordered following Board approval. He said the request was presented to the Board at the May 13, 2014 Work Session. He said the Board would be asked to approve the elementary computer upgrade under New Business.

f. Wellness Dashboard Report

Mr. Smart said included in the packet was the current Wellness Dashboard Report with information as of March. He said the MyRegence participation was very good but we had some work to do on biometric screenings. He said the administration would continue to monitor participation through the end of the school year. He said the District would not switch its wellness platform until July so there was still time for employees to complete the 6 week program requirement. Ms. Gebhardt asked what kind of programs were included. Mr. Smart said there were several programs available to choose from depending on the interest of the employee. He said there were programs for changing your diet, losing weight, working out or living a healthier lifestyle. He said each program took six weeks to complete and included reading materials, workout plans and even menus.

g. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

4. HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said included in the packet and the addendum was the monthly Human Resources report. He said it was a very busy month. He said there were quite a few administrative changes this year. He said in the eight years that he had been the HR Director, he had never seen so many new-hires by mid-May. He said the District had hired over 100 certified positions to date. He said some were internal transfers which caused openings in the schools they left. He said hiring was almost complete. He said there was a leave of absence request and a request to pay stipends. He said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Approve Salary Increase for Administrators for the 2014-15 School Year

Dr. Howell said he would combine the next two topics. He said included in the packet was a list of certificated administrators that were recommended for hire. He said the administration recommended the 1% salary increase to be passed through from the state. He said it would not be a true 1% increase, but translated to a .84% increase. He said the administration was not recommending a restoration of work days, just the salary increase. Ms. Cranor asked if the recommendation was separate from teacher contracts. Dr. Howell said the request was separate but the administration was recommending a 1% increase for teachers as well, but would not be able to make a recommendation until negotiations were complete. Ms. Cranor asked if the salary recommendations would be equalized based on what happened in negotiations. Dr. Howell said yes the Board traditionally made sure salary increases or decreases were equitable across all employee groups. He said the Board would be asked to approve the salary increase along with steps and lanes and to hire the certificated administrators per the attached list for the 2014-15 school year under New Business.

c. Hire Certificated Administrators for the 2014-15 School Year

Dr. Howell covered this information under the previous topic.

d. Approve Salary Increase for Classified Staff for the 2014-15 School Year

Dr. Howell said the administration proposed that the Board consider approving a 1% salary increase to be passed through from the state for the classified staff. He further said this increase translated to a .84% increase on the District's salary schedule. He said the Board would be asked to approve the salary increase for classified staff for the 2014-15 school year under New Business.

e. Delegate Authority to Superintendent to Hire Through the Summer Months

Dr. Howell said administrators remained on contract until after teachers were gone for the year and at that time the Board delegated authority to the Superintendent to hire through the summer months to avoid holding up the hiring process as the Board only met once a month during the summer. He said it helped the District finalize staffing more efficiently prior to the start of the new school year. He said the

responsibility would shift to the Superintendent beginning May 21, 2014 through August 31, 2014 at which time the authority would revert back to the Board. He said the Board would be asked to delegate authority to the Superintendent to hire through the summer months under New Business.

f. Any Other Human Resources/Operational Support Update

Dr. Howell had no further Human Resources updates at the time of the meeting.

5. SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Policy 7132 – Use of Social Media – 1st Reading

Ms. Vagner said included in the packet was Policy 7132 – Use of Social Media. She said the policy was reviewed at the May 13, 2014 Work Session. She said the policy cautioned staff regarding the use of social media and spoke to the Code of Ethics and offered suggestions. She said the Board would be asked to hear the policy on first reading under New Business.

b. Policy 8149 – Relationship Abuse and Sexual Assault Prevention and Response – 2nd Reading

Ms. Vagner said included in the packet was Policy 8149 – Relationship Abuse and Sexual Assault Prevention and Response. She said the policy was heard on first reading at the April 15, 2014 Regular Board Meeting and was posted for public input following the first reading. She said there was one item of input which was included in the packet, however, no changes were recommended. She said the Board would be asked to hear the policy on second reading for adoption under Old Business.

c. ISBA Summer Leadership Institute

Ms. Vagner said included in the packet was an agenda for the ISBA Summer Leadership Institute that would be held on July 17, 2014 in Idaho Falls. She said if anyone was interested in attending to let Ms. Johnson know.

d. ISBA Resolutions

Ms. Vagner said included in the packet were two draft Resolutions to be submitted to the ISBA for legislative consideration. She said the Resolution relative to Strategic Planning spoke to the issue of an August deadline and proposed extending that timeline to October. She said the second Resolution was relative to the Class Size legislation implemented July 1, 2014. She said it asked for an equitable calculation for average class size across the state. She said the Board would be asked to adopt the Resolutions and direct submission to the ISBA under New Business. Ms. Gebhardt said the strategic planning deadlines definitely needed to be extended and that further discussion was needed on class size averages. Ms. Vagner said she looked into updating the Resolution from last year regarding the need for Operational Funding but Ms. Echeverria said the Resolution still stood.

e. Strategic Planning Requirements

Ms. Vagner said included in the packet was a revised copy of the District's Strategic Plan Diagram and a copy of HB521 – Strategic Planning and Training. She said the new legislation provided the framework for strategic planning. She said the District aligned its Strategic Plan to the ICS. She said previously the School Improvement Plans covered the tie to ICS but the District needed a stronger tie in the Strategic Plan as it was now a state requirement. She said the instructional piece added UbD which was the District's framework for ICS implementation. She said TIA was repositioned because this year the District would determine how it would unpack the standards after they were implemented to see how it compared to implementation from two years ago. She said she crosswalked the Strategic Plan with the law to ensure everything was covered. She said the law specified that student achievement and growth had to be included which was covered in the District's Strategic Plan through the Wise Tool. She said the administration received final results on each school's Differentiated Compensation Plans and learned that every school and team met its Differentiated Compensation goals and would be eligible for the Differentiated Compensation bonus. She said the administration was very pleased with the results.

f. Calendar/Schedule Superintendent's Evaluation

Ms. Vagner said included in the packet was the calendar of the Board's Meeting Schedule and various Committee Meetings from May 19, 2014 through July 4, 2014 inclusive of the Superintendent's Evaluation which would be conducted prior to the June 17, 2014 Regular Board Meeting. She said the New Horizon High School graduation ceremony was scheduled for May 21, 2014 at 6:00 p.m. so the Board needed to meet in the Binyon Room at 5:30 p.m. She said the other three high schools graduation ceremonies would be held Thursday, May 22, 2014 starting at noon. She said the Board would meet in the Binyon Room at 11:30 a.m. and would stay together until the last graduation ceremony concluded. She said she anticipated wrapping up for the day around 8 p.m. Ms. Gebhardt said Judge Murray's Juvenile Detention Meeting was scheduled for June 10th.

g. Any Other Superintendent's Update

Ms. Vagner had no further Superintendent's update at the time of the meeting.

6. PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

Jan Flandro

Ms. Flandro provided a copy of teacher input regarding Policy 7132 at the time of the meeting. She there was a notation on the State Department of Education's website stating that important revisions were being made to the Code of Ethics that would not be finalized until later in the year. She said the PEA was in agreement with proper use of social media. She said the first sentence in the policy was in regards to communicating with students and asked if the intent of the policy was to offer advice, or if it would be used as a disciplinary tool. She said the intent of the policy was unclear. She said if the intent was to offer advice the PEA believed it would be better to include in an employee handbook rather than Board Policy. She said if it was intended as a disciplinary tool than the PEA was concerned with the vague and subjective terms in the policy. She asked if the District had "posting" rules in regards to social media. She said the policy referenced reviewing posting rules. She said the policy recommended that posts should only be school related. She said some teachers had students that attended their church and asked if those teachers would be able to post something regarding a church related service project. She said another recommendation in the policy was to not "friend" students but asked about teachers that were friends and neighbors with a student's family. She said the PEA recommended waiting until the state revised its Code of Ethics so teachers would be very clear about expectations. She said the term "inappropriate" was a matter of opinion. She said what some would consider okay could not be okay for someone else.

7. CONSENT AGENDA – Self Explanatory – Action – Ms. Vagner

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the April 15, 2014 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of May 9, 2014 in the amount of \$1,901,227.90.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of May 9, 2014 in the amount of \$1,901,227.90.

c. Topic: Approve Supplemental Financial Information from April 1, 2014 through April 30, 2014

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of April 1, 2014 through April 30, 2014.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from April 1, 2014 through April 30, 2014 as presented.

d. Topic: Approve ISU Counseling Intern and Western Governor's University Student Teaching Intern Requests

Policy Issue: Board approves placement of interns in various District schools.

Background Information: Included in the packet was a request from ISU to place a counseling intern at Jefferson Elementary and Irving Middle School for the 2014-15 school year and a request from the Western Governor's University to place a student teacher intern at Lewis & Clark and Gate City Elementary Schools for the 1st and 2nd trimester of the 2014-15 school year.

Administrative Recommendation: Administration recommended Board approve the ISU counseling intern request and the Western Governor's University student teaching intern request as presented.

Board Direction/Action on Consent Agenda: A motion was made by Mr. Facer and seconded by Ms. Cranor to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

8. **OLD BUSINESS – Information – Action – Ms. Vagner**

a. **Topic:** *Approve the Continuous Improvement Plan for Pocatello Community Charter School and the Assurance Pages for PCCS and the District and Direct Submission to the SDE*

Policy Issues: Board approves Continuous Improvement Plans and Assurance Pages and directs submission to the State Department of Education.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Continuous Improvement Plan for Pocatello Community Charter School and the Assurance Pages for PCCS and the District and direct submission to the SDE as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the Continuous Improvement Plan for PCCS and the Assurance pages for PCCS and the District as presented. The voting was unanimous in the affirmative.

b. **Topic:** *Approve Alternate Routes to Graduation*

Policy Issue: Board approves alternate routes to graduation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Alternate Route to Graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Facer to approve the Alternate Routes to Graduation as presented. The voting was unanimous in the affirmative.

c. **Topic:** *Hear on Second Reading for Adoption:*

Policy 8149 – Relationship Abuse and Sexual Assault Prevention and Response

Policy Issue: Board adopts policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on second reading for adoption the above listed policy as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to hear on second reading for adoption the above listed policy as presented. The voting was unanimous in the affirmative.

d. **Topic:** *Approve Summer Camp Requests*

Policy Issue: Board approves summer camp requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the summer camp requests as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the summer camp requests as presented. The voting was unanimous in the affirmative.

e. **Topic:** *Approve Early Graduation Requests*

Policy Issue: Board approves early graduation requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the early graduation requests for April and May as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Mattson to approve the early graduation requests as presented. The voting was unanimous in the affirmative.

f. **Topic:** *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves out of District/overnight field trip requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve the out of District/overnight field trip requests as presented. The voting was unanimous in the affirmative.

- g. **Topic:** *Approve Purchase and Sale Agreement Between ISU/State Board of Education and the Pocatello/Chubbuck School District No. 25 for the Purchase of Land Adjacent to Franklin Middle School Pending the Legal Description and Exhibit B, Closing Date and Approval of SBoE.*

Policy Issue: Board approves Purchase and Sale Agreements.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Purchase and Sale Agreement between ISU/State Board of Education and the Pocatello/Chubbuck School District No. 25 for the purchase of land adjacent to Franklin Middle School as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the Purchase and Sale Agreement between ISU/State Board of Education and the Pocatello/Chubbuck School District No. 25 for the purchase of land adjacent to Franklin Middle School as presented. The voting was unanimous in the affirmative.

- h. **Topic:** *Award Bids:*

Cafeteria Tables – Tendoy Elementary

Carpeting and Tile

Concrete Replacement of Sidewalks and Stairways

Custodial Supplies

Instructional Supplies

Gasoline/Diesel Fuel

Renovation – Highland High School, Building C

Roof Replacement – Pocatello High School, Building 1

Parking Lot Renovation – Tyhee Elementary

RFP – HVAC Direct Digital Control Energy Management System

Policy Issue: Board awards bids.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board award the above listed bids as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Facer to award the above listed bids as presented. The voting was unanimous in the affirmative.

9. **NEW BUSINESS** – Information – **Action** – Ms. Vagner

- a. **Topic:** *Approve 2014-15 Lincoln Center Calendar*

Policy Issue: Board approves calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2014-15 Lincoln Center Calendar as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to approve the 2014-15 Lincoln Center Calendar as presented. The voting was unanimous in the affirmative.

- b. **Topic:** *Approve ISU Social Worker Intern Request*

Policy Issue: Board approves the placement of social worker interns in various District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the ISU Social Worker Intern request as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Facer to approve the ISU Social Worker Intern request as presented. The voting was unanimous in the affirmative.

- c. **Topic:** *Approve the use of Football Helmets and Pads for Summer Camps*

Policy Issues: Board approves the use of District equipment.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the use of football helmets and pads for summer camps as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Mattson to approve the use of football helmets and pads for summer camps as presented. The voting was unanimous in the affirmative.

- d. **Topic:** *Authorize a Public Hearing on Fee Increases to be Held on June 17, 2014 Following Proper Publication of Notice*
Policy Issue: Board authorizes public hearings.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board authorize a Public Hearing on Fee Increases to be held June 17, 2014 following proper publication of Notice as presented.
Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to authorize a Public Hearing on fee increases to be held on June 17, 2014 following proper publication of Notice as presented. The voting was unanimous in the affirmative.
- e. **Topic:** *Grant Permission to Hold Surplus Property Auction*
Policy Issue: Board authorizes disposal of surplus property.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board grant permission to hold a surplus property auction as presented.
Board Direction/Action: A motion was made by Mr. Facer and seconded by Ms. Cranor to grant permission to hold a surplus property auction as presented. The voting was unanimous in the affirmative.
- f. **Topic:** *Approve Insurance Carriers and Coverages for 2014-2015*
Policy Issue: Board approves insurance carriers and coverages.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the Insurance Carriers and Coverages for 2014-2015 as presented.
Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to approve the Insurance Carriers and coverages for 2014-2015 as presented. The voting was unanimous in the affirmative.
- g. **Topic:** *Approve Upgrade of Elementary Computers*
Policy Issue: Board approves upgrades to computers.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the upgrade to the elementary computers as presented.
Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Facer to approve the upgrade of elementary computers as presented. The voting was unanimous in the affirmative.
- h. **Topic:** *Approve .84% Salary Increase Along with Steps and Lanes for Administrators for the 2014-15 School Year*
Policy Issue: Board approves salary increases.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the .84% salary increase along with steps and lanes for administrators for the 2014-15 school year as presented.
Board Direction/Action: A motion was made by Mr. Vitale and seconded by Mr. Mattson to approve a .84% salary increase along with steps and lanes for administrators for the 2014-15 school year as presented. The voting was unanimous in the affirmative.
- i. **Topic:** *Hire Certificated Administrators for the 2014-15 School Year*
Policy Issue: Board hires certificated administrators.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board hire the certificated administrators for the 2014-15 school year per the attached list as presented.
Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Vitale to hire the certificated administrators per the attached list as presented. Ms. Cranor asked if “certificated” referred specifically to administrators. Ms. Vagner said it referred to those administrators who held a certificate. The voting was unanimous in the affirmative.
- j. **Topic:** *Approve .84% Salary Increase for Classified Staff for the 2014-15 School Year*
Policy Issue: Board approves salary increases.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the .84% salary increase for classified staff for the 2014-15 school year as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Vitale to approve the .84% salary increase for classified staff for the 2014-15 school year as presented. The voting was unanimous in the affirmative.

k. Topic: *Delegate Authority to the Superintendent to Hire Through the Summer Months*

Policy Issue: Board delegates authority to hire to the Superintendent.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board delegate Authority to the Superintendent to hire through the summer months with authority automatically shifting back to the Board after August 31, 2014 as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Facer to delegate authority to the Superintendent to hire through the summer months as presented. The voting was unanimous in the affirmative.

l. Topic: *Hear on First Reading:*

Policy 8351 – Student Activity and Participation Fees and Student Fines

Policy 7132 – Use of Social Media

Policy Issue: Board adopts policy.

Background Information: These items were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policies as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Ms. Cranor to hear on first reading the above listed policies as presented. Ms. Gebhardt asked if Policy 8351 could be adopted on first reading. Ms. Vagner said she would not recommend adopting the policy as it was not noticed for adoption on a first reading. The voting was unanimous in the affirmative.

m. Topic: *Adopt ISBA Resolutions and Direct Submission to the ISBA*

Resolution – Strategic Planning Timeline

Resolution – Class Size Averages

Policy Issue: Board adopts Resolutions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the above listed ISBA Resolutions and direct submission to the ISBA as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Ms. Cranor to adopt the above listed ISBA Resolutions and direct submission to the ISBA as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Facer and seconded by Mr. Vitale to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 8:25 p.m.

APPROVED ON:

15 July 2014

BY:

Janie Gebhardt
Chair

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees

ATTESTED BY:

[Signature]
Clerk