

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, June 17, 2014
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
Jackie Cranor, Vice Chair
Paul Vitale, Clerk

Jim Facer, Assistant Treasurer
Dave Mattson, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 17th day of June, 2014, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 5:31 p.m.

PLEDGE OF ALLEGIANCE

Tom Wilson led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – *Self Explanatory* – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Mr. Vitale and seconded by Mr. Facer to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES AND PERSONNEL ACTION – *Self Explanatory* – Action

- a. **Special Meeting/Executive Session/Hearing** – May 7, 2014
- b. **Special Meeting/Work Session** – May 13, 2014
- c. **Special Meeting/Executive Session/Hearing** – May 28, 2014

A motion was made by Mr. Facer and seconded by Ms. Cranor to approve the minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

1) PCCS Programmatic Audit Report – Michael Mendive

Ms. Vagner introduced Michael Mendive. She said he was the Dean at Pocatello Community Charter School and had been in the position for about a year. She said Ms. Flores has been with the Charter for about seven years. Mr. Mendive said he submitted the annual Programmatic Audit Report for PCCS which was provided to the Board. He said PCCS earned a 4 Star Rating from state. He said the Charter initially missed the AMO target for its socioeconomic subgroup in math until the state revised the data and he learned that the Charter had not missed the target, however, it did miss the AMO for minorities in reading. He said one of the recommendations from the previous year's audit was to complete a policy review which was done. He said a few of the existing policies were revised and one was created. He said staff continued to work on policies over the summer. He said a second recommendation was to create an action plan for missed AMOs. He said both of the missed AMO's were addressed and the Charter created action plans to ensure they were not missed in the future. He said ELA teachers implemented ICS models written by the expeditionary network and mapped the ICS for math and crosswalked it with current curriculum in order to fill any gaps. He said there were some big changes under the commentary section. He said he was one of the big changes, as he was the new Dean for the school. He said four out of thirteen teachers were replaced. He said the Charter ranked 12th out of 60 expeditionary schools in the country. He said the Charter was in the final planning stages for a new gym and was working on obtaining a city permit. He said the request had been approved by three different departments so far and anticipated final approval soon. He said he was hopeful that the school would be able to build an asphalt basketball court that year. He said construction on the gym would continue until the end of November which would make it difficult to build the basketball courts. Ms. Gebhardt asked how the rankings of expeditionary schools were evaluated. Mr. Mendive said the core practices were evaluated using a model and a rubric and each area was given a score of 1 – 3. Ms. Gebhardt congratulated the Charter. Ms. Cranor said the Charter was doing a great job but she was concerned with the special education program as there had been some issues

over the last three years. She asked if the Charter was working with the District. Mr. Mendive said yes. He said they were also working with SDE and conducted some professional development specifically related to paperwork and the expeditionary field trips. He said one of the trips was extreme and he believed the issues with the trip had been addressed. He said one of the areas that led the Charter to being a mentor school was its adventure program but the administration had to figure out how to include everyone. He said not every activity was appropriate for everyone. He said figuring out how everything worked would be crucial. He said he believed the biggest problem that year was communication rather than inclusion and thought all of the issues were resolved.

2) ***ISU Representative Request – Steve Chatterton; David Alexander***

Ms. Vagner introduced Mr. Chatterton, the Director of Public Safety for ISU and Mr. Alexander, the General Counsel for ISU. She said the University would prohibit concealed carry guns in Albion Hall and hoped to equip its public safety officers with guns who would be allowed to carry them in Albion Hall. Mr. Chatterton said ISU was still waiting for direction from the State Board on how to proceed and was considering a variety of options including arming their public safety officers which could be a concern for the School District. He said the District currently operated two classrooms on ISU property and were defined as school grounds which raised a concern with the new law allowing guns on college and university campuses. He said ISU intended to post appropriate signs noticing individuals with a concealed weapon that firearms were not allowed in Albion Hall. He said the restriction would not apply to ISU's public safety officers who did not fit into the current exceptions provided in Idaho Code. He said the University was requesting that the Board of Trustees grant permission to ISU's public safety officers to carry guns onto school grounds, including in Albion Hall. He said ISU did not want its public safety officers unintentionally violating any laws. Mr. Mattson asked if ISU had to arm its public safety officers. Mr. Alexander said ISU was not required to arm them but was considering it as a safety option. Mr. Chatterton said all of ISU's public safety officers had graduated from a police sponsored POST Academy and had more training with firearms than most police officers. He said the public safety officers were required to keep current with their training. He said they met POST qualifications annually. Mr. Alexander said many of ISU's public safety officers also worked as police officers in other jurisdictions. Mr. Chatterton said many of them were former SROs. Ms. Cranor said she was concerned about having guns around little children, particularly because of their young age. Ms. Gebhardt said she believed it was a benefit for little children to get to know the SROs and learn they were the good guys and were not scary. Mr. Chatterton said ISU had a program called Campus Cubs that taught children about crime prevention and conducted crime prevention activities and even had a bicycle rodeo so children would get to know who they were. He said the University could expand the program to include the District's classrooms in Albion Hall. He said several of the public safety officers were known by the District's administrators but had not been invited to make any presentations which could be arranged if the District was interested. Mr. Vitale asked how soon the public safety officers would be armed. Mr. Alexander said ISU's administration would not know for sure until it received direction from the State Board and Mr. Chatterton and the University President would make the final decision. Ms. Vagner said she would work with ISU to create a Resolution for Board consideration at the July Board Meeting. She said the Board could adopt the Resolution and then ISU could proceed to implement the changes. She said the administration was grateful that ISU considered the District in this process.

b. Recognitions – Information – Ms. Allen

Ms. Allen invited the food service staff to the podium. Mr. Wilson introduced the staff members present: Christa Neifert, Nikki Frey, Melanie Hancock, Jody Dietz, Judy Carter, Tyler Wright, Corey Miller, Venessa Towner, Jamie Call, Melissa Fagnant, Therese Parmanand, Marilyn Molsee, Kortni Solomon, Monique Gallegos, Tia Wellard, Janae Cornwall, Angela Roberts and Heidi Jorgensen. Ms. Allen said the food service staff came together every summer to make the summer meal program successful. She said the staff provided a safe, supportive environment throughout the summer. She said they provided about 2,600 lunches per day to children and families who may not otherwise eat. She said the District's free and reduced population was over 50%. She said the Food Service Program received funding from the USDA to operate the summer meal program. She said lunches were free for children under 18 and anyone over 18 could purchase a meal. She said the food service department recently had a fire due to a malfunctioning oven in the kitchen and the administration was here to recognize the staff for pulling together and continuing the meal program with only a slight delay despite the major challenge of a kitchen fire. She said last week the District's Virtue was "purposefulness" and the food service staff demonstrated this Virtue. She said when you are purposeful you make things happen. She said the staff focused on the need to feed children and completed its mission. She said the administration was very proud of the staff for coming together in the face of adversity.

Ms. Allen invited Mr. Reed and Ms. Stone to the podium. She said one of the District's goals was to be fiscally accountable and transparent to the public. She said a clear demonstration of that goal was by adhering to high standards in financial reporting which ensured full disclosure. She said the Business and Finance departments participated in both the ASBO and GFOA organizations. She said both Mr. Reed and Ms. Stone went above and beyond to make sure the District was a good steward of public funds. She said the District had been awarded the highest rating by both groups for the last 23 years and received Certificates of Excellence in Reporting. She said the recognition validated the District's staff and institution and provided professional financial transparency. She presented Mr. Reed and Ms. Stone with a plaque and certificate of excellence in financial reporting from both organizations.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items not on the agenda at the time of the meeting.

VEBA TRUST FUND / BUDGET / INCREASED FEES DISCUSSION / PUBLIC HEARING

a. Use of VEBA Trust Funds for Classified Insurance Premium Increase

Mr. Smart said the Voluntary Employee Benefit Agreement (VEBA) Trust Fund was established several years ago when the District transferred from Blue Cross to Regence Blue Shield and had an excess of funds left over after the transfer. He said a Committee was convened and determined that the excess would be placed into the VEBA Trust Fund account with the understanding that it would be used to offset future cost increases for medical premiums for classified staff. He said the District had utilized up \$175,000 in previous years because of the significant cost increases. He said the current increase was significant enough to warrant using \$75,000 this year. He said the administration was proposing that the Board authorize the use of approximately \$75,000 from the VEBA Trust Fund to offset current insurance premium increases. Mr. Reed said the current VEBA Trust Fund balance was approximately \$478,000 and after the use of \$75,000 would end up around \$403,000. He said that left about 2.3 years for future offsets if used every year.

i. Topic: *Authorize Use of VEBA Trust Funds to Offset Impact to General Fund for Classified Insurance Premium Increases in the Amount of \$75,000*

Policy Issue: Board authorized use of the VEBA Trust Fund.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize the use of the VEBA Trust Funds to offset the impact to the General Fund for classified insurance premium increases in the amount of \$75,000.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to authorize the use of the VEBA Trust Funds to offset the impact to the General Fund for classified insurance premium increases in the amount of \$75,000 as presented. The voting was unanimous in the affirmative.

b. Presentation of Proposed Revenues and Expenditure Budgets and Increased Fees for 2014-2015

Mr. Reed said included in the packet was the 2014-2015 District #25 Revenue and Expenditure Budgets. He said the General Fund information was discussed with the Board at the April and May Work Sessions and Regular Board Meetings at which time the Board gave direction for final budget preparations for 2014-15. He said the District's overall budget was in excess of \$100 million dollars. He said the District served nearly 13,000 students. He reviewed the breakdown of the special revenue funds from the previous year compared to the current year. He said the General Fund amounted to 71% of all of the District's funds. He said many people believed the District received most of its funding from the federal government when in actuality the federal allocation only amounted to 8% of the District's budget. He said the remainder of the District's funds was made up of local funds. He said the District was mostly able to rely on stable funding. He said about 84% of the General Fund allocation was from the state and 14% came from local property tax. He reviewed the funding history of the special funds. He said special funds included federal non-ARRA, School Plant Facilities Fund Levy, food service fund, bonds, Head Start and the VEBA Trust Fund among others. He said

the District's budget had not seen much growth from FY2012 to FY2015. He said the growth rate was 3.2% which was not a significant amount over three years. He reviewed the local, state and federal funds and the areas covered. He said the District received \$525,000 for PTE, \$3 million for Title I and \$3.6 million for Title VI-B and preschool. He said the food service program was self-sustaining. He said this was the last year the District would have to levy to repay Bonds. He said there was enough money in reserves and from local revenue to pay off the Bonds. He said it was a 20 year Bond. He said patrons should see a decrease on their property taxes as long as no other Bonds were sought by the District. He said the District's second largest levy was in its 4th year out of ten years which was the School Plant Facilities Fund Levy. He reviewed the summary of the District's revenues and expenditures. He said the District would pay off the principle on its Bond next year. He said the District saved tax payers nearly \$1 million by refinancing those Bonds. Ms. Cranor asked why revenues were \$500,000 less than the year before. Mr. Reed said the District had a reserve built up to fund the debt service and by refinancing the Bond it reduced the amount of debt services that it had to fund. Mr. Smart said that information would be reviewed in detail under the levy section. Mr. Reed said all of the special funds came with strings attached. He said the General Fund was the only fund that did not have any strings attached. He said the District would have to go to the voters to renew its Supplemental Levy in the spring. He said if the levy was voted down it would be a significant burden to the General Fund. He reviewed the expenditures and said salary and benefits made up most of the District's expenditures. He said the format that was used to present the budget was how the District was legally required to publish its budget. He compared current revenue to the revenue the District received in 2009 which was the highest revenue year. He said the current revenue was still almost \$4 million less than in 2009 even with an increase in enrollment. He said Districts had still not come close to recuperating losses from the state. He said the state anticipated it would take until 2016 to recuperate all revenue losses. He said the District had to make up for that loss through local funds. Ms. Cranor asked what "other local" fund meant. Mr. Smart said it was the special grants fund that was a local fund. Mr. Reed said a good portion came from the food service meals that were not free or reduced and was considered local revenue. He said the print shop was also included in local revenue. Mr. Smart reviewed expenses. He said the District's largest expense was salary and benefits which amounted to 87% of the District's budget. He said the next largest expense was purchased services and then supplies. Ms. Gebhardt asked what purchased services were. Mr. Reed said purchased services were mostly utilities, insurance, professional development and contracted services. Mr. Smart said one of the sections in the budget broke down the purchased services line by line. He reviewed enrollment projections. He said he anticipated only a slight increase this year and did not believe it would affect units. He said he anticipated flat enrollment at the elementary level and a slight decrease at the secondary level. He said the big unknown was always kindergarten enrollment. He said state funding was based on units which were determined by Average Daily Attendance (ADA) and enrollment. He said if 10% of the District's students were missing one day the District would receive 10% fewer units than it would have. He said entitlement was the District's operational funding. He said the District hired staff at the beginning of the year which was when the District's allocation was determined. He said the value of salary apportionment was based on education and years of experience of the District's staff. He said the state reimbursed for experience and education. He said if everyone continued to move across the salary schedule it would have a positive impact on the District's allocation from the state. He said new teachers meant less funding, but it also meant less expense which evened out. He said the distribution factor increased by 12% and the District received more operational funding. He said the state allocated an additional \$2,400 per unit this year. He said the last time the District was funded at this level for operational money was 2002 which meant the District was still 13 years behind in operational money. He said if the state allocated operational money at the 2009 funding level the District would be getting \$1.9 million more than was allocated for the current year. He said operational funding covered every area. He said the state increased the base salary for all employee groups. He said the state allocated \$672,000 for Leadership Premiums. He said only certificated teaching staff were eligible for the awards. He said the Board was responsible to determine the criteria. He said teachers could receive multiple payments but payment could not exceed \$5,850 and could not be less than \$850. Ms. Cranor asked if awards could be distributed evenly to all teachers. Ms. Vagner said the legislature was adamant that the award was not intended for every teacher and that Districts had to be selective. Mr. Smart said the District would have to come up with \$10,000 to fund the benefits portion of the money that was not covered by the state. Mr. Smart said currently the District's revenues were at \$65 million and requested expenditures were at \$67 million. He said overall the District had zero left for reserves. He said for the past few years the District had an Appropriated Fund Balance that was set aside by the Board to get through years of reduced funding from the state. He said that fund balance was completely gone and the use of the funds had been very purposeful. He said the Board approved the insurance package at the previous meeting. He said insurance premiums had increased slightly this year. Ms. Cranor

asked if the increased affected the District or employees. Mr. Smart said the District would be affected by the increase to the employee premiums and employees would be affected by the increase to premiums for dependents. He said the District set aside \$100,000 in anticipation of employees eligible for the Affordable Care Act. He said it was difficult to determine the number of employees that would be eligible. He said the current budget included movement for certified staff. He said there was no good way to budget for movement but most of it came back to the District in the index. He said if the units held steady the District would still be underhired by 2%. He said the Contingency Reserve Account was at 1%. Ms. Cranor asked if the law still allowed flexibility with Use It or Lose It. Mr. Smart said yes, Districts were still allowed to underhire at 9.5%. He said the new class size legislation could impact the District but would not go into effect until 2015-16. He said if a District had a classroom over the average class size the District would be penalized by being allowed to understaff at less than its current understaffing level. He said the District's Supplemental Levy was critical in balancing the budget. He said the Board would be asked to approve the levies that would be sent to the county in September. He said he didn't anticipate the District qualifying for an Emergency Levy next year. He said the District's Tort Levy covered its liability insurance. He said a complete budget was available on the District's website.

Mr. Reed said included in the packet was the notice of increased fees which was published in the Idaho State Journal for two consecutive weeks prior to the hearing. He said the only proposed fee increase was for the food service program which was a \$0.10 cent increase for breakfast and lunch. He said the increase was mandated due to federal requirements for that program. He said the food service department operated in the black and the cost increase actually made it more difficult to do so, but was necessary. He said also included in the packet was the Resolution to adopt the increased fees for the 2014-2015 school year. He said the Board would convene a public hearing to solicit public comment on the proposed budgets and the proposed increased fees and would be asked to adopt the budget and increased fees following the Hearing.

c. Recess Regular Board Meeting and Convene Public Hearing on the Pocatello/Chubbuck School District No. 25 Proposed Revenues and Expenditure Budgets and the Proposed Increased Fees for 2014-2015

i. Call for Public Hearing to Solicit Public Comment on the Pocatello/Chubbuck School District No. 25 Proposed Revenue and Expenditure Budgets and Increased Fees for 2014-2015

Chair Gebhardt recessed the Regular Meeting at 6:51 p.m. and called for public comment relative to the Pocatello/Chubbuck School District No. 25 Proposed Budgets and Increased Fees for 2014-2015. She outlined the protocol for public comment.

Mr. Russell Baker – 3148 Comanche, Pocatello, ID

Mr. Baker said he spoke at the January Board Meeting and questioned why the proposed budget included a reduction in salaries of \$770,000 all of which was covered by teachers. He said including fringe benefits teachers were cut by close to \$1.2 million. He said he understood that it was because the District had teachers with many years of experience that were retiring and being replaced by new teachers. He said excess expenditures last month were shown at \$2 million and would have been a lot less if teachers had not been cut. He said in previous years the amount had been around \$400 to \$500 thousand and this year it was \$800,000. He asked how the District could be spending \$2 million more than last year, but less on teachers and staff. He said he wondered where the money may be going. He said the District should keep in mind that the Heinz Plant was closing and property taxes and enrollment could go down.

ii. Close Public Hearing and Reconvene Regular Board Meeting

Chair Gebhardt closed the public hearing and reconvened the Regular Board Meeting at 6:54 p.m.

iii. Topic: Adopt the Pocatello/Chubbuck School District No. 25 Proposed Revenue and Expenditure Budgets for 2014-2015

Policy Issue: Board adopts budgets.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended the Board adopt the Pocatello/Chubbuck School District No. 25 Revenue and Expenditure Budgets for 2014-2015, certify the levies, and authorize appropriations as set forth in the enclosed Resolution as if read into the minutes.

Board Action/Direction: A motion was made by Ms. Cranor and seconded by Mr. Facer to adopt the Pocatello/Chubbuck School District No. 25 Revenue and Expenditure Budgets for 2014-2015, certify the levies, and authorize appropriations as set forth in the enclosed Resolution:

WHEREAS, the Board of Trustees of the Pocatello/Chubbuck School District No. 25, Bannock County, Idaho scheduled a Regular meeting on June 17, 2014 for the adoption of the budget for the fiscal year 2014-2015.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Pocatello/Chubbuck School District No. 25, Bannock County, Idaho, hereby adopts the budget as reviewed and presented in a Budget Hearing held on June 17, 2014, said budget being advertised in accordance with Idaho Code, Section 33-801.

FURTHER BE IT RESOLVED, that appropriations for the 2014-2015 fiscal year are hereby authorized beginning, July 1, 2014, and the levies as set forth in the budget are hereby established.

The voting was unanimous in the affirmative.

iv. **Topic: *Adopt the Increased Fees for 2014-2015***

Policy Issue: Board adopts increased fees.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the increased fees for 2014-2015 as set forth in the enclosed Resolution and Fee Notice as if read into the minutes.

Board Action/Direction: A motion was made by Ms. Cranor and seconded by Mr. Mattson to adopt the increased fees for 2014-2015 as set forth in the enclosed Resolution and Fee Notice:

WHEREAS on May 20, 2014 the Board of Trustees of Pocatello/Chubbuck School District No. 25, Bannock County held discussion during its regular Board of Trustees Meeting to consider the merits of increasing current fees.

WHEREAS motion was duly made by Trustee, Jackie Cranor, and seconded by Trustee, Paul Vitale, authorizing a hearing to take place after proper publication of notice as required by Idaho Code 63-1311A.

WHEREAS in accordance with Idaho Code 63-1311A, a notice of hearing was duly published once each week for the two weeks preceding the week during which the hearing required was held. This notice was published in the Idaho State Journal on June 3 and June 10, 2014. A copy of the notice is attached and by this reference becomes a part hereof.

WHEREAS in accordance with Idaho Code 63-1311A a public hearing was held on June 17, 2014. Upon motion was duly made by Trustee Jackie Cranor and seconded by Trustee Dave Mattson that the Pocatello/Chubbuck School District No. 25, Bannock County, Board of Trustees approved increasing current annual fees as listed on the attached notice.

FURTHER, the Board of Trustees of Pocatello/Chubbuck School District No. 25, Bannock County, appoints the Director of Business Operations, Bart J. Reed, as the duly authorized representative in this connection to act as the agent for said Board to make sure that the fee increase is incorporated into the fee schedule for the 2014-2015 school year.

IT IS HEREBY RESOLVED this 17th day of June, 2014 and executed under official seal approving above-described fee increase.

The voting was unanimous in the affirmative.

REPORTS

a. Media Report – Ms. Allen

Ms. Allen said media coverage was robust over the last month despite school being out. She said coverage was positive. She said most of the educational stories were about high school graduation and student accomplishments. She said it was good to see students acknowledged for their successes. She said there were 21 print stories and 5 TV stories. She said there were 10 articles about students, 8 about schools and 9 related to District business. She said several Districts planned to run levies in August. She said it was further evidence that Districts were underfunded. She said Mr. Vitale was authoring the Board editorial that would be sent to the Board for input and approval prior to being submitted for the Sunday paper. She said it would be the last editorial for the year and would begin again in the fall. She said the order for next year would be Ms. Gebhardt, Ms. Cranor, Mr. Facer and then Mr. Mattson. Ms. Cranor said she appreciated the pictures of the graduating classes in the paper and complimented the high schools on having such dignified graduation ceremonies. She said her husband read that other states were also having difficulties with appropriate behavior during graduation and were implementing behavior protocols. She said she appreciated the schools stepping up. Ms. Allen said she received similar comments from many people and it was a welcome change.

b. Report on Standing Committees for 2013-2014

Ms. Gebhardt said included in the packet were minutes from previous Committee Meetings. Ms. Cranor said she attended the last Head Start Policy Council and was the last one with Sherry Young. She said it was a nice meeting and Ms. Young would be missed. She said the Council discussed the new candidate that had been selected to replace Ms. Young and agreed she would be a good fit. She said all of the comments were positive.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

a. ICS/SBAC Update – Mr. Wegner

Mr. Wegner said the District was concluding the third week of ICS unit refinement. He said the first week started with K-12 ELA teachers followed by math and social studies and would wrap up with science and health teachers. He said final unit plans would be posted on the website and in Moodle for the fall. He said he was very proud of the teachers for their enthusiasm and dedication. He said the level of the professional work done was impressive.

b. Instructional Technology Update – Mr. Wegner

Mr. Wegner had no Instructional Technology update at the time of the meeting.

c. Idaho NAEP Results for Class of 2013 – Mr. Wegner

Mr. Wegner said included in the packet was the Idaho National Assessment of Educational Progress (NAEP) Results Report for the Class of 2013. He said the Board recently received a basic report on the 2013 NAEP results for the 12th Grade Pilot. He said the report showed how the Class of 2013 seniors performed in the 4th, 8th and finally 12th grade in 2005, 2009 and 2013 in comparison to the Class of 2013 across the nation. He said Idaho's reading proficiency percentages steadily increased for those students from the 4th to 8th and to 12th grade while their math proficiency percentages steadily decreased. He said in both cases Idaho outpaced the national average with students scoring basic, proficient and advanced. He said results were not available at the District level.

d. Professional Development Plans – Mr. Wegner

Mr. Wegner said included in the addendum were the Professional Development dates and course offerings for the 2014-15 school year. He said elementary and secondary CHAMPS courses would be offered for new teachers. He said the CHAMPS courses helped teachers build positive classroom plans that could be used starting from day one. He said the courses had a history of success. He said SIOP would also be offered which was a course that covered the instructional framework. He said several Promethean and iPad trainings would be offered in the fall. He said the District would also continue the writing training to support the implementation of ICS and writing across the curriculum at secondary. He said the District would offer a new course called "Simple Dances" that was created by music specialists in order to help elementary teachers offer more PE options in the classroom. He said the District planned to offer a course that would deepen teacher's content expertise in math which was a critical area with the implementation of ICS. He said it would be provided K through Algebra I teachers and would be taught by Cory Bennett from ISU. He said ISU would offer a 2 credit professional education credit. He said he would continue to provide updates on professional development courses throughout the year.

e. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

Mr. Wegner had no further Curriculum updates at the time of the meeting.

f. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said included in the packet was a letter from the Head Start Region X Program Manager notifying the District that it was approved to receive a Head Start Five Year non-competitive grant. She said the amount was \$1.271 million which was very close to the previous year's allocation. Ms. Gebhardt asked if the sequestered funds were restored. Dr. Mortensen said yes. She said the notice of the grant approval came with a list of requirements that had to be met to maintain the grant and the District met all of the requirements. She said the Head Start Policy Council went through the hiring process and found a very qualified candidate for the Head Start Coordinator position. She said Ms. Young would finish up the following week and things were in good shape. She said the new Coordinator would only have one year on the job before having to complete a federal onsite review. Ms. Cranor said the new Coordinator used to be a federal reviewer so she had some experience with what would have to be done. Dr. Mortensen said the new Coordinator had a lot of experience with early childhood education and Head Start. Ms. Gebhardt noted it was good to know the new Coordinator was well grounded. Dr. Mortensen agreed and said the recommendation letter would be covered by Dr. Howell.

- g. 21st Century After School Program Update** – Dr. Mortensen
Dr. Mortensen said the summer program was going well. She invited the Board to stop by Greenacres on Tuesday or Thursday between 9 and 11 to see the students engaged in academic groups and rotating to maintain skills in different areas. She said after the academic portion in the morning students would go on field trips and participated in various activities and clubs. She said every year there were more enrichment opportunities available for students and this year was the best ever.
- h. Nursing Acuity Levels Report – Year End** – Dr. Mortensen
Dr. Mortensen said included in the packet was the year end Nursing Acuity Report that detailed the level of services provided by the District’s nursing staff. She said the numbers remained pretty constant throughout the year. She said there was a slight shift from the number of level 1 students being served to the number of level 2 students. She said the number of Level 2 students jumped from 36 the year before to 52 this year.
- i. Policy 6312 – Reporting Student Progress – 1st Reading** – Dr. Mortensen
Dr. Mortensen said included in the packet was Policy 6312 – Reporting Student Progress. She said the change to the Policy removed the language that stated that report cards would be sent at the six-week mid-term and at the end of the six week block. She said parents were provided mid-term grades via Infinite Campus and only received a hard copy of the report card at the end of each trimester. She said some changes had been made to the standards based reporting system at the elementary level. She said parents were able to view the grade book on Infinite Campus at any time. She said teachers collected evidence and graded students on a group of standards and would participate in professional development in the fall to become more familiar with the changes. She said the Board would be asked to hear the policy on first reading under New Business. She said the policy would be posted for public input following a first reading by the Board. Ms. Gebhardt asked if the pushback from parents about the new report cards had diminished. Dr. Mortensen said yes and the teachers had done a great job explaining the new system to parents. She said some parents preferred to stick with the letter grades and was unsure how long it would take to change the thinking. She said elementary teachers continued to tell the administration how important parent-teacher conferences were and hoped they would have the opportunity to meet with parents face-to-face.
- j. PCCS Programmatic Audit Management Letter** – Dr. Mortensen
Dr. Mortensen said Mr. Mendive presented the Audit earlier in the evening and included in the packet was the draft Programmatic Audit Management Letter to the Pocatello Community Charter School which was follow up from that Audit. She said the letter outlined any findings and recommendations that were identified by the Audit Team. She said the letter detailed the new administrators that PCCS would work with in the fall. She said the Board would be asked to approve the letter under New Business.
- k. Any Other Elementary Education/PLCs/TIA/Beliefs Update** – Dr. Mortensen
Dr. Mortensen said she spoke with elementary principals at the end of the year in regards to PE related activities and principals said that students were getting as much, if not more PE opportunities than before. She thanked the staff for moving forward to help make that happen. She said this would be her last Board Report as she was retiring at the end of the month and said she appreciated the guidance and support of the Board and knew the District was in great hands. She said she was proud and honored to be a part of the District and all of the great things that were happening and enjoyed being able to work with all of the wonderful people in the District and the Board. Ms. Gebhardt asked if she would be interfacing with Lori Craney. Dr. Mortensen said she would and officially began the transition with Ms. Craney that day. She said she would be a tremendous addition to the team and was very talented and would look at things with fresh eyes.
- l. IHSAA 2013-2014 Recognitions** – Mr. Devine
Mr. Devine said each year IHSAA recognized the top schools in 3A, 4A and 5A and it was very unusual to have two high schools from the same District recognized in the same year in the top 3. He said Century High School and Highland High School were being recognized for placing 3rd in the IHSAA’s Schools of Excellence Initiative and both earned “Exemplary Achievement” status due to their success in the following three categories: academic achievement, athletic/activity performance and citizenship/sportsmanship endeavors. He said IHSAA considered the GPA for all activity groups, performance, and sportsmanship. He said the District had many academic champions this year. He said Century earned the recognition in the 4A category and Highland in the 5A category. He said he was very proud of the students and the schools for their achievements.
- m. Summer School Update** – Mr. Devine
Mr. Devine said included in the packet was a memorandum detailing summer school enrollment for the middle and high schools. He said Heidi Kessler was the Summer School principal and the new Hawthorne Middle School Principal. He said summer school enrollment had doubled from the year before. He said it may be necessary to add another block for math during the next session. He said there were 5 or 6 students

projected to graduate at the conclusion of summer school. He said Board Members would be noticed when the summer school graduation ceremony would be held.

n. PLATO Credit Recovery Report – Year End – Mr. Devine

Mr. Devine said included in the packet was a memorandum detailing the number of students that completed credit recovery courses by school. He said the completion rate at Pocatello High School was impressive.

o. Policy 8351 – Student Activity and Participation Fees and Student Fines – 2nd Reading – Mr. Devine

Mr. Devine said included in the packet was Policy 8351 – Student Activity and Participation Fees and Student Fines. He said following a first reading the Policy was posted for public input. He said input was received and was included in the packet, however, no further changes were made. He said the Board would be asked to hear the Policy on second reading for adoption under Old Business.

p. Early Graduation Request – Mr. Devine

Mr. Devine said included in the packet was an early graduation request for one student at New Horizon High School. He said the Board would be asked to approve the early graduation request under Old Business.

q. Summer Camp Request – Mr. Devine

Mr. Devine said included in the packet was a Summer Camp request from Century High School for a football camp to be held July 21 – 23, 2014. He said the administration reviewed the request which was in order and noted it was nice to see such a large amount of the proceeds going into the student activity funds for the school. He said the Board would be asked to approve the request under Old Business.

r. ISU Student Teacher Intern Requests – Mr. Devine

Mr. Devine said included in the packet was a request from ISU for placement of student teacher interns at various schools for 2014-15. He said the request was reviewed by the administration and was in order. He said the Board would be asked to approve the requests under the Consent Agenda.

s. Any Other Secondary Education/PLCs/TIA/Beliefs Update – Mr. Devine

Mr. Devine echoed the comments of the Board about the exceptional behavior at graduation. He said he recently attended another graduation ceremony where the behavior was not quite as good and it was refreshing to see the District's ceremonies go so well. He said he introduced Ms. Harwood to various community groups and leaders that would assist her in the transition as the new Director of Secondary Education. He said she was bright and talented and would do a great job. He said he had been in education for 33 years and the last 9 years with this District had been one of the highlights of his career. He said he appreciated being able to work with all the wonderful people in the District. He said working with kids was his passion and he was excited to pursue his next opportunity.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) –

Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the current Idaho General Fund Revenue Report with revenue information as of May. He said there was a slight increase of \$2.7 million for the month which puts state revenue almost back to even with overall projections. He said there would not be any excess revenue but was grateful there was not a shortfall.

b. Bond Resolution Amendment

Mr. Reed said included in the packet was a Resolution amending the Resolution to Refinance the District's Bonds which was adopted by the Board at the April 15, 2014 Regular Board Meeting. He said the amendment corrected the Bond Registrar and Escrow Agent to Zions First National Bank. He said it was a clerical correction. He said the Board would be asked to adopt the Resolution Amendment under Old Business. He said the Bond Counsel was very detailed and thorough.

c. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the final Free and Reduced Lunch report for the 2013-14 school year with information as of May. He said eligibility had remained steady for most of the year.

d. Food Service Loss Control Report

Mr. Reed said included in the packet was the loss control report from the Food Service Department with final data on outstanding food service account balances for the 2013-2014 school year. He said the outstanding balances were just over the limit of what was anticipated. He said the administration anticipated the outstanding balances to be around \$15,000 which ended up coming in around \$17,000. He said the administration would discuss further options with the Board in July. He said the District now had one year of data and could begin discussing options. Mr. Mattson asked if the District was forgiving any debt at this point. Mr. Reed said no, but the Board would discuss that and other options at the July Board Meeting. Mr.

Mattson asked about seniors that had outstanding balances. Mr. Reed said the District did not issue a student's diploma unless all fees were paid in full.

e. Food Service Summer Meal Program Update

Mr. Reed said included in the packet and the addendum was information on the Food Service Summer Meal Program from June 2nd through June 13th. He said participation had increased from the year before. He said there were a few hot days but not as bad as the year before. He said it appeared that high temperatures were a factor in participation. He said he was proud of Mr. Wilson and the food service staff. He said he knew each staff member and that they were a very effective team. He said the same could be said for each department in the District. Ms. Cranor said during the Head Start Policy Council most of the parents said that the summer lunch was the best part of their child's day. Mr. Reed said typically students only associated with a limited number of students in their classroom during the school year, but in the parks they were able to make new friends.

f. Bid Awards

Mr. Reed said included in the packet were bid memorandums for various food products needed for the 2014-15 school year. He said the first bid was for bread and three vendors participated. He said Sara Lee was the lowest bidder. He said the next bid was for various food supply items. He said nine vendors participated and were awarded various items. He said the District had worked with all of the vendors in the past and were comfortable with the level of service. He said the last bid was for milk. He said the District went through a lot of milk. He said the District requested a 12 oz. container which was not available at the time and had to go with a half-pint product. He said Meadow Gold was the lowest bidder and had worked with the District in the past. He said they were a good vendor. He said the Board would be asked to award the bids under Old Business.

g. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no report on proposed building and subdivisions (new construction) at the time of the meeting.

h. Any Other Business Operations/Operational Support Update

Mr. Reed said the Business Office was in the process of closing the fiscal year and starting the next budget year. He said the department was processing requests for the coming year while working to wrap up final requests for the current year. He said the Maintenance Department was working on CIP related projects and only had a short window to complete them. He said the Hawthorne Middle School entry project was going well. He said crews were in the process of pouring concrete and would begin installing the entryway glass shortly. He said the Tyhee parking lot project was already well under way. He said there was a little set back with rodents burrowing in the new groundwork that had to be repaired but overall the project was going well. Ms. Gebhardt asked if the big trees in front of the school had been removed. Mr. Reed said there were several trees along the canals that were removed in order to provide enough room for the parking lot and new trees would be planted to replace them. He said most of the large trees in the front had become diseased and could not be saved anyway. He said Pocatello High School roof repair was underway. He said carpeting and tile was being redone at the school and was on schedule. He said the crews also had to do some asbestos abatement. He said the Transportation Department was in the process of working on new bus routes. Ms. Gebhardt asked if the new apartments by the mall would impact the District's enrollment. Mr. Reed said initially the apartment complex planned to open up one or two units at a time but as requests came in the management decided to open all of the units at once. He said most likely there would be some impact to the District's enrollment. He said the District had not seen any impact so far but that could change down the road. He said he had seen several subdivision plans from both Pocatello and Chubbuck. He said development had come to a halt over the last few years but things were beginning to slowly pick up and the area was seeing some growth.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said the District had begun updating the software for the Infinite Campus program and was in the process of providing training for online registration which would be implemented for the 2015-16 school year. Ms. Vagner said the administration anticipated being ready to go with online registration by February 15, 2015. Mr. Smart said students that were taking advantage of the Advanced Opportunities Program were able to be flagged in Infinite Campus which allowed the District to track the students that would need to be reimbursed by the state. He said the ISEE submission deadline was that week and the state was having network issues. He said he received communication from the state extending the submission deadline to the following Monday night. He said the upload included all of the District's teacher evaluation data.

b. Wellness Dashboard Report

Mr. Smart said included in the packet was the current Wellness Dashboard Report with information as of April. He said employee participation appeared to be lagging but some of the numbers were not included in this report but would be included on the May report. He said the District's loss ratio had been high for the last couple of months which could have impacted the renewal rate.

c. Any Other Employee Services/Operational Support Update

Mr. Smart said insurance premiums increased by \$22.50 a month per employee.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said included in the packet was the monthly Human Resources report. He said there were three recommendations for new administrators including Ms. Brey who would be the new Head Start Coordinator. He said there were many resignations but the new hires outnumbered those this month which was good. He said there were 26 new teachers recommended for hire. He said there were 15 administrative positions that had opened and had all been filled. He said a few of the administrative positions had been filled by existing staff which ended up creating a backfill of positions that had to be filled. He said there were 65 retirees this year. He said typically that number was about 10% of the certificated staff. He said the number appeared higher this year because a number of them were administrative positions. He said the report included a recommendation to pay stipends for professional development and for credit recovery. He said the Board would be asked to approve the Human Resources Activity under the Consent Agenda.

b. Recommendation for Hire – Head Start Coordinator

Dr. Howell said included in the packet was a letter to the Region X Head Start Offices with a recommendation to hire Ms. Cathy Brey as the new Head Start Coordinator. He said the letter documented the process that was used in selecting a new Coordinator. He said included with the letter was documentation of the District's requisition for the position, a copy of the District's hiring procedure, the approval from the Head Start Policy Council and would also include a copy of the draft minutes from that night's Board Meeting. He said the Board would be asked to approve the recommendation and the submission of the letter to the Region X Head Start offices under New Business.

c. Any Other Human Resources/Operational Support Update

Dr. Howell had no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Policy 7132 – Use of Social Media – 2nd Reading

Ms. Vagner said included in the packet was Policy 7132 – Use of Social Media. She said the input that was received was included in the packet. She said minor grammatical changes were made as a result of the input and were highlighted in yellow; however, none of the changes were substantive. She said the Board would be asked to hear the policy on second reading for adoption under Old Business.

b. Policy 8116 – Part-Time Enrollment/Attendance of Students – 1st Reading

Ms. Vagner said included in the packet is Policy 8116 – Part-Time Enrollment/Attendance of Students. She said many changes had been made to the policy over the last few years because of Students Come First and the anticipated changes to fractional ADA. She said the process had changed again and the SDE would allow a non-public homeschooled student to attend one period of the day and the state would reimburse the District for the part-time enrollment. She said the Board would be asked to hear the policy on first reading under New Business.

c. Policy 8141 – Foreign Exchange Students – 1st Reading

Ms. Vagner said included in the packet was Policy 8141 – Foreign Exchange Students. She said the change to the policy eliminated the SEVP option returning to the practice that non-immigrant students who lived with a guardian and who was a resident of the District would be enrolled in the District. She said the SEVP process was a result of Homeland Security and was an expensive and time consuming process. She said the law had also changed only allowing SEVP students to attend for one year. She said the District only had one student that was currently eligible for the SEVP classification. She said the Board would be asked to hear the policy on first reading under New Business.

d. ISBA Membership Update

Ms. Vagner said included in the packet was an ISBA Membership Dues notice from Karen Echeverria. She said the membership package included various levels of Board Training that would be reimbursed by the state up to \$2,000. She said the Board would be asked to provide input as to what training it would prefer to schedule. Ms. Gebhardt said one of the most beneficial trainings for the Board had always been the Board

Retreat and was included as an option. Ms. Vagner suggested that the Board discuss further training options during their retreat in the fall. The Board agreed.

e. Review Board Reorganization Protocols

Ms. Vagner said annually the Board reorganized at the July Regular Board Meeting. She said included in the packet was the Protocol for Election of Board Officers that outlined the process and criteria to be considered in the nomination and election process for Board Officers. She said the criteria for Board Chair included availability, interest in serving and willingness to be spokesperson. She said after the Chair was elected the Chair utilized the same process to conduct the elections for the remaining officers.

f. Calendar

Ms. Vagner said included in the packet was the calendar of the Board's Meeting Schedule and various Committee Meetings from June 16, 2014 through August 8, 2014. She said Summer School Graduation would be July 17, 2014. She said the ISBA Summer Leadership Institute had been cancelled due to a lack of participation.

g. Any Other Superintendent's Update

Ms. Vagner said the administration was working on the Advanced Opportunities process to make sure the District was ready to track students that were taking advantage of the program in order to report the information for reimbursement from the state. She said she would bring a plan back to the Board in July. She said the Fix It Committee Meeting was set for July 7th and Mr. Vitale and Ms. Cranor were on that Committee. She said the Committee would work through the Leadership Premiums' recommendations to be ready for action at the July Board Meeting.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; 23) Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Ms. Vagner

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the May 20, 2014 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of June 9, 2014 in the amount of \$1,061,723.31.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of June 9, 2014 in the amount of \$1,061,723.31.

c. Topic: Approve Supplemental Financial Information from May 1, 2014 through May 31, 2014

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of May 1, 2014 through May 31, 2014.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from May 1, 2014 through May 31, 2014 as presented.

d. Topic: Approve ISU Student Teacher Intern Requests

Policy Issue: Board approves placement of interns in various District schools.

Background Information: Included in the packet was a request from ISU to place student teacher interns at various schools for the 2014-15 school year.

Administrative Recommendation: Administration recommended Board approve the ISU student teacher intern requests as presented.

Board Direction/Action on Consent Agenda: A motion was made by Mr. Facer and seconded by Mr. Vitale to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Ms. Vagner

a. Topic: *Hear on Second Reading for Adoption:*

Policy 7132 – Use of Social Media

Policy 8351 – Student Activity and Participation Fees and Student Fines

Policy Issue: Board adopts policy.

Background Information: These policies were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on second reading for adoption the above listed policies as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to hear on second reading for adoption the above listed policies as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Early Graduation Request*

Policy Issue: Board approves early graduation requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the early graduation request as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Facer to approve the early graduation requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Summer Camp Request*

Policy Issue: Board approves summer camp requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the summer camp request as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to approve the summer camp request as presented. The voting was unanimous in the affirmative.

d. Topic: *Adopt Resolution Amendment Relative to the Refinancing of the District's Bond*

Policy Issue: Board adopts Resolution amendments.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Resolution Amendment relative to the refinancing of the District's bond as presented.

Board Direction/Action: A motion was made by Mr. Facer and seconded by Mr. Mattson to adopt the Resolution Amendment relative to the refinancing of the District's Bonds that:

WHEREAS, School District No. 25, Bannock County, Idaho (the "District"), adopted a resolution on April 15, 2014 ("Bond Resolution") authorizing the sale of general obligation refunding bonds of the District in a principal amount not to exceed \$4,275,000; and

WHEREAS, the Board now desires to amend such Bond Resolution to appoint a new Bond Registrar and Escrow Agent, as such terms are defined in the Bond Resolution, and to make other minor corrections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Pocatello/Chubbuck School District No. 25, Bannock County, Idaho, as follows:

The following amendments are made to the Resolution of the District adopted on April 15, 2014.

Section 1: DEFINITIONS

Bond Registrar means Zions First National Bank, as bond registrar, transfer agent, authenticating and paying agent for the Bonds, appointed and designated in Section 6 of this Bond Resolution, or such successor as determined by the Board.

Escrow Agent means Zions First National Bank, or such other agent as may be appointed by the District, under the Escrow Agreement.

Section 3: THE BONDS

Interest shall be computed on the basis of twelve 30-day months.

Section 6: Zions First National Bank is hereby appointed the Bond Registrar for the Bonds.

Section 12: FUNDS AND ACCOUNTS

D. Redemption of Refunded Bonds; Pledge, Etc. of Escrow Fund.

(1) The Refunded Bonds maturing after August 15, 2014, are hereby irrevocably called for redemption on August 15, 2014.

Section 13: COVENANTS AND UNDERTAKINGS

D. Continuing Disclosure. An agent of the District is not required for purposes of Rule 15c2-12(a)(5).

Effective Date: This Bond Resolution shall take effect immediately upon its passage and approval. DATED this 17th day of June, 2014. The voting was unanimous in the affirmative.

e. **Topic:** *Award Bids:*

Bread
Food Supplies
Milk

Policy Issue: Board awards bids.

Background Information: These items were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board award the above listed bids as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to award the above listed bids as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Ms. Vagner

a. **Topic:** *Hear on First Reading:*

Policy 6312 – Reporting Student Progress
Policy 8116 – Part-Time Enrollment/Attendance of Students
Policy 8141 – Foreign Exchange Students

Policy Issue: Board adopts policy.

Background Information: These policies were previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policies as presented.

Board Direction/Action: A motion was made by Mr. Mattson and seconded by Mr. Facer to hear on first reading the above listed policies as presented. The voting was unanimous in the affirmative.

b. **Topic:** *Approve PCCS Programmatic Audit Management Letter*

Policy Issue: Board approves Programmatic Audit Management letters for the Pocatello Community Charter School.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Pocatello Community Charter School Programmatic Audit Management Letter as presented.

Board Direction/Action: A motion was made by Mr. Vitale and seconded by Ms. Cranor to approve the Pocatello Community Charter School Programmatic Audit Management Letter as presented. The voting was unanimous in the affirmative.

c. **Topic:** *Accept Recommendation for Hire for Head Start Coordinator and Direct Submission of Recommendation Letter to Region X Head Start Offices*

Policy Issue: Board accepts recommendations for hire for the Head Start Coordinator.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board accept the recommendation for hire for the Head Start Coordinator and direct submission of the recommendation letter to the Region X Head Start Offices as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Mattson to accept the recommendation for hire for the Head Start Coordinator and to direct submission of the recommendation letter to the Region X Head Start Offices as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Vitale and seconded by Mr. Facer to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 8:07 p.m.

APPROVED ON:

15 July 2014

BY:

Janie A. Helbardt
Chair

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees

ATTESTED BY:

[Signature]
Clerk