

**MINUTES OF THE  
REGULAR SESSION BOARD MEETING  
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25  
Education Service Center Board Room  
Tuesday, August 16, 2011  
5:30 p.m.**

**BOARD MEMBERS/SUPERINTENDENT PRESENT:**

Frank Rash, Chair  
John Sargent, Vice Chair  
Jackie Cranor, Clerk

Janie Gebhardt, Assistant Treasurer  
Nate Murphy, Member  
Mary Vagner, Superintendent

**CONVENE REGULAR MEETING**

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 16<sup>th</sup> day of August, 2011, as provided in Section 33-510, Idaho Code. Chair Rash called the Regular meeting to order at 5:35 p.m.

**PLEDGE OF ALLEGIANCE**

Shannon Correll led the audience in the Pledge of Allegiance.

**REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action**

Chair Rash reviewed the agenda and the addendum to the agenda. A motion was made by Ms. Cranor and seconded by Mr. Sargent to approve the agenda and addendum as presented. The voting was unanimous in the affirmative.

**APPROVAL OF MINUTES – Self Explanatory – Action**

- a. Special Meeting/Executive Session/Personnel – March 15, 2011**
- b. Regular Board Meeting – June 21, 2011**

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the minutes as presented. The voting was unanimous in the affirmative.

Mr. Murphy abstained from voting on the Minutes listed above as he was not a seated member at the time of these meetings.

- c. Special Meeting/Executive Session/Oath of Office/Personnel – July 5, 2011**
- d. Special Meeting/Executive Session/Personnel – July 19, 2011**
- e. Regular Board Meeting – July 19, 2011**

A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the above listed minutes as corrected. The voting was unanimous in the affirmative.

**RECOGNITIONS/VISITORS/CORRESPONDENCE – Information**

**a. Visitors and Correspondence**

*1) Introduce New Administrative Personnel*

Ms. Vagner introduced the new Administrative Personnel. She said the new administrators started the day before. She Mr. A.J. Watson, Mr. Brad Wallace, Ms. Deanne Dye and Ms. Lisa Delonas were the new administrators and invited them to the podium to be introduced to the Board of Trustees. She said Mr. Watson had previously worked as the District's energy auditor and had completed his internship as an intervention specialist at Wilcox Elementary. She said he did a good job learning the system and had been selected as the new principal at Chubbuck Elementary. She said Mr. Wallace grew up in Pocatello and graduated from Pocatello High School and was teaching Spanish in Nampa, ID before being selected as the assistant principal at the Alameda Center. She said he had a passion for at risk children and the administration felt fortunate to have him on the team. She said Ms. Dye had many years of administrative experience in Soda Springs and Firth, Idaho and had been an elementary and a secondary principal. She said Ms. Dye was affected by the reduction in staff in Firth which created the need to look for positions elsewhere. She said Ms. Dye had been

selected as the new principal at Gate City Elementary. She said the administration was grateful for her experience. She said Ms. Delonas was a teacher at Jefferson who had just completed her administrative internship. She said she was an active intervention specialist and played a critical role in the success of Jefferson Elementary. She said she had originally been selected as the assistant principal at the Alameda Center but was promptly transferred to Pocatello High School as the assistant principal when the position opened. She said the administration believed the assistance Ms. Delonas would provide would be crucial. She said the District was adding instructional talent and growing its leadership capabilities. She thanked the new administrators for coming.

**b. Recognitions - Information - Ms. Allen**

Ms. Allen said the Vision/Mission/Beliefs/Learner Goals Statement was the lifeblood of this organization. She said it spoke to the District's culture, its function and its outcomes. She said all departments selected one or two Beliefs annually and benchmarked progress monthly. She said teachers and staff were recognized for the actualization of those beliefs at the Regular Board Meetings. She said the District would recognize the technology and transportation departments that evening.

Ms. Allen invited Mr. Jeff Jolley, the technology coordinator to the podium. She said the technology staff worked very hard over the summer and Mr. Jolley was there representing those staff members. She said the technology staff provided support for a smooth transition to the Student Information System, Infinite Campus, inclusive of the food service processing. She said the staff installed and recycled over 1,200 computers, implemented a new data backup system and provided technical support for the ISAT, Destiny, Renaissance, Fast Forward, the District's website, Lexia, Read 180 and Infinite Campus. She said the department took on a huge conversion from Novell to Microsoft which required a person to physically update all 2,000 computers. She said the staff also installed 635 new computers and upgraded 150 more. She said the department provided technical assistance to the entire District through the Help Desk. She said Mr. Warburton helped design and print all flyers, brochures and posters for the Festival of Trees and performed vital updates on the District's website. She said the department was constantly seeking new ways to increase efficiencies and reduce costs and was making an amazing difference.

Ms. Allen invited the transportation staff to the podium. She said the department selected "A safe, supportive, caring and respectful environment is critical to student learning" and "Parents and the community play a vital role in a student's educational success". She said discipline issues on buses were down which reflected a cohesive department. She said the transportation department worked very hard to select safe bus stops, develop safe routes and safely transport children to and from school. She said drivers conducted pre and post-trip inspections, managed behavior issues and communicated with parents and District staff. She said drivers must maintain impeccable driving skills in order to maneuver through neighborhoods safely. She said each May drivers honed their safe driving skills in a driver safety competition known as a Bus Rodeo and competed with surrounding Districts. She said the winners competed in a state-wide competition which included written exams and obstacle courses. She said one of the District's bus drivers, Lorrie Aki, had been with the District for 15 years and competed in 14 bus rodeos. She said this year Ms. Aki won the State School Bus Safety Competition and took first overall in every category. She said Ms. Aki brought back a traveling trophy which was a first for the District. She said Ms. Aki qualified for nationals which were held in Baltimore, MD and placed 8<sup>th</sup> out of 54 drivers from across the nation.

**c. Public Comment on Items Not on Agenda**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

***Board Operating Principles No. 22 & 23:***

**22)** The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items not on the agenda at the time of the meeting.

**REPORTS – Information**

**a. Report on Standing Committees for 2011-2012**

Ms. Gebhardt said she attended Local Issues and Ms. Vagner gave a good report on ISAT. She said one member of the committee commented that Ms. Vagner was highly regarded by the community and said it was

a credit to the Superintendent. She said the work that was being done between the District and Judge Murray’s Juvenile Advisory Committee was crucial to the District’s success in getting students to stay in school. Mr. Murphy said it was especially important to catch truancies early. Ms. Vagner said the District’s AYP and graduation rates had significantly improved and was a direct result of collaboration with other agencies. Ms. Cranor said the effect it had at Tyhee with perfect attendance and increased achievement clearly showed attendance affected learning.

**2011-2012**

Budget Committee	John Sargent/Jackie Cranor
CIP Committee	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor
District Leadership Council	Nate Murphy/John Sargent
Education Foundation (Vice Chair is Designated Representative)	John Sargent
Head Start	Jackie Cranor
Insurance/Wellness Committee	Frank Rash
Insurance Representation Selection	N/A
Judge Murray’s Juvenile Advisory Committee	Janie Gebhardt/Nate Murphy
Local Issues-Chamber of Commerce	John Sargent
Long Range Facility Planning	Frank Rash
PTA Regional Council Meetings (Meetings are at 7:00 p.m.)	<b>Board Rotation</b>
	<b>Dates – TBD</b>
	“ “
	“ “
Pocatello Community Charter School Liaison	Janie Gebhardt/John Sargent
Safe and Drug Free Schools Advisory Committee	N/A
Safety Committee	Jackie Cranor
Instructional Technology Committee	Nate Murphy
Textbook Adoption	Janie Gebhardt/Jackie Cranor
Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4th Middle School	Frank Rash/Janie Gebhardt
Key Communicators	John Sargent/Jackie Cranor

**b. Annual Education Foundation Report**

Ms. Allen said the fiscal year ended in June. She said the Education Foundation’s goal was to support, promote and sponsor educational objectives. She said the Foundation had a large board which represented the community. She said Steve Morton – Principal, Kristi Samuelson – Simplot, Melanie DeLashmutt – Pocatello Teachers Credit Union, Stacey Jensen – teacher and Ms. Allen sat on the Board of Directors. She thanked Ms. Gebhardt for her service over four years and welcomed Mr. Sargent who was the new Board representative on the Foundation Board. She said the report listed contributions by business and by private donations. She said 52 businesses contributed \$92,170.07 to the Education Foundation and 32 individuals donated \$8,853 for a total contribution of \$101,023.07. She said the Foundation awarded grants which were listed in the report. She said 146 grants were awarded for a total of \$114,513.73. She said 93 of the grants awarded came from the Brian Reams Memorial Fund which provided economically disadvantaged students the opportunity to participate in activities. She said over \$12,000 in dual enrollment grants were awarded. She said some students received more than one scholarship grant as they took more than one dual enrollment course. She said eight interactive whiteboard grants were awarded and two for iResponse Wireless eSystems. She said there were a variety of classroom grants for books, music, supplies, math and science kits and instruments to enhance the classroom. She said the Foundation was busy raising money and would kick off a new donation drive after school began and had already started preparing for the Festival of Trees. Mr. Sargent said it looked like the Foundation spent more money than it brought in. Ms. Allen said there were leftover funds from the Brian Reames Memorial Fund that were used to meet the higher demand this year. She said the Foundation hoped to replenish that fund for next year. Ms. Cranor asked if there had been any information as to the success of the Brian Reames Memorial fund raiser. Ms. Allen said she had not yet heard any news but would bring any information to the Board when she did.

## **CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr.**

Mortensen, Mr. Devine, Mr. Hobbs

### **a. 2010-11 Assessment Report – Mr. Wegner**

Mr. Wegner said the ISAT was administered annually. He said it was delivered electronically and measured AYP in the spring. He said all 10<sup>th</sup> graders were required to receive a passing score in order to graduate. He reviewed the state and District longitudinal data for 3<sup>rd</sup> grade. He said from 2007 to 2011 there were increases in reading, math and language usage. He said the District ranked above the state average in all three areas. He said 4<sup>th</sup> grade was also above the state in all three areas. He said 5<sup>th</sup> grade saw a decrease in math and language but were still above state average in all areas. He said from 2007 through 2011 there was an upward trend of improvement. He said the 6<sup>th</sup> grade increased in reading and math but decreased in language but were above the state average in all three areas. He said 7<sup>th</sup> grade saw a decrease from the year before but were above the state average in reading and language and only slightly below in math. He said overall there was still an upward trend. He said 8<sup>th</sup> grade had the same performance from the year before and was above the state average in reading and language and was the same as the state in math. He said the 9<sup>th</sup> grade ISAT test was the same as the 10<sup>th</sup> grade test in order to gauge how students would perform on the 10<sup>th</sup> grade test and identify students who were in need of any intervention. He said 9<sup>th</sup> grade saw a decrease in language and was the same as the state in reading and math. He said 10<sup>th</sup> grade was above the state average in reading and language but was below in math. He said grades 5 & 7 saw a decrease in science and grade 10 saw an increase but all three were above the state average in all areas. He said the data was posted to the District's website for public viewing. He reviewed proficiency by ethnicity for reading. He said there was a jump in performance in 2010. He said although the upward trend had not continued it still narrowed the achievement gap. He reviewed proficiency by ethnicity in math. He said the data showed a narrowing of the achievement gap. Ms. Cranor said it was hard to narrow the achievement gap for subgroups and noted this was an accomplishment. Mr. Wegner reviewed proficiency for special education and economically disadvantaged students. He said there was an increase for both groups in reading. He said there was a plateau in math. He said graduation rates continued to improve. Mr. Sargent asked what the state's graduation rate was. Mr. Wegner said he would get the information to the Board. He said elementary and secondary were required to meet 100% proficient by 2014. He said Congress had not updated ESEA and the Idaho State Superintendent informed the U.S. Department of Education that the state would adopt a growth model and would maintain the 2010 targets. He said the U.S. Department of Education approved the state's waiver. He said the 2011 AYP results were based on 2010 targets and would remain there as the state moved to a growth model. He said Districts did not know much about the growth model yet but would keep the Board informed as information was received. Mr. Murphy asked why the state had not utilized the national pilot growth model. Mr. Wegner said states were required to have certain things in place before it could move to a growth model, one being a longitudinal data system. He said Idaho now had a longitudinal data system in place and chose to move forward using the Colorado growth model. He said this was the 9<sup>th</sup> year that Districts were held accountable to this legislation and if a school or a District missed any one benchmark it would not meet AYP. He reviewed the accountability sheet that showed which schools were in "needs improvement". He said all thirteen elementary schools met AYP. He said none of the middle schools met AYP and one was on alert and three were in "needs improvement". He said three of the high schools were in "needs improvement" and only Century High School and the Pocatello Community Charter School met AYP. He congratulated the elementary schools for meeting AYP. He said Wilcox Elementary made AYP because the school had been granted new school status. Ms. Cranor asked what Hawthorne Middle School planned to do since the state did not approve its new school status. Mr. Wegner said the school would remain in restructuring and would continue to implement the school's improvement plan. He said he had recently spoken to Principal Stevens about School Improvement Plan requirements and learned there were new state requirements with more layers and reporting requirements for schools that were in corrective action. He said there were also more requirements at the District level with more forms, reports and monitoring. He said all school improvement plans were due to the state by March 1<sup>st</sup>. He said the administration would keep the Board informed as to the new requirements. He said the District was held accountable for all populations and subgroups. He said the District was in "Improvement 2" for math and "Improvement 3" for reading. Ms. Cranor asked if every school in the District had to meet AYP in order for the District to meet AYP. Mr. Wegner said that was correct. He said for smaller Districts that did not have enough special education students at one school, but had enough as a District, might not meet AYP through the 34 students rule. He said the administration was excited to learn more about the growth model

and said he believed it was a better way to measure success. He said the District would stay the course with following the Strategic Plan and would continue with the major initiatives such as effective schools research, TIA, RtI and professional development in preparation for the implementation of the common core standards. He said AYP was just one indicator of success among many. He said some of the other indicators for the District's successes included the "What Parents Want" award, students being selected as national merit finalists, concurrent enrollment, graduation rates, athletic teams receiving state academic awards, the robotics team qualifying for international robotics competition, Highland High School being named overall at the economics summit, a Head Start teacher being named Teacher of the Year, both Ellis and Gate City elementary received awards from Apangea, Pocatello BPA taking first at state, Jefferson Elementary receiving the yearly growth award and being named a Title I distinguished school. He said many good things were happening in the District's schools. Mr. Rash asked what contributed to higher graduation rates at New Horizon High School. Mr. Wegner said credit recovery and collaboration with outside agencies contributed to the higher rates and the collective effort was making a difference.

**b. 2011 Annual Measurable Achievement Objective Determinations (AMAO) for Districts with Limited English Proficient (LEP) students – Mr. Wegner**

Mr. Wegner said included in the packet was an email notifying the District of its Annual Measurable Achievement Objective (AMAO) determinations. He said the District and statewide LEP was based on English language assessments which measured fluency to determine if Districts met objectives. He said the administration was pleased to report that the District met its objectives for the 2010-11 school year.

**c. 2011 TIA Conference Video – Mr. Wegner**

Mr. Wegner said the District participated in the weeklong TIA Conference in June and said he would play the TIA video that was produced by Stan Adona. He said it was a successful and fun conference.

**d. College Entrance Test Update – Mr. Wegner**

Mr. Wegner said when the State Board of Education increased graduation requirements for 2013 it required juniors take college entrance exams. He said most western states utilized the ACT but the state elected to go with the SAT. He said the state would allow one day for testing and one make-up day. He said the state would cover the cost for students to take the SAT but would not cover the cost for the ACT if students elected to take it instead. Ms. Cranor asked why the state elected to go with the SAT. Mr. Wegner said one committee member said it was partly due to greater flexibility with testing dates and it also offered tutoring. Ms. Cranor asked if it would be a hard transition. Mr. Wegner said it would be different and would probably cause some challenges. Ms. Cranor asked if colleges accepted both tests equally. Mr. Wegner said in the past Idaho colleges generally accepted the ACT but since the SAT had been adopted by the state it would accept both. Mr. Devine noted that the ACT was curriculum focused while the SAT was process focused so some students would do better than others.

**e. BLT Meeting Plan – Mr. Wegner**

Mr. Wegner said included in the packet was the agenda for the BLT Retreat at Century High School. He said BLT teams would meet and review the achievement data for their school and would set goals with a focus on improvement activities. He said the BLT teams appreciated the planning time.

**f. Common Core Standards Rollout and Systematic Issues – Mr. Wegner**

Mr. Wegner said included in the packet was a timeline for the rollout of the State Common Core Standards and the identified systematic issues. He said the state required Districts to implement the new standards by 2013-14 with the option to implement sooner. Mr. Wegner said the District would spend the coming school year updating the curriculum and professional development to prepare for implementation in 2013. He reviewed the systematic issues that included areas such as keyboarding, middle school language, math and the arts. He said there was currently not enough time for math at the middle school level. He said another issue was funding to augment the new curriculum and no information regarding resources had been forthcoming from the state. He said the implementation timeline was still in draft form and had been sent to TIA participants for any feedback. He said the administration hoped to have an implementation plan in place by the end of September. Ms. Cranor said it would be interesting to see how the District would implement keyboarding in the elementary schools. Mr. Wegner said according to the common core standards 4<sup>th</sup> graders were expected to process a one page document and 5<sup>th</sup> graders a two page document.

**g. Any Other Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner**

Mr. Wegner had no further Curriculum update at the time of the meeting.

**h. Elementary Registration Update – Dr. Mortensen**

Mr. Wegner said elementary registration was from noon to 6 on August 18, 2011. He said if parents had questions they could contact the Elementary Education Secretary, Ms. Tara Jensen. He said students that were new to the District were required to provide a birth certificate and be current on immunization shots. He said the administration would have registration counts by Friday.

**i. Head Start Program Update – Dr. Mortensen**

Mr. Wegner said included in the packet was a Head Start Bus Waiver from the Department of Health and Human Services approving the District's request to waive the bus monitor requirement for Head Start transportation from September, 2011 through August, 2012. He said Head Start was busy with intake appointments and teachers would return the following week. He said Ms. Sherry Young reported receiving information notifying Head Start programs of federal cuts and hoped it only applied to ARRA funds. Ms. Cranor noted that Head Start recently purchased a van to help with transportation.

**j. 21<sup>st</sup> Century After School/Summer Program Update – Dr. Mortensen**

Mr. Wegner said Wilcox Elementary had been approved as an additional 21<sup>st</sup> Century After School program site for the coming school year.

**k. Amended 2011-2012 District 25 Calendar – Dr. Mortensen**

Mr. Wegner said included in the packet was an amended 2011-2012 District 25 Calendar. He said the change reflected the removal of the collaboration days which were included in the original calendar. He said the Board would be asked to consider adopting the amended calendar under Old Business.

**l. Amended 2011-2012 Kindergarten Calendar – Dr. Mortensen**

Mr. Wegner said the changes to the 2011-12 Kindergarten Calendar were the same as the District 25 calendar with the removal of the collaboration days. He said the Board would consider adopting the changes under Old Business.

**m. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen**

Mr. Wegner had no further Elementary Education updates at the time of the meeting.

**n. Broadcast Agreements – Mr. Devine**

Mr. Devine said the administration was able to finalize the agreement with the Idaho Wireless Corporation earlier that day and the agreement was included in the addendum. He said there were some connection issues at the high schools which still needed to be worked out. He said the administration was excited to begin the new service and was grateful to Mr. Anderson for working to meet the District's needs. He said the Board would be asked to approve the agreement under Old Business.

**o. Holt Arena Contract Update – Mr. Devine**

Mr. Devine said District had arranged a lower basic rental fee for the use of Holt Arena and was still in the process of refining a complete contract with ISU. Mr. Sargent asked if the overall bill would be less or the same as it had been paying. Mr. Devine said it would be a shift lowering the overall rental fee and extra activities on a "pay as you go" basis. He said the administration was still exploring cost saving options and the overall savings were yet to be seen. Ms. Gebhardt asked if band would have to fund-raise in order to use the Holt Arena for practice. Mr. Devine said that was correct. Ms. Cranor asked if ticket prices would stay the same. Mr. Devine said ticket prices would have to stay the same for the time being as there would be no profit otherwise. He said Pocatello High School did not have any games scheduled with Skyline or Idaho Falls due to the increased ticket prices and late game start. He said the administration hoped to resolve those issues in the future. Ms. Cranor asked if Pocatello High School would have to repeat games with the same teams. Mr. Devine said the school had to look at other options for scheduling games that included playing in the Rocky Mountain Rumble.

**p. Historical Data Attendance at Football Games – Mr. Devine**

Mr. Devine said he was still in the process of researching the historical attendance data at the Holt Arena and would have the last four years of attendance data at the September 20, 2011 Regular Board Meeting.

**q. Summer School 2011 Report – Mr. Devine**

Mr. Devine said he would have a complete 2011 Summer School Summary at the September 20, 2011 Regular Board Meeting.

**r. Secondary Registration Update – Mr. Devine**

Mr. Devine said secondary registration was scheduled for the following Wednesday and Thursday. He said Franklin Middle School and Century High School were so full the administration would have to review final registration numbers before approving any transfers. Ms. Vagner said there was a waiting list at both schools which would be reviewed once the administration had a better idea of the available space following

registration. She said parents were anxious to be informed of any open space and the administration had designated Friday at noon to review the numbers and make any decisions. She said she wanted to make sure the Board was aware of the situation in case members received calls from parents. Ms. Cranor asked if out of District seniors would be affected. Mr. Devine said the senior class was the smallest and should not affect out of District seniors. He said the space issues affected the 9<sup>th</sup> and 10<sup>th</sup> grade and out of District transfer requests would not be approved for those grades.

**s. 2011-2012 Fall Athletic Schedules Inclusive of Travel – Mr. Devine**

Mr. Devine said the 2011-2012 fall athletic and travel schedules were included in the packet. He said travel would be funded through the schools.

**t. BYU-I Student Teacher Intern Request – Mr. Devine**

Mr. Devine said included in the packet was a BYU-I student teacher intern request and asked if the Board had any questions. He said the Board would be asked to consider approving the request under the Consent Agenda.

**u. Out of District/Overnight Field Trip Request – Mr. Devine**

Mr. Devine said an Out of District/Overnight Field Trip request for Highland Choir was included in the addendum as corrected and asked if the Board had any questions. He said the Board would be asked to approve the request under New Business.

**v. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine**

Mr. Devine said the District was bringing in a national presenter to speak to the administrators, department heads and teachers about effective grading practices and standards based grading. He invited the Board to attend. He said Century High School would be recognized at a future Board meeting for receiving the State School of Excellence Award for its extra curriculum, GPA, AP and AYP achievements. He said fall sports were underway. He said video conferencing courses would begin at Century High School and Highland High School.

**BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed**

**a. Idaho General Fund Update**

Mr. Reed said the state adjusted its budget based on actual numbers and the reports were positive over the last few months. He said initial projections were adjusted due to increased revenues in April, May and June. He said the overall budget was adjusted up and hoped some of the surplus would trickle down to education. Mr. Murphy asked if it would be a legislative decision. Mr. Reed said the state was mandated to maintain the 2006 level of funding but the decision would be legislative.

**b. Summer Feeding Program Update**

Mr. Reed said included in the addendum was the summer feeding program numbers from June through August. He said the food services department served close to 123,000 meals during the summer. He said on some of the days over 3,000 meals were served. He said participation usually started off strong and then tapered off when conditions became hot. He said participation was down 12% from the year before, but was up substantially over the last ten years. He said in the program's first year only 10,724 meals were served. He said it could be a sign of the economy but definitely spoke to a need in the community.

**c. Medicaid Revenue Report**

Mr. Reed said the Medicaid Revenue report for the previous year had come in and was comparable to the 2007-08 levels. He said revenue went up in 2009 and 2010 and had decreased again this year and was not sure why. He said the state had made the reimbursement process more difficult and had placed more restrictions on what was reimbursable. He said the administration was looking at every option for reimbursement for services provided.

**d. Energy Conservation Report**

Mr. Reed introduced Amanda Hendricks. He said she was an HVAC specialist and had a degree in mechanical engineering. He said the District was fortunate to have her skills. He said her background added to what the District could do and helped to ensure savings. Ms. Hendricks said she would provide an overview of the program including goals, savings and successes. She said nine years ago the District entered into a contract with EDI which specialized in working with Districts to implement people driven conservation programs to reduce utility costs by eliminating waste and maximizing efficiencies. She said there were guidelines for all equipment in the District. She said the guidelines served as the standard for the program. She said the approach was people oriented with assigned duties and common sense conservation. She said the

program consisted of three goals including maintaining comfort for students and staff, minimizing energy waste and saving valuable education dollars which was the ultimate goal. She said in order to monitor the program the District needed a way to track the usage and savings. She said Energy Cap was a software program that tracked cost and consumption including electricity, natural gas and water and sewer. She said the base year was the year the program was started and savings years were all those that followed. She said the District saved \$771,831 during its last savings period. Mr. Sargent asked if each savings period was compared to the base year. Ms. Hendricks said yes. She reviewed the breakdown of the last savings period. She said the expected energy cost was what the District would have spent without the conservation program which was just over \$2 million. She said the actual cost was what the District spent with the conservation program in place which was \$1.2 million. She said it was a \$700,000 savings to the District. Ms. Gebhardt asked if the program took rate increases into account. Ms. Hendricks said the program accounted for weather changes and utility rates and usage. She said it also took into account any new facilities and added the usage to the base year. She said if the program did not take those things into account then the savings would be inflated. Mr. Reed said the District had added a tremendous amount of technology over last ten years which was also factored into the base. Ms. Hendricks said the District continued to work on water conservation and expected to see those savings go up in the future. She said there were a number of factors that contributed to the success of the program and involved all District staff. She said staff was responsible for shutting down and custodians monitored lighting usage and identified energy waste. She said maintenance continued to upgrade equipment to increase efficiency. She said part of her job was to conduct a monthly analysis to identify excessive usage and make any changes necessary to maximize efficiency. She said the report showed where improvements were being made and the associated cost savings. She said equipment shutdowns were extremely important and maximized energy savings. She said energy audits were ongoing and served as a tool for identifying problem areas and locating conservation opportunities. She said savings continued to improve as the District maximized efficiencies. Mr. Murphy asked if there was a plateau in savings after a number of years. Ms. Hendricks said the program was beginning to reach a plateau which tended to happen after improving efficiencies dramatically in the beginning of the program and then reaching a point of maintaining efficiencies. She said water conservation wasn't pushed as hard in the beginning of the program and she was working to identify strategies for monitoring water usage more closely. She said in nine years the District had saved over \$5 million which was redirected to educational needs. She said the program was good for the District and good for the environment. She said energy usage had been reduced by 321,081 MMBTU which was the equivalent of 1,649 cars not being driven for one year or 234,943 tree seedlings grown for 10 years. She said it is imperative to minimize waste and she would continue to monitor usage, identify waste, upgrade equipment to minimize cost and maximize efficiencies. Mr. Rash asked what the savings would be if the District moved to a four day school week. Mr. Reed said there were several Districts that had gone to a four day week and typically the savings were minimal. He said there tended to be little savings because people still utilized facilities even when there was no school for extra-curricular activities such as, sports, band and choir practice and power still had to be on at buildings. He said even if an activity only utilized the facility for one or two hours it took 5 or 6 hours to heat or cool the building for comfortable use. He said the energy savings for moving to a four day week were not as significant as some people thought. Ms. Cranor asked if any large Districts in the state had moved to a four day school week. Mr. Reed said he was not aware of any. He said the administration was pleased with the work being done by Ms. Hendricks. He said the District was a leader in the state with regard to energy conservation. He said the administration got calls from other Districts asking what our District was doing to see energy savings of this magnitude. He said new heating and cooling systems and the new tracking system made the District a leader in energy savings and every dollar that could be put back into the classroom was well spent.

**e. Transportation Reimbursement Update**

Mr. Reed said the transportation department monitored two areas that the state looked at which was cost per mile and cost per rider. He said the state reimbursed Districts on either of those factors and the District was at 92% on cost per mile and at 76% on cost per rider. He said the District was well under the state average and had stayed under the cap for a number of years.

**f. Bus Routes for 2011-12**

Mr. Reed said bus stops and routes were prepared by the transportation department and were included in the packet. He said the Board was asked to approve the stops and routes annually to meet state requirements. He said the transportation department always received requests for adding or changing stop locations and wanted to make people aware that the District currently had 968 stops and each one was on a certain schedule twice a

day. He said he hoped patrons understood why it was not so easy to accommodate changes. He said there were only 82 buses to service the 968 stops twice per day. He said drivers were on a tight schedule and a lot was expected of them. Ms. Cranor asked if the stops highlighted in yellow were new. Mr. Reed said the new stops were highlighted but others were highlighted to identify safety issues.

**g. Print Room Production**

Mr. Reed said the administration tracked the number of copies run through the print room. He said print room production had gone down slowly but steadily as copier technology progressed and made it easier to copy at the school level. He said the department operated in the black and was self-sufficient. He said the intent of the department was to save the District money.

**h. Stocks Building/Alameda Center/Summer Projects Update**

Mr. Reed said all of the elementary schools were clean and ready to go. He said the maintenance department was finishing hallways and cafeterias at the secondary level which would be finished by the end of the week. He said maintenance was ahead of schedule. He said the extended summer helped and there were not as many CIP projects to complete. He said he and the Superintendent visited some of the project sites that afternoon. He said the crew had excavated concrete and started the plumbing at the Stocks Building. He said steel siding was being installed which would provide a strong support for the structure. He said the facility would be completely enclosed by the first part of November. He said it was an ambitious schedule and the contractor's crew were working hard and were very organized. Ms. Cranor said the building appeared to have a solid structure already and asked why it was necessary to completely demolish it. Mr. Reed said the original building was a warehouse structure and would not be wise to cover it with a façade. He said purchasing the property with the existing structure and rebuilding it was much cheaper than building from scratch which would have cost between \$9 and \$11 million. He said the District came out ahead this way. Ms. Cranor said it was exciting to see the progress. Mr. Reed said the project was on schedule. He said the building needed a new sewer and waterline installed. Ms. Gebhardt asked if any of the improvements being made to the streets were related to the new school location. Mr. Reed said improvements by the city or state were planned years in advance but new schools or developments were taken into account when making improvements. He said the city was very proactive in working with the District on improvements.

**i. Proposed Building and Subdivisions (New Construction)**

Mr. Reed had no proposed building and subdivisions (new construction) report at the time of the meeting.

**j. Any Other Business Operations/Operational Support Update**

Mr. Reed had no further report on department operations and any other business operation updates and answer any questions at the time of the meeting.

**EMPLOYEE SERVICES – Information – Mr. Smart**

**a. Infinite Campus/ISEE Upload Update**

Mr. Smart said the administration was working on entering new student information into Infinite Campus with the start of a new school year. He said everything was going well. He said the administration would submit one last data upload for the 2010-11 school year with summer school information. He said he anticipated a smoother data upload process for the 2011-12 school year.

**b. Pay Manual Update/Administrator Personal Leave**

Mr. Smart said the revised pay manual was presented to the Board at the last Regular Board Meeting and approval was put on hold until specific concerns could be addressed. He said the Pay Manual was on the agenda for action to get it published and the administration would address the personal leave issue at a later date. He reviewed some of the changes including changes to fringe benefits, jury duty, personal leave requests and processing deductions. He said the Board would be asked to approve the pay manual revisions under Old Business and any proposed changes would be brought to a future Work Session.

**c. Any Other Employee Services/Operational Support Update**

Mr. Smart had no further Employee Service update at the time of the meeting.

**HUMAN RESOURCES – Information – Dr. Howell**

**a. Monthly Human Resources Report**

Ms. Vagner said the monthly Human Resources report was included in the addendum and wrapped up new hire information. She said the administration was working to fill a position for a teacher for the deaf and may have found someone who was interested. She said the rest of the report included resignations, leave of absence requests and alternative and provisional certification approval requests. She said the Board would be

asked to approve the report under the Consent Agenda. She said the administration was confident it would have a full complement of bus drivers to fully cover bus routes.

**b. Hiring Reverts Back to the Board of Trustees after August 31, 2011**

Ms. Vagner said hiring reverted back to the Board after August 31<sup>st</sup> every year.

**c. Any Other Human Resources/Operational Support Update**

Ms. Vagner had no further Human Resources update at the time of the meeting.

**SUPERINTENDENT REPORT – Information – Mrs. Vagner**

**a. Policy 6112 – Emergency Preparedness – 1<sup>st</sup> Reading**

Ms. Vagner said the administration discovered that Policy 6112 – Emergency Preparedness directed schools to hold 4 fire drills in the first month. She said the process was cumbersome and the language had been corrected to direct that schools would hold one fire drill to be completed in the first month. She said the Board would be asked to hear the policy on first reading under New Business. Ms. Gebhardt said in the paragraph that covered “other evacuation drills” there was a sentence that had redundant wording. Ms. Vagner said the language would be cleaned up and brought back for a second reading for adoption at the September 20, 2011 Regular Board Meeting.

**b. District #25 Board of Trustees Operating Principles**

Ms. Vagner said the Operating Principles were included for informational purposes and the Board would revisit them at the September 21, 2011 Board Retreat. She said the Operating Principles supported the Board’s Strategic Plan and were routinely reviewed.

**c. District #25 Vision/Mission/Beliefs/Learning Goals Statement**

Ms. Vagner said the Board’s Vision/Mission/Beliefs/Learner Goals Statement was a very strong statement. She said it was in its fifth year of implementation and served the District well. She said in looking at achievement data it was evident that it was a result of goals driving the work of the District. She said the Board would be asked to affirm the statement under New Business.

**d. District #25 Board of Trustees Strategic Goals**

Ms. Vagner said the Board’s Strategic Goals were broad-based and included every function of the District. She said in reviewing the Strategic Plan it was evident that goals were being met. She said the Board would be asked to reaffirm the Strategic Goals under New Business.

**e. District #25 2010 – 2015 Strategic Plan**

Ms. Vagner said included in the addendum was an instructional diagram that guided the work of the District. She said the District’s Vision/Mission drove the work of the District. She said TIA was a critical piece and supported the work in determining the assessment component that determines how we know what kids know and are able to do and what we do for those that have mastered the essential learning and for those who haven’t. She said all content areas were included in the TIA process now. She said the TIA group worked on adding the common core state standards to the content areas. She said the District was pushing 21<sup>st</sup> century skills into all content areas and would track for accountability. She said social emotional support was included in Second Step, Virtues, Too Great For Hate and Cultural Perspectives which celebrated diversity in the community. She said TIA included PLC work on every other Monday. She said RtI was a two pronged approach that is, academic and behavioral, and that the new Mileposts program would maintain the intervention records. She said classroom walkthroughs were critical to teacher support and provided reflective thinking in conversations between colleagues and was being expanded to peer to peer to more fully support each other’s work. She said the administration was focusing on effective grading practices training and standards based reporting to look at a progressive model rather than punitive. She said SIOP was the instructional framework and was supported through professional development. She said the Strategic Plan rolled from the previous year to the next and was extended to 2015. She said everything new was highlighted and showed that the operational side of the District supported the instructional side. She said the Board had hands on knowledge of the support and implementation of the plan over a five year time period. She said the Board would consider adopting the plan under New Business. She said following adoption the plan would be brought to administrative teams on Friday to take back to their staff. She said the plan was making a difference in schools.

**f. Board of Trustees/Superintendent/Cabinet Retreat – September 21, 2011**

Ms. Vagner said the Board of Trustees/Superintendent/Cabinet Retreat had been scheduled for September 21, 2011 from 4:30 – 8:30 p.m. in the Board Room. She said Liz Killpack was scheduled to facilitate the retreat and would work with the Board Chair to finalize the agenda.

**g. Pay for Performance Plan – Local Shares**

Ms. Vagner said the Pay for Performance plan was highly comprehensive. She said a committee was convened to begin to understand the elements of Pay for Performance and provide direction. She said Districts could choose from various components for local shares. She said Pay for Performance was not universally understood but due to the September 1 deadline the administration recommended the Board adopt a plan that deferred the local shares to the state's shares. She said the committee would address uniformity and would work the details out in the fall. She said the committee could decide to stay with the ISAT as the measure or could choose another. She said the committee would discuss hard to fill and leadership components and Districts had a year to develop the components. She said the committee would look at parental involvement in teacher and administrator evaluations and the teacher evaluation piece needed to be in place by February 1, 2012. She said the administrator piece would be implemented the following year. She said the group was well rounded which would serve the District well as the challenges were researched.

**h. Any Other Superintendent's Update**

Ms. Vagner had no further Superintendent's update at the time of the meeting.

**i. Calendar**

Ms. Vagner said there was a quorum for Student Discipline hearings the following day. She said the BLT Retreat was scheduled for August 23, 2011 and the opening of the school year would be held at Pocatello High School in the auditorium. She said the venue changed to provide more comfortable seating and reduce the work of the custodial staff in setting up because the equipment was already at the school. She said parking was two blocks away which would give employees a wellness opportunity. She said school started on September 1, 2011 and school visits had been assigned. She said improvements to the Alameda Center would be evident right away. She said she did not anticipate having any student discipline hearings on September 21, 2011 and the Board/Superintendent/Cabinet Retreat had been schedule for that day beginning at 4:30 and wrapping up by 8:30 p.m. Ms. Cranor asked if there was a Regional ISBA Meeting. Ms. Vagner said the Regional ISBA Meeting was scheduled for September 27 at 5:30 in the Board Room. Ms. Cranor asked if the ISBA was providing any teacher evaluation forms. Ms. Vagner said the District was working with the ISBA on the format that would be attached to the personnel file. She said the ISBA's format might be more robust than what the District needed.

**Tuesday, August 16, 2011**

Regular Board Meeting  
Board Room at the Education Service Center  
5:30 p.m.

**Wednesday, August 17, 2011**

Student Discipline Hearings  
Superintendent's Office at the Education Service Center  
10:00 a.m.

**Tuesday, August 23, 2011**

BLT Retreat  
Century High School  
8:00 a.m. – 3:30 p.m.

**Monday, August 29, 2011**

Opening of the 2011-2012 School Year – All Staff Meeting  
Pocatello High School Auditorium  
7:15 – 9:00 a.m.

**Thursday, September 1, 2011**

First Day of School Grades 1 – 12

**Monday, September 5, 2011**

Labor Day – No School

**Tuesday, September 6, 2011**  
K-12 Regular School Schedule

**Tuesday, September 6, 2011**

Trustee School Visits  
9:00 a.m. – 11:30 a.m.  
Franklin Middle School – Mr. Murphy/Ms. Gebhardt/Ms. Vagner  
Tendoy Elementary – Mr. Rash/Mr. Sargent/Dr. Mortensen  
Alameda Center – Ms. Cranor/Mr. Devine

**Wednesday, September 7, 2011**

Student Discipline Hearings  
Superintendent's Office at the Education Service Center  
4:30 p.m.

**Tuesday, September 13, 2011**

Board Work Session  
Board Room at the Education Service Center  
8:30 a.m. – 11:30 a.m.

**Tuesday, September 20, 2011**

Regular Board Meeting  
Board Room at the Education Service Center  
5:30 p.m.

**Wednesday, September 21, 2011**

Board of Trustees/Superintendent/Cabinet Retreat  
Board Room at the Education Service Center  
4:30 p.m. – 8:30 p.m.

**PUBLIC COMMENT** – *Self Explanatory*

**a. Public Comment Pertinent to Agenda Action items**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

***Board Operating Principles No. 22 & 23:***

**22)** The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items on the agenda at the time of the meeting.

**CONSENT AGENDA** – *Self Explanatory* – **Action** – Mrs. Vagner

**a. Topic: Approve Human Resource Activity**

**Policy Issue:** Board approves Human Resource Activity

**Background Information:** Included in the packet was documentation of the Human Resource Activity regarding certified employees since the July 19, 2011 Regular Board Meeting.

**Administrative Recommendation:** Administration recommended Board approve Human Resource Activity as presented.

**b. Topic: Authorize Payment of Claims**

**Policy Issue:** Board approves all Claims.

**Background Information:** Included in the packet were bills and invoices as of August 4, 2011 in the amount of \$1,483,036.66.

**Administrative Recommendation:** Administration recommended Board approve the bills and invoices as of August 4, 2011 in the amount of \$1,483,036.66 as presented.

- c. **Topic:** *Approve Supplemental Financial Information from July 1, 2011 through July 31, 2011*  
**Policy Issue:** Board acts on Financial Information.  
**Background Information:** Included in the packet was supplemental financial information for the period of July 1, 2011 through July 31, 2011.  
**Administrative Recommendation:** Administration recommended Board approve supplemental financial information from July 1, 2011 through July 31, 2011.
- d. **Topic:** *Approve BYU-I Student Teacher Intern Request*  
**Policy Issues:** Board approves student teacher intern access in District schools.  
**Background Information:** This item was previously discussed on the agenda.  
**Administrative Recommendation:** Administration recommended Board approve the BYU-I Student Teacher Intern request as presented.  
**Board Direction/Action on Consent Agenda:** A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

**OLD BUSINESS – Information – Action – Mrs. Vagner**

- a. **Topic:** *Adopt the Amended 2011-2012 District 25 Calendar*  
**Policy Issue:** Board adopts District calendars.  
**Background Information:** This item was previously discussed on the agenda.  
**Administrative Recommendation:** Administration recommended Board adopt the amended 2011-2012 District 25 Calendar as presented.  
**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to adopt the amended 2011-2012 District 25 Calendar as presented. The voting was unanimous in the affirmative.
- b. **Topic:** *Adopt the Amended 2011-2012 Kindergarten Calendar*  
**Policy Issue:** Board adopts District calendars.  
**Background Information:** This item was previously discussed on the agenda.  
**Administrative Recommendation:** Administration recommended Board adopt the amended 2011-2012 Kindergarten Calendar as presented.  
**Board Direction/Action:** A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to adopt the amended 2011-2012 Kindergarten Calendar as presented. The voting was unanimous in the affirmative.
- c. **Topic:** *Adopt Pay Manual Revisions*  
**Policy Issue:** Board directs Pay Manual changes.  
**Background Information:** This item was previously discussed on the agenda.  
**Administrative Recommendation:** Administration recommended Board adopt the Pay Manual revisions as presented.  
**Board Direction/Action:** A motion was made by Mr. Murphy and seconded by Ms. Gebhardt to adopt the Pay Manual revisions as presented. The voting was unanimous in the affirmative.
- d. **Topic:** *Approve the Broadcast Agreement between the Pocatello/Chubbuck School District #25 and Idaho Wireless Corporation*  
**Policy Issue:** Board approves various agreements.  
**Background Information:** This item was previously discussed on the agenda.  
**Administrative Recommendation:** Administration recommended Board approve the agreement between the Pocatello/Chubbuck School District #25 and the Idaho Wireless Corporation as presented.  
**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the Broadcast Agreement between the Pocatello/Chubbuck School District #25 and the Idaho Wireless Corporation as presented. The voting was unanimous in the affirmative.

**NEW BUSINESS – Information – Action – Mrs. Vagner**

- a. **Topic:** *Approve 2011-2012 Fall Athletic Schedules Inclusive of Travel*  
**Policy Issue:** Board approves athletic schedules.  
**Background Information:** This item was previously discussed on the agenda.  
**Administrative Recommendation:** Administration recommended Board approve the 2011-2012 Fall Athletic Schedules inclusive of travel as presented.  
**Board Direction/Action:** A motion was made by Mr. Murphy and seconded by Mr. Sargent to approve the 2011-2012 Fall Athletic Schedules as presented. The voting was unanimous in the affirmative.
- b. **Topic:** *Approve Out of District/Overnight Field Trip Request*

**Policy Issue:** Board approves Out of District/Overnight Field Trip requests.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the Out of District/Overnight Field Trip request as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the Out of District/Overnight Field Trip request as presented. The voting was unanimous in the affirmative.

**c. Topic: *Set Bus Routes for 2011-12 and Authorize Administration to make any Adjustments during the School Year***

**Policy Issue:** Board annually sets bus routes.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board set the 2011-12 bus routes as presented and authorize the Administration to make any adjustments during the school year.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to set the bus routes for the 2011-12 school year and authorize the administration to make any adjustments during the school year as presented. The voting was unanimous in the affirmative.

**d. Topic: *Hear on First Reading the following Policies:***

Policy 6112 – Emergency Preparedness

**Policy Issue:** Board adopts policy.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board hear on first reading the above listed Policy as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to hear on first reading Policy 6112 – Emergency Preparedness as presented. The voting was unanimous in the affirmative.

**e. Topic: *Affirm District #25 Vision/Mission/Beliefs/Learning Goals Statement***

**Policy Issue:** Board sets the direction for the District.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board reaffirm the District #25 Vision/Mission/Beliefs/Learning Goals Statement, which was first adopted August 2007.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to reaffirm the District #25 Vision/Mission/Beliefs/Learning Goals Statement as presented. The voting was unanimous in the affirmative.

**f. Topic: *Affirm District #25 Board of Trustees Strategic Goals***

**Policy Issue:** Board sets the direction for the District.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board reaffirm the District #25 Strategic Goals, which were first adopted August 2007.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to reaffirm the District #25 Strategic Goals as presented. The voting was unanimous in the affirmative.

**g. Topic: *Adopt District #25 2010 – 2015 Strategic Plan***

**Policy Issue:** Board sets the direction for the District.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board adopt District 25 2010 – 2015 Strategic Plan, which was first adopted August 2007.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to adopt the District #25 2010 – 2015 Strategic Plan as presented. The voting was unanimous in the affirmative.

**h. Topic: *Adopt Plan to Award Local Pay for Performance Shares Identical to the Number of State Shares Awarded for Each Certificated Employee.***

**Policy Issues:** Board adopts Pay for Performance plan.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board Adopt the plan to award local Pay for Performance shares identical to the number of state shares awarded for each certificated employee as presented.

**Board Direction/Action:** A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to adopt the plan to award local Pay for Performance shares identical to the number of state shares awarded for each certificated employee as presented. The voting was unanimous in the affirmative.

**ANNOUNCEMENTS**

There were no announcements at the time of the meeting.

**ADJOURN**

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to adjourn. The voting was unanimous in the affirmative. The Regular Board Meeting was adjourned at 8:10 p.m.

**APPROVED ON:**

SEPTEMBER 20, 2011

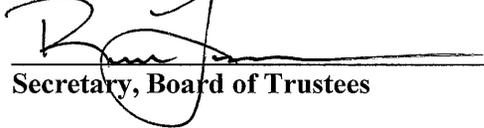
**BY:**

  
\_\_\_\_\_  
Chair

**ATTESTED BY:**

  
\_\_\_\_\_  
Clerk

**MINUTES PREPARED BY:**

  
\_\_\_\_\_  
Secretary, Board of Trustees