

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, September 20, 2011
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Frank Rash, Chair
John Sargent, Vice Chair
Jackie Cranor, Clerk

Janie Gebhardt, Assistant Treasurer
Nate Murphy, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 20th day of September, 2011, as provided in Section 33-510, Idaho Code. Chair Rash called the Regular meeting to order at 5:32 p.m.

PLEDGE OF ALLEGIANCE

Kip Stahlecker led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Rash reviewed the agenda and the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the agenda and addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

a. Regular Board Meeting – August 16, 2011

b. Special Meeting/Executive Session/Hearings – August 17, 2011

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

b. Recognitions - Information - Ms. Allen

1) *FCCLA Recognition*

2) *District Wellness Committee Summer Walk/Run Challenge Winners*

3) *Century 4A School of Excellence Award*

4) *Haywire & Livewire Robotics Team International Competition & FIRST Recognition*

Ms. Allen invited Courtney Delaney, Danielle Frei and Sheri Eddie to the podium. She said Ms. Delaney and Ms. Frei both qualified for the state and then the national competition in Anaheim, CA where they both won silver medals at the National Conference, one for event planning and the other for recycling.

Ms. Allen invited Sheryl Brockett and Stephen Anderson to the podium. She said Century High School was selected as a 2010-11 4A School of Excellence by the IHSAA. She said it was a year long voluntary program based on performance in the classroom, at activities and sportsmanship. She said the academic component was based on the varsity cumulative GPA, performance was based on place of finish at a state sponsored championship and citizenship was based on self-evaluation. She said there were deductions for any player or coach with unsportsmanlike ejections and behavior. She said schools that scored 90% on citizenship and had no unsportsmanlike incidents received the School of Excellence Award. She said the award evidenced that Century High School pursued excellence in all areas. Ms. Brockett extended her appreciation to students and staff and said it took teamwork to accomplish this recognition. She said she could think of no greater award that speaks to the quality of students and staff.

Ms. Allen invited the Haywire & Livewire Robotics team to the podium. She introduced the coaches and said they deserved recognition for the many hours over and above their school hours. She said the team and coaches spend over 200 hours in a six week period. She said the team started a local awareness campaign

called FIRST which stood for “For Inspiration and Recognition in Science and Technology”. She said the team would do demonstrations at high schools and have an open house for future members. She said the team also took on a variety of volunteer projects including Brooklyn’s Playground. Ms. Allen introduced the students and said the team placed tenth in the international competition. Dirk Stahlecker, a Century High School student, said FIRST was a program that transcended all expectations and the team was dedicated to the goals of FIRST. He said each team is challenged to build a robot from scratch in six weeks including the programming, wiring and chassis design. He said the team competed in Sacramento, CA and qualified for nationals where they placed 10th overall and won the All-Star Rookie award. He said there was a lot more to the program than awards which included teamwork, leadership and the environment. He said it took a lot of work and commitment and thanked everyone for the recognition. He said the robot’s name was Venom. The robot unfurled a banner thanking the Board.

Ms. Allen invited Carl Smart and C.B. Giles to the podium. Ms. Giles said she would recognize participants who completed over 100 miles in the first annual Summer Walk/Run Challenge. She said the challenge started off with 32 participants and lasted for 60 days. She said participants used an alias so no one knew who they were competing against. She said participants walked 4,348 miles total which equaled a distance of walking from Pocatello to the eastern United States and back. She said one staff member included his family in the challenge. She said the staff was working hard to get the 4% renewal discount by logging on to the MyRegence website, signing up for health coaches and participating in the health fair. She recognized the participants and the miles each walked/ran and congratulated them.

Ms. Allen reported that during August there were 28 news articles or stories that were submitted to the media by the District and were printed or on the news. She said the District continued to cultivate a positive relationship with media.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

Eric D’Amico – 5120 Mahogany Drive, Pocatello, ID 83204

Mr. D’Amico said as of early September the District had spent \$203,263 on the cost of renting the Holt Arena. He said during that time the District got rid of athletic trainers, cut 16 positions, cut hours and benefits and eliminated the cost of elementary textbooks and field trips. He said his son was a junior and their family had paid \$922 in fees so far. He said families pay more, class sizes continue to grow, academic opportunities decrease but the District has money to spend on the dome. He said the Board has had this problem for years and the money needed to go to students, not to the dome. He said the District should spend money on District property. He said by the time his son graduated his family will have paid over \$1,000 in fees, \$4 of which was to graduate in the dome. He said the District should build a stadium.

REPORTS – Information

a. Report on Standing Committees for 2011-2012

Mr. Rash said he attended the Wellness/Insurance Committee which was well represented. He said the committee discussed options to get staff members involved in the wellness program and get renewal rates down without cutting benefits. Ms. Cranor said she attended the Head Start Policy Council meeting which was off to a good start.

2011-2012

Budget Committee	John Sargent/Jackie Cranor
CIP Committee	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor
District Leadership Council	Nate Murphy/John Sargent
Education Foundation (Vice Chair is Designated Representative)	John Sargent
Head Start	Jackie Cranor
Insurance/Wellness Committee	Frank Rash

Insurance Representation Selection	N/A
Judge Murray's Juvenile Advisory Committee	Janie Gebhardt/Nate Murphy
Local Issues-Chamber of Commerce	John Sargent
Long Range Facility Planning	Frank Rash
PTA Regional Council Meetings (Meetings are at 7:00 p.m.)	Board Rotation
	December 8, 2011 Board Room
	May 5, 2012 Wilkes Funeral Home
Pocatello Community Charter School Liaison	Janie Gebhardt/John Sargent
Safe and Drug Free Schools Advisory Committee	N/A
Safety Committee	Jackie Cranor
Instructional Technology Committee	Nate Murphy
Textbook Adoption	Janie Gebhardt/Jackie Cranor
Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4th Middle School	Frank Rash/Janie Gebhardt
Key Communicators	John Sargent

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

a. Alternate Route to Graduation – Mr. Wegner

Mr. Wegner said the District received notice that all Districts would be required to revise its Alternate Route to Graduation Plans to include multiple measures for students who are unable to pass the ISAT. He said in the past the District had utilized PLATO. He said several groups met to review the proposed Alternate Route to Graduation Plan which would be presented at the October 11, 2011 Work Session with Board action at the October 18, 2011 Regular Meeting to submit the plan to the state by October 31, 2011.

b. PLC Continuum – Mr. Wegner

Mr. Wegner said included in the addendum was the Professional Learning Communities (PLC) Continuum. He said the District was in its third year of teacher collaboration through PLCs where each school assessed implementation of goals using the continuum. He said schools could rate themselves from pre-implementation to sustaining levels. He said the areas for assessment included values in the school culture, long and short term goals, collaborative teamwork, curriculum guides and development of common formative assessments. He said most schools were in the developing or sustaining stage. He said the comments section allowed schools to reflect and identify areas of improvement. He said many schools were reflective of embedding the Strategic Plan at the school level including TIA, CCSS, RtI and grading practices. He said two areas that stood out were the assessment and the evaluation of best practices. He said the documentation reflected that schools were on the road to sustaining.

c. Online Courses and State Board of Education – Mr. Wegner

Mr. Wegner said the state board approved a rule requiring high school students to complete two credits of online learning in 2016. He said the rule requires that one of the credits be asynchronous meaning the instructor cannot be in the same building as the student and the student takes the class on his/her own. He said the second credit could be a blended course which allowed face to face for part of it. He said the rule stated that a student that was unable to pass an asynchronous course could appeal and demonstrate technology content standards through a local plan. He said the Board would have to adopt an alternate plan that met state standards and included multiple measures and provide notice to students that have not met the requirement by their junior year. He said the State Board was accepting input on the rule and the rule would go to the legislature during the 2012 legislative session where the fate of online courses would be decided.

d. Any Other Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner

Mr. Wegner had no further Curriculum updates at the time of the meeting.

e. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said the Head Start Program was fully enrolled with 186 students and was fully in compliance. She said there were currently 97 eligible 3 & 4 year olds on the waiting list. She said Head Start hired three new teachers and staff participated in start up training for three days including a web-based management

system. She said Head Start had its health fair that night and the annual information fair was Thursday to inform the community and parents of the available resources.

f. 21st Century After School/Summer Program Update – Dr. Mortensen

Dr. Mortensen said several new staff members were involved in the program. She said the program had eight sites that were up and running including Ellis, Greenacres, Jefferson, Washington, Syringa, Tyhee and Wilcox Elementary Schools. She said staff training was held the week before and referrals would continue to come in the next couple of weeks.

g. ISU Student Counseling Intern Requests – Dr. Mortensen

Dr. Mortensen said included in the packet was a list of five student counseling interns from ISU requesting placement at the elementary and secondary schools. She said the Board would be asked to approve the request under the Consent Agenda.

h. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

Dr. Mortensen said included in the addendum was a letter from the Executive Director of the State Board of Education, Mike Rush, informing the District that Tyhee Elementary earned the Distinguished Schools Award for 2011 and was one of only twelve schools in Idaho to receive the honor. She said in order to receive the award the school had to meet AYP for two consecutive years and narrow the achievement gap. She said only the top five schools were selected. She said Tyhee won the award in both categories which was very impressive. She said the administration would invite the school for recognition after it received the award. She said the kindergarten support website was up and running. She said there was a link to the “KISS” website from the District’s homepage. She said the support was organized around six week terms and had learning targets, activities and parent resources. She said the development team did an excellent job.

i. Historical Attendance Data at Football Games – Mr. Devine

Mr. Devine said included in the packet was an analysis comparing the last three years of attendance at Holt Arena football games. He said there was a decline in attendance which was likely correlated to the increase in ticket prices. Ms. Cranor asked why there were less games played in 2010 compared to 2007. Mr. Devine said it was cost effective to have more double headers but was hard to determine if people stayed for both games. Ms. Vagner noted that the IHSAA cut one game out of the season two years ago which contributed to three less games per year for the District. Mr. Sargent asked if a higher attendance rate and lower ticket prices would offset revenue from the higher ticket cost. Mr. Devine said it would depend on how much attendance increased by lowering the ticket prices. Mr. Sargent said he would prefer to see more people attend if it could come close to offsetting the cost and suggested reviewing the option in the spring. Ms. Cranor suggested offering a family rate. She asked if it was a possibility to get sponsors. Ms. Vagner said the School District nicked and dined community sponsors all year and did not think that would be wise. She said the administration would put together some options to bring back to the Board.

j. Summer School 2011 Report – Mr. Devine

Mr. Devine said included in the packet was a summer school breakdown of the number of students and courses offered. He said often summer school started out with more students than it ended up with. He said some of the smaller courses were combined into one class and staff was able to supervise students taking multiple courses. He said 150 credits were earned and 50 students were there because they did not meet the middle school promotion policy requirements. He said only eight of those students didn’t complete their credits to go on and four students didn’t show up for a total of twelve. Ms. Cranor said she was concerned with science PLATO. Mr. Devine said the PLATO science course combines topics from 7 – 10th grade and the curriculum did not align with what students had already taken so the administration used the end of course assessment to determine if a student was ready to move on. He said the administration met with PLATO to rectify the problem. He said the study skills course was new and was developed by a teacher, Josh Nielsen, and got a lot of positive feedback from students.

k. Administrative Intern Requests – University of Phoenix & University of Idaho – Mr. Devine

Mr. Devine said there were two administrative intern requests, one from the University of Phoenix for placement at Century High School and one from the University of Idaho for placement at the Alameda Center. He said the Board would be asked to approve the requests under the Consent Agenda.

l. IEN Update – Mr. Devine

Mr. Devine said included in the packet was a sample flyer to show parents the new IEN tool and the opportunities it provided for online courses.

m. Preliminary Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said included in the packet were preliminary field trip requests for Board approval to allow schools to begin fundraising for future events. He said the Board would be asked to approve the requests under Old Business. Ms. Cranor said she really appreciated schools getting the requests in early.

n. Out of District/Overnight Field Trip Request – Mr. Devine

Mr. Devine said there were several field trip requests included in the packet and asked the Board if it had any questions. He said the Board would be asked to approve the requests under Old Business.

o. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Mr. Devine said the IHSAA changed its formula for determining classification. He said the administration had concerns about the change and would attend the Board of Directors meeting in Twin Falls where the Board would approve or disapprove the reclassification petition. He said Alameda Center had a record turnout for back to school night where parents reviewed student goals set for the year. He said all three high schools would generate an ICU list based on a program that focused on no missing assignments. He said the first list for Pocatello High School was 36 pages long and had over 1,000 missing assignments. He said Lisa Delonas organized teachers and registrars to make weekly calls to the parents of students with missing assignments. He said the District was changing its grading practices and was encouraging students to do the work other than opt for a zero for not doing the work. He said Century High School implemented “College Connections” which focused on power words for college readiness. He said the school had a weekly spot of a former Century High School student that had gone on to college to talk about how Century High School prepared him/her for college. Ms. Vagner noted that Mr. Pixton was the teacher facilitating the IEN video conference course at Century High School with delivery to all three high schools. Mr. Pixton said the course was at 11:15 a.m. and the Board was more than welcome to stop in and see it in action.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said he would like to clarify one aspect of Superintendent Luna’s proposed budget which was the total appropriations. He said the state presented it has a 5.1% increase which it was for the general revenue fund, however the budget was actually a flat budget because Superintendent Luna had not taken into account the loss of one-time federal money that expired at the end of the 2010-11 school year. He said the District had lost almost all of its discretionary funds which were only being restored by 2% which made it difficult to keep up with inflation.

b. Drivers Education Summary

Mr. Reed said the Driver’s Education Program ended on July 15, 2011. He said there were three sessions, one in the spring, fall and in the summer. He said nearly 300 students participated in the course and 293 of them passed. He said the District collected a \$135 fee and the state reimbursed the District up to \$125 per student. He said overall the District was reimbursed \$35,128.00 by the state. He said the District was able to purchase 2 laptops and course materials for the program and there were no major expenses or accidents this year.

c. Disposition of One-Time Money Received from the State in July

Mr. Reed said the District received notification from the State Department of Education in July that it would receive additional one-time funds from the state. He said the District received just over \$2 million. He said the Board previously discussed the disposition of the one-time funds and agreed they should be held in reserves in the Committed Fund Balance to offset future reductions, however, formal action was needed to direct the disposition of the one-time funds. Ms. Cranor asked if the Board had to specifically identify what the funds were being held for. Mr. Reed said the Board only had to identify that the funds were being held in the Committed Fund Balance for the 2012-13 school year to offset future reductions.

d. Stocks Building/Alameda Center Update

Mr. Reed said construction on the building was on track to meet deadlines. He said concrete had been poured and the building was almost entirely enclosed. He said the roof was being installed and should be finished before the weather changed. He said there was some unanticipated excavation that had to be done before concrete could be poured which was the only major obstacle so far. He said the building should be able to be occupied in the next several months.

e. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no proposed building and subdivisions (new construction) report at the time of the meeting.

f. Any Other Business Operations/Operational Support Update

Mr. Reed said six or seven years ago a school zone study was conducted by the city and master plan of all signage was developed. He said the city hired a traffic engineer to review the area by Franklin Middle School and the engineer recommended keeping the speed limit at 25 mph until the interstate and 35 mph after that. He said only a small amount of students walked in that area and the ones who did were safe and protected. He said the City Council would speak to the recommendation at the October 6, 2011 meeting where it would be approved or denied. Ms. Gebhardt said she was aware of the issue with the Fire Marshall and asked if the School District could tell the Fire Department that more time was needed to make safety adjustments to facilities. Mr. Reed said he met with Fire Marshall that afternoon and the department was willing to work with the District on requirements to ensure schools were open and safe. He said the incident at Indian Hills Elementary had been resolved and the system was operable and certified.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Infinite Campus/ISEE Upload Update

Mr. Smart said maintaining Infinite Campus data was much less cumbersome than it was a year ago. He said the administration submitted a clean ISEE data report to the state. He said he anticipated an increase in units because of the changes made to the scheduling data. He said he anticipated a better reporting experience this year. He said the state's data was less than stellar and hoped the issues would be resolved this year.

b. Student Enrollment Information Update

Mr. Smart said there was an increase in student enrollment this year of about 200 students. He said a membership report was included in the packet and the projections were within 22 students. He said enrollment was a little high on the elementary side and a little low on the secondary side.

c. Trustee Zone Assignments

Mr. Smart said the process for creating Trustee Zone boundaries and assigning Trustees to Zones started in March. He said the administration had to review populations based on census data and as a result had to shift the boundaries of a couple of Zones. He said the Board approved the revised Trustee Zones at the June 21, 2011 Regular Board Meeting. He said the administration received notification from the State Department of Education that the proposed Zone boundaries were approved and the next step in the process was for the Board to take action to assign Trustees to the appropriate zones. He said the administration proposed that Trustees remain in the same zones which would be Ms. Cranor in Zone 1; Ms. Gebhardt in Zone 2; Mr. Rash in Zone 3; Mr. Murphy in Zone 4; and Mr. Sargent in Zone 5.

d. Professional Liability Insurance 2011 Notification Update

Mr. Smart said the administration prepared letters and sent them to employees informing them of the option to buy professional liability insurance. He said most employees had returned the signed documentation indicating they had been informed. He said included in the packet was a liability insurance provider list provided by the ISBA along with an email advising Boards to adopt the list as its own. He said the list was available to employees on the District's website. He said the Board would consider adopting the list under Old Business.

e. Budget Reductions Three Year History

Mr. Smart said funding from the state had not improved for the coming school year. He said included in the packet were three documents detailing the budget reductions made over the last three years in order to balance the budget. He said there were some savings that carried over but overall the budget was down several million from three years ago. He said the District would have been in a very dire position if it had not passed an increased levy this year. He said the levy increase and additional funds from the state would help to balance future budgets. He said the administration and the Board had prepared for future budget reductions over the next few years as much as possible. Ms. Cranor said it was to the administration's credit that the District had not overspent and was prepared for the coming years. Mr. Smart said the District had faced many challenges with budget reductions. He said the District's medical insurance was at 85% utilization which did not paint a pretty picture for future renewal rates. Ms. Cranor complimented the staff for going above and beyond and spending more hours than they were paid for even in the economic climate the state was in and thanked the staff for its dedication. Mr. Smart agreed the District had a great staff and the children were very fortunate.

f. Value Report for Lockton Companies, LLC

Mr. Smart said included in the packet was the value report from Lockton. He said the administration worked with Lockton Companies, LLC to secure a benefits package that served the needs of the District. He said the companies' objective was to provide significant value to the District and provide a return on investment

which paid off this year. He said a majority of the work was to work with the District and various insurance carriers. He said this was the fourth year the District had worked with Lockton on a renewal package with Regence Blue Shield. He said the District went through a different platform with Regence this year and the transition was smooth. He said originally the proposed renewal rate from Regence was a 25% increase which was able to be reduced through wellness participation and plan changes to reduce the increase by 10% which was about an \$800,000 savings. He said Lockton Companies, LLC worked with Ms. Giles on a weekly basis throughout the year to ensure optimal renewal rates and coverage.

g. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Service update at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said included on the monthly Human Resources Report were nine new hires. He said a majority of the new hires were done before the July 1, 2011 deadline. He said after the July 1, 2011 deadline the District had to request personnel files from previous Districts. He said the District only had to request personnel files for about half of the new hires. He said next year the task would be monumental. He said one resignation was listed on the report and the administration would work to fill the vacancy. He said there was one request for Alternative Authorization for an interpreter who had just finished taking the ABTCE course. He said the state required a Master's Degree for deaf education which would take about three years to complete. He said there was one stipend request for Mr. Pixton for the development and facilitation of an online course. Ms. Cranor asked if all the new hires had certificates. Dr. Howell said yes and the state recognized the occupational license for Mr. Anderson.

b. Any Other Human Resources/Operational Support Update

Dr. Howell had said there were a number of Policies to be heard on second reading for adoption that night that would have to be revised yet again and would come back to the Board at a future date. He said the administration was working with teachers and staff to find the best way to incorporate the new laws into Policy.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Policies to be Heard on Second Reading for Adoption which were Previously in the Negotiated Agreement between the Pocatello Education Association (PEA) and the Pocatello/Chubbuck School District #25 Board of Trustees and Input

Ms. Vagner said the substance of the various Policies embodied the language that was previously in the negotiated agreement. She said input was received and responded to and was included in the packet, however no changes were made as a result of the input. Mr. Sargent noted there was very little comment received. Ms. Vagner said teachers were involved in the process and everyone worked hard to accomplish good things for the staff.

b. Policy 6112 – Emergency Preparedness – 2nd Reading

Ms. Vagner said originally the changes to the Policy addressed reducing the number of required fire drills from four to one in the first month as per Idaho Code. She said further changes were made as the administration reviewed the policy and aligned it to current process. She said no input was received and the Board would be asked to hear the Policy on second reading for adoption under Old Business.

c. Policy 8116 – Part Day Enrollment-Attendance of Students Attending Non-Public Schools & Policy 8130 – Attendance of Students – 1st Reading

Ms. Vagner said the Board changed its Policy language specifying the number of minutes students are enrolled for part-time and full-time status. She said the language appeared to be limited to high school students only and was changed to apply to all students. She recommended the Board hear the Policy on first reading under New Business.

d. Policy 7164 – Salary Schedule – 1st Reading for Deletion

Ms. Vagner said Policy 7164 – Salary Schedule was posted as Policy and should not have ever been Policy. She said salary schedules changed annually and were negotiated through the Pocatello Education Association and the Board of Trustees. She recommended the Board hear the Policy on first reading for deletion under New Business.

e. Any Other Superintendent's Update

Ms. Vagner said included in the addendum was a revised ISBA Resolution changing the title from "Merit Pay" to "Pay for Performance". She said Districts that signed on to the Resolution had been asked to seek approval from Trustees to modify the language. She said the Board would be asked to approve the changes under Old Business. She said also included in the addendum was a memorandum from the State Department of Education regarding the implementation of technology requirements and deadlines. She said the District had to develop a comprehensive plan between November 15, 2011 and December 15, 2011. She said the memorandum listed the approved technology. She said the legislation specified that mobile computing devices would be issued to high school students and the memorandum listed specific group levels.

f. Calendar

Ms. Vagner said the Board Retreat would be held the next day in the Board Room at 4:30 p.m. She said the Region 5 ISBA meeting was the following Tuesday and Student Discipline hearings were on Wednesday. She said the Board School Visits were listed below. She said the Board had its Work Session on the 11th and the Regular Meeting on the 18th.

Tuesday, September 20, 2011

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Wednesday, September 21, 2011

Board of Trustees/Superintendent Retreat
Board Room at the Education Service Center
4:30 p.m. – 8:30 p.m.

Tuesday, September 27, 2011

Region V ISBA Meeting
Board Room at the Education Service Center
5:30 p.m. – 8:30 p.m.

Wednesday, September 28, 2011

Student Discipline Hearings
Superintendent's Office at the Education Service Center
4:30 p.m.

Tuesday, October 4, 2011

Trustee School Visits
9:00 a.m. – 11:30 a.m.
Gate City Elementary – Mrs. Cranor/Mr. Sargent/Mrs. Vagner
Lincoln Center – Mrs. Gebhardt/Mrs. Mortensen
Pocatello High School – Mr. Murphy/Mr. Rash/Mr. Devine

Wednesday, October 5, 2011

Student Discipline Hearings
Superintendent's Office at the Education Service Center
4:30 p.m.

Tuesday, October 11, 2011

Board Work Session
Board Room at the Education Service Center
8:30 a.m. – 11:30 a.m.

Tuesday, October 18, 2011

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Wednesday, October 19, 2011

Student Discipline Hearings

Superintendent's Office at the Education Service Center

4:30 p.m.

PUBLIC COMMENT – *Self Explanatory*

a. Public Comment Pertinent to Agenda Action items

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Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items on the agenda at the time of the meeting.

CONSENT AGENDA – *Self Explanatory* – **Action** – Mrs. Vagner

a. Topic: *Approve Human Resource Activity*

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the August 16, 2011 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: *Authorize Payment of Claims*

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of September 9, 2011 in the amount of \$1,972,360.11.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of September 9, 2011 in the amount of \$1,972,360.11.

c. Topic: *Approve Supplemental Financial Information from August 1, 2011 through August 31, 2011*

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of August 1, 2011 through August 31, 2011.

Administrative Recommendation: Administration recommends Board approve supplemental financial information from August 1, 2011 through August 31, 2011.

d. Topic: *Approve ISU Student Counseling Intern Requests*

Policy Issues: Board approves student counselor intern access in District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the ISU Student Counselor Intern requests as presented.

e. Topic: *Approve Administrative Intern Requests for University of Phoenix and University of Idaho*

Policy Issues: Board approves administrative intern access in District schools.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the University of Phoenix and University of Idaho Administrative Intern requests as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Gebhardt and seconded by Mr. Murphy to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – **Action** – Mrs. Vagner

a. Topic: *Approve Preliminary Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves preliminary Out of District/Overnight Field Trip requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the preliminary Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to approve the preliminary Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Out of District/Overnight Field Trip requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Direct the Disposition of One-Time Money Received from the State in July*

Policy Issue: Board directs the use of additional funds.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board direct the holding of one-time money received from the state in July in reserves in the Committed Fund Balance for the purpose of offsetting further intended budget reductions by the state of Idaho for the 2012-13.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to direct the holding of one-time money received from the state in July in reserves in the Committed Fund Balance for the purpose of offsetting further intended budget reductions by the state of Idaho for the 2012-13 school year. The voting was unanimous in the affirmative.

d. Topic: *Approve Board Member Assignments to Trustee Zones*

Policy Issue: Board approves Board member Trustee Zone assignments.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Board Member Assignments to Trustee Zones as follows: Ms. Cranor, Zone 1; Ms. Gebhardt, Zone 2; Mr. Rash, Zone 3; Mr. Murphy, Zone 4; and Mr. Sargent, Zone 5.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve Board Member assignments to Trustee Zones as follows: Ms. Cranor, Zone 1; Ms. Gebhardt, Zone 2; Mr. Rash, Zone 3; Mr. Murphy, Zone 4; and Mr. Sargent, Zone 5. The voting was unanimous in the affirmative.

e. Topic: *Adopt the Professional Liability Insurance Provider List*

Policy Issue: Board approves insurance providers.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the professional liability insurance provider list as presented.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Ms. Cranor to adopt the professional liability insurance provider list as presented. The voting was unanimous in the affirmative.

f. Topic: *Hear on Second Reading for Adoption:*

Policy 5340 – Community and Employee Use of School Buildings and Equipment

Policy 6112 – Emergency Preparedness

Policy 6223 – Standard Classroom Equipment

Policy 7123 – Citizen’s Complaints

Policy 7124.0/8150.0 – Notification of Threats of Violence or Harm

Policy 7137 – Certificated Staff – Grievance Process

Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff

Policy 7142 – Appearance Before Employer

Policy 7143 – Teacher Involvement in District Committees

Policy 7160 – Professional Advancement

Policy 7165 – Designation of Local Education Association

Policy 7166 – Teacher Work Day

Policy 7167 – Teacher Work Year

Policy Issue: Board adopts policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on second reading for adoption the above listed policies as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to hear on second reading for adoption the above listed Policies as presented. Ms. Cranor asked if Policy 6223 was basically the same. Mary said yes. The voting was unanimous in the affirmative.

g. Topic: Approve ISBA Resolution name change from "Merit Pay" to "Pay for Performance"

Policy Issue: Board approves changes to Resolutions

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the ISBA Resolution changes from "Merit Pay" to "Pay for Performance" as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the ISBA Resolution changes from "Merit Pay" to "Pay for Performance" as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

a. Topic: Hear on First Reading:

Policy 8116 – Part Day Enrollment-Attendance of Students Attending Non-Public Schools

Policy 8130 – Attendance of Students

Policy Issue: Board adopts policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policy as presented and post for public input.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to hear on first reading the above listed Policies as presented. The voting was unanimous in the affirmative.

b. Topic: Hear on First Reading for Deletion:

Policy 7164 – Salary Schedule

Policy Issue: Board adopts policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed policy as presented and post for public input.

Board Direction/Action: A motion was made by Mr. Murphy and seconded by Ms. Gebhardt to hear on first reading for deletion the above listed Policy as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to adjourn. The voting was unanimous in the affirmative. The Regular Board Meeting was adjourned at 7:26 p.m.

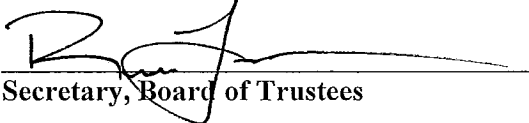
APPROVED ON:

OCTOBER 18, 2011

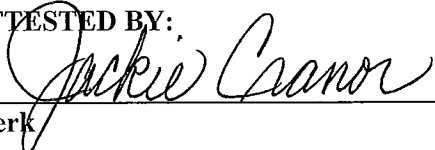
BY:


Chair

MINUTES PREPARED BY:


Secretary, Board of Trustees

ATTESTED BY:


Clerk