

**MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT NO. 25
Tuesday, January 19, 2010
Board Room at the Education Service Center
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Marianne Donnelly, Chair	John Sargent, Member
Janie Gebhardt, Vice Chair	Jackie Cranor, Member
Frank Rash, Clerk	Mary Vagner, Superintendent

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 19th day of January, 2010, as provided in Section 33-510, Idaho Code.

CALL TO ORDER

Chair Donnelly called the meeting to order at 5:34 p.m.

PLEDGE OF ALLEGIANCE

Melanie Delashmut led the audience in the Pledge of Allegiance.

ROLL CALL

Chair Donnelly, Ms. Gebhardt, Mr. Rash, Mr. Sargent, and Ms. Cranor were in attendance. Student Representatives Andy Krawtz from Century High School; Kaitlin Hoehner from Highland High School; Taryn Traugher from Pocatello High School, Lindsey Remer and Katie Burke from Alameda Center were in attendance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Ms. Donnelly reviewed the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Sargent to approve the agenda, and the addendum to the agenda as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Work Session** – December 7, 2009 – *(To be approved at the February Board Meeting)*
- b. **Special Meeting/Work Session** – December 8, 2009
- c. **Special Meeting/Executive Session/Hearing** – December 9, 2009
- d. **Special Meeting/Executive Session** – December 15, 2009
- e. **Regular Board Meeting** – December 15, 2009

A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the minutes as corrected. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

b. Moment of Silence Christeena Lin McArthur and Betty Espindola

Ms. Donnelly asked everyone to participate in a moment of silence for Christeena Lin McArthur and Betty Espindola.

c. Recognitions - Information - Mrs. Allen

Ms. Allen said two teachers; Ms. Kaileen Harris and Ms. Wendy Shelman had been recognized for Idaho Speech Works to Ensure Fair Speech and Debate Competitions. She said Ms. Harris was selected as Idaho Speech Arts Teacher of the year by her peers because she maintained a strong debate team. Ms. Allen said she had been the debate coach at both Pocatello and Highland High Schools. She said Ms. Shelman who was unable to attend. She reviewed the ISPATA Speech Arts and Debate Teacher of the Year. Mr. Cotant said Ms. Harris and Ms. Shelman were outstanding

teachers and was glad they were recognized by the District and the Idaho Debate programs. He said he was proud the teachers were from Pocatello High School. Ms. Allen invited Mr. Jay Ronk and Mr. David Ross to the stand. She said Mr. Ronk was being recognized as a music director that made a difference in the state. She said a common theme of recognition was the development of students, skills and knowledge for real life. Mr. Ross said Mr. Ronk was among this group. He said he was a mentor, a disciplinarian and a life skills teacher. He said he instilled a love of music in students and wanted them to be successful in life. He said Mr. Ronk had been a music teacher for 32 years. He asked everyone to join him in congratulating Mr. Ronk. He said he was glad to see him receive the award and thanked him for his work. Ms. Allen this was a great community and invited Melanie Delashmut from the Pocatello Teachers Federal Credit Union to the stand. She said the organization contributed to the District in many ways and provided grants to teachers. Ms. Delashmut presented grants to Ms. Linda Engle a teacher from Pocatello High School, and Ms. Denece Schwartz from Chubbuck Elementary. She said the grant for Ms. Engle would go towards projectors for her math class that would be used in helping over 210 students prepare and present class projects. She said the grant for Ms. Schwartz would go towards purchasing flip charts for promethean boards.

d. Public Comment on Items Not on Agenda

Ms. Donnelly said a request was received from Mr. David Brown to address the schedule change at Irving Middle School. Mr. Brown stated his name and his address for the record; 1564 Gwen Drive in Pocatello. He said he wanted to talk about the 20 minute extension of instructional time at Irving. He said he visited many houses on a daily basis for his work and the people he talked to including other parents from the school overwhelmingly agreed they did not like the change. He said there were a few that did not care and some that said they liked the change. He said parents had a meeting with Mr. Devine to discuss the change after it was made. He said the Board voted on approving the change at the November Board Meeting but that parents were not informed of the change until the week before winter break. He said it did not sound like a kosher practice to push it through without parent notification. He said teachers were told at the same time as the parents. He said administration said teachers were informed previously but he had heard differently from teachers. He said his statement of the percentage of teachers that did not agree with the change was as accurate as the District's percentage of parents that agreed with the change. He said if the change was to help students have more time in class, why did the District have early releases. He said that he was told by his son that students had an additional 15 minutes of recess with the new schedule and wanted to know how it helped with more classroom time. He said parents needed advanced notification when the District made those types of changes and that they should not start in the middle of the year. He said it was difficult for parents to change their schedules around to meet the new schedules. He said he also had to cancel tutoring for his son because the new schedule conflicted with the tutor's schedule and would not be able to make arrangements until the following year. He thanked the Board for its time.

REPORTS

a. Student Representative Reports (3 minutes each)

1) Alameda Center – Lindsey Remer and Katie Burke

Ms. Remer introduced Katie Burke who would be the new Alameda Center Student Representative as of the next Board meeting. She said she hoped the Board liked her as much as she did. She said the Alameda Center Student Council developed a mission statement and a mascot with the help of Mr. Jones. She passed around a packet for the Board. She said the mascot was a wolf because wolves were native to Idaho and represented unity and a pack. She said Mr. Davis quotes “the strength of the wolf is the pack” and thought it represented the mascot of the school well. She said the school finished its second block and had more clubs and opportunities that helped students think about their future. She said Mr. Jones was selling vitamin water to raise funds for the school's year book. She said it would be the school's first year book. She said the school held parent-teacher conferences the previous week and hoped there would be better participation in the future. She said student leadership was working on the “No means Know” campaign. She said students hoped the mayor would dedicate one week in February to the campaign. She said the school was starting a Virtues campaign to have students read one Virtue per month. She thanked the Board for the opportunity to be a student representative to the Board. Ms. Donnelly congratulated her on her graduation.

2) Highland High School – Kaitlin Hoehner/Kaylee Judy

Ms. Judy said Mr. Baer was the choir director and was excited to announce the cabaret performance night. She said the choral department would hold a performance featuring the Trouveres who would be traveling to the Jazz Festival in Moscow, ID. She said the performance would be January 29th & 30th and the Board was welcome to

attend. She said Mr. Ronk's Band class would be performing at the Jazz Festival and were fundraising for a trip to San Diego over Spring Break. She said the boy's basketball team would go to conference. She said Ms. Teide was hoping for a strong finish in sports. Ms. Donnelly thanked her for the report.

3) Pocatello High School – Taryn Traugher

Ms. Traugher said there had not been a whole lot going on since coming back from Winter break. She said the Debate Team attended the Black Snake Tournament and won first and third places. She said the BPA competition was coming up at ISU. She said musical tryouts were held and practice would start soon. She said the Indianettes went to three competitions and did well in all of them. She said the Gate City Singers performed during the holidays. She said Band was holding a fund raiser that would include a raffle. She said the school was having a clothing drive and would sell the clothing for a quarter a piece and the money would help underprivileged students. She said the school was having a penny drive to help the Haiti survivors. She said the school had its parent-teacher conference and a lot of parents attended.

4) Century High School – Andy Krawtz /Savannah Mitchell

Mr. Krawtz said Century had a lot of things going on. He said Century would be at the same BPA competition as Pokey. He said the school's Interact Club was planning a "Battle of the Bands" to raise money for RYLA camp. He said one of the clubs was building a complex hydration system for South America. He said the Outdoor Club went on a trip to Jackson Hole. He said he did not attend but heard it went well. He said Century's Dance Team was in a big competition a couple of weeks prior. He said the team told him they were average but he disagreed because two of the dancers won first in their solos. He said one of the wrestlers had his 100th win. He said this was a big accomplishment and congratulated him. He said basketball was going okay. He said the Journalism students shadowed Representative James Ruchti for a day to see what his legislative life was like. He said it was a neat experience. He said the upcoming Snakeskin would have a section dedicated to the shadow. He said Student Council elections were coming up and he would descend as the president. He said the Student Council was starting a big project where each student would have a star and council members would write down five qualities of the student on their star for posting. He said the debate team had done fairly well and had a couple finalists in the Black Snake Tournament. Ms. Donnelly thanked him for the report.

b. Report on Standing Committees for 2009-10

Ms. Gebhardt said the community prevention meetings had many activities in place. She said there was a report that someone had donated about zoo turkeys for families during the holidays which were distributed by CRWs. She said a lot of students had been in detention recently. Mr. Sargent said he had gone to Local Issues with Ms. Vagner and Mr. Reed to talk about the School Plant Facilities Levy and that it was well received. He said it was a good meeting and it was good to receive positive feedback from community members. Ms. Cranor said there were funding issues with the Safety Committee. She said there were concerns about the loss of Safe and Drug Free Schools money and that it was a problem for the District. Ms. Vagner said program services would be re-examined and would have to be prioritized to see how the money would be allocated in the future.

Budget Committee
 CIP Committee
 Curriculum Committee
 District Leadership Council
 Education Foundation (Vice Chair is Designated Representative)
 Head Start
 Insurance/Wellness Comm.
 Insurance Representation Selection
 Judge Murray's Juvenile Advisory Committee
 Local Issues-Chamber of Commerce
 Long Range Facility Planning
 PTA Regional Council Meetings

2009-2010

John Sargent
Frank Rash
Janie G/Jackie C
Marianne D/John Sargent

Janie Gebhardt
Jackie Cranor
Marianne D/Frank R
John Sargent
Janie Gebhardt
John Sargent
Frank Rash
Board Rotation

(Meetings are in the Board Room at 7:00 p.m.)

Pocatello Community Charter School Liaison
Safe and Drug Free Schools Advisory Committee
Safety Committee
Instructional Technology Committee
Textbook Adoption

December 3, 2009

March 4, 2010

May 6, 2010

John Sargent

Marianne Donnelly

Jackie Cranor

Jackie Cranor

Janie G/Frank R

c. School Plant Facilities Reserve Fund Levy Election Update – Ms. Allen

Ms. Allen said a School Plant Facilities Levy Fact sheet had been completed and had been presented at the Chamber Board meeting. She said the Chamber Board provided good feedback. She said a DVD was produced to take to community members and various groups. She said the Local Issues group and the Chamber Board supported the levy. She said the Pocatello Rotary Clubs were scheduled for presentations on January 11th and 21st. She said the citizens committee would continue to schedule presentations as requested and would provide updates to the Board. She said Brandy Barnes notified PTA presidents and asked them to present the information at their meetings. She said poll captains and election workers were being recruited. She said herself, Ms. Giles, and Ms. Sprague would continue to review timelines and duties to ensure readiness. Ms. Allen played the DVD for the Board. She said changes or additions would be made to the DVD and it would be helpful if the Board had any suggestions.

CURRICULUM AND INSTRUCTION – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine

a. Update of Special Education Census by Ethnicity/Race – Mr. Wegner

Dr. Mortensen said she would report for Mr. Wegner and said Ms. Steenrod was working on the Special Education Census by Ethnicity/Race information and would report on the topic at the next Work Session.

b. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

There were no other curriculum updates at the time of the meeting.

c. After School Programs Update – Dr. Mortensen

Dr. Mortensen said there were nine sites serving ten elementary schools. She reviewed the number of students participating at each school. She said Ellis and Wilcox had a 4-H Club. She said Tyhee had a family night. She said there was a lot going on with community partners who were working on a grant that would fund programs at Syringa and Tyhee. She said alternative programs would be added to the grant for Alameda and Kinport. She said there were a lot of people working hard on the grant that was due at the end of the month.

d. Idaho Food Bank – Back Pack Program – Dr. Mortensen

Dr. Mortensen said current numbers for the Idaho Food Bank – Back Pack program were included in the packet. She said there was about a 10% increase for the month. She said the District was fortunate to partner with the Food Bank for the program.

e. Update on Federal Programs Self Assessment 2009-10 – Dr. Mortensen

Dr. Mortensen said administration was required to do a self assessment to ensure the District was responsible for operating its federal program in compliance with laws and regulations. She said there were numerous laws and regulations that included homeless education, private school requirements, Title 1A which monitored academic improvement; Title C which included migrant students, neglected students, limited English students, and Safe and Drug Free schools and communities. She said the District was responsible to monitor all of the areas. Ms. Donnelly asked if the District needed to provide a report on each of the areas. Dr. Mortensen said there were indicators for each category and required documentation for each. She said administration ensured the District was compliant and collected the documentation for the on-site visit scheduled every three years. She said administration would self assess the District's compliance status and would make comments/notes for the areas that needed action or follow-up work to remain in compliance or to achieve compliance. She said on-site coordinators would complete the assessments which would go to Elaine Tobias and then to Ms. Vagner who would sign the assurance page verifying that the assessment had been completed.

f. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

There were no other elementary updates at the time of the meeting.

g. ISU and BYU-I Student Teacher Interns 2009-10 – Mr. Devine

Mr. Devine reviewed the intern lists that were included in the packet. He said the District was grateful the teachers allowed the interns to practice in their classrooms. He said this was in the District's best interest because it could provide a quality pool of candidates for hiring at a later date.

h. Middle School Credit for Promotion – Mr. Devine

Mr. Devine referenced the memorandum in the packet. He said the memo provided an update as to how the Middle School Promotion meetings were progressing. He said the Middle School Promotion Policy was being used to create awareness that there were consequences for not meeting academic requirements. He said students were being helped with IEP plans. He said there were more students participating in Lunch Academies to get help with credit recovery. He said counselors were communicating with teachers regarding attendance, organization, and developing plans for students who were not on time to meet credit requirements. He said teachers were noticing less frequent missing assignments. He said there was a greater emphasis on middle school students passing classes to move on to high school. He said administration was tracking the information to see why some students were not passing. He said New Horizons would be impacted by the new requirements even after summer school. He said the school had very few ninth graders. He said administration was looking into a schedule that would align with the high school trimester system. He said there needed to be an aligned entry and exit time. Ms. Cranor said she was concerned with the number of kids failing. She asked why Franklin Middle School was the only school with students failing in World Geography. Mr. Devine said administrators were asking the same questions. He said there was a difference in the grading policy and administration was looking into the issue.

i. Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said there was one request from the Highland High School debate team to travel to Boise and the request was in order.

j. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Mr. Devine said he would give an update on Irving's extended bell schedule. He said the principal told him that Pat Kluckhohn said the extra time was making a big difference in helping students. Mr. Devine said two or three students were still being picked up at the original time because administration wanted to work with parent schedules. He said letters went out to parents in mid December which was a month ahead of the change. He said the biggest parent concern had been the Jazz Band schedule. He said after surveying parents about changing the Jazz Band schedule administration received 20 responses in favor of keeping the schedule the way it was planned and 6 asked to change it. He said on the professional development day teachers learned more about RtI reading and writing strategies.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Free and Reduced Lunch 2009-10 Information

Mr. Reed said many items were already discussed during the work session. He said the Free and Reduced Lunch numbers were pretty typical of what past report percentages have shown.

b. Proposed Food Service Meal Price Increases

Mr. Reed said the need to increase the meal prices from time to time were discussed earlier in the year. He said administration was recommending meal prices be increased by a nickel beginning February 1, 2010. He said the increases were necessary to maintain a self sufficient program. He said the increases help to offset the cost of supplies, repair and replacement of old equipment. He said administration works hard to keep increases at a minimum but they were necessary to stay in the black for budgets.

c. Capital Improvement Plan (CIP) Report 2010-11

Mr. Reed said Ms. Allen covered some of information in the Levy report. He said Capital improvement would not be possible without the levy. He said similar projects shown in the video were scheduled for summer 2010. He said administration recommended the Board approve the projects as listed. He said the Board would approve each bid as they were received.

d. Management Letter to PCCS

Mr. Reed said the letter was presented in draft form during the Work Session and was now in final form for Board approval. He said these recommendations encouraged stability for PCCS.

e. 2009-10 Budget Adjustments

Mr. Reed said administration comes to the Board in January to amend the budget that was adopted in June. He said the adjustments included general funds, special revenue funds and federal grant funds. He said this included an adjustment of \$1.3 million to offset the lack of funding and an additional \$1 million in adjustments due to carry over in state and federal grants.

f. January 11, 2010 Governor Holdbacks 1.6%

Mr. Reed said he would review the discussion from the Governor regarding holdbacks. He said during the Governor's State of the State address additional budget holdbacks were addressed. He said the cuts related to \$60 million in losses for the state and a \$1.3 million reduction for the District. He said this was the second level of holdbacks this year for K-12. He said previously the holdbacks came out of the state reserve fund but had since been nearly exhausted. He said earlier in the year administration approached the Board to authorize a \$1.6 million budget freeze for the potential hold backs, but information had been received that there would be even more holdbacks. He said there was a possibility of a 3% immediate reduction which would be devastating. He said administration needed to be forward thinking and anticipate losses before they happened. He said the crisis was not over and administration would continue to monitor every penny spent and look at areas in which the District could reduce or cut spending. Ms. Vagner said Superintendent Luna would hold a conference call on Thursday to discuss the holdbacks and she would inform the Board on Friday. She said information had been received from the IASA to prepare for a 10% reduction in the District's 2010-11 budget. She said administration would keep the Board informed. She said scrutiny of spending was vigilant.

g. Bus Ridership Counts January 4 – 8, 2010

Mr. Reed said the second bus ridership count had been taken and numbers were down slightly. He said this was a normal pattern for this time of year. He said three counts were taken over the school year and averaged at the end. He said participation was good so far.

h. Reporting School Level Expenditure Data

Mr. Reed said we received notification after the break that a new detailed budget report was due to the State in December and notification was not received until January. He said this ended up giving administration one week to submit the report and it was submitted on time. He said the state also requested administration provide the information for the charter school as well which was due at the end of the month. This new report required a great deal of administrative time which was unanticipated.

School Wellness Policy Assessment Feedback

Mr. Reed said the District received a favorable audit from the Health Department committee, but made recommendations for improvement such as suggesting the District committee include a community member who was not affiliated with the school, and that employee wellness be incorporated into District Policy. He said the third recommendation was to share the wellness policy with parents to enhance awareness. He said this could be done through school menus, flyers and newsletters. He said the fourth recommendation was to develop an implementation plan of the Policy. He said this would be a curriculum issue and administration would work on coming up with a comprehensive plan. He said the fifth recommendation was to provide more nutritional items in classrooms. He said schools were already participating in increasing nutrition awareness in classrooms. Ms. Donnelly said she was glad to see the expansion of nutrition guidelines. She said this would help to raise awareness in parents regarding healthy options in schools.

i. Clarify Portneuf Medical Center Tax Impact to District 25

Mr. Reed said he wanted to make sure the Board and public understood the new facility would add to the tax base and would not bring a windfall of money to the District. He said it would lower tax impacts shared over a broad spectrum, but no additional money would be received by the District.

j. Proposed Building and Subdivisions (New Construction)

There were no proposed building and subdivisions at the time of the meeting.

k. Any Other Business Operations Update

Mr. Reed said the Business Office department was pleased to see the 2008-09 Comprehensive Financial Award for the coming year.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Infinite Campus Conversion Report

Mr. Smart said the Infinite Campus updates were discussed during the Work Session. He said the District had its second conversion trial scheduled and the data looked to be in good order. He said the core planning teams had gone through several days of training and the technology department had gone through additional training to become familiar with setting up new households and student data in the system. He said training homework included engaging in a project to determine how well team members understood the material and how to interact with the program.

b. Professional Negotiations Support

Mr. Smart said the Professional Negotiations Support had been discussed at the Work Session and the Board had been given the information, the talking points, and the Victor Four Labor Relations contract to review. He said there was no new information for the Board. Ms. Cranor asked if Mr. Mallea's fee had been reduced. Ms. Vagner said it was. Mr. Smart said the Board would act on Professional Negotiations Support under old Business.

c. Approval of IBB Facilitators to be Trained

Mr. Smart said two names, Pete Black and Judy Harold, had been submitted as facilitators to be trained. He said training was set for the week of February 8, 2010.

d. Budget Development Timeline 2010-11

Mr. Smart said administration had a plan in place. He said it would be a challenging year. He said beginning next month files would be sent to departments to enter their budget information. He said patron feedback would be solicited beginning the following month giving them the opportunity to provide input to budget development. Mr. Smart said a retirement workshop was coming up that would give assistance to employees looking into retirement. He said March 16th was the Levy Election date and April 1st was the deadline for employees to notify the state of early retirement. He said administration did not know if this would be on the table this year. He said it would not be offered at the District level as the money went into the 2009-10 salary schedule. He said the County needed to be notified of the required budget hearing date.

e. Student Enrollment Information Update/ADA Reporting to State Department regarding H1N1

Mr. Smart said he would report on current ADA numbers. He referenced the analysis for September and said the District was at 100% membership. He said he did not know if it was due to a change in the number of students moving out or in. He said administration created a report showing the impact that ADA has on attendance. He said the District was in week 18 and there were still schools that were impacted by H1N1. He said the report would continue to be sent to the state. Ms. Donnelly asked if the District had heard back from the state on the waiver request. Mr. Smart said the state accepted the waivers which related to a difference of 10 extra units. He said at the end of the year the District would be funded off of the best 28 weeks of the school year. He said he did not know if the state would accept anymore waivers, but administration would continue to submit.

f. Any Other Employee Services Update

There were no other employee services updates at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report

Dr. Howell said there was one resignation from the Alameda Center that would be effective in May. He said there was not much activity. He said there were a number of stipends to fund that required Board approval. Mr. Sargent said it was an excellent report.

b. Any Other Human Resources Update

There were no further human resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Legislative Update

Ms. Vagner said all of the current legislative updates had been discussed at the Work Session and there were no new updates.

b. Pocatello Teacher Finalist for 2010 Teacher of the Year Award

Ms. Vagner said Ms. Kathy Kane had been recognized by administration, colleagues and the Board of Trustees as the Pocatello/Chubbuck School District 25 Teacher of the Year, at the November 17, 2009 Board Meeting. She said administration recently learned that Ms. Kane was one of the 5 finalists in the 2010 Idaho Teacher of the Year Award. She said this was a huge accomplishment for her and the District was very proud of Ms. Kane for her hard work and dedication to students. She said as a finalist Ms. Kane received a software package donated by the SMARTer Kids Foundation of Canada. She said the package included a one year site license for SMART Ideas® concept-mapping software.

c. Calendar

Ms. Vagner reviewed the calendar with the Board. She said administration was counting on Board members attending the ISBA Day on the Hill. Ms. Cranor said she would attend. Ms. Donnelly said she would attend. Mr. Rash said he would attend. Mr. Sargent said he was waiting on his work schedule. Ms. Gebhardt said she would be unable to attend.

Monday, January 18, 2010

Martin Luther King Jr. Holiday – No School

Tuesday, January 19, 2010

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Monday, January 25, 2010

1 Hour Early Release PLC

Wednesday, January 27, 2010

Student Discipline Hearings
Superintendent’s Office
4:30 p.m.

Saturday, January 30, 2010

District Health Fair
Highland High School
7:00 a.m. – 12:00 p.m.

Tuesday, February 2, 2010

Board School Visits
9:00 a.m. – 11:30 a.m.
Wilcox Elementary – Mr. Sargent/Ms. Vagner
Washington Elementary – Mr. Rash/Ms. Donnelly/Ms. Mortensen
Hawthorne Middle School – Ms. Gebhardt/Ms. Cranor/Mr. Devine

Saturday, February 6, 2010

District Health Fair
Highland High School
7:00 a.m. – 12:00 p.m.

Monday, February 8, 2010

1 Hour Early Release PLC

Tuesday, February 9, 2010

Board Work Session
Board Room at the Education Service Center

1:30 p.m.

Wednesday, February 10, 2010

Student Discipline Hearings
Superintendent's Office
4:30 p.m.

Monday, February 15, 2010

President's Day – No School

Tuesday, February 16, 2010

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Thu – Fri, February 18th & 19th, 2010

ISBA Day on the Hill
Double Tree Hotel – Boise, Idaho

Thursday, February 18, 2010

12:00 p.m. – Registration
3:00 p.m. – Senate Education Committee Meeting
5:00 p.m. – Dinner on your own
7:30 p.m. – Pre-Legislative Workshop

Friday, February 19, 2010

7:00 a.m. – Breakfast Buffet
8:30 a.m. – House Education Committee Meeting
10:00 a.m. – Capitol Building Tour (Optional)
10:00 a.m. – Meet with your Legislators
12:00 p.m. – Legislative Luncheon
1:30 p.m. – Transportation to hotel and Adjourn

PUBLIC COMMENT – *Self Explanatory*

a. Public Comment Pertinent to Agenda Action items

There was no public comment on agenda items at the time of the meeting.

CONSENT AGENDA – *Self Explanatory* – Action – Mrs. Vagner

a. Topic: *Approve Human Resource Activity*

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the December 15, 2009 Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: *Authorize Payment of Claims*

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of January 11, 2010 in the amount of \$1,133,438.47.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of January 11, 2010 in the amount of \$1,133,438.47.

c. Topic: *Approve Supplemental Financial Information from December 1, 2009 through December 31, 2009*

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of December 1, 2009 through December 31, 2009.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from December 1, 2009 through December 31, 2009.

d. Topic: *Approve ISU and BYU-I Student Teacher Interns 2009-10*

Policy Issue: Board approves student teacher intern access in the schools.

Background Information: Included in the packet was information on ISU and BYU-I Student Teacher Intern Placements for the period of January 11, 2010 – May 7, 2010. This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the ISU and BYU-I Student Teacher Interns 2009-10 as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Mrs. Vagner

a. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Out of District/Overnight Field Trip Requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip Requests as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the out of district/overnight field trip requests as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Capital Improvement Plan 2010-11*

Policy Issue: Board approves scope of projects to be funded from the School Plant Facilities Levy and awards all bids.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Capital Improvement Plan 2010-11 as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Ms. Cranor to approve the Capital Improvement Plan 2010-11 as presented. The voting was unanimous in the affirmative.

c. Topic: *Authorize Management Letter to PCCS*

Policy Issue: Board responsible to oversee Pocatello Community Charter School.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize the management letter to PCCS as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Rash to authorize the management letter to PCCS as presented. The voting was unanimous in the affirmative.

d. Topic: *Adopt 2009-10 Budget Adjustments*

Policy Issue: Board adopts balanced budgets.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt 2009-10 budget adjustments as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to adopt 2009-10 budget adjustments as presented. The voting was unanimous in the affirmative.

e. Topic: *Authorize Professional Negotiations Support*

Policy Issue: Board responsible for District operations.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize professional negotiations support through the services of Mr. Ken Mallea.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to authorize the professional negotiations support through the services of Mr. Ken Mallea. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

a. Topic: *Approve Proposed Food Service Meal Price Increases*

Policy Issue: Board directs price increases.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve proposed food service meal price increases as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to approve the proposed food service meal price increases as presented. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to adjourn. The voting was unanimous in the affirmative. The meeting adjourned at 7:08 p.m.

APPROVED ON:

MINUTES PREPARED BY:

BY:

Secretary, Board of Trustees

Chair

ATTESTED BY:

Clerk