

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, February 15, 2011
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Marianne Donnelly, Chair
Janie Gebhardt, Vice Chair
Frank Rash, Clerk

John Sargent, Member
Jackie Cranor, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 15th day of February, 2011, as provided in Section 33-510, Idaho Code. Chair Donnelly called the Regular meeting to order at 5:29 p.m.

PLEDGE OF ALLEGIANCE

A guest ISU Student led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Donnelly reviewed the agenda and the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the agenda and addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Work Session/Legislative Meeting** – December 6, 2010
- b. **Special Meeting/Work Session** – December 7, 2010
- c. **Special Meeting/Executive Session/Hearing** – December 8, 2010
- d. **Regular Board Meeting** – December 14, 2010
- e. **Special Meeting/Work Session** – January 11, 2011
- f. **Special Meeting/Executive Session/Hearing** – January 12, 2011
- g. **Regular Board Meeting** – January 18, 2011
- h. **Special Meeting/Executive Session/Hearing** – January 26, 2011

A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

Chair Donnelly recognized students from ISU.

b. Recognitions - Information - Mrs. Allen

Ms. Allen said February was Professional Technical Education month. She said the PTE administrators put together a nice display on the bulletin board in the Board Room.

Ms. Allen said the Board recognized staff who demonstrated the Vision/Mission/Beliefs/Learner Goals of the District. She asked Principal Lori Craney, Ralene Anderson and Kaydene Nielsen from Indian Hills to join her. She said Indian Hills selected “Students have a right to learn and are responsible for their learning” and “Students may not opt out of their learning” as the two Beliefs they would focus on for the 2010-11 school year. She said Ms. Nielsen went above and beyond for her students. She said she Ms. Nielsen was the advisor for the student council, created the yearbook and implemented a recycling program for the students. She said Ms. Nielsen was a team player. She said Ms. Anderson helped students meet their goals, ensured computer systems were up and running and was responsible for organizing ISAT testing. She said Ms. Anderson

encouraged her students to succeed and celebrated their hard work. She congratulated the teachers and all of the staff at Indian Hills for doing “Whatever it Takes” for their students.

Ms. Allen said the Festival of Trees was a great success. She said the Education Foundation would be able to award about \$89,000 in grants and promethean whiteboards to schools. She said the largest portion of the funds would go towards 21st century technology for the purchasing of whiteboards. She said the rest would go towards classroom grants. She said the event and the grants would not be possible without a team effort. She said the event had many activities this year including a tree contest that awarded for a youth category, a committee category and a sweepstakes drawing. She said Indian Hills Elementary won the tree contest in the youth category for its Dr. Seuss Christmas Tree. She said the tree contest was a fun addition to the event. She thanked the many staff members involved for their support of the festival. Ms. Allen gave a certificate and ribbon to Ms. Craney for the tree award.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board

There was no public comment on items not on agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

- 1) **Alameda Center** – *John Lucario* (Not present)
- 2) **Highland High School** – *Kylie McKee/Chalese Andrus*

Ms. McKee said the student government was putting on an indoor yard sale to allow students that couldn't afford clothing or sports gear to purchase items for 25 cents. She said for the Make a Wish campaign students would help one of their classmate's younger brother who had muscular dystrophy. She said spirit week had a lot of student involvement. She said the girls basketball team was going to state. She said the team competed in Idaho Falls and there were more Highland students in attendance than Idaho Falls students. She said the boys basketball team was competing in district finals. She said tennis and track and field would start next week. She said six students on the debate team qualified for Nationals. She said the Trouveres would perform the Broadway show Cabaret on Friday and Saturday. She said the school was hosting a fundraiser for band. She said the school had a dance on Saturday and had good attendance. She said the school had its elective fair last week for sixth graders. She said there were lots of clubs and activities during the fair. She said recipients would be inducted to the Hall of Fame on March 11, 2011 at 7:00 p.m. held at Frazier Hall. She said seniors were preparing their college applications and scholarships.

- 3) **Pocatello High School** – *Taryn Traughber* (Not Present)
- 4) **Century High School** – *Kort Guillette/Emily McAteer*

Mr. Guillette said sports were going well. He said the girls basketball team took 2nd and the boys basketball team had an impressive winning season. He said the 5th district competition started that evening. He said the winner would play Century on Thursday. He said the team beat two cross town rivals. He said the wrestling team was getting ready to compete in district finals. He said the school's band participated in the ISU Jazz Fest. He said the school was getting ready to host the annual “potato jazz with pizzazz” the first few weeks in March. He said the drama department was working on a “Back to the 80's” musical which would run February 24-27, 2011. He said the production involved the drama department, the dance team and the stagecraft class built the entire set. He said the Venom News Team was up and running. He thanked Highland High School for helping with the class and for donating

equipment. He said the school’s elective fair had good attendance. He said seniors had a planning meeting for graduation and filled out scholarship forms.

b. Supplemental Levy Report – Ms. Allen

Ms. Allen said the administration would continue to update the Board as to Supplemental Levy progress. She said the administration made 24 levy presentations to staff, PTA, Key Communicators, Booster Clubs, Chamber of Commerce, Local Issues, Kiwanis, the Democratic and Republican Committees, the Pocatello and Chubbuck Mayors and County Commissioners. She said the Chamber allowed the District to leave Levy fact sheets on the tables at the Chamber Luncheon hosted by Simplot. She said the Citizens Committee handed out “I say yes” buttons in support of the levy. She said levy presentations would be scheduled as the District was invited. She said levy information was up on a Facebook page. She said Board participation in levy presentations was appreciated. She said absentee voting started a week late because the county was not ready. She said absentee voting was underway now and the District would continue with the plan to disseminate information. She said levy information had been posted to Infinite Campus with “did you know” facts that were changed weekly. She said information posted showed what the District had to cut last year and what the levy would support. Ms. Cranor said Mayor England said levy information would go out with February utility bills on the 25th. Ms. Allen said the District had provided the levy information to both of the Mayors. Mr. Sargent asked if Ms. Allen could give an overall perception from the levy presentations. Ms. Allen said overall the presentations had been very positive. She said there were some difficult questions and discussions but for the most part people were pretty supportive and understanding. She said it helped when the administration explained that the level of support was the same as it was in 2004, over 7 years ago. She said there was a gentleman during one of the presentations that was prepared to vote no on the levy, but researched his taxes from ten years ago and saw that the difference was minimal and changed his mind. She said another person spoke from his heart about the state of education and the need to support schools and students. She said that was the type of overall reaction she was seeing. She said she was aware there were many non-supporters. Ms. Allen asked if the Board had any input for anything that could be corrected or improved. Ms. Cranor said she heard from a parent that the District needed to get the information out to more people. Ms. Donnelly said she was concerned that people were getting confused with all of the media and controversy over Superintendent Luna’s proposals compared to the levy. She said she hoped the levy did not get swamped by the other discussion. She said when people got confused they tended to not vote at all. Ms. Allen said even if the administration tried to avoid the conversation about the Luna proposals it always got brought up in the end. She said it was hard to keep the two conversations separate.

c. Report on Standing Committees for 2010-11

Mr. Sargent said he attended Local Issues and discussed the levy. He said the group was passionate and mostly positive regarding education and the levy. He said there were a lot of people in support. Ms. Cranor said she attended the Curriculum Committee where IDLA gave a presentation on its workshops and grading practices. She said the presentation was very informative. She said she was interested to see what solutions they would come up with on grading practices. She said she also attended Judge Murray’s Juvenile Justice meeting. She said the group was informed that some of the families participating in the Idaho Food Bank Back Pack Program were using the food in one backpack to feed their whole family for the weekend. She said Idaho Food Bank was starting a food bank pantry for families identified to have a great need. Ms. Donnelly said it had been an issue for quite a while.

2010-2011

Budget Committee	John Sargent/Jackie Cranor
CIP Committee	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor
District Leadership Council	Marianne Donnelly/John Sargent
Education Foundation (Vice Chair is Designated Representative)	Janie Gebhardt
Head Start	Jackie Cranor

Insurance/Wellness Committee	Marianne Donnelly/Frank Rash
Insurance Representation Selection	N/A
Judge Murray's Juvenile Advisory Committee	Janie Gebhardt/Jackie Cranor
Local Issues-Chamber of Commerce	John Sargent
Long Range Facility Planning	Frank Rash
PTA Regional Council Meetings (Meetings are at 7:00 p.m.)	Board Rotation
	December 15, 2010 – John Sargent Board Room
	March 17, 2011 – Jackie Cranor Blackfoot
	May 5, 2011 – Marianne Donnelly Wilkes Funeral Home
Pocatello Community Charter School Liaison	Janie Gebhardt/John Sargent
Safe and Drug Free Schools Advisory Committee	N/A
Safety Committee	Jackie Cranor
Instructional Technology Committee	Jackie Cranor
Textbook Adoption	Jackie Cranor
Facilities Study for Extra-Curricular Activities Inclusive of Use of Holt Arena	Frank Rash/John Sargent
Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4 th Middle School	Frank Rash/Janie Gebhardt
Key Communicators	Marianne Donnelly/John Sargent

CURRICULUM AND INSTRUCTION/SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

a. Policy 8154 – Suicide Prevention – 1st Reading – Mr. Hobbs

Mr. Wegner said Policy 8154 – Suicide Prevention was drafted as a result of state requirements. He said the policy content was reviewed at the last Work Session and would be posted for public input following a first reading. He said the Board would be asked to consider hearing the policy on first reading under New Business.

b. School Improvement Plans (WISE Tool) – Mr. Wegner

Mr. Wegner said he provided a detailed report on the School Improvement Plans at the February 8, 2011 Work Session. He said Pocatello High School, Highland High School, Alameda Center, Hawthorne Middle School, Franklin Middle School, Wilcox Elementary and Tyhee Elementary were required to submit improvement or corrective action plans to the state by March 1, 2011. He said Dr. Stevens presented the School Restructuring Plan to the Board a couple of months prior. He said Mr. Sion and Mr. Barnes would present their Restructuring Plans at a future Board meeting. He said the Board would be asked to consider approving the school improvement plans under New Business.

c. Mathematical Thinking for Instruction (MTI) Course Pilot – Mr. Wegner

Mr. Wegner said the state's Math Initiative required math supervisors to take the MTI course. He said supervisors would be required to recertify after 2014. He said currently the course was offered on a limited basis and was no longer funded by the state. He said the District had three teachers that were consultants. He said the District needed the ability to work with the instructors and pay instructor fees through Teacher Quality funds which had not been an option previously. He said the state recently approved a pilot that would let the District offer courses K – 3, grades 4 – 8, and grades 9 – 12 with sessions in April and would allow the courses to be more readily available. He said the District would work the Regional Math Consultant and the

state to maintain fidelity of the course. Ms. Cranor asked if the credits were the same with the pilot. Mr. Wegner said the credits were the same but were no longer funded by the state. He said the District was working to reduce the cost.

d. Any Other Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner

Mr. Wegner said planning for the TIA Conference in June was underway. He said the plan was to include PTE and PE this summer. He said TIA training would include a facilitator training session and would address the shift to the common core standards.

e. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said the Board completed the training at the February 8, 2011 Work Session. She said the program self assessment that was required was almost complete and would ensure the District was in compliance with state and federal standards. She said the Head Start administration was focused on the Community Assessment which allowed the administration to gather information on the needs of the community and to ensure the necessary programs were being provided. She said there was a bill in Congress to reduce Head Start funding by 22.4% which would eliminate about 10,000 classrooms, 50,000 jobs and leave 200 parents and 200,000 children without the opportunity to participate in Head Start across the nation. She said the bill was indicative of what the nation was facing.

f. Idaho Food Bank – Back Pack Program – Dr. Mortensen

Dr. Mortensen said the increase in participation was substantial. Mr. Sargent noted that Hawthorne was still showing zero participation. Ms. Vagner said Ms. Erickson was tracking the numbers diligently and the District expected to see a change in the numbers by next month.

g. 21st Century After School Program Update – Dr. Mortensen

Dr. Mortensen said there tended to be a lot of staff turnover in the after school programs due to the new semester starting at ISU and employees making scheduling changes. She said the District was in the process of recruiting new staff for the program. She said the entire 21st Century After School staff completed the “Darkness to Light” training which was a child abuse training course offered by Bright Tomorrows.

h. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

Dr. Mortensen said legislation that dealt with school immunization requirements had been presented and passed and would go into effect after the legislative session. She said it would impact Kindergarten registration. She said the changes increased the required number of polio vaccinations and required Hepatitis A vaccinations. She said the changes were in line with the National Advisory Committee guidelines. Dr. Mortensen said parent teacher conferences were held and were a lot shorter than previous parent conferences. She said all of the feedback indicated it was a wonderful night. She said many parents and teachers said it felt like a family reunion. She said a lot of teachers were very glad to see parents. She said there wasn't any parking available for 6 blocks and the PTA held a book fair and sold \$6,000 worth of books. She said a lot of parents commented that they missed having Parent Teacher Conferences. She said the schools managed to squeeze a lot into one night. She said there were student and teacher led conferences. She complimented the staff and principals for utilizing the time in such a meaningful way for parents and students. Ms. Cranor noted that sometimes you had to lose something to fully appreciate it.

i. Early Graduation Requests – Mr. Devine

Mr. Devine said the Early Graduation request had been reviewed by the counselor and the administration and was in order. Mr. Sargent said the student had a unique opportunity to teach English in China. Mr. Devine said the Board would be asked to consider approving the request under Old Business.

j. Camp Requests – Mr. Devine

Mr. Devine said there were two Camp Requests from Century High School for Volleyball Clinics. He asked if the Board had any questions or concerns with the requests. He said the Board would be asked to consider approving the camp requests under New Business.

k. Preliminary Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said there were two preliminary Out of District/Overnight Field Trip requests. He said one was for Highland High School to begin planning and fundraising for the girls Basketball Team to participate in the Nike Tournament in Phoenix, AZ in December, 2011. He said the request was denied last year due to a lack of time for fundraising and scheduling issues. He said the school was making the request early to have

adequate time to fundraise and adjust the playing schedule ahead of time. He said the second request was for Century High School to begin planning and fundraising for the girls Varsity Volleyball Team to participate in the Rocky Mountain Champions Classic in Highland, UT in September, 2011. He said both of the trips were self funded. The Board noted there was no paperwork in the packet. Ms. Vagner explained that as there were no details relative to itineraries and hotels the information was included in the explanation rather than the District forms. Ms. Vagner said the Highland request was similar to the request made last year only this time they would have plenty of time to plan for travel. She said the reason it came to the Board so much in advance for approval was because the school only had until February 18, 2011 to accept the invitation to participate. Ms. Donnelly said the timeline was more reasonable than last year. Ms. Cranor asked if the trip would conflict with the girls basketball schedule. Mr. Devine said it would not because the school's administration would have time to plan the schedule around the trip.

l. Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said there were two Out of District/Overnight Field Trip requests. He said one request was for Franklin Middle School to take its end of the year trip to Lagoon. He said the second request was received after the fact from Pocatello High School for a choir trip to Rexburg. He said the Board was informed of the Rexburg trip at the time of the trip. He said the Board would be asked to consider approving the requests under Old Business.

m. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Mr. Devine said the District was in the process of 9th grade choice fairs. He said 8th graders had to turn in their choices last week. He said all of the high school students did a great job of selling their school to the 8th graders in attendance. He said all of the elective fairs were impressive. He handed out a brochure from the Pocatello High School elective fair. Mr. Rash asked how discussions with ISU were going relative to an agreement for Holt Arena. Mr. Devine said the administration was putting together information to get a complete picture of all expenses and would do an analysis to compare costs with other Districts and planned to meet with ISU soon.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said the Idaho Outlook for December was included in the packet. He said revenue may be slightly up but was not significant. He said the administration would share information with the Board as soon as they knew.

b. 2010-11 Budget Adjustments

Mr. Reed said the 2010-11 Budget Adjustments were presented at the February 8, 2011 Work Session. He said the adjustments were routine both up and down due to federal grants being finalized. He said the Board would be asked to consider approving the adjustments under New Business. He said the District was still waiting for enrollment data from state. He said the administration called the state today and they indicated there would be an email forthcoming with unit information, but had not come as of yet. He said the administration hoped to have a better idea of student calculations shortly. Ms. Donnelly asked how the District was supposed to budget. Mr. Reed said the administration hoped its estimates were close to the state's calculation. Ms. Cranor asked why it was taking so long. Mr. Reed said the new ISEE reporting tool was not as seamless as the state predicted. He said District personnel had spent hundreds of hours reporting the data and the state had to sort and compile all of the data for every District which they had yet to do.

c. Bus Ridership Counts/State Audit

Mr. Reed said the transportation department conducted its second bus ridership count. He said ridership had increased by 30 students from November, 2010. He said it was most likely due to the increase in student enrollment. He said the District had two audits every three years to inspect school buses and ensure all buzzers, lights, breaks and things of that nature were in working order. He said there were a few broken latches or burnt out light bulbs, but overall it was a very clean audit. He said the auditor had a lot of complimentary remarks. He said the District transported nearly a million miles per year.

d. Free and Reduced Lunch Report

Mr. Reed said the percentage of students with Free and Reduced lunches was at 47.81%. He said it was up slightly over last month but was within the normal range. He said the warehouse completed an inventory of custodial supplies and had a percentage loss of 2/100 of a percent. He said the warehouse crew did a remarkable job accounting for every item consistently every year.

e. Leonard Place Easement Update

Mr. Reed said the Leonard Place Easement was the access trail to Edahow Elementary school. He said he attended the City Council meeting two weeks ago where the city vacated Leonard Place but placed conditions that the footpath was to remain and be improved. He said the city also decided that the easement would be used for storm water retention. He said the District would work with the new land owner to reconfigure where the new trail would go. He said they would have to wait for better weather to begin on the new trail and hoped it would be just as good as the old trail.

f. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no reports on any proposed building and subdivisions (new construction) at the time of the meeting.

g. Any Other Business Operations/Operational Support Update

Mr. Reed said the finance department had a busy month with W-2's and federal grant reporting. He said Food Service served 133,000 lunches and 145,000 breakfasts. He said Food Service was scheduled for an audit that was postponed due to working out issues in Infinite Campus. He said the audit had now taken place. He said there were some challenges at the start of the year that were eventually worked out and overall the audit team was complimentary. He said the District would get the official report next month. He said maintenance & operations had over 900 work orders. He said Mike Beverlin retired and was a huge loss for the District. He Mr. Beverlin was an exemplary employee. He said Brett Shappart was hired to replace him. He said Mr. Shappart was a custodian under Mr. Beverlin for many years. He said there were 80 students enrolled in the spring Driver's Education course. He said the District had about twelve bus driver positions that needed to be filled. He said the transportation department was really struggling this year with a shortage of bus drivers. He said five of the positions that were open were for bus routes. Ms. Donnelly asked how the transportation department was managing the bus routes. Mr. Reed said staff and mechanics with CDLs were helping to fill the gaps. He said it was very difficult to fill the routes Ms. Cranor asked if the District advertised for bus drivers at ISU. Mr. Reed said the District did advertise at ISU and had several ISU students driving for the District. He said the District had tried every avenue of advertising but it was a difficult job.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Infinite Campus/ISEE Upload Update

Mr. Smart said ISEE data uploads were in progress. He said a trial submission was submitted that had over 200 errors to be fixed by Friday. He said it would get done and should not be an issue. He said next month the District had to submit an employee upload and would have to be prepared. He said the last employee data upload was done in November and would be a challenge but hoped the reporting would get better. He said the District still did not know the outcome of the last employee data submission. He said the employees responsible for data uploads were still getting to know the limitations of the software and were working with school staff to resolve some clerical issues. He said addresses needed to be cleaned up for an easier rollover next year. He said improvements were being identified as things went along. He said registration would be the next big training for Infinite Campus.

b. Student Enrollment Information Update

Mr. Smart said the current student enrollment data was included in the packet. He said typically the District started with a high level of enrollment which gradually declined throughout the year. He said he did not know if this was unique to this District but had been the trend over the last several years. He said membership counts were in line with previous years. He said this year's numbers were average. He said this month's numbers were 99.5% of last month's numbers. He said retention was better K – 8 and in grades 9 – 12 retention was a little less steady.

c. Pay Manual Changes

Mr. Smart said the Pay Manual changes were discussed extensively at the February 8, 2011 Work Session and he would provide a brief overview. He said there were five main areas with changes. He said the first change outlined classified employees having the ability to opt out of pro-rated pay. He said previously they did not have that option. He said the second change dictated that in order to be paid for unused personal time an employee had to finish the year with the District. He said the third change allowed certain employee groups to waive employer paid benefits. He said the fourth change defined employees that were eligible for PERSI. He said in the past any substitute employee that worked mostly full time had to be provided PERSI benefits and were now excluded. He said the fifth change was relative to emergency closure rules. He said the Board would be asked to consider adopting the Pay Manual Changes under New Business.

d. Emergency Delayed Start Resolution

Mr. Smart said the District had two emergency late starts in January. He said Idaho Code required the District to submit documentation to the state showing that the School Board approved the emergency closures. He said draft minutes of the Board meeting and Board Action along with a Resolution would be sent to the state and the District's ADA would be adjusted accordingly.

e. ROTH 457 Amendment

Mr. Smart said the Roth 457 Amendment was included in the packet. He said the District offered several avenues for retirement savings. He said the District offered a 403b, a 401k which was PERSI and a Roth 457 plan. He said 457 plans were unique in that the plan was owned by the District and required Board adoption of any amendments. He said the change allowed after tax contributions that could be withdrawn at retirement with no taxes owed and no penalties. He said it was a big advantage for employees with a Roth 457 Plan. He said the Board would be asked to consider adopting the amendment under New Business.

f. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff – 1st Reading

Dr. Howell said Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff was included in the packet. He said the changes were relative to professional development training and how the District would pay for professional development. He said there were slight grammatical changes as well. He said most likely there would be further revisions to this Policy in the near future based on legislation currently underway. He said following a first reading the policy would be posted for public input. He said the Board would be asked to hear the policy on first reading under New Business.

b. Monthly Human Resources Report

Dr. Howell said the monthly Human Resources Report was included in the packet. He said the Board would be asked to consider extending the Superintendent's Contract and to receive one resignation from a teacher. He said the human resources department had started receiving notices of retirement but would wait and bring them towards the end of the year in case anyone reconsidered. He said there were a few stipend requests for professional development courses. Dr. Howell said the administration had done everything it could think of to hire more bus drivers. Mr. Rash asked what Dr. Howell thought this was attributed to. Dr. Howell said it could be attributed to the District's salary schedule being on the lower end of the scale for bus driver salaries and benefits.

c. Any Other Human Resources/Operational Support Update

Dr. Howell had no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Legislative Update

Ms. Vagner said the administration received correspondence relative to the two education reform bills submitted. She said the Senate heard testimony the week before and anticipated the proposed legislation would be separated into three separate bills with new numbers. She said some of the changes presented to Senator Goedde included giving certificated employees 21 days to return contracts, administrative evaluations

to be completed by the Superintendent and/or designee rather than the School Board, Category A, B & C contracts would be collapsed into just Category A which would be a one year contract & Category B which would be a two year contract. Ms. Cranor asked if there would be any steps and lanes with the new contracts. Ms. Vagner said the steps would be experience only. She said another proposal was to require a written explanation for non-renewal with both contracts. She said the previous Category I contract did not require any explanation for non-renewal. She said the new proposal would require at least one evaluation unless there was a reduction in force. She said the bill eliminated due process rights for all contracts. She said a reduction in force did not require due process even for grandfathered contract. She said another change was to restrict the principal's ability to deny a placement of a teacher if there was a shift in student populations. She said clarification was still needed on the definition of online courses. She said originally blended instruction was a teacher utilizing technology in the classroom and was now being defined as a teacher utilizing an online course and the intent was still unclear. She said the reform bill guarantees the base salary schedule would be restored to 2009-10 level. She said there was a decade of history showing that the state could not guarantee it would fund the salary schedule. She said another change dealt with reducing the number of online courses from 8 to 6 which could be taken at any time. She said another change removed the requirement for Districts to verify that online courses met content standards due to the legislature moving the responsibility to verify content standards to the state and IDLA. She said another change allowed schools to determine which students would be given mobile computing devices rather than mandating that all 9th graders receive them. She said some schools still had 9th grade in the middle school and they could choose to wait until they were in high school. She said the State Board of Education would be responsible to develop a "Digital Citizens Standards" class for Districts to offer students. She said the course would address the ethical protocols for use of the devices. She said another proposed change was to delete the section that let the mobile computing devices become the property of the student at graduation and let Districts decide what to do with the devices. She said Districts would be lucky if the devices were not completely broken at the end of four years. She said the administration received a letter from the Governor Otter in response to the Board's white paper. She said the Governor responded saying the bill was based on students being the first priority and his guiding principle is to do what is best for children. She said the letter went on to say that the current system was unsustainable and the state could not continue cutting education. She said the letter stated that the state pursued a top to bottom examination of the system and the agenda emphasized the investment into the IEN to provide diverse courses and dual credit opportunities. She said the letter also stated that technology was changing the way students interacted with the world and education had to keep up. She said the Governor stated that the bill would reinforce exceptional administrators and teachers and those who demonstrated excellence would be rewarded with the pay for performance plan. She said the letter stated that a new statewide data system would track and chart student progress and demonstrate the progress to the state, the nation and the world. Ms. Vagner reviewed an email from Melissa McGrath from the State Department of Education lauding the plan. She reviewed a letter from Senator Cameron that said he supported technology in the classroom but not at the expense of teachers. She said his letter stated he had great concerns about providing every 9th grader with a laptop and that he supported dual credit but not as a responsibility to taxpayers. She said he supported online learning but did not agree with mandating it. She said he stated the plan would not save the state money in the short or the long run with any savings being spent on technology and dual enrollment. She said he also stated that the plan grossly underestimated the cost of technology. She said Senator Cameron was the chair of JFAC which had not yet determined the amount of next year's shortfall and yet Senate Education was considering these massive changes without any knowledge of the upcoming budget. She said included in the packet was an email from Tom Taggart, President-elect of the Idaho Association of School Business Officials. She said in the email he shared the same issues that the administration shared with the legislative delegation at the Board Work Session with Legislators in December. She said the administration would continue to share issues with the delegation. She said there were no proposals to deal with upcoming budget impacts to Districts. She said Mr. Taggart suggested in his email that if the bills passed then the legislature should remove the use it or lose it provisions and allow Districts to make budgetary decisions based on the amount of reduction. She said this was the same thing Districts had been asking for. She said Districts needed the ability to balance the budget based on local needs. She said Mr.

Taggart explained in his email that if the legislature gave Districts more local control and asked for revisions to the proposals for an improved plan there would be no further arguments regarding stakeholder input. She said included in the packet was a press release from Senator Malepeai and Senator LeFavour calling for the rejection of the two proposed bills. She said Senator Malepeai stated that class size mattered and education was a team sport and government should be too. She said Senator Malepeai stated that he sent a letter to Senator Goedde saying he was unwilling to make small changes to a plan that was flawed from the start with no input from constituents. She said Senator LeFavour stated that the plan offered Idahoans a “one-size-fits-all” approach to educating Idaho’s unique children in various classroom settings and that Superintendent Luna misread the November elections that were heavily funded by out of state online learning contributors. She said Senator Malepeai asked if this was what voters wanted then why were so many turning out repudiating the large class size that the plan was based on. She said he also stated he had never seen such an outpouring of sentiment as he had with this plan to eliminate teachers and increase class size. She said Senator LeFavour stated that no budgetary concerns were addressed with the plan and eliminating 1,000 education professionals would not only devastate the schools it would devastate the economy. Ms. Vagner said the School Board and herself would engage legislators face to face at the ISBA Day on the Hill the following day. She said they would plan to leave for Boise at 8:30 a.m. the next morning and would return Thursday afternoon. Mr. Rash noted there were a lot of people involved in the legislative issues where there was usually low attendance. He said all of the forums held at the middle schools were very well attended. Ms. Cranor said it was important to note the level of students concerned with what was going on. She said several students were involved in speaking out against the plan during the forums. Ms. Gebhardt noted that some of the most articulate speakers during the hearings in Boise were students.

b. Calendar

Ms. Vagner said Student Discipline Hearings would be held next Wednesday, February 23, 2011. She said she anticipated additional meetings to be scheduled based on what happened with the legislature and Districts still did not have a clue what JFAC would do. She said the District’s Supplemental Levy was set for March 8, 2011 and would determine the level of support for the 2011-12 school year.

Tuesday, February 15, 2011

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Wednesday, February 16, 2011 – Thursday, February 17, 2011

ISBA Day on the Hill
The Grove Hotel, Boise
12:00 p.m. – 12:00 p.m.

Wednesday, February 23, 2011

Student Discipline Hearings
Superintendent’s Office at the Education Service Center
4:30 p.m.

Tuesday, March 1, 2011

Board School Visits
9:00 a.m. – 11:30 a.m.
Highland High School – Mr. Rash/Mr. Sargent/Ms. Vagner
Indian Hills Elementary – Ms. Gebhardt/Dr. Mortensen
Century High School – Ms. Donnelly/Ms. Cranor/Mr. Devine

Tuesday, March 8, 2011

Work Session
Board Room at the Education Service Center

1:30 p.m.

Wednesday, March 9, 2011

Student Discipline Hearings
Superintendent's Office at the Education Service Center
4:30 p.m.

Tuesday, March 15, 2011

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Monday, March 21, 2011 – Friday, March 25, 2011

Spring Break – No School

PUBLIC COMMENT – *Self Explanatory*

Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – *Self Explanatory* – Action – Ms. Vagner

a. Topic: *Approve Human Resource Activity*

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the January 18, 2011 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: *Authorize Payment of Claims*

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of February 4, 2011 in the amount of \$1,135,290.06.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of February 4, 2011 in the amount of \$1,135,290.06.

c. Topic: *Approve Supplemental Financial Information from January 1, 2011 through January 31, 2011*

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of January 1, 2011 through January 31, 2011.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from January 1, 2011 through January 31, 2011.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Ms. Vagner

a. Topic: *Approve Early Graduation Request*

Policy Issue: Board approves Early Graduation requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Early Graduation request as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the early graduation request as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Preliminary Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Preliminary Out of District/Overnight Field Trip Requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Preliminary Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to approve the preliminary Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Out of District/Overnight Field Trip Requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

d. Topic: *Adopt Emergency Delayed Start Resolution*

Policy Issue: Board authorizes declaration of emergency school closures.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the Resolution declaring emergency delayed starts on January 19th and 25th, 2011 as if read into the minutes.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to adopt the emergency delayed start Resolution that:

WHEREAS, on January 19, 2011 and January 25, 2011, weather and snow conditions in the Pocatello/Chubbuck School District No. 25 made traveling hazardous, and;

WHEREAS, to have required students to attend a full day of school on these days would not have been in the best interest of the health, welfare and safety of students;

NOW THEREFORE BE IT RESOLVED, that Wednesday, January 19, 2011 and Tuesday, January 25, 2011, be declared an emergency two hour delayed start at all schools in the Pocatello/Chubbuck School District No. 25 as outlined in **Idaho Code** Section 33-1002 (4).

The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Ms. Vagner

a. Topic: *Hear on First Reading Policies:*

Policy 8154 – Suicide Prevention

Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff

Policy Issue: Board adopts policy.

Background Information: Following a first reading the above listed Policies were posted for public input and would be brought for a second reading pending any changes.

Administrative Recommendation: Administration recommended Board hear on first reading Policies:

Policy 8154 – Suicide Prevention

Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to hear on first reading the above listed policies as presented. The voting was unanimous in the affirmative.

- b. Topic: *Approve School Improvement Plans (WISE Tool)***
Policy Issue: Board approves school improvement plans.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the School Improvement Plans (WISE Tool) and sign the assurance pages for submission to the state as presented.
Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to approve the School Improvement Plans as presented. The voting was unanimous in the affirmative.
- c. Topic: *Approve Camp Requests***
Policy Issue: Board approves Camp Requests.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the Camp Requests as presented.
Board Direction/Action: A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to approve the camp requests as presented. The voting was unanimous in the affirmative.
- d. Topic: *Approve 2010-11 Budget Adjustments***
Policy Issue: Board adopts District budget.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board approve the 2010-11 Budget Adjustments as presented.
Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the 2010-11 budget adjustments as presented. The voting was unanimous in the affirmative.
- e. Topic: *Adopt Pay Manual Changes***
Policy Issue: Board directs Pay Manual changes.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board adopt the 2010-11 Pay Manual as revised.
Board Direction/Action: A motion was made by Mr. Rash and seconded by Mr. Sargent to adopt the Pay Manual as revised. The voting was unanimous in the affirmative.
- f. Topic: *Adopt ROTH 457 Amendment***
Policy Issue: Board adopts Resolutions.
Background Information: This item was previously discussed on the agenda.
Administrative Recommendation: Administration recommended Board adopt the Roth 457 Amendment Resolution as presented.
Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to adopt the Roth 457 Amendment that:
WHEREAS, the Board of Pocatello/Chubbuck School District No. 25 (the “Employer”) hereby certifies that the following resolutions were duly adopted by the Board on the 15th day of February, 2011, and that such resolution has not been modified or rescinded:

RESOLVED, that the Roth 457 Amendment of the Pocatello/Chubbuck School District No. 25 IEA 457 Plan (the “Amendment”), effective March 1, 2011, presented at this meeting to the Board is hereby approved and adopted and that the proper representatives of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

RESOLVED, that the proper representatives of the Employer shall act as soon as possible to notify Participants of the Plan of the adoption of this Amendment and of the changes presented at this meeting to the Board, which form is hereby approved.
The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to adjourn the meeting. The Board adjourned its Regular Meeting at 7:15 p.m.

APPROVED ON:

MARCH 15, 2011

BY:

Marianne E. Donnelly
Chair

ATTESTED BY:

[Signature]
Clerk

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees