

**MINUTES OF THE REGULAR MEETING  
BOARD OF TRUSTEES  
SCHOOL DISTRICT NO. 25  
Tuesday, February 16, 2010  
Board Room at the Education Service Center  
5:30 p.m.**

**BOARD MEMBERS/SUPERINTENDENT PRESENT:**

Marianne Donnelly, Chair	John Sargent, Member (Excused at 6:33)
Janie Gebhardt, Vice Chair	Jackie Cranor, Member
Frank Rash, Clerk	Mary Vagner, Superintendent

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 16<sup>th</sup> day of February, 2010, as provided in Section 33-510, Idaho Code.

**CALL TO ORDER**

Chair Donnelly called the meeting to order at 5:29 p.m.

**PLEDGE OF ALLEGIANCE**

Jennifer Donaldson led the audience in the Pledge of Allegiance.

**ROLL CALL**

Chair Donnelly, Ms. Gebhardt, Mr. Rash, Mr. Sargent, and Ms. Cranor were in attendance. Student Representatives Andy Krawtz from Century High School; Kaitlin Hoehner from Highland High School; Taryn Traugher from Pocatello High School, and Katie Burke from Alameda Center were in attendance.

**REVIEW, REVISE, AND APPROVE AGENDA – *Self Explanatory* – Action**

Ms. Donnelly reviewed the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the agenda, and the addendum to the agenda as presented. The voting was unanimous in the affirmative.

**APPROVAL OF MINUTES – *Self Explanatory* – Action**

- a. **Special Meeting/Work Session** – December 7, 2009
- b. **Special Meeting/Work Session** – January 12, 2010
- c. **Special Meeting/Executive Session/Hearing** – January 13, 2010
- d. **Special Meeting/Executive Session** – January 19, 2010
- e. **Regular Board Meeting** – January 19, 2010
- f. **Special Meeting/Executive Session/Hearing** – January 27, 2010

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the minutes as presented. The voting was unanimous in the affirmative.

**RECOGNITIONS/VISITORS/CORRESPONDENCE – Information**

**a. Visitors and Correspondence**

1) *Thank you Card from the family of Betty Jean Espindola*

**b. Recognitions - Information - Mrs. Allen**

Ms. Allen said it was exciting to recognize students, staff and community partners as they strive to enhance education. She said administration celebrated the many ways students, staff and community partners met the District Vision/Mission to engage students and help develop their character and work ethic. Ms. Allen said sports require commitment and high academic achievement. She introduced the

State Academic Champions for Girls' Basketball and their Coach, Chris Shuler. She said the Century girl's basketball team won the 4A championship with a combined GPA of 3.808. She said this spoke to the team's character and discipline. She said their training helped the students with their learning goals, self confidence, commitment to health and wellness and academic excellence. Coach Shuler said when the team met to discuss its goals last summer the team agreed their goal was to be Academic Champions and they achieved that. He said it was outstanding and he was proud of their hard work and accomplishments. He said the team had a good season and congratulated the girls. Ms. Allen said she appreciated the team making academics a high priority. The Board congratulated the team on its success. Ms. Allen said the Board had been updated regularly on the progress of the Festival of Trees since August. She said the event had taken hundreds of volunteers to be a success. She invited the coordinators and committee chairs to come up to the podium and be congratulated. She said the group at the meeting did not include all the volunteer chairs, but was still a large gathering. She named the coordinators and committee chairs present. She said each chair and coordinator was appreciated. She said the Education Foundation would receive around \$79,000 and expected another \$5,000 to come in. She said none of this would have been possible without the time and the talent of the volunteers. She said each of the coordinators and committee chairs had dedicated their services to the following year's event as well. She thanked everyone for all of their fantastic help. Ms Vagner said the funds that would go to the Education Foundation from the event would all go towards classrooms and teachers. She said 70% would go towards 21<sup>st</sup> Century technology in the classrooms and 30% would go towards professional development grant opportunities for teachers. Ms. Donnelly said the Board was grateful the community had supported the event.

**c. Public Comment on Items Not on Agenda**

There was no public comment at the time of the meeting.

**d. Public Comment on 2010-11 District Budget**

Beginning with the February 16, 2010 Regular Board Meeting and continuing through June 15, 2010, patrons have an opportunity to provide any input relative to the 2010-11 budgeting process. Chair Donnelly asked if there were any visitors that wished to address the Board regarding the 2010-11 District budget. There was no patron input at the time of the meeting.

## **REPORTS**

**a. Student Representative Reports (3 minutes each)**

**1) Alameda Center – Katie Burke**

Ms. Burke said Alameda Center had just started its 3<sup>rd</sup> block and things were going smoothly. She said the school had started its "No Means Know" campaign and had lots of activities planned. She said there was a family movie night planned and would show the movie Twilight. She said after the movie parents and students would have a discussion on teen violence. She said as part of teen violence awareness every student at Alameda had signed a pledge to accept students for who they are. She said students were given pamphlets on teen dating violence. She said the student council was trying to get the Governor to dedicate one week in February to the campaign. Ms. Burke said the class called "SWEET" stood for "Seniors Will Experience Educational Transition". She it was a class to help seniors prepare for college. She said the class included an ISU "Shadow" day where seniors would join an ISU student for a day to see what classes they liked and didn't like. She said the school's P.E. class had gone to Devil's Creek to go ice fishing. She said Mr. Proffitt, a health teacher at Alameda, had taught the students how to ice fish before taking the trip so students were prepared.

**2) Highland High School – Kaitlin Hoehner/Kaylee Judy**

Ms. Judy said the Fine Arts Festival was coming up. She said the Trouveres would perform at the Jazz Festival in Moscow and would be the first time the group had gone. She said the school's wrestling tournaments started that Thursday. She said the Jr. Civitans were holding a Simplot Dance. She said clubs were holding fund raisers for Haiti, serving lunch for Salvation Army, and

student government was running a teen dating violence awareness campaign that included a school assembly where students had written inspiring and anti-violence messages on the Commons walls.

**3) Pocatello High School – Taryn Traughber**

Ms. Traughber said the drama department was holding rehearsals for a play called AIDA. She said the Academic Team had a meet and won two out of three rounds and said they had a good chance of going to state. She said the debate team had been doing okay. She said one club held a fundraiser called “Clean out your Closet” that collected gently used clothing and sold them in the gym for .25 cents per item. She said the Haitian relief fundraiser was most successful. She said she did not have final numbers yet, but knew it was over \$1000. She said band had a spaghetti fundraiser. She said the Jazz club was holding nominations for officers. She said the school had its Freshman Success day. She said the Jr. Civitans would be working on Relay for Life in March. She said wrestling would begin the following week.

**4) Century High School – Andy Krawtz /Savannah Mitchell**

Mr. Krawtz said the drama department’s musical; “Meet me in St. Louis” would be starting soon. He said the Outdoor club was hosting a spring dance. He said the school had an Elective Fair the next day and was a big deal. He said Century’s Girl’s Basketball had won the Academic State Championship and the Boy’s Basketball Team was playing against Pocatello High School that night. He said the wrestling team would start tournaments soon. He said he thought the cheerleaders had qualified for state but was not certain. He said the debate team had competed in Blackfoot and some students had gone to the finals and semi-finals. He there would be a national qualifying tournament that week and usually two to four students qualified. He said the school was holding its “No Means Know” campaign for February. He said the campaign was focused during the last week of February. He said each day was devoted to a different Virtue having to do with teen dating violence awareness. He said flyers and information were readily available at dances and school activities. He said most clubs were focused on fundraising for Haiti. He said Snakeskin was devoted to student’s short stories, poems and editorials. Ms. Donnelly said she was impressed with student creativity and involvement in the community.

**b. Report on Standing Committees for 2009-10**

Ms. Gebhardt said during the Juvenile Advisory Committee a bill was proposed that dealt with habitual truancy under compulsory attendance requirements and said students could go to juvenile detention for violations. She said another agenda item was aides for at-risk students. Ms. Cranor said the Head Start federal review would begin in April and several committee and Board members would be involved.

	<b>2009-2010</b>
Budget Committee	John Sargent
CIP Committee	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor
District Leadership Council	Marianne Donnelly/John Sargent
Education Foundation (Vice Chair is Designated Representative)	Janie Gebhardt
Head Start	Jackie Cranor
Insurance/Wellness Comm.	Marianne Donnelly/Frank Rash
Insurance Representation Selection	John Sargent
Judge Murray’s Juvenile Advisory Committee	Janie Gebhardt
Local Issues-Chamber of Commerce	John Sargent
Long Range Facility Planning	Frank Rash
PTA Regional Council Meetings (Meetings are in the Board Room at 7:00 p.m.)	<b>Board Rotation</b> December 3, 2009

Pocatello Community Charter School Liaison  
 Safe and Drug Free Schools Advisory  
 Committee  
 Safety Committee  
 Instructional Technology Committee  
 Textbook Adoption

March 4, 2010 - Marianne
May 6, 2010
John Sargent
Marianne Donnelly
Jackie Cranor
Jackie Cranor
Janie Gebhardt/Frank Rash

**c. School Plant Facilities Reserve Fund Levy Election Update Inclusive of a Report on School Plant Facilities Election Workers – Ms. Allen**

Ms. Allen said as previously reported the preparations for the School Plant Facilities Reserve Fund Levy were twofold. She said the first portion was the election itself, and the second was public information. She said administration was on target with posting notices. She said notices would include posting in the Shoshone language. She said there would be radio announcements and interpreters at polling locations and over the phone. She said administration had completed thirty presentations and eleven more were scheduled. She said the Levy fact sheet had been distributed to the community and staff. She said included in the packet was a list of election workers. She said the Board would be asked to approve replacements as needed. She said the Idaho State Journal would run an article about the use of Levy funds and provide facts to the public.

**CURRICULUM AND INSTRUCTION – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine**

**a. AYP Graduation Rates – Mr. Wegner**

Mr. Wegner said copies of the AYP graduation rates by school were included in the packet and that reports were always from the previous school year. He said in order to meet AYP, schools were required to have 90% of students meet AYP or the school average to meet or exceed the previous year percentages. He said all four of the high schools met the AYP graduation requirements. He read the percentage rates and congratulated the high schools.

**b. ISAT AYP Targets Adjusted – Mr. Wegner**

Mr. Wegner said included in the packet was notification that Idaho AYP targets would remain the same for the 2009-10 school year. He read the current targets and said incremental growth would be required beginning next year and would end with a 100% proficiency expectation in the 2013-14 school year.

**c. Notification of Grant Award – Mr. Wegner**

Mr. Wegner said the Online Idaho Professional Development Grant application had been approved at the November 17, 2009 Regular Board Meeting. He said the grant had been approved by the state and awarded to the District in the amount of \$2,375 that would provide professional development opportunities for 19 staff members. Mr. Wegner said that he and Dr. Mortensen had visited Indian Hills elementary where a 5<sup>th</sup> grade teacher was taking an online virtual field trip course through the professional development grant. He said once the course was completed he would create a virtual field trip online that students and teachers could participate in when it was complete. He said students and teachers were excited by the idea.

**d. Application Process for 21<sup>st</sup> Century Technology and Teacher Grants – Mr. Wegner**

Mr. Wegner invited Ms. Allen to join him in sharing with the Board the process for applying for 21<sup>st</sup> century grants. Ms. Allen said she and Mr. Wegner met to review the process that schools would need to follow to apply for whiteboards that 70% of the Festival of Trees revenue went towards. Mr. Wegner said the Instructional Technology Committee already had a process in place for those types of applications. Ms. Allen shared this information with the Education Foundation Board which agreed that using the current process was the best way to proceed. She said as a result the Foundation Board voted to have the Instructional Technology Committee provide a sample application for whiteboards

that Ms. Allen would bring to the Education Foundation Board for approval. She said the group requested that one question be added to application that asked if the school had participated in the success of the Festival of Trees. She said the group also requested that a representative from the Foundation Board be involved in the process. She said this would most likely be herself. She said preliminary numbers were that \$58,000 - \$60,000 would go towards purchasing the whiteboards. She said \$2,000 would be held for the replacement of projector bulbs as these were high cost items and schools were concerned that they would take up most of the schools supply budget. Mr. Wegner said administration would present the amount of money received from the Festival of Trees to the Instructional Technology Committee the following Tuesday to determine the number of whiteboards they would be able to purchase and to add the requested question to the applications. He said the committee would review the selection criteria and make any necessary revisions and would provide applications to school staff members the following week. He said applications would be due to the Instructional Technology Committee by March for evaluation at the meeting. He said after application had been evaluated the committee would select the schools to be awarded whiteboards. He said Ms. Allen would be a part of the selection process on behalf of the Education Foundation Board. Ms. Allen said she was happy the Festival of Trees event had made this possible and thanked the volunteers. Mr. Sargent asked how many whiteboards would be purchased. Mr. Wegner said he did not have exact numbers but thought it would purchase around 7 or 8. Ms. Allen said the Education Foundation Board had given some flexibility on the amount spent and was possible that another whiteboard could be purchased.

**e. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner**

Mr. Wegner had no further curriculum updates at the time of the meeting.

**f. Idaho Food Bank – Back Pack Program Update – Dr. Mortensen**

Dr. Mortensen said current Idaho Food Bank – Back Pack Program data was included in the packet. She said numbers were incrementally increasing. She said there were forty two more participants than the previous year.

**g. Annual preparation of Head Start Grant – Dr. Mortensen**

Dr. Mortensen said the Board gives permission to start preparation to apply for the Head Start Grant. She said the application would reflect enrollment and funding levels. She said 186 students would be funded through the grant. She said the grant was over \$1 million. She said the grant would be written to include funding information. Ms. Donnelly asked if the grant amount was comparable to the previous year. Ms. Mortensen said she did not have the exact amount from the previous year but knew it was close and would get the information and report at a subsequent meeting.

**h. 2010-11 & 2011-12 District Calendars – Dr. Mortensen**

Dr. Mortensen said the Board had reviewed the calendars at February 9, 2010 Work Session and one minor addition had been added to the 2010-11 calendar. She said the key had been updated to reflect a change to clarify the 2 hour conference and collaboration time. She said the high school registration date had been moved from March to April 1, 2010. She said the decision to move the registration date was made after Mr. Devine had discussed registration information with the school registrars and administrators. She said the change was necessary to give registrars and counselors more time to prepare for registration on the new trimester system. She said the original registration date was at the same time the second trimester came to a close and was overwhelming to administrators. She said registration would likely be an automated online system with the conversion to Infinite Campus which may eliminate the need for early release for registration. She said the committee would review the possibility and could amend the calendar to reflect the change if needed in the future. She recommended the Board adopt the calendars as presented.

**i. Tyhee Attendance Incentives Report – Dr. Mortensen**

Dr. Mortensen said her last agenda item was the Tyhee Attendance Incentives Program. She said further information had been requested by the Board after Ms. Steenrod had spoken to the program at the February Work Session. She said the program had been created by teachers to reduce the amount of tardies and to increase attendance. She said a document explaining the program was included in the

packet. She said Tyhee had been utilizing the program since October. She said part of the program required that teachers meet with students after a 5<sup>th</sup> tardy to set goals and offer incentives for coming to class on time. She said teachers had worked with 53 students to date and most had qualified to attend a success luncheon provided to students with good attendance and improvement. She said this was a good example of timely interventions. She said the program worked on commitment and helped problem solve. She said the program was showing success in all grades. She said the Tyhee staff had done a really good job with the program. She said teachers were appreciative of the parent support. Ms. Gebhardt noted it was good to form responsible habits at a young age. Ms. Donnelly asked if attendance issues were similar throughout elementary schools. Dr. Mortensen said Tyhee struggled a little more but a number of other elementary schools had similar issues. She said it was important for kids to be in class on time or it became detrimental to their classroom experience.

**j. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen**

Dr. Mortensen had no further elementary updates at the time of the meeting.

**k. Early Graduation Requests – Mr. Devine**

Mr. Devine reviewed the early graduation requests. He said a memo was included in the packet that outlined the number of requests and reasons students were requesting early graduation. He said students met all the necessary requirements and all paperwork was in order. Ms. Donnelly noted the number of requests were higher than usual. Mr. Devine said the second trimester was almost over and students were able to meet requirements faster. He said another change that affected the number of requests was that previously some required courses had to be completed over the entire school year, which was no longer the case.

**l. Out of District/Overnight Field Trip Requests – Mr. Devine**

Mr. Devine said all field trips were self funded and met all requirements. Ms. Cranor noted one field trip request required travel by airplane and wanted to know if any students would be unable to attend because of the cost. Mr. Devine said this was an amazing conference and the students attending were in leadership positions and were told up front that the trip would be an expectation before they signed up. She asked if students had fundraised to help pay for the trip. He said they had.

**m. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine**

Mr. Devine noted that the Highland student representative was late to the meeting due to elective fairs at the high school. He said elective fairs were a prelude to career and college fairs. He said the second trimester would end in a little over a week and was especially significant to the new middle school promotion policy. Following its conclusion administrators would determine who was at risk. He said a plan had been put in place to extend the third trimester and to offer summer school for at risk students. He said there were 33 students at Irving middle school that had “F” grades in the first trimester but only 1/3 of those students had an “F” in the second trimester. He said students and teachers were optimistic and were working hard. Ms. Donnelly asked if the high number of “F” grades was a trend in all schools. Mr. Devine said it was to varying degrees. He said teachers would look at end of course assessments to determine strengths and weaknesses to address the problem in the future. Mr. Devine said Highland High School was selected to host the state speech competition.

**BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed**

**a. Free and Reduced Meals Update**

Mr. Reed said a memo with the current Free and Reduced Meals numbers was included in the packet.

**b. Continuance of Summer Food Service Program**

Mr. Reed said a memo for the Summer Feeding Program was included in the packet and the Board would be asked to approve the continuance of the program under Old Business.

**c. Bid for Franklin Middle School HVAC Systems**

Mr. Reed said there was a lot of interest in the Franklin project and the business office had received a lot of bids with an average price range of \$300,000 which was about \$450,000 under budget. Ms. Donnelly said it was nice to see bids come in under budget.

**d. Purchase of Real Property**

Mr. Reed said the District had been looking for property to relocate the Alameda Center alternative programs for some time. He said administration had identified Stocks Building Supply as a good fit for the District's needs. He said the building was about 34,000 sq. ft. and sat on 7.78 acres of land. He said the building met needs three fold. He said the building and property met the following needs; the ability to move the alternative programs, additional space for parking school buses and would serve as a warehouse facility if the Bonneville elementary building was sold. He said Stocks Building Supply had accepted the District's offer of \$1.5 million for the property, which he noted had been appraised at \$2,365,000.00 and recommend the Board approve the purchase.

**e. School Plant Facility Fund Budget Adjustment**

Mr. Reed if the District moved forward with the purchase of the Stocks property that in accordance with Board policy, the Board would need to transfer \$1.5 million from the site purchase fund to the fund balance and document such on the authorization form which was included in the packet. Mr. Rash said he wanted to reiterate that the purchase of the property would really save tax payers money in the long run and said the District was getting a deal. Mr. Reed said the property would be purchased at 60% on the dollar and was the most cost effective method. Ms. Gebhardt asked if administration had heard from the city regarding zoning limits. Mr. Reed said administration would work with the city to resolve any issues. Ms. Vagner said she wanted to elaborate on some of the needs the purchase met. She said the purchase would take a vacant lot off the market and put it into full service which was good for the community. She said the District's administration had been looking for a building for several years that would be ideal to house alternative programs. She said it would also free up over 500 seats at the elementary level and decrease full enrollment at the middle schools. She said the purchase provided a K-8 solution without interior Stocks Building demolition and the building could be constructed to fit children and program needs. She said the building was in good condition and was a good fit and solution for tax payers and the District. She said first and foremost the purchase would benefit students, then transportation and storage needs. Mr. Rash said the location was also convenient as it was just across the street from Hawthorne Middle School and right around the corner from the District office.

**f. Letter of Interest in Bonneville School Property**

Mr. Reed said the ARC charter school had expressed an interest in purchasing the Bonneville School property and had been looking at it for two months. He said after speaking with the charter's administration he felt there was still interest in pursuing the purchase. He said a letter of intent had been received from ARC to view the property. Mr. Reed said the District's administration had agreed to notify the Bonneville Neighborhood Association regarding any changes to the Bonneville school property and a draft letter was included in the packet for Board consideration .

**g. Proposed Building and Subdivisions (New Construction)**

There were no proposed building and subdivisions (new construction) at the time of the meeting.

**h. Any Other Business Operations Update**

Mr. Reed had no further business operations updates at the time of the meeting.

**EMPLOYEE SERVICES – Information – Mr. Smart**

**a. Infinite Campus Conversion Report**

Mr. Smart said the core planning team had met earlier that morning for its monthly meeting and there was a lot going on. He said there were four weeks of onsite training scheduled from now until September, and 21 days of web-based training. He said the online trainings were interactive and included webinars. He said the data conversion had been analyzed by Infinite Campus (IC). He said IC graded its conversion data from 0 – 100 and the District came in at 98.4 percent. He said there were only a few areas that needed work after the second conversion trial had been completed. He said Mr. Stevens and Mr. Nevis were working on those issues. He said the next conversion trial would focus on the following school year. He said administration and Infinite Campus were still looking into

addressing the needs of the Special Education Department. He said Infinite Campus had identified a solution to the ADA reporting issue and said the impact would be minimal to the District.

**b. Budget Timeline**

Mr. Smart said administration was preparing data for department heads. He said a Budget Preparation timeline from May – July was included in the packet and said the dates were important. He said the dates were subject to change depending on legislation. He said a budget hearing was set for June 16, 2010 and administration would keep the Board informed of any changes.

**c. General Fund Budget Line Items to be Frozen**

Mr. Smart said the list of budget adjustments was included in the packet. He said administration would ask the Board to approve the additional freezes. He said the adjustments added up to an additional \$80 thousand dollars on top of line items identified in November. He said even with the new adjustments the District was still \$50,000 short of the anticipated cuts. He said if the cuts didn't happen, the frozen budget would go into the general fund budget for the following school year. He said corrections had been made to the percentages on the spreadsheet and were included in the packet. Mr. Sargent asked when administration talked about 10% if it related to \$5,000,000. Mr. Smart said it did. He said the Board would be asked to approve the adjustments under Old Business.

**d. Student Enrollment Information Update/ADA Reporting to State Department regarding H1N1**

Mr. Smart said an ADA analysis was included in the packet. He said the numbers were 99.75% of the totals from September. He said attendance numbers were better. Ms. Donnelly asked if there was usually a drop in attendance this time of year. Mr. Smart said it was normal. He said administration was tracking attendance that had been impacted due to H1N1 and the last two weeks had been updated. He said there were still issues that administration was working on for state attendance reporting and that attendance data would be compiled into letters and sent to the state.

**e. Classified Employees Labor Management Council Update**

Mr. Smart said Labor Management Council met on January 20, 2010 and spent most of the meeting discussing the legislative packet, proposed Idaho Code and the impact it would have to classified staff. He said they also discussed how salary schedule freezes would impact future salary schedules. He said there was discussion regarding specialized certification for fire and alarms inspections and how staff gets the certifications as they save the District money. He said there was a vacancy on the Council. He said an aide had resigned prior to meeting and the position would be filled before next meeting. He said the meeting had gone very well. Ms. Donnelly asked if the Council met monthly. Mr. Smart said the Council met 3 - 4 times per year.

**f. Any Other Employee Services Update**

Mr. Smart had no further employee service updates at the time of the meeting.

**HUMAN RESOURCES – Information – Dr. Howell**

**a. Monthly Human Resources Report**

Dr. Howell said administration would ask the Board to approve the renewed Superintendent's contract. He said the report included stipends funded through Title 1, LEP and TQ budgets. He said some of the courses included Love and Logic and Moodle. He said there was a contract change for a voluntary contract reduction request for a teacher that wanted to pursue personal interests.

**b. Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff**

Dr. Howell said this topic was covered at the February Work Session and was due to the state by February 26, 2010. He said it had been reviewed with the committee and changes were made based on the committee's recommendations. He said the revised policy would be heard on first reading. He said if there were no major changes it would be heard on second reading for adoption at the March 16, 2010 Regular Board Meeting. Ms. Donnelly asked if the policy adoption could wait until March. Dr. Howell said just the plan was due to the state and the adoption could wait until March.

**c. Equitable Distribution Report**

Dr. Howell said a worksheet from the State Department of Education was included in the packet and was a federal requirement. He said it measured content teaching areas and how long teachers had

taught in the area. He said it was a proxy measurement for effective teaching. He said he did not know if it would meet the state's objective but the District would meet the requirement. He said the District had equitable distribution of staff. He said highly qualified teachers balance out the teachers that were not highly qualified. He said the Superintendent would review the worksheet and administration would submit it to the state by the following Friday. Ms. Vagner said this was another example of administration needing to file information for the state when it had access to the data already. She said this caused an increased workload to District staff.

**d. Any Other Human Resources Update**

Dr. Howell had no further human resources updates at the time of the meeting.

**SUPERINTENDENT REPORT – Information – Mrs. Vagner**

**a. Legislative Update**

Ms. Vagner said the District's administration would benchmark its Strategic Plan at the March 9, 2010 Work Session. She asked the Board to bring their Strategic Plans for notations during the meeting. She said her report included current legislative action. She said information reported by the IASA said legislature was discussing code rules, waivers, and language that needed change consideration. She said administration did not know what would be discussed or what would be considered but knew legislature would begin discussion that day. She said legislature would also discuss how funds would be distributed. She said options for legislative consideration included allowing a lump sum or a categorized budget with no flexibility. Ms. Vagner said administration had advised the legislature that flexibility was critical. She said the ISBA Capitol Notes indicated that JFAC was starting budget building on February 22, 2010 and was scheduled to set the education budget on March 1, 2010 which would be historically early. She said she had received correspondence from Representative Donna Boe who said the education budget had been discussed and the chairman would be prepared to present its proposal to JFAC that included an 8-9% cut across the board and its discussion regarding flexibility. She said the ISBA indicated that public education would bear what the state thought would be a \$135 million reduction but would now be \$170 million in reductions. She said JFAC had added another \$68 million to education. She said Superintendent Luna's budget was short \$70 million and Districts may be held harmless this year for holdbacks but the payback would be a ten percent cut next year. Ms. Gebhardt asked if the reduction amounts were after the \$22 million received from the State Land Board. Ms. Vagner said money from the Land Board would be applied against the holdbacks this year. She said House Bill 493 was a pilot bill encouraging students to graduate one year early. She said the bill was a little confusing and reviewed some of the questionable language. She said the way it read, it appeared students could graduate early and then take college courses at the high school. She said when it was presented in the committee the intent was not that students would stay at the high school, but would move on with a mastery advancement scholarship which students would receive 1/3 of the total scholarship amount based on an individual ADA amount. The remaining 2/3s would be split between the state and the District. She said the only way this could be interpreted as being cost neutral was to look at it from the point of view that no money would be spent on the student for the fourth year. She said administration had communicated the lack of clarity on the bill and would visit with legislators that Thursday. She said most students were not emotionally prepared or mature enough to enter the college environment before their senior year of high school. She noted Universities would most likely not want to deal with the behavior issues that the District deals with for seniors. Ms. Donnelly said another downfall of not having senior year was the lack of time for extracurricular activities when just starting college. She said administration received an announcement that Senator Goedde was determined to lift the cap on charters deferring more money into charters that would serve low income, minority, at risk, disabled and gifted and talented students. Ms. Vagner said administration would look at the bill for clarity and intent. She said one concern with the bill was the sorting of students. Ms. Vagner said Board members would be traveling to Boise to meet with legislators and the District 25 delegation. She said the trip included a special meeting with Senator Cameron and Representative Bell who were co-chairs of JFAC. Ms. Donnelly noted the Regional PTA meeting needed a Board member

volunteer. She said she would attend. Ms. Vagner said administration would notify the PTA Regional Coordinator that Ms. Donnelly would be attending.

**b. Calendar**

Ms. Vagner

**Tuesday, February 16, 2010**

Regular Board Meeting

Board Room at the Education Service Center

5:30 p.m.

**Thu – Fri, February 18<sup>th</sup> & 19<sup>th</sup>, 2010**

ISBA Day on the Hill

Double Tree Hotel – Boise, Idaho

Thursday, February 18, 2010

12:00 p.m. – Registration

3:00 p.m. – Senate Education Committee Meeting

5:00 p.m. – Dinner on your own

7:30 p.m. – Pre-Legislative Workshop

Friday, February 19, 2010

7:00 a.m. – Breakfast Buffet

8:30 a.m. – House Education Committee Meeting

10:00 a.m. – Capitol Building Tour (Optional)

10:00 a.m. – Meet with your Legislators

12:00 p.m. – Legislative Luncheon

1:30 p.m. – Transportation to hotel and Adjourn

**Monday, February 22, 2010**

1 Hr. Early Release PLC

**Wednesday, February 24, 2010**

Student Discipline Hearings

Superintendent's Office

4:30 p.m.

**Thursday, February 25, 2010**

End 2<sup>nd</sup> Trimester/4<sup>th</sup> 6wks (elem)

**Friday, February 26, 2010**

Record Day – No School

**Tuesday, March 2, 2010**

Board School Visits

9:00 a.m. – 11:30 a.m.

Tendoy Elementary – Mrs. Donnelly/Mrs. Mortensen

Indian Hills Elementary – Mr. Rash/Mrs. Cranor/Mrs. Vagner

Pocatello High School – Mr. Sargent/Mrs. Gebhardt/Mr. Devine

**Thursday, March 4, 2010**

PTA Regional Council Meeting – Board Member to be Designated

Board Room at the Education Service Center

7:00 p.m.

**Thursday, March 4, 2010**

2 Hr. Early Release K-8

**Friday, March 5, 2010**

2 Hr. Early Release K-12 – HS Registration

**Monday, March 8, 2010**

1 Hr. Early Release PLC

**Tuesday, March 9, 2010**

Board Work Session

Board Room at the Education Service Center

1:30 p.m.

**Wednesday, March 10, 2010**

Student Discipline Hearings

Superintendent's Office

4:30 p.m.

**Wednesday, March 10, 2010**

KG Conf. No School KG Only

**Thursday, March 11, 2010**

K-8 Conf. No School K-8 Only

**Friday, March 12, 2010**

K-8 Conf. No School/9-12 3 Hr. Early Release

**Tuesday, March 16, 2010**

Regular Board Meeting

Board Room at the Education Service Center

5:30 p.m.

**Mon – Fri, March 22<sup>nd</sup> – 26<sup>th</sup>, 2010**

Spring Break – No School

**PUBLIC COMMENT** – *Self Explanatory*

**a. Public Comment Pertinent to Agenda Action items**

There were no public comments pertinent to agenda action items at the time of the meeting.

**CONSENT AGENDA** – *Self Explanatory* – **Action** – Mrs. Vagner

**a. Topic: Approve Human Resource Activity**

**Policy Issue:** Board approves Human Resource Activity

**Background Information:** Included in the packet was documentation of the Human Resource Activity regarding certified employees since the January 19, 2010 Board Meeting.

**Administrative Recommendation:** Administration recommended Board approve Human Resource Activity as presented.

**b. Topic: Authorize Payment of Claims**

**Policy Issue:** Board approves all Claims.

**Background Information:** Included in the packet were bills and invoices as of February 5, 2010 in the amount of \$947,767.28.

**Administrative Recommendation:** Administration recommended Board approve the bills and invoices as of February 5, 2010 in the amount of \$947,767.28.

- c. **Topic:** *Approve Supplemental Financial Information from January 1, 2010 through January 31, 2010*

**Policy Issue:** Board acts on Financial Information.

**Background Information:** Included in the packet was supplemental financial information for the period of January 1, 2010 through January 31, 2010.

**Administrative Recommendation:** Administration recommended Board approve supplemental financial information from January 1, 2010 through January 31, 2010.

**Board Direction/Action on Consent Agenda:** A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the consent agenda as presented. The voting was unanimous in the affirmative.

**OLD BUSINESS – Information – Action – Mrs. Vagner**

- a. **Topic:** *Approval of School Plant Facilities Election Workers*

**Policy Issue:** Board responsible for approval of School Plant Facilities Election workers.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the School Plant Facilities election workers as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the School Plant Facilities Election Workers as presented. The voting was unanimous in the affirmative.

- b. **Topic:** *Approve Out of District/Overnight Field Trip Requests*

**Policy Issue:** Board approves Out of District/Overnight Field Trip Requests.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the Out of District/Overnight Field Trip Requests as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Mr. Rash to approve the out of District/overnight field trip requests, upon the completion of background checks. The voting was unanimous in the affirmative.

- c. **Topic:** *Award Bid for Franklin Middle School HVAC System*

**Policy Issue:** Board awards all bids.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board award bid for Franklin Middle School HVAC system as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Rash to award the bid for the Franklin Middle School HVAC System to Barry Hayes Construction as presented. The voting was unanimous in the affirmative.

- d. **Topic:** *Authorize Freeze of General Fund Line Items*

**Policy Issue:** Board directs District budget authorizations.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board authorize freeze of general fund line items as presented.

**Board Direction/Action:** A motion was made by Mr. Rash and seconded by Ms. Gebhardt to authorize the freeze of general fund line items as presented. The voting was unanimous in the affirmative.

- e. **Topic:** *Hear on First Reading:*

Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff

**Policy Issue:** Board adopts policy.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board hear on first reading Policy 7141 – Teacher Supervision and Evaluation of Certificated and Professional Staff as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to hear on first reading Policy 7141 - Teacher Supervision and Evaluation of Certificated and Professional Staff. The voting was unanimous in the affirmative.

**NEW BUSINESS – Information – Action – Mrs. Vagner**

**a. Topic: *Authorize Preparation of Head Start Grant***

**Policy Issue:** Board approves various grants.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board authorize preparation of Head Start Grant as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to authorize preparation of the Head Start Grant. The voting was unanimous in the affirmative.

**b. Topic: *Adopt 2010-11 District Calendar as Revised and 2011-12 District Calendar as Presented***

**Policy Issue:** Board adopts District calendars.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended the Board adopt the 2010-11 District calendar as revised and the 2011-12 District Calendar as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to adopt the 2010-11 District calendar as revised and the 2011-12 District calendar as presented. The voting was unanimous in the affirmative.

**c. Topic: *Approve Early Graduation Requests***

**Policy Issue:** Board approves early graduation requests.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the early graduation requests as presented.

**Board Direction/Action:** A motion was made by Mr. Rash and seconded by Ms. Gebhardt to approve the early graduation requests as presented. The voting was unanimous in the affirmative.

**d. Topic: *Authorize Application to Operate Summer Food Service Program***

**Policy Issue:** Board directs District's summer food service program.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board authorize the application to operate the Summer Food Service Program as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to authorize the application to operate the Summer Food Service Program as presented. The voting was unanimous in the affirmative.

**e. Topic: *Authorize Purchase of Real Property and Adopt Resolution to Accept Appraisal Value***

**Policy Issue:** Board authorizes purchase of property and adopts resolutions.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board authorize the purchase of real property and adopt resolution to accept appraisal value as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to authorize the purchase of real property and adopt a resolution to accept appraisal value as presented. The voting was unanimous in the affirmative.

**f. Topic: *Approve School Plant Facility Fund Budget Adjustment***

**Policy Issue:** Board adopts balanced budgets.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the School Plant Facility Fund budget adjustment as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the School Plant Facility Fund budget adjustment as presented. The voting was unanimous in the affirmative.

**g. Topic:** *Direct Letter to be Sent to Bonneville Neighborhood Association and Direct Administration to Enter into Discussion with the Academy About Their Interest in Acquisition of Bonneville School*

**Policy Issue:** Board directs communication regarding property acquisition.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board direct letter to be sent to Bonneville Neighborhood Association and direct administration to enter into discussion with the Academy about their interest in the acquisition of the Bonneville Elementary school.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to direct a letter to be sent to the Bonneville Neighborhood Association and direct administration to enter into discussion with the Academy about their interest in the acquisition of Bonneville School as presented. The voting was unanimous in the affirmative.

**ANNOUNCEMENTS**

There were no announcements at the time of the meeting.

**ADJOURN**

A motion was made by Ms. Gebhardt and seconded by Mr. Rash to adjourn. The voting was unanimous in the affirmative. The meeting adjourned at 7:03 p.m.

**APPROVED ON:**

**MINUTES PREPARED BY:**

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\_\_\_\_\_

**Secretary, Board of Trustees**

**BY:**

\_\_\_\_\_

**Chair**

**ATTESTED BY:**

\_\_\_\_\_

**Clerk**