

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, March 15, 2011
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Marianne Donnelly, Chair	John Sargent, Member
Janie Gebhardt, Vice Chair	Jackie Cranor, Member
Frank Rash, Clerk	Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 15th day of March, 2011, as provided in Section 33-510, Idaho Code. Chair Donnelly called the Regular meeting to order at 5:31 p.m.

PLEDGE OF ALLEGIANCE

Cameron Worth led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Donnelly reviewed the agenda and the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the agenda and addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Work Session/Luna’s Proposals** – February 1, 2011
- b. **Special Meeting/Work Session** – February 8, 2011
- c. **Special Meeting/Executive Session/Hearing** – February 9, 2011
- d. **Regular Board Meeting** – February 15, 2011
- e. **Special Meeting/Executive Session/Hearing** – February 23, 2011

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

- 1) *Moment of Silence for David Hansen*
- 2) *Thank You Card from Superintendent Vagner to the Board of Trustees*
- 3) *Letter from the Sunshine Review*

Ms. Donnelly asked everyone to observe a moment of silence in honor of David Hansen a former custodian who had recently passed away. She said included in the packet was a thank you card from Ms. Vagner to the Board. She said also included in the packet was a recognition from the Sunshine Review, an organization that tracked transparency in government agencies. She said the District was awarded the Sunshine Award which was only given to 100 agencies out of the 6,000 that were evaluated. She said it was nice to receive recognition for the hard work the District did to ensure transparency in reporting and operating.

b. Recognitions - Information - Mrs. Allen

Ms. Allen said each month the Board recognized staff who actualized the District’s Vision, Mission and Beliefs.

Ms. Allen invited Principal Goeltz, Susan Grayson, Jerry Goetz and Denise Balmer to the podium. She said Ellis chose the Beliefs: Students have a right to learn and are responsible for their learning, and Students must be challenged to think critically, problem solve and work in teams. She said Ellis identified at risk students and monitored the plans that were put in place. She said Ms. Balmer went beyond the expectations of the classroom. She said she adjusted schedules and promoted a strong learning environment. She said Ms. Grayson fostered relationships and spent her time being a positive role model for students which helped develop their character. She said Mr. Goetz was a custodian and promoted a safe and supportive environment and was conscious of the wellbeing of students. She said he helped make the atmosphere inviting for them. She said it was a true team effort at Ellis to make a difference for students. She thanked them for their dedication to the students' achievement and successes.

Ms. Allen said she would play a recording made by the Ellis fifth grade students and their teacher. She said the video was a math challenge showing how students exercised their bodies and their brains. The students met their goal of 50,000 points for the challenge. The students stated the reasons they thought the class should win the challenge like good sportsmanship, working hard, having a good attitude about learning and reaching their goal. Ms. Allen recognized Trent Merica for doing such a good job with the students and for producing the video. She said the class was honored as the most valuable class for Apangea Math Competition. She said the most valuable class was recognized for showing a commitment to excellence for logging in after school hours. She said it was first state vs. state math competition and students earned points for every math problem solved. She thanked the teachers for encouraging and motivating the students. She congratulated the students on winning the award and for their great math skills. Mr. Merica said 30 students logged in 269 hours both in and out of school and completed over 9,600 problems to earn points. He said the points could be redeemed for gift cards like iTunes. He said the students had a great time making the video. Principal Goeltz said she hoped the Board saw that Ellis was a community of family, students and teachers. She said it took the whole team to keep everything going and said Mr. Goetz was an important part of their team welcoming the students everyday and teaching them to work hard. She said Ms. Balmer and Ms. Grayson maximized learning for all students and went above and beyond every day. She said the whole team helped make Ellis the school that it was. Ms. Vagner said Ellis was a prime example of a school that embraced technology as a teaching tool for engagement and rigor for students. She said it was a model school for other schools to learn from with regards to the integration of technology and was a result of teachers determining the strategy for what it would provide to meet the needs of children. She said teachers assessed and redirected the teaching and learning. She said technology was an important addition to learning but teachers provided the relationship.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment on items not on the agenda at the time of the meeting.

REPORTS

a. Student Representative Reports (3 minutes each)

- 1) **Alameda Center** – *John Lucario(Not Present)*
- 2) **Century High School** – *Kort Guillette/Emily McAteer*

Mr. Guillette said boys basketball team went to state but was defeated. He said three of the players played in the Allstar Basketball Competition. He said five wrestlers made it to Boise to compete and did well. He said winter sports were finished. He said spring sports were starting with tennis, baseball and softball. He said the school held its Potato Pizzazz fund raiser and was successful. He said choir had a showcase and did a great job. He said the cheer and dance teams finished their competitions. He said the dance team took first at PMW and Megan Brockett placed first in the dance soloist category. He said three students

qualified for the regional YBPA competition in DC. He said student body elections were complete and four new members were elected. He said the new members were quality candidates. He said the school started a fundraiser called Flood for Change. He said there were four 5 gallon bottles and the first classroom to fill the bottles with change would win school pride and lunch. He said the proceeds would go towards the efforts in Japan.

3) **Highland High School** – *Kylie McKee/Chalese Andrus/Kara Wadsworth*

Ms. Wadsworth said the school just finished Make a Wish. She said one of Highland’s students had a younger brother with muscular dystrophy, Conner Long and his wish was to go to Disney World. She said they had the Highland Idol assembly with Connor Long there. She said his brother Jayden Long won the competition and it was very emotional. She said his Dad said he was so grateful for what the students had done for his son. She said spring sports just started with tennis, track and a golf tournament the week before. She said students were excited for baseball and softball to start. She said seniors were working towards graduation. She said senior students held a meeting and discussed attendance which went really well. She said choir was going to CA over spring break and band was going to San Francisco. She said seniors were getting started on the senior assembly and things were progressing well.

4) **Pocatello High School** – *Taryn Traugher (Not Present)*

b. Supplemental Levy Outcome Report – Ms. Allen

Ms. Allen said the levy passed by nearly a 2 to 1 vote. She said everyone was very thankful. She said results were posted by precinct. She said there were 9,453 votes cast, 6,143 in favor and 3,133 opposed. She said the levy did not pass in only four precincts out of sixty. She said a lot of things contributed to the passage of the levy regardless of an aggressive negative campaign. She said one positive contributor was the Board was unanimous in its decision to increase the levy amount and did a good job expressing the financial need. She said she also believed the Board’s involvement in the community and staff meetings about the levy sent a positive message to the public. She said the business community, Chamber of Commerce, PTA, Simplot, Citizens Committee, staff and many parents and patrons spoke positively about the need and the positive message helped make a difference. She said another factor was the last minute negative campaign against the levy that spurred people to vote against the opposition. She said she wanted to thank the community for the support and passage of the levy. She said it showed the community valued the education of its children. She said the District would work hard for the students and the community and would make sure the money was well spent.

c. Report on Standing Committees for 2010-11

Ms. Cranor said she attended the Juvenile Advisory Committee. She said they discussed children and families that were in the intake program that helped with substance abuse problems. She said the community pantry was up and running. She said Tyhee Elementary received a \$5,000 grant to help improve attendance for the Native American students. She said the grant funds had to be used by December. Ms. Gebhardt said the Tribe had a new contact that worked with students. Ms. Cranor noted that health and welfare asked for a report showing which students transferred from school to school because they were concerned it was causing truancy. She said the police department said they were seeing more problems with marijuana and alcohol because spice was not as available since becoming an illegal substance. She said Head Start was facing problems due to a lack of funding from the federal government. Mr. Sargent said he would be at the Budget Committee on Thursday so Ms. Cranor could be at the Regional PTA meeting that night. Mr. Sargent said he and Ms. Allen had a good Key Communicators meeting.

2010-2011

Budget Committee	John Sargent/Jackie Cranor
CIP Committee	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor
District Leadership Council	Marianne Donnelly/John Sargent
Education Foundation (Vice Chair is Designated Representative)	Janie Gebhardt
Head Start	Jackie Cranor

Insurance/Wellness Committee	Marianne Donnelly/Frank Rash
Insurance Representation Selection	N/A
Judge Murray's Juvenile Advisory Committee	Janie Gebhardt/Jackie Cranor
Local Issues-Chamber of Commerce	John Sargent
Long Range Facility Planning	Frank Rash
PTA Regional Council Meetings (Meetings are at 7:00 p.m.)	Board Rotation
	December 15, 2010 – John Sargent Board Room
	March 17, 2011 – Jackie Cranor Blackfoot
	May 5, 2011 – Marianne Donnelly Wilkes Funeral Home
Pocatello Community Charter School Liaison	Janie Gebhardt/John Sargent
Safe and Drug Free Schools Advisory Committee	N/A
Safety Committee	Jackie Cranor
Instructional Technology Committee	Jackie Cranor
Textbook Adoption	Jackie Cranor
Facilities Study for Extra-Curricular Activities Inclusive of Use of Holt Arena	Frank Rash/John Sargent
Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4 th Middle School	Frank Rash/Janie Gebhardt
Key Communicators	Marianne Donnelly/John Sargent

CURRICULUM AND INSTRUCTION/SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

a. Policy 8154 – Suicide Prevention – 2nd Reading – Mr. Hobbs

Ms. Vagner said Policy 8154 – Suicide Prevention was included in the packet for second reading. She said one change was made to clarify who the responsible party was for treatment costs. She said the change was not substantive. Ms. Cranor said she felt the term “direct evidence” was a bit ambiguous. Ms. Vagner said the difference between suspicion and direct evidence was the key factor. She said persons were not responsible to report suicidal tendencies unless there was direct evidence and not hearsay or second hand knowledge. She said someone could have knowledge but direct evidence was the critical piece for reporting requirements. She said the Board would be asked to hear on second reading under Old Business.

b. Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation – 1st Reading – Mr. Hobbs

Ms. Vagner said Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation was included in the packet. She said the changes were reflective of state process including due process and the challenge for exercising rights. She said the language regarding the duration of homelessness was changed to remove “whichever end first” which allowed the child to attend the same school regardless of homeless status or the duration of homelessness. She said the Board would be asked to hear on first reading under New Business.

c. Policy 8122 – Graduation Requirements – 1st Reading – Mr. Wegner

Mr. Wegner said Policy 8122 – Graduation Requirements was included in the packet for first reading. He said the changes brought the English requirements in line with state board rule. He said each year consisted of language composition and literature. He said it the change strikes two credits per year to align with Idaho Content Standards. He said the Board would be asked to hear on first reading under New Business.

d. Any Other Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner

Mr. Wegner said the TIA Facilitator Training was scheduled for April 6 – 8, 2011 with 39 people registered to attend. He said PTE and PE would be brought on board with TIA in the summer. He said most teachers were focused on the common core standards for language arts and math. He said another focus would be aligning the common core standards with the TIA document. He said another update was that two schools were applying for new school status. He said Hawthorne Middle School and Wilcox Elementary would be submitting their plans to the state. He said the application and portfolio for new school status were due to the state by April 22, 2011 and would meet the deadline. Ms. Vagner said Wilcox would present its restructuring plan at the April Work Session. Ms. Donnelly said she wondered how much of TIA would align with the common core standards. Mr. Wegner said the District would match current standards to the common core standards but the common core standards were more rigorous especially in math. He said it would be a big jump academically in quite a few content areas.

e. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said included in the packet was a letter for Board Action to direct the approval of the Head Start Grant Application for submission to the state. She said this was part of the Board's governance responsibility for the Head Start Program. She said the grant would be prepared by Sherry Young and would be signed off on by her and Ms. Donnelly.

f. Idaho Food Bank – Back Pack Program – Dr. Mortensen

Dr. Mortensen said included in the packet were current Idaho Food Bank – Back Pack Program numbers. She said the numbers continued to grow. She said Hawthorne had been working to ensure students who needed assistance were taken care of and Franklin corrected a communication issue and would begin reporting numbers next month. She said Ellis Elementary recently held a penny wars and raised \$2,000 to donate to the Idaho Food Bank to give back to the community and to help Ellis students that were receiving back packs.

g. 21st Century After School Program Update – Dr. Mortensen

Dr. Mortensen said one Afterschool Program Newsletter was included in the packet. She said the After School Program was involved in a fundraiser to help students learn the value of service and leadership. She said the fundraiser was called Pennies for Patients to raise money for leukemia patients. She said a new parent handbook was being created. She said two elementary field trips were planned for the month, one to the Idaho Museum of Natural History and the other to the Shoshone Bannock Museum. She said the field trips promoted science and diversity. Mr. Sargent asked how many students were involved in the After School Programs. Dr. Mortensen said they could accommodate up to 350 students and the programs were almost full. She said each location had a different capacity but all were close to the maximum.

h. Idaho Reads! VISTA Grant Applications – Dr. Mortensen

Dr. Mortensen said Wilcox was in its second year of utilizing the Idaho Reads VISTA program and Greenacres was applying for the grant for the first time. She said Greenacres would utilize the volunteer to help develop the base and expand reading programs and literacy throughout the school. She said the Board would be asked to approve the grant applications under New Business.

i. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

Dr. Mortensen said the Rotary Clubs issued dictionaries to every third grader in the District. She said the administration was appreciative of their efforts and the kids enjoyed the resource books. She said the District was appreciative to the Symphony Board for having all of the fourth and sixth graders attend the symphony. She said the community pulled together and provided transportation for all of the students to the Jensen Concert Hall. She said students filled the hall for two wonderful performances. Ms. Cranor said it was rejuvenating to see the community step up and support these programs. Ms. Donnelly said the concert was very impressive. Dr. Mortensen said music was selected to captivate the students and create an appreciation for the arts and music early on. She said they went out of their way to include the fourth grade students for that very reason. Dr. Mortensen said for the professional development day elementary teachers spent half a day on early stage interventions and the behavior pyramid and the other half on WISE Tool training and working on plans. She said it was a very productive day and appreciated being able to maintain those days. She said Kindergarten registration was April 7, 2011. She said registration was all day and parents were encouraged to go to the school to register their students. She said she wanted to remind all parents to bring immunization records and birth certificates. She said the administration would have an idea of what

Kindergarten enrollment numbers would be very soon. Ms. Cranor asked if the new immunization requirements would apply. Dr. Mortensen said they would and the schools were working on informing parents. She said the new requirements were already practiced by most doctors and should not be an issue.

j. ISU Secondary Student Teacher Intern Request – Mr. Devine

Mr. Devine said included in the packet was a request for one ISU Secondary Student Teacher Intern for Highland High School for the third trimester. He said the Board would be asked to approve the request under the Consent Agenda.

k. Early Graduation Requests – Mr. Devine

Mr. Devine said there were no Early Graduation Requests received and most requests had been turned in already.

l. Preliminary Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said included in the packet was one preliminary Out of District/Overnight Field Trip Request for the Highland High School basketball team to play in Orem, UT. He said the District would pay for the average distance and the rest would come from self funding.

m. Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said there were a few requests included in the packet and asked if Board Members had any questions. Mr. Rash asked if the request for the trip to the Museum of Idaho was an overnight trip. Mr. Devine said it was only for half the day. Ms. Cranor noted there was one request for a trip that had already taken place. Mr. Devine said the class did not know it would qualify until the week before the trip and did not have time to submit the request before the trip took place. He said it happened every year and he would make sure the team requests permission in advance, just in case they qualify.

n. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Mr. Devine said on the professional development day secondary teachers listened to presentations on effective grading practices, Infinite Campus and interventions. He said grading practices could have an effect on the amount of credit recovery being prescribed and wanted to emphasize the importance of consistent grading practices. He said effective practices impacted students positively. He said the DAPC Committee held hearings for students that were at risk. He said the meetings continued to be a positive support to parents and students. He said a total of 29 students had come through DAPC hearings and out of the 29 only 8 had been transferred to the Alameda Center for more intensive credit recovery.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) –

Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said there was not a lot of new information since the week before. He said revenue was \$45 million ahead of projections but was a temporary increase until all tax refunds were paid out. He said it was still good news that revenues were marginally ahead.

b. Impact of the Supplemental Levy Passage

Mr. Reed said the District was grateful for the passage of the Supplemental Levy and for the community support. He said the last two years of revenue reductions had an impact on the community and parents. He said 65% of the community voted in favor which indicated strong local support and noted it had been that way for over 60 years. He said there was a strong showing at the polls which reflected the strong effort that was made by local business, staff, parents and volunteers to get the information out to the community. He said the increase to the levy amount would provide relief for the shortfalls the District was facing but would not restore any programs. He said the District would try to hang on to what it had and move forward as best it could in these difficult times. He said there were a lot of questions as to how the increased funds would be used which was difficult to answer until the District had concrete information on revenue from the state. He said all the administration knew for sure that 10% of its budget was from Supplemental Levy and was waiting to see if the other 90% would be provided by the state. He said once the state allocated resources, the District still had to move forward faced with various cost increases whether it was at 100% or not. He said the Board would be engaged throughout the process. He said the District appreciated the passage of the levy which would alleviate some of the burden for balancing the budget for the coming school year.

c. Free and Reduced Lunch Report

Mr. Reed said numbers were up 2/10 of a percent. He said 6.92% percent were eligible for reduced and 41.18% were eligible for free. He said overall the District was at 48.09% of students eligible for free and reduced meals.

d. Proposed Building and Subdivisions (New Construction)

Mr. Reed said there were no proposed building and subdivisions (new construction) at the time of the meeting.

e. Any Other Business Operations/Operational Support Update

Mr. Reed said the Business Department submitted nearly \$1 million in grant reimbursements and was very busy keeping up. He said the District was obligated to front the money for programs and submit requests for reimbursement to the state. He said the food service department was serving almost 50,000 breakfasts to students compared to a couple thousand a few years ago. He said the District lost an employee, Mr. David Hansen and extended condolences to his family. He said there were several new hires last month. He said Cindy Michael was hired as the Custodial Foreman and the District was fortunate to have a candidate with such extensive experience. He said maintenance was also able to hire an HVAC Technician with 25 years of experience. He said the District had 28 facilities and only 2.5 positions still needed to be filled. He said the District still needed a carpenter and a grounds keeper. He said safety busing and routes had to be approved by the Board for travel less than a mile from a school. He said there are circumstances that require the District to transport students for less than a mile for high traffic or safety hazard reason. He said 150 students in the District were safety bussed and would be about the same next year.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Infinite Campus/ISEE Upload Update

Mr. Smart said there were some issues with the Kindergarten ADA for ISEE submissions in the November data which have been resolved. He said he had not been able to verify the corrected data because of the turnaround time in the state's reporting. He said the District still did not have the funding formula from the state. He said the March ISEE submission was due at the end of the week. He said he didn't realize he had it easy over the last few months and had to create a new employee data report and verify all HQ teachers for all new assignments. He said it would take a lot of extra work to accomplish.

b. Student Enrollment Information Update

Mr. Smart said the current student enrollment data was included in the packet. He said enrollment was holding about the same. He said attendance had improved gradually over the year. He said before there was always a spike in attendance in January which was not happening now but was happening in March. He said he guessed this was due to the new trimester system where before attendance was spiking at the start of the new semester rather than the new trimester.

c. Canvass of the Supplemental Levy Election

Mr. Smart said previously the District conducted the canvass of the election and now the county clerk was responsible. He said the timeline had changed from 7 days to 10 days which gave the county until Friday, March 18, 2011 to complete the canvass. He said Mr. Rash should receive the results from the county sometime that week.

d. Analysis of Legal Descriptions of Trustee Zones and Population of Each Zone

Mr. Smart said the census results were recently released which started a series of events that would have to be taken care of by July. He said the District would need to provide the State Board of Education with a summary of the Trustee Zones legal descriptions and verify all zones were within 10% population of each other. He said the District previously worked with ISU to define zones. He said ISU was no longer able to do that. He said ISBA collaborated with Quadrant Consulting which had communicated with ISU staff on previous processes. He said the price to complete the analysis was comparable to the price 10 years ago. He said he hoped the Board was agreeable to allowing the District to utilize Quadrant Consulting as the District did not have the staff or the expertise to complete the analysis. Mr. Rash asked if rezoning trustee boundaries would affect the current year's elections. Mr. Smart said the District would work with Quadrant Consulting to ensure that Trustees remained in their current zone. He said it had happened in the past and worked out well. He said the May Election would take place before Trustee Zones were reconfigured.

e. May 17, 2011 Trustee Election Notice

Mr. Smart said the deadline for submitting a petition was Friday, March 18, 2011 and the District was required to remain open until 5:00 p.m. He said the District had received three petitions so far. He said one had come in late the night before. He said normally the District would verify signatures but Districts did not run elections so the information would be sent to the county for verification.

f. Any Other Employee Services/Operational Support Update

Mr. Smart said the District reimbursed eligible employees for furlough days through the Education Jobs Act funds last month and would reimburse classified employees that week. He said the Education Jobs Act money was being put to use. Ms. Gebhardt asked if the deadline was coming up to pay back employees if there was no holdback. Mr. Smart said the agreement stated if there was no holdback by March 31, 2011 the District would pay the holdback reimbursement to employees starting in April.

HUMAN RESOURCES – Information – Dr. Howell

a. Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff – 2nd Reading

Ms. Vagner said included in the packet was Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff. She said Dr. Howell reported on the proposed changes at the last Board Meeting relative to the need for clarification on state requirements. She said the Board would be asked to hear the Policy on second reading for adoption. Ms. Cranor asked if the Policy would need to be changed again with the new laws. Ms. Vagner said yes, various policies would need to be revised. She said the District would seek input on the new requirements for evaluations, pay for performance and student achievement before revising any policies.

b. Monthly Human Resources Report

Ms. Vagner said the monthly Human Resources Report was included in the packet and included a list of teachers to receive stipends. She said there was no further Human Resource report other than Job Fairs were coming up. She said the District would not know what jobs were available until it received funding information from the state.

c. Any Other Human Resources/Operational Support Update

Ms. Vagner said there were no further Human Resources updates at the time of the meeting.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Legislative Report

Ms. Vagner said there was no legislative report because the Governor and State Superintendent were delaying with the rewrite of SB1113. She said there was still no news as of 4 p.m. She said the District was at a standstill without knowing the staffing level or having any direction to begin to prepare budget information. She said if the District received direction soon the Budget Committee would begin its work and bring feedback to the Board discussion in April.

b. Gratitude for Election Turnout and Passage of Supplemental Levy

Ms. Vagner said she very much appreciated the community support for the levy as the turnout was a tremendous statement as to the value the community placed on education. She said it was a sacrifice for the community to open their pocketbooks deeper because of that value. She said an additional \$25 million was raised in local communities across the state to offset reductions. Ms. Cranor said she worried the state would cut further because local communities were stepping up. She said people across the state were supporting their schools in good faith and wished the legislature would get the same message. She said the burden shouldn't all be put on local community's shoulders. Ms. Gebhardt said she was grateful the levy passed but the legislature needed to know this did not meet the "equal education for all" that the constitution required.

c. Calendar

Ms. Vagner reviewed the calendar and solicited Board availability for Student Discipline Hearings.

Tuesday, March 15, 2011

Executive Session – Personnel Matter

Superintendent's Office at the Education Service Center

5:10 p.m.

Tuesday, March 15, 2011

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Monday, March 21, 2011 – Friday, March 25, 2011

Spring Break – No School

Wednesday, March 30, 2011

Student Discipline Hearings
Superintendent's Office at the Education Service Center
4:30 p.m.

Tuesday, April 5, 2011

Board School Visits
9:00 a.m. – 11:30 a.m.
Edahow Elementary – Ms. Gebhardt/Ms. Cranor/Ms. Vagner
Tyhee Elementary – Ms. Donnelly/Mr. Sargent/Dr. Mortensen
Irving Middle School – Mr. Rash/Mr. Devine

Wednesday, April 6, 2011

Student Discipline Hearings
Superintendent's Office at the Education Service Center
4:30 p.m.

Tuesday, April 12, 2011

Work Session
Board Room at the Education Service Center
1:30 p.m.

Tuesday, April 19, 2011

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Wednesday, April 20, 2011

Student Discipline Hearings
Superintendent's Office at the Education Service Center
4:30 p.m.

PUBLIC COMMENT – *Self Explanatory*

a. Public Comment Pertinent to Agenda Action items

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Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Ms. Vagner

a. Topic: *Approve Human Resource Activity*

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the February 15, 2011 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: *Authorize Payment of Claims*

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of March 4, 2011 in the amount of \$892,685.72.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of March 4, 2011 in the amount of \$892,685.72.

c. Topic: *Approve Supplemental Financial Information from February 1, 2011 through February 28, 2011*

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of February 1, 2011 through February 28, 2011.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from February 1, 2011 through February 28, 2011.

d. Topic: *Approve ISU Secondary Student Teacher Intern Request*

Policy Issue: Board approves student teacher intern access in the schools.

Background Information: This item was discussed previously on the agenda.

Administrative Recommendation: Administration recommended Board approve the ISU Secondary Student Teacher Intern placement for the third trimester as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Ms. Vagner

a. Topic: *Approve Preliminary Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Preliminary Out of District/Overnight Field Trip Requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Preliminary Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the Preliminary Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Out of District/Overnight Field Trip Requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Rash and seconded by Ms. Gebhardt to approve the Out of District/Overnight Field Trip requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Hear on Second Reading Policies:*

Policy 8154 – Suicide Prevention

Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff

Policy Issue: Board adopts policy.

Background Information: Following adoption the above listed Policies were posted to the District website.

Administrative Recommendation: Administration recommended Board hear on second reading for adoption the above listed Policies.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to hear on second reading for adoption the above listed Policies as presented. The voting was unanimous in the affirmative.

d. Topic: *Authorize Analysis of Legal Descriptions of Trustee Zones and Population of Each Zone*

Policy Issue: Board authorizes analysis of Trustee Zones.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board authorize the analysis of legal descriptions of Trustee Zones and population of each Zone as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to authorize the analysis of legal descriptions of Trustee Zones and population of each zone as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Ms. Vagner

a. Topic: *Hear on First Reading Policies:*

Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation

Policy 8122 – Graduation Requirements

Policy Issue: Board adopts policy.

Background Information: Following a first reading the above listed Policies were posted for public input and will be brought for a second reading pending any changes.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed Policies.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to hear on first reading the above listed Policies as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Idaho Reads! VISTA Grant Applications*

Policy Issue: Board approves various grants.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the *Idaho Reads! VISTA Grant Applications* for Greenacres Elementary and Wilcox Elementary as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the *Idaho Reads! VISTA Grant Applications* for Greenacres Elementary and Wilcox Elementary as presented. The voting was unanimous in the affirmative.

c. Topic: *Grant Permission to Submit Head Start Grant Application*

Policy Issue: Board approved various grants.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board grant permission to submit the Head Start Grant Application as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to grant permission to submit the Head Start Grant Application as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve May 17, 2011 Trustee Election Notice*

Policy Issue: Board approves election notices.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the May 17, 2011 Trustee Election Notice as if read into the minutes.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent that:

NOTICE IS HEREBY GIVEN: In accordance to Idaho Code, Section 33-503, the biennial school trustee election of School District No. 25, Bannock County, State of Idaho, will be held on May 17, 2011, and the polls at said election will be open between the hours of 8:00 o'clock a.m. and 8:00 o'clock, p.m., on said day.

The purpose of said election shall be to elect one trustee from Zone 3 and one trustee from Zone 4, pursuant to Idaho law, to a four-year term. Only those qualified electors residing in Trustee Zone No. 3 or Trustee Zone No. 4 may vote for a candidate in that zone.

Declarations of Candidacy of legally qualified candidates must be filed with the Clerk of the Board of Trustees not later than 5:00 p.m. on March 18, 2011.

As provided by Idaho Code, Section 34-1407, no write-in vote shall be counted unless a declaration of intent has been filed with the District Clerk indicating that the person desires the office and is legally qualified to assume the duties of school trustee if elected. The declaration of intent must be filed not later than 5:00 p.m. on April 2, 2011.

The polling places for said election shall be as determined by the Bannock County Elections Office.

The voting at said election shall be by secret and separate ballot and in a form prescribed by the Bannock County Elections Office. Any person voting, or offering to vote, in the Trustee Election must be at the time of the election:

1. Eighteen (18) years of age or older.
2. A citizen of the United States.
3. A resident of School District No. 25, Bannock County, State of Idaho and a resident of the same Trustee Zone as the candidate or candidates for School District Trustee for whom the elector offers to vote for at least thirty (30) days next preceding the election.

The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to adjourn the meeting. The Board adjourned its Regular Meeting at 6:59 p.m.

APPROVED ON:

APRIL 19, 2011

BY:

Chair

MINUTES PREPARED BY:

Secretary, Board of Trustees

ATTESTED BY:

Clerk