

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, May 17, 2011
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Marianne Donnelly, Chair	John Sargent, Member
Janie Gebhardt, Vice Chair	Jackie Cranor, Member
Frank Rash, Clerk	Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 17th day of May, 2011, as provided in Section 33-510, Idaho Code. Chair Donnelly called the Regular meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Jason Bosen led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Donnelly reviewed the agenda and the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the agenda and addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Executive Session/Hearing** – April 6, 2011
- b. **Special Meeting/Work Session** – April 12, 2011
- c. **Special Meeting/Executive Session/Negotiations** – April 12, 2011
- d. **Regular Board Meeting** – April 19, 2011
- e. **Special Meeting/Executive Session/Hearing** – April 20, 2011

A motion was made by Mr. Sargent and seconded by Ms. Cranor to approve the minutes as presented. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

1) Representatives of the Summit Charter School

Mr. Braack thanked the Board for their time. He introduced himself and said he was the Chairman of the Board at the Summit Charter School. He said the charter was incorporated with the Secretary of State and he was here to introduce the Summit Charter School petition to the Board of Trustees. Mr. Braack said there were over 200 students on the waiting list on average and even more in the last two months. He said the Academy, Inc. was in its fifth successful year of operation. He said the charter just passed a Resolution to proceed with the process of beginning a new charter. He said there was a lot of success with the Academy, Inc. that the Directors wanted to replicate with the Summit Charter School. He said the philosophy of the charter was that if children do not feel threatened and the curriculum is challenging they will learn at an accelerated pace and were typically one to two years ahead of grade level. He said the Board of Directors worked together and had gone through a sufficiency review with the state. He said included with the petition was a letter from the State Department of Education School Choice Coordinator stating that the state sanctioned the charter and referred them to submit to the local District. He said the outcome of the sufficiency review showed that the charter met standards and was ready for District action. He said he appreciated the opportunity to present the petition to the Board. He said he looked

forward to working with District and asked the Board to consider making a decision by June. He said the charter anticipated opening in August, 2012 and wanted to make sure they met the timeline. He said the charter representative would be available and on call if the District had any questions or needed to meet. He said he believed the Board would find the petition transparent and said he believed there would be minimal negative impact to the District. He said he looked forward to working with the District and requested the Board make a decision as soon as possible.

b. Recognitions - Information - Mrs. Allen

Ms. Allen asked Ms. Mayes and Principal Green and one of the Apangea students to the podium. She said Ms. Maize was named the Apangea Teacher of the Month. She said she was selected because of her level of commitment, innovative teaching, integration of technology and the high level of support to other teachers. She said she demonstrated that “Students learn in different ways and at different rates”. Principal Green announced publically that she was retiring. She said Ms. Mayes was a lovely person who exemplified excellent teaching. She said she tutored math during her lunch hour and gave art lessons and made every effort to ensure the success of her students. She said she taught math at her grade level and had many advanced students and each one was 100% proficient on the ISAT. She said Ms. Mayes constantly worried about the students that were not catching it. She said the District was fortunate to have her. Ms. Emily Johnston said she was one of Ms. Mayes’ Apangea students and was Vice President for the Region 5 Apangea Award. She said she won an iPod Touch and a \$75 gift card. She said Mr. Merica’s class beat their class and the students wished they had won, but were happy that they tried their best.

Ms. Allen asked Mr. Christiansen and the Pocatello High School Academic Team to come to the podium. She said the academic team competed in the Regional Science Bowl. She said the team took 4th place and received a consolation championship trophy. She said Doug Walker was one out of only six students to be named an All Region Team player. She said the group demonstrated that “High expectations promote high levels of student achievement” and “Students learn best through active engagement in their learning with highly qualified staff”. Mr. Christiansen said the team had participated in the competition for several years. He said he took over the team five years ago and the Team Captain, Brian Hiltbrand, had been with him since he was a freshman. Mr. Brian Hiltbrand introduced the team. He said the team had a good shot at going to state and almost made it. He said the team always tried its best and would participate again next year, with the exception of the seniors on the team. Mr. Christiansen said Principal Cotant was a big support to the team.

Ms. Allen said Mr. Whitaker and Mr. Bosen were over the Highland High School Economic Team and asked Mr. Bosen and the team to the podium. She said Mr. Whitaker was at the state golf championship tournament and could not be there. She said one of the team members had just had surgery but was still with us tonight which showed his dedication to the team. She said Highland sent 18 teams to the Economic Summit and won the overall championship, placed in low income country categories and received runner up in the costume category. She said some of the team’s countries included the Philippines, South Africa and Mexico. She said the team representing Mexico got the runner up award for best costume design. She said two of the teams scored 100% on the economics’ test at the Summit. Mr. Bosen said Mr. Luna spoke at the Summit and the students were respectful. He said the teams did very well and it was a great learning opportunity. He said Highland won the trophy from Blackfoot. Ms. Allen showed pictures from the Summit. Mr. Bosen introduced the teams and thanked them all for being such a good group.

Ms. Allen said Mr. Bosen represented the BPA students. She said the BPA team took first place at the state competition and qualified for nationals in DC. She said there were several student finalists. She said students took first place in Networking, Legal and Computer Security. She said three teams qualified for nationals including Justin Dance, Cody Christensen and Jacob Bosen. She said Cody Christensen placed first in Computers and Network design which set him apart as one of the top competitors in the nation. She said Jose Lopez was in the top 10 in business math. She said there were only five students in Idaho that qualified for nationals. Mr. Bosen said it was amazing to take the team to nationals. He said the group toured the monuments and had a great time sightseeing. He said the team did a great job in the competition. He said Cody Christensen took first in the nation as an individual competitor.

Ms. Allen asked Mr. Adona and the Broadcasting team to come to the podium. She said the students participated in the Idaho Film Festival in Idaho Falls. She said 37 films had been entered into the competition. She said one of the films got best set design. She said another one of their films, Battleyard, got two awards,

the best action/comedy and the audience choice awards. Ms. Allen showed a film done by three of the students called "2084". She said she wanted to show the level of quality films the students were creating. Mr. Adona said there were not enough good things to say about these students and their talents. He said the seniors that created 2084 were Ryan Claasen, Jared Vincent and Hadli Curtis. He said the students wanted to study film in college and were a great example to the rest of the group. He said the freshman students were showing great leadership. He said broadcasting enabled students to learn about communication, leadership and broadcasting. He said he really enjoyed working with the group.

Ms. Allen said the Board recognized staff that actualized Beliefs. She said schools selected one or two Beliefs and selected staff that actualized the Beliefs for recognition. She said it was a good opportunity to recognize committed teachers and staff. She asked Principal Cziep, Cori Cordingley, Kathy O'Brien and Jan Grieve to come to the podium. She said Ms. Grieve was a fifth grade teacher who met the needs of every student. She said Ms. Grieve always gave her time and helped students who needed extra support. She said Ms. Cordingley was a sixth grade teacher who was very innovative and built a good rapport with the students. She said Ms. O'Brien had a strong work ethic and tracked data to monitor the progress of her students and manage interventions. She thanked all of them for the wonderful job they did for students.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

Mr. William Davis – 910 N. Hayes, Pocatello, ID 83201

Mr. Davis said he was announcing his retirement and would no longer be the PEA President. He said this was his last Board Meeting and he had mixed emotions about retirement. He said he would speak from his heart and was not there to talk about cuts. He said there were counselors and media center specialists who had a story to tell. He said a lot had happened over the last three years. He said the District had gone through difficult times and many did not agree with some of the decisions the Board made but he believed they made them with honesty and integrity and knew they were difficult and painful to make. He said teaching was heart work. He said the people he represented had great heart and what they felt for students was what he felt for them and if these types of decisions were made lightly then the Board was not the group of people he thought they were. He said he hoped the Board would listen to the people that would speak that evening. He said teachers got enough disrespect and deserved better than that from the Board and believed the Board realized that. He said he would not disappear and would remain active in educational issues. He said he looked forward to his retirement and would be turning the microphone over to Teena Marley and hoped the Board treated her well. He thanked the Board and said he appreciated them and all of the work they had done together. Ms. Donnelly thanked him for his comments and wished him well in his retirement.

REPORTS

d. Student Representative Reports (3 minutes each)

- 1) **Alameda Center** – John Lucario (Not present)
- 2) **Highland High School** – Tina Xu/Aaron Eskelson

Ms. Xu said she appreciated the opportunity to be there. She said the FFA would hold a banquet on May 17, 2011. She said Choir would hold its banquet on May 18, 2011. She said the color guard would hold tryouts that week. She said Highland had prom night the Saturday before at the Red Lion. She said it was a black tie affair. She said May 9, 2011 was the National Honors Society Senior Night where graduates were awarded scholarships. She said Highland High School students earned over \$5 million in scholarships. She said both the softball and baseball teams qualified for state. She said AP testing was going well. She said choir was done for the year and had its last performance at the Stephen's Performing

Arts Center the Thursday before. She said new Officers had been elected for the fall. She said Relay for Life began on July 15, 2011 and hoped there was a good turnout for a good cause.

3) **Pocatello High School – Taryn Traughber**

Ms. Traughber said this would be her last meeting. She said she had served as a student representative to the Board for the last two years and thanked the Board and Principal Cotant for the opportunity to serve. She said both the softball and baseball teams would go to state. She said track qualified for state. She said the tennis and golf teams would go to state next week. She said the robotics team qualified for nationals. She said the school had its prom night two weeks ago. She said the school was in the process of student body elections. She said the drama team took 1st place at the drama festival. She said drama would have a banquet the following Thursday. She said all of the seniors would take their finals the next week. She said Pocatello High School recognized 22 highest honors students last night. She said the “Every 15 Minutes” project came to the school and had mock car crashes behind the school to show students the dangers of drunk driving.

4) **Century High School – Kolton Jackman/Ariane Drake**

Mr. Jackman said he was the new student body president and thanked the Board for the opportunity to be the student representative for Century High School. He said elections were held last week and went well. He said there was a fine arts assembly the week before and was successful. He said the awards luncheon for seniors was the day before as well as the highest honors banquet. He said several teams qualified for state including golf, track, and softball. He said prom night was the Saturday before and went very well with the exception of an unfortunate accident that occurred just before prom involving a few students that were injured. He said the students had a project where they made stars for every student in the school with five good things written about each student for each of the five points on the star. He said it was a successful project. Ms. Vagner thanked Mr. Jackman for his report and said Mr. Guillette was also in attendance and thanked him for his service as a student representative. Mr. Guillette thanked the Board and Ms. Vagner for the opportunity to serve and said it was a good experience.

e. **Report on Standing Committees for 2010-11**

Ms. Gebhardt said Judge Murray had gone to the prevention conference and heard that a lot of the times when students were disciplined by schools and sent away it led to further discipline problems. She said Judge Murray said he appreciated the District’s leadership in working with children and teaching them rather than sending them away. She said the Education Foundation Board was trying to come up with ways to meet the needs of all students in need financially. Mr. Sargent said he attended the Budget Committee and there was a lot of work to be done but the meeting was positive and went well in spite of the circumstances.

2010-2011

Budget Committee	John Sargent/Jackie Cranor
CIP Committee	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor
District Leadership Council	Marianne Donnelly/John Sargent
Education Foundation (Vice Chair is Designated Representative)	Janie Gebhardt
Head Start	Jackie Cranor
Insurance/Wellness Committee	Marianne Donnelly/Frank Rash
Insurance Representation Selection	N/A
Judge Murray’s Juvenile Advisory Committee	Janie Gebhardt/Jackie Cranor
Local Issues-Chamber of Commerce	John Sargent
Long Range Facility Planning	Frank Rash
PTA Regional Council Meetings (Meetings are at 7:00 p.m.)	Board Rotation
	December 15, 2010 – John Sargent Board Room
	March 17, 2011 – Jackie Cranor

	Blackfoot
	May 5, 2011 – Marianne Donnelly Wilkes Funeral Home
Pocatello Community Charter School Liaison	Janie Gebhardt/John Sargent
Safe and Drug Free Schools Advisory Committee	N/A
Safety Committee	Jackie Cranor
Instructional Technology Committee	Jackie Cranor
Textbook Adoption	Jackie Cranor
Facilities Study for Extra-Curricular Activities Inclusive of Use of Holt Arena	Frank Rash/John Sargent
Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4 th Middle School	Frank Rash/Janie Gebhardt
Key Communicators	Marianne Donnelly/John Sargent

BALANCING THE BUDGET AND STAFFING LEVELS FOR 2011-12 AND BEYOND

a. Review of Budget Materials for Balancing the 2011-12 District 25 Budget

Mr. Smart said the budget information had been reviewed several times over the last month or two. He said he and Mr. Reed would briefly review the information before the hearing. He said the administration was in the process of determining how many units the District would receive. He said currently the District was within five units from the state. He said it was a long and difficult process especially with the State Department of Education’s website crashing for over a week. He said the state still could not determine how it came up with the number of units because its network was still down. He said the state was hopeful that it would have the network up and running soon. He said he anticipated the District would receive between 583 and 588 units. He said the administration based its revenue calculations on the lower number of units. Mr. Reed said it was not the best funding picture. He said the District had gone through three years of revenue reductions. He said the revenue estimated for the current year was \$61 million. He said the amount allocated to the District would be \$670,000 less than the year before. He said the District also anticipated there would be over 200 new students next year so the \$670,000 reduction on top of the increased levy took on a greater significance. He said the state was shifting to greater reliance on local funding and less from state revenues for School Districts. He said the administration had to take into account the District’s expenditures vs. the revenue it received. He said the District had been able to rely on savings that were set aside for the last couple of years but this year it would have to draw on its reserves to balance the budget. He said it was increasingly difficult to maintain a balanced budget with all of the reductions from the state. He said the Board had taken a hard look at the District’s budget to minimize expenditures wherever it could while maintaining critical programs. He said the District was very frugal and maintained only those expenditures that were absolutely necessary which was becoming increasingly difficult each year. He said over the past couple of years the District had to reduce its budget by over \$4 million including reductions to salaries, textbooks and programs. He said the level of funding to the District from the state was back to the same level of funding as ten year ago. He said that was how far the state had digressed and did not look hopeful for the coming years. Mr. Smart said enrollment was at the same level as ten years ago and the administration had worked to solve issues of declining enrollment which had only recently begun to increase. He said the District was now faced with the challenge of managing increased enrollment with the current staffing level. He said the anticipated growth equaled ten units in state funding. He said the index would also increase and the District would offer movement for experience. He said the state had reduced the salary apportionment overall. He said the state distribution factor had been reduced by 10%. He said overall even with increased enrollment state funding would be less than the previous year. Mr. Reed said the reduction to the base salary apportionment was permanent and coupled with SB 1184 it equaled a 3.54% reduction. He said this was a significant reduction since 88% of the District’s budget was for salaries and benefits. He said based on SB 1184 if the District remained status quo with enrollment and expenditures it would still be \$1.4 million short for salaries and \$1.3 million short in discretionary funding for the coming school year. He said that was a total of \$2.7 million in

lost revenue that the District would not receive in part due to SB 1184. He said it was a staggering amount for the District to make up in order to balance the budget. He said the District appreciated the community stepping up and passing the increased Supplemental Levy but was not enough to offset the amount of cuts the state was imposing. He said the state had identified certain categories that were earmarked for expenditures. He said part of the Students Come First plan would dictate funds to pay for dual credit courses, high school redesign and technology. He said these came at the cost of salaries and flexibility. He said the earmarked categories drew funds away from areas that the District needed and mandated District to fulfill certain expenditures. He said the next slide reviewed purchased services and supplies which included utilities and ISAT remediation and was \$4.1 million of the budget. He said the supplies section included instructional supplies, textbooks and motor fuel and amounted to over \$2 million. He said one color represented fixed costs and the other color represented variable costs which were the flexible expenditures. He said only \$1.6 million were variable costs. He said it left the District with minimal flexibility. Mr. Smart said over the last couple of weeks the administration had worked to refine the budget and make adjustments as state revenue was calculated and grants were received. He said another adjustment was the increase to the Supplemental Levy. He said local revenues were up. He said the District's earnings had gone down as interest rates had been down for several years. He said interest earnings used to be several hundreds of thousands and were now less than \$100,000. He said everyone had seen reduced earnings on investments. He said savings would be down because of the changes to the formula. Ms. Cranor asked why the participation fee revenue was down. Mr. Reed said it was not a final amount and the administration was cautious with the amount of revenue it would receive after increasing participation fees. He said the administration did not want to overestimate the amount. Mr. Smart said the administration anticipated some carryover. He said it would help put the District in a better position next year. He said overall revenue would be down close to \$3 million next year and the District would need any carryover it could use. He said salaries were up \$400,000 due to movement on salary schedule. He said the District would be able to use the remaining money from the Education Jobs Act to balance. He said the biggest increase to the District would be from the increase in renewal premiums for the District's medical plan. He said originally the administration anticipated the renewal increase to be about 25% but were able to get it down. He said purchased services would be reduced by \$144,000. He said there had been some decreases in utilities and supplies were down \$70,000. He said textbook funding was non-existent. He said the District had a minimal budget for elementary consumables. He said based on the budget shown the unappropriated fund balance was still at Board Policy but all of the holdback reserves account had been used up. He said the administration was able to balance the budget for the upcoming school year but was concerned about 2012 and beyond. He said the District had to prepare for future years as well. He said the only way the administration was able to balance the budget this year was with the use of one-time money that it would not have for future years. Mr. Reed said the state reduced discretionary funding by 10% which equaled a \$1.3 million reduction to the District. He said the District would use the holdback reserves and the appropriated fund balance this year to minimize the impact to next year's budget. Ms. Cranor asked how the budget would be affected if the District got the five units it anticipated. Mr. Reed said it was included in the numbers shown. Ms. Cranor asked if the budget being down as much as was shown was inclusive of those units. Mr. Reed said yes. He reviewed the reductions to the salary based apportionment based on SB 1184. He said the money that would go towards technology and pay for performance would come from the reduction to salaries. He said next year the reduction would go from 1.67% to 4% the following year, then 6.3%, then 6.42% and would permanently be reduced by 5.74% every year thereafter. He said the reductions presented an insurmountable challenge. He said the administration did not know how it could continue operating if these reductions stayed in affect. He said overall it was a permanent loss of \$2.2 million every year. He said this was due to state legislation that Districts were required to follow. Ms. Gebhardt asked if it was cumulative. Mr. Reed said it was not, that it was benchmarked off of 2012 every year. He said it was devastating enough without being cumulative. Mr. Smart reviewed the timeline. He said tonight were the Trustee Elections. He said the Board would conduct a budget hearing next month which would be published in the paper in two weeks. He said the administration would prepare contracts and letters of intent. He said there was a lot was going on in the next couple of weeks. He said the annual reorganization meeting of the Board was July 19, 2011 where Board officers would be elected. He said the end of the timeline was nearing.

b. Staffing Levels for 2011-12

Mr. Smart said this was another brief review of the impact of SB 1184 and the reduction to salary based apportionment. Ms. Vagner said she wanted to clarify the critical nature of what the legislature had done with the adoption of the bill. She said SB 1184 permanently reduced salaries ending with a 5.74% reduction after 2017 and would remain in affect until the law was changed. She said this did not include any reduction that could be imposed by JFAC. She said this was in addition to the 10% reduction to discretionary funds. She all of the reductions would likely be coupled with the future action of JFAC. She said Idaho had a history showing that when the economy was good the legislature did not restore funding to public education and had in fact set funding back to the same level as ten years before. She said Districts could not afford to wait and hope the legislature would change its mind. She said the Luna plan took money from salaries and discretionary funding and dedicated it to categorical funding which could not be used for anything else. She said the categorical funds would go towards technology, math and science initiatives, dual credit courses for seniors. She said many seniors would not be eligible for the benefit because the dual credit funding was only available for anything over and above meeting high school graduation requirements. She said laptops would be phased in beginning in 2013 for secondary teachers and for students in 2014. She said Pay for Performance would also be implemented beginning in 2013. She said Districts were required to have a Pay for Performance plan in place by September 1, 2011. She said the Luna plan replaced staff with online learning. She said even further cuts were coming with the implementation of fractional ADA. She said Districts would lose 2/3 of their ADA funding to the state and online learning vendors. She said the loss of ADA funding would affect the District's units. She said the legislature said the plan gave Districts flexibility but the flexibility was that Districts could understaff at 7% in 2011-12 which equaled 41.86 teaching positions for the District. She said the District was already understaffed in administrative and classified staff. She said the state would allow for even further understaffing in 2013 at 9% and then 11% in 2014 and would cap out at 11%. She said the level of understaffing directly aligned to the increase in cost to implement technology and cut teachers. She said the District had looked at every opportunity available to meet goals that assisted with achieving the District's Vision/Mission Statement while maintaining pay and utilizing attrition to meet cuts in state funding. She said the administration worked hard to minimize the impact to people and jobs. She said the administration was prepared to recommend a Resolution for a Reduction in Force. She said elementary classrooms had increased but the District could not increase staffing. She said there were 5.33 positions at the elementary level that would be shifted and reassigned. She said .5 FTE of a music and counseling position would be shifted to elementary. She said 4.33 media specialist positions would be reassigned. She said 6 FTE would be shifted to critical areas and would have little impact to class size. She said this would be the last year that the District could avoid impacting class size. She said .5 FTE in math would be shifted from Hawthorne Middle School to Kinport. She said 3.5 FTE counseling positions at the middle schools would be eliminated through retirements and reassignments. She said the administration realized the increased loads were not in the best interests of the children but kept people working and maintained salaries with no reductions. She said there were Category I secondary teachers that would be terminated per contracts. She said 1 FTE was needed at Century High School to cover an elective area. She said through attrition and Category I contracts the District would be understaffed by 16.52 FTE. She said that was nowhere near the allowable 7% but was a little closer to where the District would have to be for 2013 per SB 1184. She said this was a difficult recommendation to bring forward because of the programmatic impact but was the best the administration could do with the imposed legislation. She said the legislators who supported the Luna/Otter plan were responsible for the programmatic impact that would begin this year and continue to 2017 and beyond. She said included in the packet was the Resolution relative to staffing which spoke to the legislative action and various provisions in the law. She said the Board had studied the budget at two previous meetings and would use the entire holdback reserve account to balance the budget. She said the District was facing a 4.05% reduction in salaries and benefits the following year and needed to prepare for that. She said the Resolution stated there was wisdom in implementing the RIF policy inclusive of attrition and resolved to direct the administration to proceed with the elimination of positions through attrition and reassignment to lessen the impact to staff in accordance with what the administration presented. She said the administration regretted having to bring the recommendation forward but was it was in the interest of preserving jobs and salaries and benefits in the aftermath of two years of reductions in the face of further reductions.

c. Recess and Convene Public Hearing

Chair Donnelly said the Regular Meeting would be recessed and a public hearing convened to solicit feedback on the District's budget. She asked the speakers to be respectful and limit their comments to five minutes.

A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to recess the Regular Meeting and convene the Public Hearing. The voting was unanimous in the affirmative.

Krysti Neal – 2127 N. Mink Creek Road, Pocatello, ID 83204

Ms. Neal said she was a media specialist at Irving Middle School. She said she realized that the state mandated the cuts that affected many people but that she was here to speak on behalf of the media specialists since they would no longer have a place in the library. She asked the Board to consider the many skills students acquired through media specialists before eliminating their positions. She said students learned to look for books, organization skills and how to read and enjoy reading. She said if media specialists were taken out of the library no one would be there to teach the students these skills or to teach them to enjoy reading. She said teachers did not have the time and media clerks had not been trained. She said with the implementation of online learning in schools the media specialist position became even more important in teaching students how to research, how to use the internet properly and how to avoid plagiarism in reports. She said media specialists had the training in programs that students would need to know how to use. She said more and more technology was being implemented every year and the District's administration was proposing to eliminate the specialists that would be able to help with that implementation. She said media specialists did more than check in books. She said they taught skills that would last a lifetime and were an integral part of implementing technology for the future. She said they were highly qualified teachers and were trained information gatherers that the District could not afford to lose.

Lynda Burrup – 325 N. Rapid Creek Road, Inkom, ID 83245

Ms. Burrup said she was a media specialist at Chubbuck Elementary and Tendoy Elementary. She said media specialists taught skills that aligned with curriculum. She said they provided support for students to meet AYP. She said media specialists taught and reinforced genres, guidewords, indexing and encyclopedia research. She said media specialists followed TIA. She said the accelerated reader program would be affected by the elimination of media specialists. She said media specialists regularly assisted with computer problems and resetting passwords for students and staff inclusive of special education and Title I. She said media specialists maintained parent information that allowed them to access reading records and helped teach students about the selection of appropriate materials and helped them meet reading goals. She said these skills begin in the primary grades including processing data, locating subject matter and database research and was an introduction into basic technology skills that would advance them through their education. She said instructional assistants and media specialists were a team. She said children would be negatively impacted by the elimination of media specialists.

Shelly Smith – 5026 Galena Road, Chubbuck, ID 83202

Ms. Smith said librarians taught more than how to find a book. She said students were taught the Dewey Decimal System and how to read and comprehend. She said media specialists instilled a love and a passion for reading in children. She said they were an invaluable asset. She said she wondered what the new responsibilities would be and where kids would go to for help and who would run the programs in the library. She asked who would check in books and who would help with lesson plans and who would help to find and reset books. She said many media specialists had other duties before and after school and helped with other teaching duties. She said there was not time for anyone else to perform these critical functions. She said it was important to keep the specialists in the library and all of the other advantages that went with that.

Mary Holmes – 336 Richland, Pocatello, ID 83201

Ms. Holmes said she worked in the library and Greenacres Elementary for ten years. She said she had been an assistant for 31 years and had watched the skills that students acquired over the years through the work of the media specialists. She said media specialists had gone to school to learn how to teach and did just that. She said volunteers did the best they could to help and were useful in ordering books but you can't expect a volunteer to be there every week when they have family functions to deal with. She said it was very hard when there were seven classes a day to do them by yourself. She said it was hard and stressful. She said volunteers could not do the job. She said helping with lesson plans, checking in books, supervising kids and conducting tests would be impossible for a volunteer without any training. She said many parents, subs, aids

and grandparents already volunteered and just could not do everything that was needed. She asked the Board to please reconsider eliminating the media specialist's position. She said it was not fair to the specialists, teachers or the students. She said the job was hard enough to do with 31 years of experience and could not imagine how a new volunteer with no training or experience could accomplish this. She said there was so much to be done and asked the Board not to do this to the children or the media specialists and asked them to please keep the position.

Cheryl Spall – 4988 Cherokee, Pocatello, ID 83204

Ms. Spall thanked the Board for the opportunity to speak. She said over \$3.4 million in library funding was being affected. She said the District had 235,000 volumes of books which were a huge resource that the District had invested in. She said the District received annual library funds based on per pupil. She said one of many concerns was who would take on that responsibility. She said it was easy enough to say that a teacher or a principal could take on the responsibility but a lot of them didn't even know what the responsibilities included. She said ordering books was the last on the list of things to do and most people thought that was all media specialists did. She said all media specialists had a degree and had taken courses in collection development and did not just order books. She said there were a lot of areas to take into consideration in addition to collection development which included AR availability, prices, business office and knowledge of collections. She said a quality collection of books was a large part of having a quality library. She said maintaining that collection took expertise, time and funding. She said a study had been done that showed the librarian was the single most person that encouraged students to enjoy reading. She said more 4th graders with media specialists scored proficient on the ISAT than those without media specialists. She said another recent Idaho study showed the important role librarians play in increasing student achievement. She urged the Board to reconsider the elimination of the media specialists and asked that at the very least they consider creating two positions for collection development District wide. She said they could also provide support for library assistants and help to set up the media centers. She said school libraries and students depended on it.

Pat Feuerborn – 415 Randolph, Pocatello, ID 83201

Ms. Feuerborn said there were many concerns and consequences of eliminating media specialists. She said they worked with students and teachers every day to make a difference in education. She said she hoped the previous speakers had given the Board an idea of what the concerns were. She said the District would be wasting a very valuable resource. She said many specialists helped to write complicated grants that gave funds to the District and helped sponsor book fairs that brought in 2,500 to 3,500 books this year for two schools. She said everyone that spoke tonight was the human face of the cuts the Board was considering making. She said students and teachers would suffer the consequences of the decision. She said if the Board had no other choice then to please consider leaving one viable position to help the clerks with all the many responsibilities. She said everyone had heard all of the dire predictions relative to the state's economy but there was also news of economic hope and a possible \$50 million surplus and a statewide effort to place the issues on the ballot. She said she hoped the Board could at least commit to reinstate the positions as soon as they were able. She said included in the packet were letters from other media specialists that could not make it.

Eric D'Amico – 5120 Mahogany Drive, Pocatello, ID 83204

Mr. D'Amico said he spent 32 years working at the District and during those years his students were taught critical skills from Ms. Spall. He said media specialists taught students how to choose and read a good book. He said they taught skills that students used on a daily basis. He said media specialists helped with AR books. He said kids learned how to use the Dewey Decimal System and how to research in books and on the computer. He said he never realized how hard their jobs were. He said he helped with the job last year and realized all of the time and skills that were required in the modern media center. He said the specialists troubleshoot, setup passwords, teach kids how to read and so much more. He asked who would do all of those tasks now. He asked who would teach students how to test a book's readability and how to tell what good research was. He said the Indian Hills Elementary library had over 17,000 books and the specialist checked out over 1,700 books per month. He said the media assistants were competent but the job was overwhelming with two people let alone one. He said the Board had not kept these cuts away from students. He said research showed that the cuts were wrong. He said any cuts made to education should be research based. He said the cuts would create a void and asked who would fill it now. He said the task was too daunting. He said he

believed that this was a hole that would not be filled even with the necessary funding. He said advisors did not have any idea of the services that the media specialists provided on a daily basis. He said research shows that students should be taught these skills from an early age. He said the library system was already suffering and asked the Board not to damage it further. He said Boise may have made the cuts but the District should not follow Boise's lead. He said at some point every Board must make a stand and keep the best teachers. He asked the Board to rethink the decision to cut media specialists. He said this decision would adversely affect students for years. He said there were no cuts that would not affect children but there were better places to start. He said the District was 18th in science in the state, 15th in math, and 1st in sports. He said these cuts did little to change those numbers.

Samuel D'Amico – 5120 Mahogany Drive, Pocatello, ID 83204

Mr. D'Amico said earlier in the Board meeting he and his team were recognized for winning the academic championship. He said he was a sophomore at Pocatello High School. He said after hearing all of the input from the media specialists he felt the Board should hear the perspective of a student. He said the Pocatello High School academic team worked hard, met and practiced to learn random pieces of information to compete in a competition that was like Jeopardy on steroids. He said students knew that kind of information because of their love of reading that was instilled by librarians from an early age. He said he remembered sitting on the steps at Indian Hills Elementary and listening to the librarian read stories and showing students how to find the books and introducing new concepts. He said by the fifth grade he had run out of books and did not use the library as much but knew what a valuable resource it was. He said he did not understand why these were the first positions the Board was cutting. He said by cutting librarians first the Board was saying they were the least important. He said he did not understand how media specialists were less important than extra curricular activities. He said he was involved in sports and enjoyed them but media specialists were not less important than those activities. He said he understood making any cuts was a tough decision and the Board was in the middle of a balancing act. He said the Board had to be careful and smart because in this balancing act if something went wrong education would be dropped.

Kathryn Poulter – 317 N. Lincoln, Pocatello, ID 83204

Ms. Poulter said when a farmer sold his grain he saved a portion of it for himself. She said this portion was called seed corn. She said the farmer used that seed corn to plan the following year's harvest. She said if times got bad a farmer would do anything he could to prevent the loss of the seed corn. She said if the farmer ate the seed corn he would starve in the future without a harvest. She said media specialists were like seed corn. She said they plant ideas in the minds of children and instilled a love of learning in children who would reap the benefits of their efforts for years to come. She said she knew the District was facing a difficult dilemma of finding places to cut the budget when they had already had to make so many difficult and terrible decisions. She said if a farmer was facing a terrible winter he would glean and dig up roots and do anything to support his family over the winter in order to keep his seed corn. She said she wanted to offer three solutions to the Board rather than just complain. She said she was reading about ancient Romans poisoning their enemies and thought that could be a solution. She said she didn't recommend it but was just a thought. She said the District and the community lived in the Gem State and could pan for gold during the summer. She said it would take about 600 ounces to compensate for the \$6 million deficit but could be done. She said the third solution would be to take a lesson from Abraham Lincoln who loved learning and would walk 20 miles to borrow a book and return it. She said if students walked to school or paid to ride the bus the District could use the savings or additional revenue to put towards other areas. She said it was an option to consider before eliminating seed corn. She said she also had a fourth solution that would be temporary and that would be to offer her services as a librarian to the District. She said she was a librarian at the public library and would do all she could to give some understanding to children that they needed in order to progress. She said she was only one person and knew the toll this would take on her but said it was very important to her. She asked the Board to request principals to allow her access to the classrooms. She asked the Board to consider these options before eating the seed corn and causing starvation to the students of the District in the future.

Steve Erlandson – 13596 W. Meadowlark Lane, Pocatello, ID 83201

Mr. Erlandson said he was an active member of the PEA. He said he was not here representing those entities but was in attendance as a licensed clinical professional counselor. He said he worked at the juvenile detention center at nights and on weekends. He said there were a number of reasons that students ended up

there. He said most of the time it was because emotional needs were not being met. He asked if the school had a responsibility to meet some of those needs. He said he believed both yes and no. He said what educators did in schools every day have a huge impact on the needs of students. He said cutting counselors would reduce the District's ability to prepare students for what they needed to learn and some of them could wind up in jail. He said he saw hundreds of kids in juvenile detention every year and believed there would be fewer if they had had the emotional support they needed. He said this was the counterproductive leadership of Luna and now the District was in a bind. He said it concerned him that the administration felt the media specialists and counselors were expendable and would just say it was the only option they had. He said he felt that this decision was acting on the premise that teachers were paid too much and the only option was to cut positions. He said he believed the District needed to declare that teachers were not overpaid and that students deserved the best teachers not the cheapest. He said he knew the District was hamstrung but believed that in the future the District needed to challenge the false premise that teachers were commodities and lead the charge for a new paradigm through adequate funding for students to become well rounded individuals. He asked the Board to lead the charge.

d. Adjourn Public Hearing and Reconvene Regular Meeting

Chair Donnelly entertained a motion to adjourn the public hearing and reconvene the Regular Meeting. A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to adjourn the public hearing and reconvene the Regular Meeting. The voting was unanimous in the affirmative.

e. Consider Resolution for Reduction in Force and Take Action

Ms. Donnelly entertained a motion to consider adopting the Resolution for Reduction in Force and to take action. Ms. Cranor asked if the Board adopted the Resolution as is if it would cut the positions exactly as it was shown. Ms. Vagner said if a member wanted to propose any changes the Board could consider adopting the Resolution as amended. Ms. Cranor said she agreed with the suggestion of maintaining at least one media specialist to assist the media clerks and aides and manage collection development. Ms. Vagner said the administration had begun initial discussions relative to the restructuring of the media specialists but did not have a complete plan yet. She said it was a concern and the administration realized there were many professional duties that must be covered. She said if the Board was agreeable the administration could bring a plan forward for future implementation. She said if the plan was not agreed to by the Board then it could hold a Special Meeting to reinstate media center specialists. Ms. Cranor said she felt it would be too hard to for the clerks to take on all of the responsibilities. Ms. Vagner said she understood her concern and the administration had considered the additional burden to media clerks. She said the administration was also aware of the oxymoron that the state was forcing Districts to cut the positions that will support the implementation of technology. She asked the Board to direct the administration to bring a restructuring plan back to the Board for consideration and if it was not accepted at that time it could vote for a different decision. Mr. Sargent said he would like to see the media specialists in at least K-6 maintained. Ms. Cranor said she was concerned because it was always harder to bring a position back once it was cut and was worried about hurting the kids. Mr. Rash said the Board was looking out for the seed corn by restructuring rather than eliminating people and positions completely. Ms. Gebhardt said the Board had to consider the concern of increasing class size if it had to eliminate teachers rather than restructure the media specialists. She said putting kids first under these circumstances was a hard task. Ms. Donnelly said the Board had to consider that while librarians were being eliminated everyone would still have a job. Mr. Rash said it was crazy to be forced to consider these types of cuts. Mr. Rash said the media specialists had a very important job but if our other option is to cut six other jobs to keep them then that is not the solution. He said he would like to explore any other options and agreed with the administration bringing back an implementation plan. Ms. Donnelly said if the state was moving towards being dependent on technology than students needed all the help they could get in learning how to use the technology appropriately and not just give laptops to a bunch of 9th graders with no direction. She said she did not appreciate the state only giving money for hardware and not for training and support to ensure the technology was used properly. Ms. Gebhardt said the state was saying technology was the only answer but did not consider what the District was already doing with 21st Century technology. She said technology should not be dictated by the state. Ms. Vagner recommended the Board adopt the Resolution and direct the administration to bring a media specialist restructuring plan back at a later date.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to adopt the Resolution and direct the administration to bring a restructuring plan for media center specialists at a future date. The voting was unanimous in the affirmative.

CURRICULUM AND INSTRUCTION/SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

a. ARRA Budget Expenditures 2010-11 – Mr. Wegner

Mr. Wegner said included in the packet was the 2010-11 ARRA budget prepared by Ms. Steenrod. He said all remaining ARRA funds had to be spent by September 1, 2011. He said it was Ms. Steenrod's goal to ensure all funds were spent by June to ensure it was taken care of before her retirement. He said the District had used the ARRA funds to invest in intervention materials and equipment and was self explanatory. Ms. Gebhardt said the balance still showed \$60,000 remaining and asked if that was part of the plan. Mr. Wegner said the budget was updated on a weekly basis and the plan was to have the remainder spent by the end of June.

b. Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation – 2nd Reading – Mr. Wegner

Mr. Wegner said included in the packet was Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation. He said per the direction of the Board the Policy was held pending the correction of a duplicated sentence in the Policy. He said there was a redundancy on the second page that was corrected and the administration recommended the Board hear the Policy on second reading for adoption under Old Business.

c. Policy 6211 – Classroom Use of Commercially-Produced Video Recordings – 2nd Reading – Mr. Wegner

Mr. Wegner said included in the packet was Policy 6211 – Classroom Use of Commercially-Produced Video Recordings. He said input was received relative to the policy which was included in the packet along with the responses from the administration. He said a few minor changes were made and were highlighted in the Policy. He said the language had been modified to allow that typically only segments need be shown but would allow for the occasional viewing of an entire video with principal approval. He said another change was to remove the requirement that the principal needed to approve the viewing of short video clips each time as long as the principal had knowledge of the practice and was included in the lesson plan. He said this would eliminate the unnecessary burden of paperwork. He said further clarification was added to allow for off air taping per allowable guidelines. He said the changes were not substantive and recommended the Board hear the Policy on second reading for adoption under Old Business. Ms. Cranor said one of the comments received questioned the District allowing students to watch rated R movies. She asked why we were allowing any age student to view rated R movies with or without parent permission. She asked if the rated R movies would be edited. Mr. Wegner said that is where “portions” of a video would come into play. He said there were a lot of rated R movies that had educational value and clips of the movie could be shown that did not contain profanity, vulgarity or obscenities that would have a direct relevance to the curricular objective and were worth showing certain clips with the approval of the parents and the principal. He said teachers would be required to explain the portions of the video they intended to show. Ms. Cranor said if it was limited enough to protect students from inappropriate content then she was okay with the Policy language. Ms. Vagner said in history classes a lot of teachers felt it was relevant to show portions of the Schindler's List when studying the Holocaust. She said that was one example of how rated R video clips were used with the appropriate age students. Ms. Cranor said she hoped parents understood that the Policy was directed at protecting kids while allowing access to the validity of certain curriculum.

d. Alternate Routes to Graduation – Mr. Wegner

Mr. Wegner said included in the packet was a memorandum regarding alternate route to graduation requests for students from Century High School, Highland High School, Pocatello High School and New Horizon High School who completed the alternate route to graduation in place of the ISAT requirement. He said there were still a few more students who were in the process but were on time for completion and recommended the Board approve their alternate route to graduation requests pending completion.

e. Professional Development Training – Mr. Wegner

Mr. Wegner said the “Leveraging the Reading and Writing Connection” professional development training with Cristianne Lane was paid from Title I and Title IIA funds. He said the reading and writing

training and in-class modeling this year was well received. He said the training focused on best practices for reading and writing instruction and for the implementation of the common core standards and the District would provide further opportunities for teachers to take the training. He said the training would provide comprehension strategies. He said it would take place in August and teachers would be paid a stipend. He said teachers would receive the training that K-6 teachers had this year and would have training specific to special education. He said K-6 teachers would receive additional follow up training to the training they had already received. He said reading coaches would work with the elementary schools to develop prompts for English/language arts to be implemented District-wide in 2012-13. Ms. Cranor asked if the training covered a broader aspect to the reading workbooks and writing process. Mr. Wegner said it was a pretty broad training but specifically provided teachers with comprehensive strategies for each story in the book and left them with the resources to utilize alternatives to the workbook pages. He said there were spelling lists in the workbooks and teachers would have to come up with accommodations to get spelling lists home. Ms. Cranor said she was not a fan of workbooks but did worry about losing certain things. Mr. Wegner said the trainer would cover as much as she could and hoped those pieces would not be lost. He said it would be an adjustment. He said the common core standards had a lot more writing than schools were used to and this training would pave the way for implementation of the standards. Ms. Donnelly asked if this was a holistic approach. Mr. Wegner said it was to an extent but was in the context of reading and writing at higher levels.

f. LEP Enhancement Grant Evaluation Feedback – Mr. Wegner

Mr. Wegner said included in the packet was LEP Enhancement Grant Evaluation feedback. He said the evaluator had very positive things to say about the District's use of the grant funds. He said the District had the deepest level of cultural diversity implementation in the state and the state had used the District as an example. He said the evaluator said the District's data collection on SIOP through walkthroughs was innovative. He said the evaluator also commended Kathy Luras for her leadership in implementing the programs. He said the remaining funds would be used to support the implementation of the SIOP framework and would be spent by September 1, 2011.

g. Gateway PTS Audit Results – Mr. Wegner

Mr. Wegner said included in the packet was a letter from Glen Orthel who conducted an audit of the Professional Technical Education department detailing the results of the District and Gateway PTE audit. He said the audit was conducted April 26, 2011 by the PTE Coordinator, Glen Orthel. He said the PTE program provided students with skills and prepared them for career opportunities. He said the skills included individual, team and community leadership. He said the letter contained two recommendations including revising the advisory committee and the PT student organization.

h. TIA Set for June 6 – 10, 2011 – Mr. Wegner

Mr. Wegner said the Board was aware that the TIA Conference would be held June 6 – 8, 2011. He said 474 people were registered to attend from 30 Districts from Regions 4, 5 & 6. He said the Pocatello/Chubbuck School District had over 180 people registered to attend and the administration had been working with Dr. Sue Jenkins on the conference details. He said the focus of the conference would be on the alignment of curriculum to the common core standards for English, language arts and mathematics. He encouraged the Board members to attend and observe. He said the conference was not exclusive to those areas and was cross-curricular for social studies, science and PTE. He said all subject areas would deal with the common core standards this summer.

i. Any Other Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner

Mr. Wegner had no further Curriculum updates at the time of the meeting.

j. Clarification of Nursing Acuity Report – Dr. Mortensen

Dr. Mortensen said the Nursing Acuity Report clarification from last month involved an error on the last report which had been corrected.

k. Calendar Committee Update – Dr. Mortensen

Dr. Mortensen said included in the addendum was an update from the Calendar Committee. She said the current calendar needed revisions to align it with the current number of contract days. She said it mirrored the 2011 calendar with 175.5 work days. She said there would be 5 paid holidays again and when everything was added up there were 176.5 contract days including one day for Parent Teacher Conferences over two evenings that would be paid for out of Education Jobs Act money. She said the orientation/preparation days had been

maintained. She said there were three professional development days, three record days and .5 checkout day. She said staff would come back on August 29, 2011 and students would start on September 1, 2011. She said there would not be a full two weeks for winter break this year which would allow school to end earlier. She said the last day of school would be May 23, 2012 and graduation would be May 24, 2102. She said in total there were 167 student days which was the same amount of student days as was in this year's calendar and gave the District the required amount of instructional minutes. She said the administration recommended the Board adopt the 2011-12 School District Calendar under Old Business. Dr. Mortensen said the committee was very good about outlining parameters and the work was a balancing act to get everything in the calendar. She said one thing most teachers were concerned about on the previous calendar was alternating Mondays and the new calendar had every Monday for early releases to avoid confusion.

l. Kindergarten Enrollment Update – Dr. Mortensen

Dr. Mortensen said there were currently 850 Kindergartners registered. She said this was about average but could increase or decrease once school started.

m. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said the Head Start end of the year family event which was the week before was extremely successful and well attended. She said the next day was the last day for students and the 19th was the last day for teachers.

n. Idaho Food Bank – Back Pack Program – Dr. Mortensen

Dr. Mortensen said the Idaho Food Bank – Back Pack Program numbers had been updated and Hawthorne Middle School did have eight students participating in the program.

o. 21st Century After School Program Update – Dr. Mortensen

Dr. Mortensen said the 21st Century After School Program would receive funding to allow the District to provide summer camp days for after school students. She said the summer program would have “Seek Adventure” summer day camps on Tuesdays and Thursdays. She said there were 76 students signed up to participate in the summer program. She said the program would go from 8:00 a.m. to 4:30 p.m. She said there would be academic centers each morning and field trips in the afternoon. She said it was a great program and the District was excited to be able to offer the program through the grant. She said the SDE had approved the District's use of the funds. Ms. Cranor asked if students had to be enrolled in the current school program to attend the summer camp. Dr. Mortensen said that was correct. She said all the students would come to one site and there would be a 1 to 6 staff to student ratio.

p. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

Dr. Mortensen had no further elementary education updates at the time of the meeting.

q. Policy 8116 – Part Day Enrollment/Attendance of Students Attending Non-Public Schools – 1st Reading – Mr. Devine

Dr. Mortensen said she would cover Mr. Devine's reports. She said the Board had been informed of the issues relative to changing the instructional schedule to maximize ADA. She said the Policies with the changes addressing the minimum number of minutes were included in the packet. She said the minimum number of minutes required for part time students was 150 minutes and the minimum number of minutes required for full time students was 240 minutes. She said the schedules had been changed to meet the minimums and part time students would only be able to attend for two periods and not a third and full time students would be able to attend four periods. She said this Policy and the next had the exact same language added to them. She said the Board would be asked to hear the policies on first reading under New Business.

r. Policy 8130 – Attendance of Students – 1st Reading – Mr. Devine

Dr. Mortensen said the changes to Policy 8130 – Attendance of Students were the same as the changes to the Policy previously discussed on the agenda.

s. Preliminary Summer Camp Requests – Mr. Devine

Dr. Mortensen said the preliminary summer camp requests were included in the packet for Pocatello High School. She said the Board would be asked to approve the requests under New Business.

t. Summer Camp Requests – Mr. Devine

Dr. Mortensen said there were 17 summer camp requests from all three high schools included in the packet. She said Mr. Devine asked her to clarify that camp directors were estimating the number of students that would attend and that fees would be used to the best of their estimates. She said once the camps were

completed there was a separate process to account for the actual funds received and how they were expended. She said the Board would be asked to approve the requests under New Business.

u. Out of District/Overnight Field Trip Request – Mr. Devine

Dr. Mortensen said included in the packet was a field trip request for the Robotics team to participate in nationals. She said the chaperones were listed and background checks had been done and everything was in order. Ms. Vagner said one of the preliminary requests for approval was due to pending background checks.

v. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Dr. Mortensen had no further secondary education updates at the time of the meeting.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said in the packet was the Idaho Outlook General Fund update with revenue information as of April. He said the economic picture was looking up slightly. He said the state was about \$74 million ahead of projections. He said the administration was encouraged by the data and hoped it would continue to improve over time and provide additional revenue for the local economy and the District.

b. Free and Reduced Lunch Report

Mr. Reed said included in the packet was the Free and Reduced Lunch report. He said the report was routine. He said when the District started the school year the combined free and reduced percentage was about 39.87% and had risen to 41.38%. He said the 1.51% increase was unusually high. He said slight variations were normal but this was a significant increase compared to previous years.

c. Bid Awards/Rejection

Mr. Reed said all of the bids had been held due to the uncertainty of the District's budget and were now being submitted all at once. He said three bids were received for the waterline replacement at Wilcox Elementary. He said the low bid came in well under the budget of \$150,000 and recommended the Board award the bid to Upstream Plumbing, Inc. He said the next bid for musical equipment and supplies had nine vendors bid. He said the administration recommended the Board award the bid to the various vendors as listed in the amount of \$29,545.09. He said music equipment and supplies were paid for out of school plant facilities funds. He said the next bid was for door replacements at the Technology Building. He said three vendors participated and two came in over budget. He said the administration recommended the Board award the bid to Harris, Inc. as it was the only vendor to come in under budget. He said the next bid was for window replacements at the Alameda Center. He said two bids were received and the administration recommended the Board award the bid to Precision Glass & Overhead Door which came in under budget. He said the company had done a lot of glass replacement for the District and did a good job. He said the next bid was for six heated cabinets. He said there were six vendors and two tied for the lowest bid. He said it was the same company with one location in Boise, ID and the other in Salt Lake City, UT. He said the administration was recommending the Boise location to keep the business in Idaho. He said the next bid was for nineteen lunch tables. He said the tables were sturdy wall mounted tables. He said only one bid was received that met District requirements. He said the tables would be funded out of the Food Service budget the administration recommended the Board award the bid to Caxton. He said the tables would go to Washington Elementary and Syringa Elementary which had the greatest need for table replacement. He said the next bid was for Hobart dishwashers and tables. He said two bids were received and the administration recommended the Board award the bid to Restaurant & Store Equipment which had the lowest overall bid. He said the next bid was for walk-in freezers and the administration recommended the Board award the bid to Economy Heating which had the lowest responsible bid and met District specifications. He said the freezers would be for the Central Kitchen and the Alameda Center cafeteria. He said the next bid was for five single-door and four double-door refrigerators. He said the administration recommended awarding the single-door bid to US Food Service in Salt Lake City, UT and the double-door bid to Nicholas & Co. He said the next bid was for a Hobart mixer. He said it was an industrial size mixer and was very big. He said six bids were received and the administration recommended awarding the bid to Restaurant & Store Equipment which represented the lowest responsible bid. He said the equipment would be paid for out of Food Service funds. He said the next bid was for Hobart ovens and no acceptable bids were received. He said the District would re-bid the item and bring a recommendation to the Board in

June. He said the next bid item was for bread for the 2011-12 school year. He said two bids were received and the administration recommended awarding the bid to Interstate Brands. He said the next bid was for milk for the 2011-12 school year. He said only one bid was received and the administration recommended awarding the bid to Meadow Gold. He said the cost was per carton or bottle and the total amount would vary depending on usage. He said the next bid was for pizza for the 2011-12 school year and the administration recommended awarding the bid to Papa Murphys. He said the District had used Papa Murphys for a number of years and said they did a good job and were consistent. He said the next bid was a food supply bid and the administration recommended awarding the bid to the various vendors listed. He said the next bid was for custodial supplies for over 80 different products. He said the administration recommended awarding the bid to eight different vendors based on pricing. He said the next bid was for instructional supplies. He said the administration recommended awarding the bid to ten different vendors based on the best price. He said the next bid was for the Alameda Middle School HVAC system. He said two bids were received and the administration recommended awarding the bid to Lewis Corporation which represented the lowest responsible bid and was approximately \$50,000 under budget. He said the District had used the vendor on previous projects and it did a good job. He said the next bid was for Alternative School Remodel. He said six contractors bid on the project and all were significantly above the District's budget. He said it was a disappointing result and recommended the Board reject all bids. He said the District would make some adjustments and reopen the bid in the near future. He said since opening the bid the administration and the architect met to look at every aspect of the design and what could be changed to get a favorable bid in the future. He said the administration hoped to bring a recommendation to the Board in July that was within the budget.

d. Stocks Building/Alameda Center Update

Mr. Reed said the HVAC project at Alameda would move forward following action from the Board that night. He said the Stocks Building project would be on hold pending the rebidding of the project.

e. Surplus Property Auction

Mr. Reed said the administration recommended the Surplus Property Auction be held in July through Prime Time Auctions. He said included in the addendum was the pricing information requested by the Board at the last Regular Meeting.

f. ISBA Insurance Dividend Allocation

Mr. Reed said the District received an insurance dividend check from the Idaho School Boards Association. He said it was the second highest allocation in the last ten years. He said the allocation would go back into the general fund.

g. Certification of Achievement of Excellence in Financial Reporting

He said the District was notified that the Business Office received the Certification of Achievement of Excellence in Financial Reporting for the twentieth consecutive year from the Government Finance Officers Association (GFOA) and the Association of School Business Officials (ASBO). He thanked the Board for allowing the District to participate.

h. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no further updates on proposed building and subdivisions (new construction) at the time of the meeting.

i. Any Other Business Operations/Operational Support Update

Mr. Reed said included in the packet was a memorandum detailing the operational support of the District. He said the report was self-explanatory.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Infinite Campus/ISEE Upload Update

Mr. Smart said the administration had not submitted any uploads to the state since the state's network was down. He said Districts had been given a grace period until the state's network issues were resolved. He said the administration was in the process of reformatting the reports to align employee assignments to state codes. He said the administration would submit the revised report as soon as it was able.

b. Student Enrollment Information Update

Mr. Smart said enrollment was holding steady. He said last year's enrollment numbers were very high and were not an adequate comparison to this year. He said projections for next year were right on target.

c. Insurance Carriers/Coverages

He said the Board reviewed the proposed Insurance Carriers and various coverage options at the May Work Session. He said the Committee reviewed the proposals and recommended the District change plan options to meet budget needs. He said the committee recommended remaining with Regence BlueShield with the proposed plan changes which lowered the renewal rate to a 7% increase. He said dental insurance would increase by 6% with no plan changes. He said the committee was able to negotiate an 18% decrease on the vision renewal premium by changing the plan type. He said life insurance rates would increase significantly due to the number of tragedies over the year. He said the administration recommended the Board approve the proposed Insurance Carriers and coverage.

d. Trustee Election Day and Rezoning Update

Mr. Smart said the District would receive the Trustee Election results that evening. He said the administration had to submit a plan to the State Board of Education to equalize the Trustee Zones. He said the District received population data from Quadrant Consulting which showed that the Zone populations were out of balance, some of them by as much as 25%. He said Zone #1 had the highest population. He said the administration had reworked the maps to try and equalize the boundaries. He said the administration sent the proposed Trustee Zone map back to the firm for review. He said the firm would verify the accuracy of the numbers and would provide the District with the legal descriptions. He said the administration would bring the revised map and the legal descriptions of the Zones to the Board for approval at the June 21, 2011 Board Meeting and would submit the plan to the state by July 6, 2011 following approval of the Board. He said he hoped the plan met the state's requirements. Ms. Gebhardt asked if Trustees were still in their respective zones with the revisions. Mr. Smart said he was able to do some minimal adjusting while keeping Trustees in their Zones.

e. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Policy 3220 – Supervision and Evaluation of Administrators – 2nd Reading

Dr. Howell said included in the packet was Policy 3220 – Supervision and Evaluation of Administrators. He said one minor change was made as a result of the input received which was to change the language to read that the original would be placed in the personnel file rather than a copy. He said the change was not substantive and the administration was recommending the Board hear the policy on second reading for adoption.

b. Resolution of Intent to Hire Certificated Employees for the 2011-12 School Year (Teaching & Administrators)

Dr. Howell said included in the packet was the Resolution of Intent to Hire Certificated Employees for the 2011-2012 School Year (Teaching and Administrators) along with the list of employees for recommended hire. He said the District and the Pocatello Education Association were in the negotiations process. He said the administration recommended the Board direct the administration to notify employees of the District's intent to hire which would reduce the anxiety for staff wondering whether or not they had a job. He said the administration recommended the Board adopt the Resolution along with the list of renewable staff and administrators recommended for hire. He said the Board would set pay following the completion of negotiations.

c. Monthly Human Resources Report

Dr. Howell said several more retirements were received and were included in the addendum. He said there were not as many retirements as in the past. He said the Board would be asked to approve the report.

d. Any Other Human Resources/Operational Support Update

Dr. Howell said the District had converted to AppliTrack which was a completely digital and online application process. He said there was a lot of good feedback from principals and the administration as to the

expedited process. He said currently only certified positions were being posted through AppliTrack but would be expanded to include classified as the District continued to roll out the program.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Special Education Determination

Ms. Vagner said the positive outcome of the Special Education Determination report was a credit to Ms. Steenrod. She said the state determined that special education met all requirements. She said the District had been in a “Needs Improvement” status over the last few years which had been turned around through the hard work and leadership of Ms. Steenrod. She said Ms. Steenrod would leave the District in a good position to move forward.

b. U.S. Department of Education ARRA Survey

Ms. Vagner said the amount of time, research and effort that was being required by the state for reporting was beyond comprehension. She said the District originally received the survey request saying it was optional but after responding that the District would not respond to optional surveys, the District received another letter notifying the administration that the survey was in fact mandatory. She said the survey was 32 pages long and had to include titles and years of service for various employee groups. She said the administration would put together a team to respond to the survey.

c. Any Other Superintendent Report Update

Ms. Vagner said included in the addendum was the ISU Dual Credit Report for the League of Schools Superintendents which was something to be proud of. She said the report showed that Century High School had 226 students enrolled in 2,016 credit hours and one student enrolled for the spring. She said the areas of coursework that was offered was shown on the report. She said Highland High School had 216 students enrolled with 1,199 credit hours and three students enrolled in the spring. She said Pocatello High School had 116 students enrolled in 560 credit hours. She said overall Region 5 had 707 students enrolled in 3,316 credit hours. She said the report included all Regions and showed where the District stood compared to other Districts. Ms. Gebhardt asked how Luna’s dual enrollment initiative was “dual” enrollment when a student had to have met graduation requirements to qualify. Ms. Vagner said a student could take more classes than were required for graduation and would qualify for dual enrollment over and above the required graduation courses. Ms. Vagner said the League of Schools agreement with ISU allowed students to take dual enrollment courses in conjunction with regular high school courses at a discounted rate. She said it was not likely that students would take more courses than required ones. She said it was already rare for a student to finish graduation requirements early let alone continue courses once they were finished. She said the administration would report on Advanced Placement data after final exams were completed. She said it was tremendous that District students were accelerating while they were in high school which was the most appropriate environment for that age group.

Ms. Vagner said the administration and the Board would be introduced to the new Director of Special Services in the near future. She said the District was also able to hire a new Teacher Consultant for special education. She said she hoped they would match the level of expertise Ms. Steenrod brought to the District.

d. Calendar

Ms. Vagner reviewed the calendar. She said Ms. Donnelly, Mr. Rash and Ms. Cranor had agreed to cover student discipline hearings that Wednesday. She said Deb Zikratch had volunteered to plan the Retirement Reception and secured the Juniper Hills Country Club as the venue. She said the High School Graduation Breakfast and Lunch dates and time were listed. She said the New Horizon High School Graduation would be held at Holt Arena. She said Ms. Johnson would solicit Board availability for graduation to provide to the principals. She said high school graduations were the following Thursday with Pocatello High School starting first at noon, then Highland High School at 3:00 p.m. and Century High School at 6:00 p.m. She said the Board would be asked to arrive 30 minutes prior to each graduation. She said the next Regular Board Meeting was scheduled for June 21, 2011. She said she sent an email proposing an Executive Session if the Board Negotiating Team was ready. She said Ms. Johnson would solicit availability.

Monday, May 16, 2011

Highest Honors Dessert Social
Century High School

6:30 p.m.

Tuesday, May 17, 2011

Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

Wednesday, May 18, 2011

Student Discipline Hearings
Superintendent's Office at the Education Service Center
4:30 p.m.

Thursday, May 19, 2011

Retirement Reception
Juniper Hills Country Club
4:00 p.m.

Monday, May 30, 2011

Memorial Day – No School

Wednesday, June 1, 2011

New Horizon Graduation Luncheon
Golden Corral
12:30 p.m.

New Horizon High School Graduation

Holt Arena
6:00 p.m.

Thursday, June 2, 2011

High School Graduation Breakfast
Pocatello High School Graduation Breakfast
7:00 a.m.

Highland High School Graduation Breakfast
ISU Student Union Ballroom
9:00 a.m.

Century High School Graduation Breakfast
ISU Student Union Wood River Room
11:00 a.m.

High School Graduation Day

Pocatello High School Graduation
Holt Arena
12:00 p.m.

Highland High School
Holt Arena
3:00 p.m.

Century High School
Holt Arena
6:00 p.m.

*The Board will be asked to be present 30 minutes prior to each graduation.

Tuesday, June 21, 2011
Regular Board Meeting
Board Room at the Education Service Center
5:30 p.m.

PUBLIC COMMENT – *Self Explanatory*

a. Public Comment Pertinent to Agenda Action items

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles No. 22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board

Mr. William Davis – 910 N. Hayes, Pocatello, ID 83201

Mr. Davis said he would comment relative to Policy 6211 – Classroom Use of Commercially-Produced Video Recordings. He said when he was in Alaska teachers sometimes created curriculum on the fly as there was a shortage of extra things for kids to do. He said he created a class called “Films Literature” utilizing classic movies. He said an example of movies used was “The Rear Window” and “E.T.” among other movies across a variety of genres. He said the purpose was to expose students to various perspectives and stories they had not seen. He said after the class watched they movie, students would break down the film and examine different parts like directing and themes and would then write their perspectives on the movie. He said he included ten films over a 16 week period. He said he included two foreign films and two films on the same subject from different perspectives. He said it was great exposure for the kids and they really enjoyed the course. He said the proposed revisions to the Policy might preclude a teacher from coming up with a course of this nature. He said he would hate to see this policy limit a teacher’s creativity and thought there should be some room for exceptions. Ms. Vagner said the policy would not prohibit a course of that nature but any new course was required to go through the Curriculum Committee for review and approval. She said the input received was reflective of the need for flexibility in drama and journalism which was why the language was added to the policy. Mr. Davis said he often taught Shakespeare and had always shown the movie after reading the story. He said another movie he regularly showed was the “Outsider” as it helped students connect to the book and felt that it should be allowable.

CONSENT AGENDA – *Self Explanatory* – **Action** – Ms. Vagner

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the April 19, 2011 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of May 6, 2011 in the amount of \$1,155,387.60.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of May 6, 2011 in the amount of \$1,155,387.60.

c. Topic: *Approve Supplemental Financial Information from April 1, 2011 through April 30, 2011*

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of April 1, 2011 through April 30, 2011.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from April 1, 2011 through April 30, 2011.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Ms. Vagner

a. Topic: *Hear on Second Reading for Adoption:*

Policy 8111.0 – Rights of Homeless Students – Attendance, Services, Transportation

Policy 6211 – Classroom Use of Commercially-Produced Video Recordings

Policy 3220 – Supervision and Evaluation of Administrators

Policy Issue: Board adopts policy.

Background Information: The Policy input was discussed and following adoption the above listed Policies were posted to the District's website.

Administrative Recommendation: Administration recommended Board hear on second reading for adoption the above listed Policies.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to adopt the above listed Policies as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves Out of District/Overnight Field Trip Requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Rash and seconded by Ms. Gebhardt to approve the Out of District/Overnight Field Trip Requests as presented. The voting was unanimous in the affirmative.

c. Topic: *Award/Reject Bids*

Policy Issue: Board awards/rejects all bids.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board award/reject bids as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to award/reject bids as presented. The voting was unanimous in the affirmative.

d. Topic: *Grant Permission to Hold Surplus Property Auction*

Policy Issue: Board authorizes disposal of surplus property.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board grant permission to hold a surplus property auction as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Rash to grant permission to hold the Surplus Property Auction as presented. The voting was unanimous in the affirmative.

e. Topic: *Adopt 2011-12 District 25 School Calendar*

Policy Issue: Board adopts calendars.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt the 2011-12 District 25 School Calendar as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to adopt the 2011-12 District 25 School Calendar as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Ms. Vagner

a. Topic: *Approve Alternate Routes to Graduation*

Policy Issue: Board approves alternate routes to graduation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Alternate Routes to Graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to approve the Alternate Routes to Graduation as presented. The voting was unanimous in the affirmative.

b. Topic: *Hear on First Reading:*

Policy 8116 – Part Day Enrollment/Attendance of Students Attending Non-Public Schools

Policy 8130 – Attendance of Students

Policy Issue: Board adopts policy.

Background Information: Following a first reading the above listed Policies were to be posted to the District's website for public input. The Policies were to be brought to the Board to hear on second reading for adoption at the June 21, 2011 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board hear on first reading the above listed Policies as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to hear on first reading the above listed Policies as presented. The voting was unanimous in the affirmative.

c. Topic: *Approve Preliminary Summer Camp Requests*

Policy Issue: Board approves preliminary Summer Camp requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the preliminary summer camp requests as presented.

Board Direction/Action: A motion was made by Mr. Rash and seconded by Ms. Cranor to approve the preliminary summer camp requests as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve Summer Camp Requests*

Policy Issue: Board approves Summer Camp requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the summer camp requests as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the Summer Camp Requests as presented. The voting was unanimous in the affirmative.

e. Topic: *Approve Insurance Carriers/Coverages*

Policy Issue: Board approves insurance carriers and coverage.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Insurance Carriers/Coverages as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to approve the Insurance Carriers/Coverages as presented. The voting was unanimous in the affirmative.

f. Topic: *Adopt Resolution of Intent to Hire Certificated Employees for the 2011-12 School Year (Teaching and Administrators)*

Policy Issue: Board adopts Resolutions.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board adopt Resolution of Intent to Hire Certificated Employees for the 2011-12 School Year (Teaching and Administrators) per the attached list of certificated employees as presented.

Board Direction/Action: A motion was made by Ms. Gebhardt and seconded by Mr. Rash to adopt the Resolution that:

WHEREAS, pursuant to Idaho Code the Pocatello Education Association and the Board of Trustees are engaged in the Negotiations process in hope of reaching an agreement on non-administrative certificated employee compensation and benefits; and

WHEREAS, the Board of Trustees will set levels of administrator compensation no later than June 22, 2011.

THEREFORE BE IT RESOLVED, that the Board of Trustees for the Pocatello/Chubbuck School District direct the administration to notify the recommended non-administrative certificated employees and administrators of an intent to hire for the 2011-12 school year with an understanding that the Board of Trustees intends to take compensation and contract action for these employees no later than June 22, 2011.

Attached is the list of recommended non-administrative certificated employees and administrators for intent to hire.

The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to adjourn the meeting. The Board adjourned its Regular Meeting at 9:27 p.m.

APPROVED ON:

July 19, 2011

BY:

Frank Wash

Chair

MINUTES PREPARED BY:

[Signature]

Secretary, Board of Trustees

ATTESTED BY:

Jackie Cranor

Clerk