

**MINUTES OF THE  
REGULAR SESSION BOARD MEETING  
AND PUBLIC HEARING  
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25  
Education Service Center Board Room  
Tuesday, May 18, 2010  
5:30 p.m.**

**BOARD MEMBERS/SUPERINTENDENT PRESENT:**

Marianne Donnelly, Chair	John Sargent, Member
Janie Gebhardt, Vice Chair	Jackie Cranor, Member
Frank Rash, Clerk	Mary Vagner, Superintendent

**CALL TO ORDER**

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 18<sup>th</sup> day of May, 2010, as provided in Section 33-510, Idaho Code. Chair Donnelly called the meeting to order at 5:29 p.m.

**PLEDGE OF ALLEGIANCE**

Tina Orme, Principal of Edahow Elementary School led the audience in the Pledge of Allegiance.

**REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action**

Ms. Donnelly reviewed the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to approve the agenda, and the addendum to the agenda as presented. The voting was unanimous in the affirmative.

**APPROVAL OF MINUTES – Self Explanatory – Action**

- a. **Special Meeting/Work Session** – April 13, 2010
- b. **Special Meeting/Executive Session/Hearing** – April 14, 2010
- c. **Regular Board Meeting** – April 20, 2010 (*To be included in the June 15, 2010 Board Meeting*)
- d. **Special Meeting/Executive Session/Hearing** – April 21, 2010
- e. **Special Meeting/Executive Session** – April 27, 2010 (*To be included in the June 15, 2010 Board Meeting*)

A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the minutes as presented. The voting was unanimous in the affirmative.

**RECOGNITIONS/VISITORS/CORRESPONDENCE – Information**

**a. Visitors and Correspondence**

- 1) *Moment of Silence for Bill Rawlings*
- 2) *Thank you Card from the Mother of Jessica Wardlow*
- 3) *Board of Trustees Invitation to Senior Breakfast from Century High School*

Ms. Donnelly asked everyone to observe a moment of silence.

**b. Recognitions - Information - Mrs. Allen**

Ms. Allen invited SkillsUSA students and teachers to come forward. She said the group had won 12 gold medals at the spring conference. She said David Angle took 1<sup>st</sup> place in extemporaneous speech and 3<sup>rd</sup> place in technical math. She said he was a college level officer. She said Keith Zitterkopf took 1<sup>st</sup> in automotive technology and was also a college level state officer. She said Miranda Martin was a post secondary state officer. She said Doug Walker took 1<sup>st</sup> place in technical math and 3<sup>rd</sup> place in electronics technology. She said Karen Whittier was awarded at the competition for her graphic design program. She said Pedro Miramontes took 1<sup>st</sup> place in advertising design, SkillsUSA 2010 Banner design and 2<sup>nd</sup> in prepared speech. She said Patrick Kennedy took 1<sup>st</sup> place in SkillsUSA 2010 t-shirt design and 2<sup>nd</sup> place in advertising design. She said Patrick had designed the t-shirts for the SkillsUSA competition. She said other awards for the competition included student Shae Blair who took 2<sup>nd</sup> in job interview and teacher Mr. Jay Ferguson for his web design

class. She said Keith Zitterkopf received two scholarships, one for \$1,300 and another for \$250 dollars. She said Miranda Martin would have her room paid for and would be a voting delegate. She said David Angle received a scholarship for his registration fees. She said Mr. Roy Angle was the Region 5 SkillsUSA Advisor of the Year. She said he was selected out of 15 teachers and would compete with 5 more for National Advisor of the Year. She said to be in the top 5 out of 50 in the nation was impressive and said the District's administration was proud of him. She said the District looked forward to the nation recognizing him as one of the best. The Board congratulated the students for their excellent work.

Ms. Allen invited the Century National Merit Award winners and Principal Brockett to the front. She said Century had four semi-finalists and two of them advanced to the finalists. She said finalists were selected for distinguished performance in academics, personal character, and essay and leadership skills. She said only one boy and girl were selected for the state and they were Allison Giggar and Kyle Syndergaard. Ms. Brockett said it was one of the most confusing processes but was a very prestigious recognition. She said she was honored to have her students recognized. She said Allison Giggar was one of the recipients and Century was fortunate to have her. She said Allison represented everything Century stood for with academics, service and the community.

Ms. Allen invited Cindy Moore and Debbie Ellis to the front. She said Ms. Ellis was named Career Tech Teacher of the Year. She said each of the PTE teachers provided significant contributions to the programs and promoted PTE. She said the teachers were instrumental in establishing culinary arts and day care in the District. She said each teacher had worked to completely rework the programs and bylaws. She said Ms. Moore achieved the Inspirational Advisor of Idaho award and worked with a lot of single parent homes. She said she worked hard to implement methods to reach each student. She said she expanded her knowledge of nutrition and implemented the culinary arts program.

Ms. Allen invited Lynn Streva, the Century Cheerleaders and Principal Brockett to the front. She said the Century Cheerleaders had won the 4A State Cheerleading Championship under the leadership of Ms. Streva. She said Century was the only 4A high school to bring home a championship. She said cheerleaders spent hours training and attended every game to cheer on the high school athletic teams. She said they also were in charge of multiple projects on top of keeping up with academics. Ms. Streva said she was very proud of the group of girls.

Ms. Allen invited Sherry Ellis and the electronic technology students to the front. She said the electronic technology students were involved in students for energy efficiency. Ms. Ellis said the students worked with Idaho Power to complete an energy efficiency study. She said they had a presentation they would show to the Board. She said the study was completed at the high school. She said the students had participated in a 3 hour training session with Idaho Power that consisted of discussing the crime of wasting energy and researching how to minimize energy usage. Alec Nichols said he would talk about the hallway lighting in the school. He said there only needed to be 10-20 lumens to light one hallway and during school hours, 45 lumens were used to light the hallways and 15 during non school hours. He said the energy used during teaching hours was 192.1 KW hours and 150.48 for non-teaching time. He said the total hours used was 66,867.8 KW for the school year. He said they recommended removing half of the bulbs. He said another recommendation was to install motion sensors. He said 30% of the time lighting was being used with no one around. He said if the recommendations were implemented it would save \$3,083.34. He said another problem was the lighting in the classrooms. He said lights reflected into the ceiling rather than down. He said if the lighting was redirected 1/3 of the bulbs could be removed. He said with reflectors 20 bulbs per classroom could be removed and would save \$3,939.84 per year. He said there was a total possible savings of \$5253.12 per year. Ryan Skillings said he would talk about the library lighting. He said the library had a unique architecture and currently had inadequate lighting. He said even with all of the lighting fixtures the library only had 20 lumens on one side of the room. He said decorative lighting did not illuminate adequately. He said they recommended only turning lights on when there was an event. He said if some of the ceiling fixtures were lowered and fitted with reflectors it would illuminate better and have more energy savings. He said the worst example of unnecessary lighting was the school's trophy cases. He said the lights in the trophy cases were left on 24/7. He said this used 9.7KW of power per day and costs .58 cents per day. He said that equaled \$212.29 per year to light the trophy cases. He said he recommended using the switches that were inside the cases. He said the switches

should be relocated to where they could actually be used. He said all light bulbs should be replaced with energy efficient bulbs. He said digital clocks were useful during school hours but not at other times. He said if the recommendations were followed it would save \$190.35 per year. He said there sections of the high school that were blocked off and were seldom used by janitors and administrators and lights were always on in those sections. He said light switches should be placed in those areas so lighting would only be used as needed. Jackie Ellis said the building had a lot of doors that let cold air in. She said often windows were left open. She said the cost to heat the high school was \$18,000 per year. She said they recommended doors be retro-fitted to eliminate cold air seeping in. She said the cracks in the foundation should be repaired and all broken windows replaced. Douglas Walker said he would talk about “plug load” which was the term for energy equipment used while it was turned off. He said computers, DVD players, printers and copy machines used 16.06 KW per day. He said he recommended all equipment in the classrooms be unplugged each night and computers plugged into power strips and turned off at the end of the day. He said it would save \$662.25 per year. He said a switch should be installed in the computer lab to shut all equipment down at once. He said other equipment could be turned off as needed and should be examined by the individual user. He said reducing plug load would result in larger savings. Alec Nichols said to summarize the recommendations were to; remove half the bulbs in hallway and install motion sensors, use power strips for equipment, install light switches, retro-fit doors and replace windows. He said the students enjoyed putting the presentation together and hoped the administration would seriously consider some of the recommendations. He said the total possible savings was around \$10,000 per year but that was only one school and many others should be considered as well. Ms. Ellis said Idaho Power gives out grants and refunds for energy savings measures. She said the students spent hours examining the lighting and putting the data together. Mr. Lupo from Idaho Power said he was impressed with the students’ efforts towards energy efficiency. He said there were restraints on power and was important to examine all of the options. He said he had a check and an energy efficiency certificate for the team for their work. He said the report was turned into the Governor for an energy rebate and hoped this kind of work would increase incentives for energy efficiency.

**c. Public Comment on Items Not on Agenda**

There was no public comment on items not on the agenda.

**d. Public Comment on 2010-11 District Budget**

**e. Andrew Steinfeldt – 120 N. Mink Creek Road, Pocatello, ID 82304**

Mr. Steinfeldt said he had read all 225 pages of the budget and wanted to bring solutions to the budget crisis. He said he found some of the budget information rather interesting. He said he read the minutes of past meetings and reviewed every recommendation the Board had made. He said the Board needed to rethink the management of the budget and their role as managers of the system. He said Board members were politicians and needed to act like it. He said the Board needed to educate the public as to the District’s financial problems and inform them of necessary solutions. He said explaining the budget was difficult because it is complex. He said to keep it simple. He said a good example of selling something that was complicated as simple was Ross Perot. He said the school District needed that type of selling. He said in reviewing the budget he came to the conclusion that the problem was local. He said the District’s funding was local and yet the District relied on the state and federal governments which consisted of only 16-17% of the District’s budget. He said the rest of the funding came from local tax revenue. He said the District should focus on raising revenue. He said the last time the District tried to pass an increased Supplemental Levy it failed yet the Supplemental Levy for \$6 million passed which was not an increase. He said the public did not trust the management of the District’s funds. He said the Board needed to do a better job of selling the budget to the public. He said no one knew what money had to be spent on in the District because they had never been told. He said the questions were what the difference was between what the District received and what it had to spend and where it balanced out. He said the Board needed to build credibility with the constituents. He said it took him about 2 minutes to sell an increased Supplemental Levy to his coworkers but said the District needed expert help in communicating and selling the budget. He said most patrons were not opposed to an increased levy but it needed to be sold right and the District needed to be credible. He said half of the problem was how much the District paid the administration. He asked the Board to trust the community. He said it was recommended at the April 13<sup>th</sup>

Work Session the public be included in the process. He said Ms. Allen needed to do a better job at communicating what was happening when and where.

**Helen Mayberry – 1001 Northgate, Pocatello, ID 83201**

Ms. Mayberry said she did not envy the Board's job. She said the legislature had given them a mess but blamed the District for not listening to alternatives. She said she felt the administrators were at fault. She said they were hurting morale and making local revenue worse. She said money would not be spent if people were not making enough. She said she was one of a few that had already made an impact by not spending money. She said her husband was a maintenance worker for the District and would take a combined 25% reduction after you counted a 6.91% salary reduction and a reduction in hours. She said the employees were taking these hits time and time again. She said she supported teachers and principals but custodians were getting hit the hardest with reductions to wages and hours. She asked the Board why only the elementary custodians hours were cut. She said it did not sound like it had been thought out or discussed. She said when she and her husband asked the administration questions the only answer they got was that it had not been worked out yet. She asked who would clean up after the kids got out of class. She asked who would clean the restrooms. She asked who would check for frozen pipes on the weekends. She said the results would be devastating if these types of things were not checked. She asked who would clean sidewalks. She said if they were not cleaned it would become a safety and liability issue. She asked who would clean up when a student threw up. She said the night staff could not pick up all the extra work. She asked why nobody was asked about these things. She said everyone that worked at a school was essential to a child's day. She said these types of changes hurt the learning environment. She said no one's hours in the Education Center were reduced. She asked what the plan was if the cuts were made. She said the Board should be asking these questions and were not. She said the Board needed to give the classified employees their hours back so they could do their jobs. She said she understood not giving the 6.91% reduction back but it was too much to do both.

**Arlene Winters – 5353 Diamond Court #7, Chubbuck, ID 83202**

Ms. Winters said she remembered when the Idaho Lottery was voted in. She said half of it was supposed to go to schools. She asked why the schools were not getting \$100 million from the Idaho Lottery. She said when she went to school in the 1970's all of the kids K-12 rode one bus. She said she watches three buses run through her neighborhood everyday that only have 2 or 3 kids on them. She asked the Board to consider rerouting the buses. She said she felt cheated and lied to when the community voted on a one cent raise that teachers never got. She said her 30 year old daughter got a better education than her 11 year child was getting. She said she did not have \$25,000 for in home learning. She said her daughter had severe dyslexia and was not being educated.

**Mike Burtosky – 2375 Satterfield Drive, Pocatello, ID 83201**

Mr. Burtosky said he was a student at Highland High School. He said he understood the need for the District to tighten its belt but needed to investigate which recommendations were the most efficient. He said he did not think cutting teacher salaries was the best way. He said he suggested cutting the administrators salaries including the Superintendents. He said Ms. Vagner was the 6<sup>th</sup> highest paid Superintendent in the state. He said her budget for supplies was \$8,000 and the entire supply budget for Highland was \$878. He said the Personnel and Business Directors received a 12% increase. He said it was hypocritical to cut teacher salaries without cutting administrative salaries. He said teachers had already taken a 1% salary reduction last year. He asked the Board to rather than cut the hard working men and women's salaries to cut the Superintendent's salary and budget and face the hypocrisy. He asked the Board when he could expect that to happen.

**Max Johnston – 2680 Lois Lane, Pocatello, ID 83201**

Mr. Johnston said he was a student at Highland High School. He said he felt like something needed to be done to stop what was in motion. He asked the Board to sit down and discuss how these cuts would affect students before they voted on a 6.91% salary reduction. He said the goal of teachers was to give students a better education. He said as it was students needed to pay a massive amount of money to play sports and said he

thought the extra-curricular department was downplayed as a whole. He said extra-curricular was not just sports it included programs like debate. He said if he hadn't joined the debate team he would not have cared as much about school. He said the extra-curricular programs inspired students and allowed them to get scholarships and go to college. He said the programs should not be thrown out. He said the programs were a big deal to a lot of students. He said the programs should not only be for kids that had a good economic background and could afford to participate. He said before cuts were made the Board needed to look at the administrator's budgets. He said there were other options that would not harm students. He said the goal of the Board was supposed to be to help students achieve their goals. He said the proposed cuts in no way accomplished that goal and would come back to kick the community in the butt and everyone would suffer. He said a lot of people in the community thought these issues were a big deal and the proof was everyone lined up outside. He said people supported students. He asked the Board to listen to the community and work with them.

**Cody Weber – 1727 Saratoga, Pocatello, ID 83201**

Mr. Weber said he was a student at Pocatello High School. He said he organized the petition and the student walkouts. He said some students thought the walkout was an excuse to skip class but he said it was to support teachers. He said he had a teacher that was always there for him. He said he had some family issues and his teacher was always there. He said she was not only there for education but for everything whatever it takes. He said the school was a team and they needed to support each other. He said when teachers hurt everyone hurts. He said when teachers had to take a second job it broke the synergy and the team crumbled. He said he protested because students have the right to peacefully assemble and support teachers and express concerns about the school and their future. He said teachers were much more than just educators. He said sure there was a minority that went home when the bell rang, but most teachers stayed to offer tutoring or talk to students that were having a hard time. He said without administrators there were no teachers and without teachers there were no students and without students there was no you.

**Eric D'Amico – 5120 Mahogany, Pocatello, ID 83204**

Mr. D'Amico said the Board had many decisions to make. He said last year employees had taken a 1% pay cut and were now being presented with a 6.91% cut. He asked how many years of hard earned increases were being wiped away with these cuts. He asked when it would be returned. He said the Board could not punish teachers because of the legislature. He said are there many other places to cut and was sure the Board knew that. He said the Board should read its Mission Statement. He said if something was not in the Mission Statement then it should be cut. He said after school programs should be cut before aides were cut. He said his son played sports but realized that it would have to be considered a luxury before salaries were cut and the community lost money for the local economy.

**April Sparks - 2517 s 2<sup>nd</sup>, Pocatello, ID 83201**

Ms. Sparks said the end of the year was approaching and summer was in sight but since the Board dropped the bomb on employees low morale had filled the schools. She said the Board asked for suggestions and then shot them down before they were even spoken. She said teachers and patrons were the ones that voted for Board members and were not being recognized. She said teachers were highly respected all over the world and wondered why we couldn't show respect. She said not all employees were fortunate enough to make six figures and asked the administration to come down to the teachers' level and ask themselves how they would feel. She said many great teachers and para-pros were sitting behind her that dedicated their lives to what they do. She said teachers were heroes. She said teachers were honored all over the country and the District should come together and unite. She said she realized the Board had a lot on its plate. She said if she was in their position she would not want to hurt the people that were teaching her children. She said teachers worked with our children six hours a day and affect their lives. She said she worked two jobs and it was hard. She said teachers were stressing about finances and two jobs would not cut it for some of them. She said a teacher's job was already stressful and adding the stress of a pay cut to their shoulders was too much. She said the Board needed to really think, consider and realize what they were doing.

**Janelle Armstrong – 163 Fairmont, Pocatello, ID 83201**

Ms. Armstrong thanked Ms. Cranor for her support of teachers. She said she was probably the only teacher to talk to the Board. She said she would take a pay cut if she had to but would not be happy about it. She said teachers were beat down and tired and were not there to fight. She said the teachers were there and would not take it again. She said the Board had tough choices to make. She said she had a student that was fed through feeding tube and one day his dad did not come in to feed him. She said he did not pick his son up after school. She said the student's mother asked her to check on him and she felt she had the moral and ethical responsibility to help him. She said she drove to the father's house with April Sparks. She said she had to drop everything to be there. She said they had to break into the house with mother and found the father dead in his bathtub from a heart attack. She said the day of tough choices was here for the Board and they all needed to come together. She asked if the Board wondered whose family they hurt. She said the public perception was that the Board did not care. She said she did not want to go to work and look at the faces of the students with no preparation and no consistency because of pay cuts. She asked if the Board would make decisions for them behind closed doors. She said the Board needed to look at the tough decisions and go against the administrative recommendation and decide in favor of the teachers. She said the Board promised it would not do this to teachers again while raising administrator's salaries. She said it had already been said that administrators made too much money. She asked the Board to keep its promise and to be heroes to the teachers and to be there for them. She asked the Board to repair the broken relationship between them and the teachers.

**Mary McAleese – 265 S. 14<sup>th</sup> Avenue, Pocatello, ID 83201**

Ms. McAleese said she was a small business owner. She said she knew how important it was to have consumer support. She said her family had made a strong commitment to keep their money local. She said she was also a teacher and was returning to the classroom after a two year hiatus but her enthusiasm was diminished by the proposed pay cuts. She said if the salary cuts occurred it would really affect the teachers. She said she was going back to teaching but making \$5,000 less than when she left two years ago. She said she understood budget constraints in a financial crisis but cutting teacher salaries would eventually make businesses suffer. She said the salary cuts did not need to happen. She said her husband was an administrator at ISU and they had been talking about a holdback for two years without one ever coming. She said the Superintendent and District administration had publicly cried out about the actions of the legislature and said it was a show of public unity but asked the administration to give the condemnation some backbone. She said cutting salaries would break the process and student achievement. She asked the Board to do whatever was necessary to maintain salaries on behalf of teachers and small business. She suggested gathering the area's small businesses and asking for ideas. She said small businesses rely on the teacher dollar. She said she heard rumors that there were administrators that received a 12% increase in the last five years and needed to be addressed. She said the District should take a page from the ISU playbook and reduce all the 12 month administrators to 10 months and eliminate the two weeks paid vacation. She said it would be a huge savings in unnecessary salaries. She said there were a lot of good ideas out there. She asked the Board to give these proposals much more thought before making rash cuts.

**Bill Davis – 910 N. Hayes, Pocatello, ID 83204**

Mr. Davis said he was there to speak to the continual frustration. He said last week two or three administrators expressed fear about running an election to transfer School Plant Facilities Levy money to the general fund. He said he agreed the public might not pass it but it would not be for the reasons the administration thought. He asked the Board who they thought went out in strength to pass the levies. He asked who manned the phones, wrote letters and talked to neighbors. He asked who Ms. Gebhardt went to for endorsement and re-election. He said it was teachers. He said there was not one Board member that did not rely on teachers for votes. He said the teachers would do it again if it was in their best interests. He said teachers were homeowners, taxpayers, shoppers and members of the community and yet when the Board talked about the community teachers were

not included. He said unless the Board wanted something from them. He said Board members were not employees and did not have to take orders from Bart Reed, Carl Smart or Superintendent Vagner. He said he knew the Board had a difficult job because they were reminded constantly. He said Board members were there by choice and some had run repeatedly. He said the Board needed to listen carefully to what teachers had to say and show them respect and not just rubberstamp every administrative recommendation after emerging from behind closed doors. He said he did not have high hopes that the Board would hear anyone but themselves but teachers would continue to speak.

**REPORTS**

**a. Congratulate Student Representatives for their Year of Service and Present Graduation Wishes**

Ms. Vagner congratulated Ms. Hoehner and thanked her for her year of service to the Board and wished her luck with her future endeavors. Chair Donnelly said the Board appreciated all of the Student Representatives and thanked Ms. Hoehner for being there.

**b. Student Representative Reports (3 minutes each)**

- 1) **Alameda Center** – Katie Burke
- 2) **Highland High School** – Kaitlin Hoehner/Kaylee Judy

Ms. Hoehner said Highland’s graduation was on May 27, 2010 at noon. She said there were a lot of scholarships coming in. She said 30 students received Highest Honors. She said AP tests were given the week before. She said student body elections were last month. She said the Senior Assembly and sports recognitions were the next day. She said prom was two week ago and had a great turnout.

- 3) **Pocatello High School** – Taryn Traughber
- 4) **Century High School** – Andy Krawtz /Savannah Mitchell

**c. Report on Standing Committees for 2009-10**

Several Standing Committees convene periodically throughout the school year. Various Board members may have reports. The committees are listed as follows:

	<b>2009-2010</b>
Budget Committee	John Sargent
CIP Committee	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor
District Leadership Council	Marianne Donnelly/John Sargent
Education Foundation (Vice Chair is Designated Representative)	Janie Gebhardt
Head Start	Jackie Cranor
Insurance/Wellness Comm.	Marianne Donnelly/Frank Rash
Insurance Representation Selection	John Sargent
Judge Murray’s Juvenile Advisory Committee	Janie Gebhardt
Local Issues-Chamber of Commerce	John Sargent
Long Range Facility Planning	Frank Rash
PTA Regional Council Meetings (Meetings are in the Board Room at 7:00 p.m.)	<b>Board Rotation</b>
	December 3, 2009
	March 4, 2010
	May 6, 2010
Pocatello Community Charter School Liaison	John Sargent
Safe and Drug Free Schools Advisory Committee	Marianne Donnelly
Safety Committee	Jackie Cranor
Instructional Technology Committee	Jackie Cranor
Textbook Adoption	Janie Gebhardt/Frank Rash

**a. State Directed Changes to the IRI Alternate Assessment – Ms. Steenrod**

Ms. Steenrod said she wanted to inform the Board of three changes. She said one small change was that teachers would have to sign a confirmation page saying they received a copy of the Alt-Assessment. She said the page would need to be signed anytime there was a change to Alt-Assessment requirements. She said changes to the Alt-Assessment had come thirteen days after IRI testing had begun. She said the changes included a new assessment that was an 8 core phonics survey with sub-tests in three categories for a total of 16 sub-tests. She said it was compared to 2 or 3 sub-tests for regular IRI testing and a lot of the Alt-IRI test takers had significant cognitive disabilities. She said the level of teacher frustration was high with the new requirement and the entire process. She said to be required to complete the new assessment was disheartening. She said the entire process had been frustrating from delays, technical difficulties and requesting an extended timeline. She said the timeline was extended until June 7, 2010 but by then all of the teachers were gone. She said Special Education was bringing in a group of teachers to support each other through the final submission process. She said the Special Education department was planning to compose a letter to the SDE and encourage changes for next year. Mr. Sargent asked if the District had to complete the new assessments to get money from state. Ms. Steenrod said it affected the District's AYP and proficiency rates if they were not submitted which would eventually affect funding to the District. She said the staff would do their best and they had a great team but the frustration level was high.

**b. Presentation of Idaho Special Education Manual Changes – Ms. Steenrod**

Ms. Steenrod said there were 107 changes to the Special Education manual from the state. She said the changes were mostly clerical in nature but she would highlight a few. She said electronic mail had been added for parents. She said TitleVIB had been renamed to Part B Funds. She said new criteria had been added for identifying students with disabilities. She said the Idaho Alternate Assessment had been renamed to the ISAT-Alt. She said another change was that parents wishing to withdraw their student from Special Education could provide written notice whereas in previous years parents were required to seek mediation or request a due process hearing. She said the law was now in line with the process and made things easier. She said the administration recommended the Board adopt the Special Education Manual with the revisions. Ms. Donnelly asked if the changes were a result of all of the reviews the department had done. Ms. Steenrod said most of the changes were clerical.

**c. Disproportionality Report – Ms. Steenrod**

Ms. Steenrod said on April 20, 2010 the Special Education Department received a letter from Jean Taylor at the State Department of Education about the files it had received. She said the SDE concluded there was a lack of progress but would allow the District to present its side of the story. She said 15% of the special education funds are required to be set aside for general education. She said a nine page report was sent to Jean Taylor on May 13, 2010 in response. She said the teams reviewed each student file and nine students met the criteria for eligibility. She said one of the major concerns expressed to the SDE in the report was the limited number of files the District had to work with. She said in some cases teams had to go back to 2007 to provide an adequate number of files. She said she received an email from Jean Taylor acknowledging the points made in the report and said the SDE would review the files and consider not holding the 15% of special education funds back. She said Ms. Taylor acknowledged the significant strides in RtI. She said the District was required to provide eligibility reports for cultural or lingual diverse students and was complying with the directive as schools evaluated students. She said the SDE would review the document that was submitted to determine if District was setting aside 50% of special education funds and was hopeful they would recognize the change in practices. Ms. Vagner said the amount of time that Ms. Steenrod and the psychologists had to put in to deal with all of the changes was inhumane but they met the challenges with speed and efficiency. Ms. Donnelly noted the SDE missed a few things in the files themselves. Ms. Steenrod said the special education department was grateful to be able to share its side of the story because a lot of aspects had not been considered previously.

**d. PTE Audit Report – Ms. Lopiccato**

Ms. Lopiccato said the PTE program had just completed its first audit by state. She said it was a massive undertaking to pull together all the materials to ensure the audit went well. She said there were 14 programs and each one had to deliver curriculum at a higher standard. She said the programs were required to have

industry standard equipment, software and programs and the teachers had to be industry certified in addition to a regular teaching certificate. She said the auditor acknowledged that the District was delivering some of the most cutting edge programs in the state. She said the audit went well and the auditor was complimentary to the programs and the processes. She said the auditor made a few recommendations which were not significant. She said one of the instructors was concentrating on building a new curriculum for one of the programs that was not complete but hoped to have it in place for the upcoming school year. She said there was a lot of extra work instructors had to do in these programs. She said attendance had to be tracked for each student to ensure reimbursement. She said each paper represented an enormous amount of work. She said filling out one form did not tell the whole story. She said each form required a tremendous amount of data collection and research to complete. She said Mr. Orthel had given the PTE department an idea of what would be audited but nothing specific. She said she was glad the audit had gone well. Ms. Vagner said Ms. Lopiccalo and the PTE teachers were very well prepared.

**e. LEP Enhancement Grant Review – Mr. Wegner**

Mr. Wegner said included in the packet was correspondence from Ms. Mulhern regarding the LEP Enhancement Grant. He said this was the third year the District had received the grant. He said Ms. Mulhern contacted the District to collect and analyze data for the grant implementation. He said she talked to each person involved in the implementation and the progress of Cultural Perspectives. He said walk-through templates would be available to administrators in the coming school year. He said there would be further evaluation of the grant with the review of LEP data, IRI, ISAT and dropout rates. He said the grant amount had been reduced to \$32,000 from the anticipated \$50,000. He said the grant was helping the District move forward with SIOP but not as much as hoped.

**f. SIOP Survey Executive Summary – Mr. Wegner**

Mr. Wegner said the SIOP survey was another piece of data used in analyzing the use of the enhancement grant. He said 209 teachers participated in the survey. He said 97% of teachers said SIOP training was applicable and a lot of the teachers requested more training.

**g. 2009 NAEP Data – Mr. Wegner**

Mr. Wegner said the 2009 NAEP data was included in the packet. He said NAEP data was the nation's report card. He said Districts did not receive individual data and was only by state for state to state comparisons. He said it was a sampling of 4<sup>th</sup> and 8<sup>th</sup> grade data. He said the high school data had not been released. He said the state's 4<sup>th</sup> & 8<sup>th</sup> grade students scored better than the national average. Ms. Donnelly pointed out that "basic" on the NAEP report was not the same as "basic" on the ISATs and actually meant students were proficient.

**h. Alternate Route to Graduation – Mr. Wegner**

Mr. Wegner said a memorandum with the number of students by school that had completed the alternate route to graduation was included in the packet. He said a few were pending completion. He said the proper paperwork was on file or was on its way. He said the administration recommended the Board approve the alternate route to graduation for the students as well as those pending completion.

**i. Any Other Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner**

Mr. Wegner had no further curriculum updates at the time of the meeting.

**j. Idaho Food Bank – Back Pack Program Update – Dr. Mortensen**

Dr. Mortensen said a listing of current Idaho Food Bank numbers was included in the packet and was self explanatory. She said the numbers were comparable to last year.

**k. Kindergarten Registration Update – Dr. Mortensen**

Dr. Mortensen she said Kindergarten registration continued to grow and was quite high. She said the District would know exactly what registration looked like in August but was preparing to serve 975 kids. She said if the number grew the District would do its best to accommodate the students.

**l. Relocation of Montessori – Dr. Mortensen**

Dr. Mortensen said with the sale of Bonneville Elementary School to Academy Inc. it was necessary to secure a new location for Montessori. She said after researching various options the primary concerns were keeping the kids together and using an existing facility. She said the recommendation was to place the Montessori program at Tyhee Elementary School. She said a parent meeting was held and the parents toured the four Tyhee classrooms that would be used for the program and met the school's Principal. She said she thought it

would be a positive transition for everyone involved. She said Montessori had a different approach but the District was dedicated to its success. Ms. Gebhardt asked if the oversight of Montessori would be under Mr. Denton. Dr. Mortensen said it would. Ms. Donnelly said some parents complained about the distance. Dr. Mortensen said the District had written a letter of intent and only had five parents respond saying their student would not return. She said most parents had been very supportive and we will do our best to accommodate transportation.

**m. ISU/K-1 Program Update – Dr. Mortensen**

Dr. Mortensen said the District was maintaining its ISU/K-1 classroom. She said the District was able to work out the issues with ISU and the teaching position was able to be maintained there. She said the partnership was formed in 1998 and was originally a K-2 program but currently served K-1. She said spaces were opened to students through a lottery drawing. She said the District provided the teacher, materials and most of the furniture in order to move forward. She said Greenacres would participate in the K-1 program because of its current multi-age program and overloads. She said the staff would interact with Greenacres and would be a good move to connect the programs. She said one difference would be that Greenacres students would be offered the spots first. She said the Greenacres program was a satellite classroom and notices had been sent to parents. She said there were 12 Kindergarten spots and 12 1<sup>st</sup> grade spots available.

**n. Elementary ISAT Preliminary Report – Dr. Mortensen**

Dr. Mortensen the preliminary ISAT numbers were exciting. She said the positive results validated the interventions taking place. She said she anticipated very good news when the final ISAT results came in July. She said schools and teachers were celebrating successes and wanted to applaud them. She said they worked hard to have their labors validated.

**o. Any Other Elementary Education/PLCs/TIA/Beliefs Update – Dr. Mortensen**

Dr. Mortensen had no further elementary updates at the time of the meeting.

**p. Secondary ISAT Preliminary Report – Mr. Devine**

Mr. Devine said the preliminary ISAT numbers would be provided in written format at a later date. He said Irving Middle School had made tremendous strides. He said Hawthorne Middle School had also seen some real gains with a 5% improvement in reading and a 10% improvement in math. He said science was a continual frustration because of the mismatch between testing and curriculum. He said the state did not have a resolution to date. He said Highland High School had impressive gains as well. He said ISAT numbers were being tracked pretty closely especially with the new middle school promotion policy.

**q. Secondary Parent Teacher Conference Data – Mr. Devine**

Mr. Devine said the third parent teacher conference in the school year was the toughest on attendance. He said parents are contacted by email and phone. He said parent teacher conferences were more successful at the middle schools. Ms. Cranor said Hawthorne Middle School's numbers were a little scary. Mr. Devine said parents were being contacted but most chose not to come. Ms. Leishman agreed.

**r. Proposed Fee Increases – Mr. Devine**

Mr. Devine said the list did not include participation fees. He said there were a number of proposed new fees. He said it was unfortunate to have the need to add or increase fees.

**s. New Horizons High School Schedule Change – Mr. Devine**

Mr. Devine said it is necessary to have NHHS match the 12 week trimester. They are currently in a 9 week block and they have moved to a 3 period 6 week block to more closely match the trimester schedule and meet the instructional time. He said the change allowed students to transition better and gave the District flexibility in adding new students.

**t. Extra-Curricular Participant Academic Improvement Form – Mr. Devine**

Mr. Devine said the form was intended to keep track of the grades in the middle of the trimester. He said if students did not meet the required GPA or were failing a class they would be placed on a probationary status and put on an academic plan. Ms. Cranor asked if that was a current practice at the schools. Mr. Devine said it was. He said students were aware of the consequence but the form helped Coaches encourage students to keep their grades up before they checked on GPAs.

**u. BYU-I Secondary Student Teacher Interns – Mr. Devine**

Mr. Devine said the student teacher intern program helped the District have a pool of candidates after student teachers completed their internships. He said the administration recommended the Board approve the student teacher intern requests.

**v. Summer Camp Requests – Mr. Devine**

Mr. Devine said the corner had been turned as far as expectations for understanding costs and where money was going. He said summer camps were very valuable. He said the requests were included in the packet and the addendum. He said some of the forms may not clearly state that all left over money went into sports' accounts at the school. Ms. Donnelly said the summer camps looked like a good fundraiser for sports.

**w. Early Graduation Requests – Mr. Devine**

No early graduation requests were received at the time of the meeting.

**x. Out of District/Overnight Field Trip Requests – Mr. Devine**

No out of district/overnight field trip requests were received at the time of the meeting.

**y. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine**

Mr. Devine said letters would be sent to parents notifying them of students that needed summer school. He said Ms. Pettit had successfully submitted the new school status application to the state and was awaiting a response. He said 30 students at Pocatello High School who had failed algebra participated in PLATO and went on to complete the alternate route to graduation. He said the results were phenomenal. He said the students probably would not have passed without PLATO.

**BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed**

**a. Free and Reduced Meals Update**

Mr. Reed reviewed the free and reduced meals report. He said the participation remained steady and numbers were fairly consistent over the months.

**b. Energy Conservation Update**

Mr. Reed said this information had not been shared as frequently as he would have liked and said it was appropriate that the students from Pocatello High School had shared their energy conservation findings earlier that evening. He said it was exciting to hear all of the student's findings and ideas. He said the District focused extensively on energy conservation and savings. He said there was \$707,062 in energy savings for the year. He said it was the best energy saving's year since the program began in 2001. He said there had been a 38% savings since first initiated. He said Mr. Watson worked daily on energy conservation. He said the amount was not an actual savings but represented how much more the District would have spent if it did not practice energy conservation. He said he asked the Pocatello High School students to send their report so the District's administration could look into their recommendations. He said another report showed energy savings by school. He reviewed the shutdown checklist for the summer that included water heaters, fountains, boilers and refrigerators. He said all equipment listed on the checklist was shut down annually for the summer.

**c. Public Hearing Date to Adopt Fees and Increase Fees**

Mr. Reed said a timeline for fee increases was included in the packet. He said anytime there was a fee increase over 5% the District was required to hold a public hearing to solicit input on the proposed fee increases. He said the administration recommended the Board set the public hearing date for June 15, 2010 to adopt new fees or fee increases.

**d. Award Bids**

Mr. Reed said the first bid memorandum was for carpet. He said eight vendors were invited to bid and the District received bids from two of the vendors. He said the lowest responsible bid was for Carpet Plus. He said Carpet Plus was the low bidder on all of the carpet projects. He said vendors were still priced competitively. He said the next bid was for door replacements. He said seven vendors were invited to bid and five participated. He said the administration recommended the bid be awarded to Harris Inc. for projects 5 – 7 and 9, Quality Doors for projects 1B – 4, 8 and 10, and Precision Glass for project 1. He said the bid for gas and fuel was opened to three vendors and one vendor participated. He recommended the bid be awarded to Bowen Petroleum. He said the cost was a 100<sup>th</sup> of a percent and the District appreciated Bowen making the cost so affordable. He said the next bid was an instructional supply bid to stock the warehouse. He said forty vendors

were invited to bid and fifteen participated. He said a list of the various recommended vendors was included in the packet. He said the next bid was a food supply bid. Had said eleven vendors participated and the administration recommended awarding various bids to ten of the vendors based on price and product specifications. He said the next bid was for asbestos abatement. He said six vendors were invited to bid and only two participated. He said one vendor did not submit the required documentation and the other was \$40,000 above the estimated budget for the project. He said the administration recommended the Board reject the bid and open bidding at a later date. He said the last bid was for parking lot resurfacing. He said four vendors participated and the lowest bid was \$75,000 over the estimated project budget and recommended the Board reject the bids and reevaluate the project for the possibility of lowering the project cost.

**e. Purchase and Sale Agreement for Bonneville Elementary School**

Mr. Reed said there had been numerous conversations regarding the purchase of Bonneville Elementary School between the District and ARC, which was now known as Academy, Inc. He said a copy of the signed Purchase and Sale agreement was included in the addendum. He said Academy, Inc. was anxious to move forward with its plans. He said the purchase price was \$875,000 which was arrived at through negotiations. He said the property was appraised at \$1,065,000. He said the purchase price was fair and reasonable considering the local market. He said the District was within its rights to sell the property if the Board authorized the sale. He said it was never good for the community when buildings sat vacant and was a positive improvement to have the building put back into use. He said the money from the building sale would go into the School Plant Facilities Levy to offset the purchase of the Stocks Building. He recommended the Board accept the appraisal and Resolution for the sale of Bonneville.

**f. Proposed Building and Subdivisions (New Construction)**

Mr. Reed had no proposed building and subdivisions at the time of the meeting.

**g. Any Other Business Operations Update**

Mr. Reed had no further business operations updates at the time of the meeting.

**EMPLOYEE SERVICES – Information – Mr. Smart**

**a. Infinite Campus Conversion Report**

Mr. Smart said Mr. Stevens, the Infinite Campus Project Manager, was meeting with the IC team every week to keep them informed of progress. He said there was a lot of work going on to keep the project current and to ensure everyone was trained in data entry. He said the District received word that Infinite Campus was attempting to move forward with the Idaho Special Education forms in Infinite Campus. He said the District would continue to use its current software until Infinite Campus scheduled the implementation of the new forms. He said the third and final trial conversion was complete and everything continued to go smoothly. He said there were some minor issues with the duplication of households and the team was working to eliminate those issues. He said scheduling for the upcoming school year would be completed in SASI and converted to Infinite Campus later. He said the go live date was still scheduled for June 10, 2010 and did not anticipate any challenges. He said training would continue through the summer months up until the start of the new school year. He said everything appeared to be on schedule.

**b. 2010-11 Preliminary Budget**

Mr. Smart said many of the proposed reductions that had been presented during previous Board meetings were prioritized in anticipation of a mid-year holdback. He said the District's administration had met weekly to prepare the budget for additional reductions. He said the administration's priority was to keep budget cuts as far from the classroom as possible. He said the administration identified over \$1 million in additional reductions. He said the midyear holdback did not occur but anticipated that it would be combined with a FY 2011 holdback. He said many Districts would be unable to accommodate an additional holdback. He said the current reality was that state funding was down. He said salary reimbursement for administrators, classified and certified was permanently reduced. He said the unit value that drove state funding was down 14%. He said the District would receive \$4 million less in state funding which would be the new base until the state increased funding to education. He said the administration was unsure if a holdback was imminent but it had been warned by various entities to prepare for the possibility of a 3.5% to 5.5% holdback. He said the first page of the preliminary budget presentation was the state funding estimate which detailed the number of units

the District anticipated having for the upcoming school year. He said the District's ADA was a major factor in the number of units it was allotted. He said the District was able to submit waivers to positively impact its ADA. He said the state was not allowing Districts movement down or across which would lower the index. He said this would negatively impact the District's salary apportionment as well. He said the estimated number of units from last year was the number the District was proposing for the 2010-11 school year. He said entitlement was down 14% which meant the District would receive \$2 million less from the state for entitlement next year. He said it would be an ongoing reduction in funding until the state changed the base rate. He said salary apportionment for the upcoming school year was \$2.4 million less than it had been two years ago. He said if a 5.5% holdback occurred it would be an additional \$2.4 million which would leave the District with a deficit of just over \$7 million. Mr. Smart said the next section of the budget presentation was the revenue account. He said there was a decrease in revenue for the upcoming school year. Ms. Cranor asked if he anticipated an improvement in revenue in the foreseeable future. Mr. Smart said he did not anticipate an increase in revenues until interest rates began to climb again. He said the administration had worked on the extra-curricular but were just estimates until the Board provided direction on the level of extra-curricular funding. He said calculating a fund balance for the upcoming year depended on the remaining amount at the end of the school year and how closely salary funding was matched by the state. He said an adjusted budget would be prepared as revenues and expenditures were finalized. Mr. Smart reviewed the expenditure summary. He said the District received a 2% decrease on medical premiums due to participation in the wellness program but meant it could not utilize the VEBA trust fund. He said classified expenditures would increase. He said workers compensation rates had increased as well. He said all of the supplies, textbooks and itemized account listing were added to the budget reduction list. He said an extensive amount of work in great detail had gone into the preparation of the preliminary budget and was the best recommendation the administration could give under the circumstances. Mr. Sargent asked if there was any way to simplify the breakdown of the budget. He said he would like to see what we get from the state for salaries compared to what the District spent. Mr. Smart said those numbers were at the top of the salary apportionment spreadsheet. He noted that the state never paid the full amount for PERSI or FICA which also came out of the District's budget. Mr. Sargent said he wanted to make sure he was clear that the District received \$39 million for salaries from the state. Mr. Smart said that was correct and the District paid out a total of \$57.3 million in salaries and fringe benefits. Mr. Sargent clarified that the District was spending \$17 million more than it received from the state for salaries and if the District passed a Supplemental Levy at \$6 million it would still need to come up with \$11 million for salaries and benefits. Mr. Smart said that was correct. Mr. Sargent asked for clarification on the instructional base change. Mr. Smart said in FY 2010 the base salary was reduced by 2.63% and then by 4.03% this year for a combined decrease of 6.66% over a two year period. He said the administrative base had been reduced by a total of 11.52% over two years and classified at 6.68%. He said this was on top of a 14.4% decrease in discretionary funding which went towards all unrestricted expenditures. Mr. Sargent asked the total percentage the District had reduced its non-personnel budget by. Mr. Smart said the operational budget had been reduced by 25.3%. Mr. Sargent said that with the combination of the operational budget decrease and the base salary reduction the District was spending 32% more than it would be reimbursed. Mr. Smart said that was correct but salaries and benefits were the biggest expense to any district. Mr. Sargent said he understood. Mr. Reed said to simplify between FICA, PERSI and salaries the percentage was closer to 20% without adding in insurance costs and other personnel related expenditures. Ms. Cranor asked if Mr. Smart would address the 12% salary increase. Ms. Vagner said she was unsure who the salary increase comments referred to. Ms. Cranor said she thought they referred to Mr. Reed and Mr. Smart. Ms. Vagner said three years prior Mr. Reed and Mr. Smart were brought to the bottom of the Directors pay scale which she recalled was a minimal increase. Mr. Sargent said it a lot of people only saw the District cutting people's livelihood but when he explained why certain things were done people understood. He said the fact was that if you did not have \$17 million you could not pay it out. Mr. Sargent asked which group was the closest to the state's salary schedule and which was the farthest away. Mr. Smart said the classified group was grossly underfunded by the state. He said in the past the District had more classified staff than the state reimbursed and that group was the farthest from the state reimbursement schedule. He said the next group was the certified staff which was about 18% over the state reimbursement schedule. He said over the last several years the administrative group was the

closest to the state's reimbursement schedule. Mr. Sargent said he wanted everyone to know that the District did not pay administrators over and above the state's reimbursement schedule as much as it did for its classified and certified staff. He said it was hard to know what else to cut. Mr. Smart noted there were programs funded with federal money that would not continue to be funded for the upcoming school year and would have to come to the general fund which would make it even harder. Mr. Reed said the state would not allow any of the discretionary funds to augment salaries and would require Districts to track and report how all discretionary funds were spent. Ms. Vagner said she anticipated legislators would realize no money was spent on textbooks or ISAT remediation and would earmark that money in the future. Mr. Sargent said it would be a disservice to students to continue cutting all other programs. Mr. Rash said he understood that but also felt that without teachers there was no education. Mr. Sargent said it was a disservice either way. Mr. Reed said it was horrific that the state had rolled back salary funding to the same level as eleven years ago. Ms. Gebhardt said that was on top of the increase in cost of living. Mr. Reed said the last time the District had an increase in its supply budget was well over 15 years ago. Mr. Sargent said libraries hadn't seen an increase in over 20 years. Ms. Vagner said it was disheartening that even when the state was prospering and had money it did not fund education. Ms. Donnelly said in 2001 Districts had an M&O budget but Districts had not had much discretion in how funds were spent since 1990. Mr. Rash asked if the District would be getting any more ARRA funds. Mr. Smart said it was possible but the District would not be informed until later. Mr. Rash asked if the District could expect getting an increase in insurance premiums for the 2011-12 school year unlike the upcoming school year where it got a 2% decrease. Mr. Smart said the District had been informed already to expect insurance cost increases. Ms. Cranor asked if the District received any additional funding from new businesses coming into the area. Mr. Smart said no. He said the state had an equalization function that redistributed funding all over the state due to high property values in certain areas. Mr. Reed said the District had also lost the ability for levy amounts to increase as the community grew. Mr. Sargent noted that with property values down levy tax rates would be maintained. Mr. Reed said the state projected an 8% decrease in market value which was a little better than the rest of the nation. He said declining property values could be offset locally by new projects like the hospital. Mr. Sargent asked if the administration would look into the use of District employees versus the Varsity Contractors for custodial services. Ms. Vagner said the administration was currently working on that and would update the Board when complete. Mr. Smart said this was not the only District struggling with financial shortages and would continue to look for ways to balance.

**c. Student Enrollment Information Update/ADA Reporting to State Department regarding H1N1**

Mr. Smart said the ADA analysis was in the packet. He said the May membership count was better than it had been in six years. He said this meant the District was retaining its students better than it had in the past or were experiencing midyear growth. He said after running ADA numbers the week before he anticipated another two units for the fall. He said the enrollment projections and kindergarten registration numbers were high. He said kindergarten membership and overall membership and ADA were looking good. He said the District would turn in the best 28 weeks of ADA to the state for unit allotment.

**d. Any Other Employee Services Update**

Mr. Smart had no further employee services updates at the time of the meeting.

**HUMAN RESOURCES – Information – Dr. Howell**

**a. Monthly Human Resources Report**

Dr. Howell said there had been a frenzy of activity recently but only a couple of retirements and one resignation had actually come through HR. He said the District's bargaining team was still working through the Meet and Confer process and the District would probably not hire any new teachers until a contract was in place.

**b. Any Other Human Resources Update**

Dr. Howell had no further human resources updates at the time of the meeting.

**SUPERINTENDENT REPORT – Information – Mrs. Vagner**

**a. Calendar:**

Ms. Vagner reviewed the calendar with the Board. Ms. Vagner recommended Board members arrive a half hour before the first graduation at Holt Arena. She asked who would be available to attend. All Board members were able to attend the graduations with the exception of Mr. Sargent who would not be able to attend Highland's graduation at 12:00 p.m. but would attend the next two.

**Monday, May 17, 2010**

Highest Honors Recognition Social  
Century High School  
6:30 p.m.

**Tuesday, May 18, 2010**

Special Meeting  
Board Room at the Education Service Center  
4:45 p.m.

**Tuesday, May 18, 2010**

Regular Board Meeting  
Board Room at the Education Service Center  
5:30 p.m.

**Wednesday, May 19, 2010**

Student Discipline Hearings  
Superintendent's Office  
4:30 p.m.

**Thursday, May 20, 2010**

District Retirement Reception  
Education Service Center  
4:30 p.m.

**Tuesday, May 25, 2010**

Special Meeting – Due Process Hearings – *If Necessary*  
Highland High School Auditorium  
4:30 p.m.

**Wednesday, May 26, 2010**

New Horizon's High School Senior Lunch  
Board Room at the Education Service Center  
11:45 a.m.

**Wednesday, May 26, 2010**

New Horizon's High School Graduation  
Holt Arena  
6:00 p.m.

**Thursday, May 27, 2010**

High School Senior Breakfast  
Idaho State University  
7:00 a.m. – Pocatello High School – ISU Wood River Room  
8:00 a.m. – Highland High School – ISU Ball Room  
9:00 a.m. – Century High School – ISU Turner Garrison Cafeteria

**Thursday, May 27, 2010**

High School Graduation  
Holt Arena  
12:00 p.m. – Highland High School  
3:00 p.m. – Century High School  
6:00 p.m. – Pocatello High School

**Saturday, May 29, 2010**

Special Meeting – Adopt Findings of Fact and Conclusions of Law - *If Necessary*  
Board Room at the Education Service Center  
8:00 a.m. (*Subject to Change*)

**Tuesday, June 1, 2010**

Special Meeting – Take Action on Certificated Staffing  
Board Room at the Education Service Center  
4:30 p.m.

**Wednesday, June 2, 2010**

Student Discipline Hearings  
Superintendent's Office  
4:30 p.m.

**Wednesday, June 9, 2010**

Student Discipline Hearings  
Superintendent's Office  
4:30 p.m.

**Tuesday, June 15, 2010**

Regular Board Meeting/Budget Hearing/Adopt Budget  
Board Room at the Education Service Center  
5:30 p.m.

**Tuesday, July 20, 2010**

Regular Board Meeting/Reorganize  
Board Room at the Education Service Center  
5:30 p.m.

**PUBLIC COMMENT** – *Self Explanatory*

**a. Public Comment Pertinent to Agenda Action items**

There was no public comment pertinent to agenda action items at the time of the meeting.

**CONSENT AGENDA** – *Self Explanatory* – **Action** – Mrs. Vagner

**a. Topic: Approve Human Resource Activity**

**Policy Issue:** Board approves Human Resource Activity

**Background Information:** Included in the packet was documentation of the Human Resource Activity regarding certified employees since the May 11, 2010 Special Meeting of the Board.

**Administrative Recommendation:** Administration recommended Board approve Human Resource Activity as presented.

**b. Topic: Authorize Payment of Claims**

**Policy Issue:** Board approves all Claims.

**Background Information:** Included in the packet were bills and invoices as of May 7, 2010 in the amount of \$1,344,137.68.

**Administrative Recommendation:** Administration recommended Board approve the bills and invoices as of May 7, 2010 in the amount of \$1,344,137.68.

c. **Topic:** *Approve Supplemental Financial Information from April 1, 2010 through April 30, 2010*

**Policy Issue:** Board acts on Financial Information.

**Background Information:** Included in the packet was supplemental financial information for the period of April 1, 2010 through April 30, 2010.

**Administrative Recommendation:** Administration recommended Board approve supplemental financial information from April 1, 2010 through April 30, 2010.

d. **Topic:** *Approve BYU-I Secondary Student Teacher Interns for 2010-11*

**Policy Issue:** Board approves student teacher intern access in the schools.

**Background Information:** Included in the packet was information on the BYU-I Secondary Student Teacher Intern Placements for the fall 2010. This item was discussed previously on the agenda.

**Administrative Recommendation:** Administration recommended Board approve BYU-I Secondary Student Teacher Intern Placements for the fall 2010 as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

**OLD BUSINESS – Information – Action – Mrs. Vagner**

a. **Topic:** *Award Bids*

**Policy Issue:** Board awards all bids.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board award bids as presented.

**Board Direction/Action:** A motion was made by Mr. Sargent and seconded by Ms. Gebhardt to award bids as presented. The voting was unanimous in the affirmative.

b. **Topic:** *Authorize Purchase and Sale Agreement for Bonneville Elementary School*

**Policy Issue:** Board authorizes all purchase and sale agreements.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board authorize the Purchase and Sale Agreement for Bonneville Elementary School as presented.

**Board Direction/Action:** A motion was made by Mr. Rash and seconded by Ms. Gebhardt to authorize the Purchase and Sale Agreement for Bonneville Elementary School as presented. The voting was unanimous in the affirmative.

**NEW BUSINESS – Information – Action – Mrs. Vagner**

a. **Topic:** *Adopt the Idaho Special Education Manual Changes*

**Policy Issue:** Board adopts manual changes.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board adopt the Idaho Special Education Manual changes as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to adopt the Idaho Special Education Manual changes as presented. The voting was unanimous in the affirmative.

b. **Topic:** *Approve Student Completion of Alternate Route to Graduation*

**Policy Issue:** Board approves student completion of alternate route to graduation.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the student completion of alternate route to graduation as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the student completion of alternate route to graduation as presented. The voting was unanimous in the affirmative.

c. **Topic:** *Approve Summer Camp Requests*

**Policy Issue:** Board approves Summer Camp Requests.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the Summer Camp requests as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to approve the summer camp requests as presented. The voting was unanimous in the affirmative.

**d. Topic: *Set Public Hearing Date to Adopt Fees and Increase Fees***

**Policy Issue:** Board sets Public Hearing Dates.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board set the Public Hearing date to Adopt Fees and Increase Fees for June 15, 2010 as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Rash set the public hearing date to adopt fees and increase fees for June 15, 2010 as presented. The voting was unanimous in the affirmative.

**ANNOUNCEMENTS**

There were no further announcements at the time of the meeting.

**Adjourn to Executive Session to Discuss Meet and Confer and Negotiations in Accordance with Idaho Code 67-2345 (1) (c) To conduct deliberations concerning labor negotiations; in the Superintendent's Office at the Education Service Center with No Action to be Taken**

A motion was made by Ms. Gebhardt and seconded by Mr. Sargent to adjourn to Executive Session. The roll call vote was unanimous in the affirmative: Ms. Cranor, aye; Mr. Sargent, aye; Ms. Gebhardt, aye; Mr. Rash, aye; and Ms. Donnelley, aye. The Board adjourned to Executive Session at 9:13 p.m.

**Return to Open Session and Adjourn**

The Board returned to Open Session at 10:23 p.m. A motion was made by Ms. Cranor and seconded by Mr. Sargent to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting and Executive Session at 10:24 p.m.

**APPROVED ON:**

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**MINUTES PREPARED BY:**

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**Secretary, Board of Trustees**

**BY:**

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**Chair**

**ATTESTED BY:**

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**Clerk**