

**MINUTES OF THE  
REGULAR SESSION BOARD MEETING  
AND PUBLIC HEARING  
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25  
Education Service Center Board Room  
Tuesday, July 20, 2010  
5:30 p.m.**

**BOARD MEMBERS/SUPERINTENDENT PRESENT:**

Marianne Donnelly, Chair	John Sargent, Member (Excused)
Janie Gebhardt, Vice Chair	Jackie Cranor, Member
Frank Rash, Clerk	Mary Vagner, Superintendent

**CALL TO ORDER/SPECIAL MEETING**

Chair Donnelly called the Special Meeting to order at 5:11 p.m. for a short training on the wireless technology for Board meetings.

**ADJOURN**

Chair Donnelly adjourned the Special Meeting of the Board at 5:30 p.m.

**CONVENE REGULAR MEETING**

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 20<sup>th</sup> day of July, 2010, as provided in Section 33-510, Idaho Code. Chair Donnelly called the meeting to order at 5:31 p.m.

**PLEDGE OF ALLEGIANCE**

Rose Gallegos led the audience in the Pledge of Allegiance.

**REVIEW, REVISE, AND APPROVE AGENDA – *Self Explanatory* – Action**

Chair Donnelly reviewed the agenda and the addendum to the agenda. A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to approve the agenda and addendum as presented. The voting was unanimous in the affirmative.

**APPROVAL OF MINUTES – *Self Explanatory* – Action**

- a. **Special Meeting/Executive Session/Due Process Hearing** – May 4, 2010
- b. **Special Meeting/Executive Session/Findings of Fact** – May 8, 2010
- c. **Special Meeting/Executive Session** – May 11, 2010
- d. **Regular Board Meeting** – May 18, 2010
- e. **Special Meeting/Executive Session/Due Process Hearing** – May 25, 2010
- f. **Special Meeting/Executive Session/Findings of Fact** – May 29, 2010
- g. **Special Meeting** – June 1, 2010
- h. **Special Meeting/Executive Session/Hearing** – June 2, 2010
- i. **Special Meeting/Executive Session/Hearing** – June 9, 2010
- j. **Regular Board Meeting** – June 15, 2010

A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the minutes as corrected. The voting was unanimous in the affirmative.

**RECOGNITIONS/VISITORS/CORRESPONDENCE – Information**

- a. **Visitors and Correspondence**
  - 1) *Thank You Card from Susan Axford*
- b. **Recognitions** - Information - Mrs. Allen

Ms. Allen asked Mr. Joe Morris to come to the front. She said he was an AP Calculus teacher at Century High School and had been named Idaho AP Teacher of the Year. Ms. Allen asked Principal Brockett to come to the front. She said Century High School had been selected by Newsweek as one of the best high schools in the nation. She said only 6% of all high schools made the list. She said Century High School had made the list numerous times. She said the criteria for the list was based on how hard teachers worked to challenge their students on AP tests. She said Century High School's staff and students demonstrated a focused commitment to high performing schools. She said the District was proud to recognize the teachers and students for their leadership and continued excellence. Principal Brockett invited Mr. Pixton to the front. She said the award represented everyone at Century. She said the AP program was what made the award possible. She said all teachers prepared students to do well. She thanked the great teaching team at Century and the staff that supported them and all of the students that worked hard to make it possible.

Ms. Allen said the Pocatello High School Business Professionals of America Student Organization won the Professional Cup at the BPA which is awarded based on membership and service. She said the Pocatello High School team was the first team in the state to receive the trophy twice in 3 years. She said this year's team consisted mostly of first year members and was ranked in the top 10. She said the team was not present but still wanted to acknowledge them for their accomplishments.

Ms. Allen said Pocatello High School placed 3<sup>rd</sup> in a 4A School of Excellence initiative for academic achievement, athleticism and sportsmanship.

Ms. Allen invited Anne LoPiccalo to the stand. She said the Professional Technical Education Department had been successful throughout the year. She said many students had been highly successful. She said Ms. LoPiccalo was the coordinator of the PTE department. She said Ms. LoPiccalo had been named the Idaho Association Teachers of Family and Consumer Sciences Administrator of the Year. She said she provided leadership and thanked her for her hard work and congratulated her on her many accomplishments. Ms. LoPiccalo said the PTE teachers worked hard to improve the curriculum. She said it was a challenge to bring the programs to the high schools but all of the teachers were on board and the programs were market compatible. She said she was excited for the career opportunities the programs would create.

Ms. Allen invited Principal Erickson to the front. She congratulated her on the success of the summer school program. She said two summer school sessions were held, one which would end that Friday. She said students completed extra coursework over the summer or recovered credits. She said twelve students graduated from summer school that day. She congratulated Ms. Erickson the staff and the graduates. Ms. Erickson said it was good to see the students graduate. She said she wanted to thank the District for providing the opportunities for the students.

**c. PCCS Programmatic Audit Presentation – Dean Martin – (20 min)**

Ms. Vagner introduced Ms. Alli Flores, the business manager for PCCS. She said Dean Martin had been the director of the Pocatello Community Charter School for 10 years. Dean Martin said the Charter presented its Audit to the District's Board of Trustees annually. She said the Audit was conducted February 3<sup>rd</sup> and 4<sup>th</sup>. She said Diane Demarest served as the site coordinator, and Jason Grantsford, Cindy White and Patti Mortensen were part of the Audit team. She said the team spent a day and a half meeting with stakeholders and examined the recommendations from 2009. She said the team determined that progress had been made. She said the Charter's accountability plan assessed 4 areas; Governance, Quality Academic Program, Stakeholder Support and Continuous School Improvement. She said the Charter was found to meet standards in Goal 1, exceeded standards in Goal 2, exceeded standards in Goal 3, and exceeded standards in Goal 4. She said the full Programmatic Audit report included a list of accommodations and recommendations but said she would only give an overview unless Board members had specific questions. She said the Audit team commended the Charter on proactively addressing its fiscal challenges. She said the Charter was given a positive rating on its atmosphere on every level from the faculty to the Board. She said the school had a very positive culture. She said the Title 1 resources were utilized successfully. She said the leadership and student learning were commended. She said the relationship with District 25 was commended. She said the Charter was given positive feedback on its environmental projects such as the installation of a wind turbine and its use as a teaching tool as a renewable energy source K-8. She said the Charter was commended on its collaboration with community partners, fund raisers and its work with the Idaho Food Bank. She said the Charter had strong

performances on standardized tests. Dr. Martin said the recommendations from the previous Audits were being addressed. She said the Audit team recommended the Charter special education teachers attend District trainings. She said parent participation was an issue with only a small group of parents doing all of the work. She said another recommendation was to reduce the line of credit. She said another issue brought to the Charter administrative attention was that parent volunteers could be causing an interruption to instructional time. She said the administration was unaware of the issue and would address any problems in the future. She said the Audit recommended the Charter's Board have a succession plan in place. She said another recommendation was to develop a technology replacement plan. She said overall the remarks in the Audit were positive. She said the Audit gave the Charter a chance to articulate its strengths and weaknesses and to communicate with others for a different perspective. She said she believed PCCS was a model Charter school. She said the administration paid attention to continuous improvement and continuous best practices. She said the administration took the Audit very seriously and used it to continuously improve. Ms. Cranor asked if the Charter's parent volunteers were a requirement or if it was strictly voluntary. Dean Martin said the Charter was still technically a public school and could not enforce a volunteer requirement. She said the Charter provided a variety of volunteer opportunities as well as committee and leadership positions. She said the challenge was to make the positions available and well known to parents and the community. Ms. Donnelly asked if the Charter had support for expeditionary learning. Dean Martin said there was but had been reduced to a lower level of spending which meant fewer professional development opportunities for teachers. She said she hoped to have more to spend on professional development after the line of credit was paid off. She said it was important to keep up with the continuing education of new teachers. Ms. Gebhardt noted it was good to have so much parent involvement. Dean Martin said it was a close knit community and group. She noted that could cause minor interruptions which would be monitored. Ms. Vagner said a draft Programmatic Audit Management Letter for PCCS and a checklist for data submission would be brought to the Board at the next regular meeting. She said the checklist would help with reporting processes. Ms. Gebhardt asked if the PCCS data was entered in District 25's system. Ms. Vagner said it was not entered into the District's system but did affect the District's status in terms of various reporting, such as the special education. Ms. Cranor asked if the Charter schools would be required to post financial information online in the future. Ms. Vagner said Charter schools were included in the requirement but did not know if it would be through the District or not.

**d. Public Comment on Items Not on Agenda**

There was no public comment on items not on the agenda at the time of the meeting.

**SPECIAL ORDER OF BUSINESS – BOARD REORGANIZATION – Action**

**a. Elect Officers – Chair, Vice Chair, Clerk, Asst. Treasurer**

The presiding Chair Ms. Donnelly passed the gavel to Superintendent Vagner who conducted the election. Ms. Vagner solicited nominations for Board Chair. A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to elect Ms. Donnelly as Board Chair. The voting was unanimous in the affirmative. Ms. Vagner passed the gavel back to the Chair Donnelly who conducted the remaining elections. A motion was made by Mr. Rash and seconded by Ms. Cranor to elect Ms. Gebhardt as Board Vice Chair. The voting was unanimous in the affirmative. A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to elect Mr. Rash as Board Clerk. The voting was unanimous in the affirmative. A motion was made by Ms. Gebhardt and seconded by Mr. Rash to elect Mr. Sargent as Board Assistant Treasurer. The voting was unanimous in the affirmative.

**b. Appoint Treasurer and Assistant Clerk**

A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to appoint Mr. Reed as Treasurer and Ms. Johnson as Assistant Clerk. The voting was unanimous in the affirmative.

**c. Designate Posting Locations**

Chair Donnelly recommended the following as posting locations: Education Service Center, Chubbuck City Offices, Pocatello City Offices, and the Bannock County Courthouse. In addition she stated that administration routinely posts electronically to the schools and the media. A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to designate the posting locations as presented. The voting was unanimous in the affirmative.

**d. Set School Board Meeting Schedule for 2010-11 and School Visits Schedule**

Chair Donnelly noted she was scheduled for visits to the Alameda Center three months in a row and requested an amendment to the Trustee School Visits Schedule. A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to set the School Board Meeting Schedule for 2010-11 and the Trustee School Visits Schedule as amended. The voting was unanimous in the affirmative.

**e. Appoint Auditor**

Chair Donnelly said it was recommended that Deaton & Company be the independent auditor for the School District for the 2010-2011 school year and said it had conducted the District audits for the past several years. A motion was made by Ms. Gebhardt and seconded by Mr. Rash to appoint Deaton & Company as the independent auditor for the School District for the 2010-2011 school year as recommended. The voting was unanimous in the affirmative.

**REPORTS/FEE PUBLIC HEARING – Action**

**a. Report on and Volunteer for Standing Committees for 2010-11**

Ms. Vagner said she was unable to talk to Mr. Sargent prior to the Regular Meeting and did not have his input as to which committees he was interested in volunteering for. She said she would ask him after the meeting if he was interested in volunteering for the same committees as the previous year if other Board members were agreeable. She noted there were two new committees; one that spoke to a facilities study for extra-curricular activities and the use of Holt Arena and the other that spoke to the renovation of the Stock’s Building, the relocation of the alternative programs, the modification of the Alameda Center and the opening of a 4<sup>th</sup> middle school. She said Board members would be solicited to volunteer for the two new committees. She noted there could not be more than two Board members on any one committee. Ms. Cranor volunteered to join the Budget Committee with Mr. Sargent. Mr. Rash volunteered to remain on the CIP Committee. Ms. Gebhardt and Ms. Cranor volunteered to remain on the Curriculum Committee. Ms. Donnelly volunteered to remain on the District Leadership Council. Ms. Vagner said she would ask Mr. Sargent if he would like to remain as well. Ms. Gebhardt volunteered to remain on the Education Foundation. Ms. Cranor volunteered to remain the Head Start representative. Ms. Donnelly and Mr. Rash volunteered to remain on the Insurance/Wellness Committee. Ms. Gebhardt and Ms. Cranor volunteered for Judge Murray’s Juvenile Advisory Committee. Ms. Vagner said Mr. Sargent had expressed an interest in remaining on the Local Issues-Chamber of Commerce Committee and would confirm with him after the meeting. Ms. Gebhardt noted Local Issues would become much more important to education this year and the District should always try to have someone at the meeting. Ms. Vagner said the District was heavily involved in Local Issues and was almost always represented between Ms. Allen and Mr. Sargent. Mr. Rash volunteered to remain on the Long Range Facility Planning Committee. Ms. Gebhardt volunteered to join the Pocatello Community Charter School Liaison Community with Mr. Sargent. Ms. Cranor volunteered to remain on the Safety Committee. Ms. Cranor volunteered to remain on the Instructional Technology Committee. Ms. Cranor volunteered to join the Textbook Adoption Committee. Mr. Rash volunteered to join the Facilities Study for Extra-Curricular Activities Inclusive of Use of Holt Arena Committee. Ms. Vagner said she would ask Mr. Sargent if he was interested in volunteering for the committee as well. Mr. Rash and Ms. Gebhardt volunteered to join the Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4<sup>th</sup> Middle School Committee.

	<b>2009-2010</b>	<b>2010-2011</b>
Budget Committee	John Sargent	John Sargent/Jackie Cranor
CIP Committee	Frank Rash	Frank Rash
Curriculum Committee	Janie Gebhardt/Jackie Cranor	Janie Gebhardt/Jackie Cranor
District Leadership Council	Marianne Donnelly/John Sargent	Marianne Donnelly/John Sargent
Education Foundation (Vice Chair is Designated Representative)	Janie Gebhardt	Janie Gebhardt

Head Start	Jackie Cranor	Jackie Cranor
Insurance/Wellness Comm.	Marianne Donnelly/Frank Rash	Marianne Donnelly/Frank Rash
Insurance Representation Selection	John Sargent	N/A
Judge Murray's Juvenile Advisory Committee	Janie Gebhardt	Janie Gebhardt/Jackie Cranor
Local Issues-Chamber of Commerce	John Sargent	John Sargent
Long Range Facility Planning	Frank Rash	Frank Rash
PTA Regional Council Meetings (Meetings are in the Board Room at 7:00 p.m.)	<b>Board Rotation</b>	<b>Board Rotation</b>
	<del>December 3, 2009</del>	TBA
	<del>March 4, 2010</del>	TBA
	<del>May 6, 2010</del>	TBA
Pocatello Community Charter School Liaison	John Sargent	Janie Gebhardt/John Sargent
Safe and Drug Free Schools Advisory Committee	Marianne Donnelly	N/A
Safety Committee	Jackie Cranor	Jackie Cranor
Instructional Technology Committee	Jackie Cranor	Jackie Cranor
Textbook Adoption	Janie Gebhardt/Frank Rash	Jackie Cranor
Facilities Study for Extra-Curricular Activities Inclusive of Use of Holt Arena	N/A	Frank Rash/John Sargent
Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4 <sup>th</sup> Middle School	N/A	Frank Rash/Janie Gebhardt

**b. Review of New or Increased Fees Proposed at the June 15, 2010 Regular Board Meeting for Consideration and Hearing for Adoption**

Chair Donnelly said Mr. Devine would review the list of new or increased fees proposed at the June 15, 2010 Regular Board Meeting for consideration. Mr. Devine said the new and increased fees would be used to help fund program reductions. He said most students would participate in one activity. He said the percentage of students that participated in more than one activity varied by school but was limited. Ms. Cranor asked if there was a family cap. Mr. Devine said there was not. He said the reconditioning and replacement of helmets was extremely expensive and the new fee would help to offset the cost. Ms. Gebhardt clarified the fees applied to all activities and not just sports. Mr. Devine said that was correct. He said it was inequitable to discriminate by activity. He said the biggest challenge for schools was fund raising. He said schools were working to get the word out and were letting people know they could receive a tax break while contributing to the schools. Mr. Rash said he thought the second activity rate was a little high. Ms. Vagner said the Board based its budget on the proposed level of fee increases and said the community had been educated that students would pay to participate. She said the fees could have been a much higher. Mr. Devine said if the fees were lowered it would have to come out of the budget somewhere else. Ms. Vagner said the Education Foundation would work with families with financial hardship to offset the burden of fees. Mr. Devine said the cost was still less than if the activities had been sponsored by another group. He said he thought middle school students would have the toughest time paying.

**c. Recess Regular Board Meeting and Convene Public Hearing on New or Increased Fees Proposed on June 15, 2010 – High School and Middle School Participation Fees; Elementary Field Trip Fee; Helmet Reconditioning and Replacement Fee**

The Board Chair recessed the Regular Meeting and convened the Public Hearing and called for public comment relative to the new or increased fee proposals and outlined the protocol for public comment. There was no public comment at the time of the meeting.

**d. Close Public Hearing and Reconvene Regular Board Meeting**

The Board Chair closed the public hearing and reconvened the Regular Board Meeting to take action.

**e. Topic: Adopt the New or Increased Fees Proposed on June 15, 2010**

**Policy Issue:** Board adopts new fees and fee increases.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board adopt the new or increased fees proposed on June 15, 2010 as set forth in the enclosed Resolution as if read into the minutes.

**Board Action/Direction:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor that:

**WHEREAS**, on June 15, 2010 the Board of Trustees of Pocatello/Chubbuck School District No. 25, Bannock County held discussion during its regular Board of Trustees Meeting to consider the merits of introducing an Elementary Field Trip fee, adding a helmet reconditioning and replacement fee and increasing current participation fees.

**WHEREAS**, motion was duly made by Trustee Jackie Cranor and seconded by Trustee Janie Gebhardt authorizing a hearing to take place after proper publication of notice as required by Idaho Code 63-1311A.

**WHEREAS**, in accordance with Idaho Code 63-1311A, a notice of hearing was duly published once each week for the two weeks preceding the week during which the hearing required was held. This notice was published in the Idaho State Journal on June 30, 2010 and July 7, 2010. A copy of the notice is attached and by this reference becomes a part hereof.

**WHEREAS**, in accordance with Idaho Code 63-1311A a public hearing was held on July 20, 2010. Upon motion was duly made by Trustee Janie Gebhardt and seconded by Trustee Jackie Cranor the Pocatello/Chubbuck School District No. 25, Bannock County, Board of Trustees approved increasing current participation fees, the new elementary field trip fee and adding a helmet reconditioning and replacement fee as listed on the attached notice.

**FURTHER**, the Board of Trustees of Pocatello/Chubbuck School District No. 25, Bannock County, appoints the Director of Elementary Education, Patti Mortensen and the Director of Secondary Education, Bob Devine, as the duly authorized representatives in this connection to act as the agent for said Board to make sure that the fee increase is incorporated into the fee schedule for the 2010-2011 school year.

**IT IS HEREBY RESOLVED** this 20<sup>th</sup> day of July 2010 and executed under official seal approving above-described fee increase.

The voting was unanimous in the affirmative.

**CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY** – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

**a. Policy 8122 – Graduation Requirements – 1<sup>st</sup> Reading** – Mr. Wegner

Mr. Wegner reviewed the changes to the graduation requirements. He said the changes aligned New Horizon's credits with the other three high schools.

**b. Policy 8110 – Student Placement, Retention, Credits, Promotion, and Acceleration – 1<sup>st</sup> Reading – Mr. Wegner**

Mr. Wegner said the proposed language aligned the policy with new state requirements. He said students that passed a high school level course before the 9<sup>th</sup> grade would be given credit for course but still had to meet all high school credits and requirements during the term of high school and middle school credit would not count toward graduation. He said the Board would be asked to hear the policy on first reading under New Business.

**c. Alternate Route to Graduation for New Horizon's High School Student – Mr. Wegner**

Mr. Wegner said the Board would be asked to approve the Compass test as an alternate route to graduation for one student eligible to graduate summer 2010, in lieu of PLATO as the District did not offer PLATO courses during the summer. He said the State Department of Education did not object to this alternate route as long as the Board of Trustees approved it. Ms. Cranor asked if Compass testing was offered by ISU. Mr. Wegner said it was and the test was comparable to PLATO. He said the student's transcript grades were solid and led the administration to the recommendation. He said the administration would bring a revised Alternate Route to Graduation plan with the inclusion of Compass testing to the Board for approval to submit to the state so as to avoid this type of situation in the future.

**d. Press Conference to Release 2009-10 Assessment Data – Mr. Wegner**

Mr. Wegner said a press conference to release AYP data had been scheduled for Tuesday, August 10, 2010 at 10:30 a.m. He said final AYP data would be released in August and would go public as soon as data was received. Ms. Cranor asked if the Board would be informed before the administration released the information publically. Mr. Wegner said absolutely.

**e. Any Other Curriculum/PLCs/TIA/Beliefs Update - Mr. Wegner**

Mr. Wegner had no further Curriculum updates at the time of the meeting.

**f. University of Idaho Elementary Student Teacher Intern – Dr. Mortensen**

Dr. Mortensen said Ashley Goeble would be assigned as a student teacher intern to Terra Pirrong in the 4<sup>th</sup> grade at Chubbuck Elementary.

**g. K-12 Mobility Rate 2009-10 – Dr. Mortensen**

Dr. Mortensen said the K-12 mobility rate report was prepared annually after attendance data had been filed with the state. She said the mobility report was the calculation of students that enrolled and exited schools during the school year. She said the highest mobility rate at the elementary level was at Washington. Ms. Donnelly noted the percentage was so much higher than the other schools. Ms. Cranor asked what that meant. Dr. Mortensen said it meant so many students moved in and out of the school. She said 62% of students were there the whole year and 38% were in and out. She said one reason for the high mobility rate at Washington was because a lot of the parents were University students and moved as soon as they graduated. She said the other schools with high mobility rates were Syringa, Jefferson, Lewis & Clark, Wilcox, Tendoy and Tyhee. She said the secondary schools were fairly consistent with the exception of Kinport and New Horizons. She said schools would be informed of their rate and it would be put into their continuous school improvement reporting.

**h. Meeting with Pocatello Community Charter School Regarding Budgets for FY 2010 & 2011 – Dr. Mortensen**

Dr. Mortensen said she and members of the administration met with members of the Board of Directors from the Pocatello Community Charter School regarding its budget to review year end numbers and to see the challenges the Charter was facing in the coming year. She said there were compliance requirements that applied to all public schools including Charter schools, and some that did not. She said the District was responsible to ensure the Charter was compliant with its federal reporting. She said the Charter was facing many of the same challenges District 25 was facing. She said the Charter realized it needed to increase revenue and decided to increase class size. She said for the upcoming school year grades K-2 would have 24 students and grades 3 – 8 would have 28 students which was an additional 38 students school wide. She said it would increase revenue by 1.3 units from the state. She said PCCS was able to freeze salaries and benefits by increasing class sizes. She said the Charter did not plan on continuing on that path if the revenue picture improved and hoped to return to smaller class sizes in the future. She said PCCS felt that smaller classrooms were important to student learning. She said PCCS had been able to pay off \$100,000 during the first year of

its 3 year plan to pay off their line of credit. She said PCCS made a payment of \$75,000 last year and had about \$125,000 remaining. She said the Charter's carryover from FY2010 was \$73,000 which would be applied to its line of credit and get them closer to meeting that goal. She said the Charter's administration had scrutinized every line item of its budget. She said reductions had been made to professional development, custodial time and busing for all activities was eliminated. Ms. Cranor asked if there was a state maximum on the classroom size. Dr. Mortensen said there was not a state maximum which was up to the local entity. Ms. Vagner said there was a recommended number but no requirement. She said the difference between the District and a Charter school was that if the District chose to not hire staff by increasing class size it would lose the funding for staff. She said Charter's are allowed to increase class size, not hire staff and keep the funding for the staff. Ms. Cranor asked why the requirement was different for Charter schools. Ms. Vagner said it was state law. Ms. Cranor asked if that was discriminatory. Ms. Vagner said it was a point of contention between different groups. Dr. Mortensen said the Charter's total reductions were \$215,000.

**i. Any Other Elementary Education/PLCs/TIA/Beliefs Update – Dr. Mortensen**

Dr. Mortensen said Safe and Civil Training had taken place on June 3, 2010. She said there was a focus on positive behavior supports and early stage interventions that were research based and effective and could be utilized at the first sign of difficult behavior. She said new work included drafting the behavior pyramid for use across the District. She said the training provided new learning, was innovative and relevant to the direction the District was headed. Ms. Gebhardt asked if Behavior Specialists were included in the training. Dr. Mortensen said behavior specialists and Starr coaches were involved in the training. She said it was very beneficial. She said the next step was student motivation and how to train staff to look and think about that. Dr. Mortensen said last spring the Mystique Theatre donated the book *Oliver* to school libraries and challenged students to read the book. She said if students read the book and passed a test they won tickets to see the play *Oliver* at the theatre. She said 452 elementary students read the book, passed the test and attended the play. She said the District was really appreciative of Mystique for organizing the project and providing the opportunity.

**j. Policy 8130 – Attendance of Students – 1<sup>st</sup> Reading – Mr. Devine**

Mr. Devine said the change to the policy was an adjustment to the number of absences allowed for the new 6 week block schedule at New Horizons High School. He said the number of absences allowed had been adjusted to 3 absences.

**k. Irving Middle School New School Application Resubmission Status – Mr. Devine**

Mr. Devine said Irving's resubmission of its new school application had been approved and had reset the AYP clock for Irving Middle School. He said the administration was very proud of Principal Pettit and Irving for their work. He said the letter from the State Board was very complimentary. He said secondary schools would use Irving's restructuring plan as a model template for future use. He said as the AYP bar was raised more schools would fall into the needs improvement category.

**l. Summer School Update – Mr. Devine**

Mr. Devine said the success of summer school was remarkable. He said one of the reasons students did not pass summer school classes was due to missing too many days. He said Ms. Erickson and Ms. Clark had written dozens of contracts and worked hard to stay on top of notifying parents of any absences.

**m. Holt Arena Contract – Mr. Devine**

Mr. Devine said one of the changes to the Holt Arena contract included a reduction in the base rate. He said the base rate was reduced from \$3,000 to \$2,500. He said ISU agreed to let the District use its own volunteers for ticket taking positions. Ms. Cranor asked about the cost of double headers. Mr. Devine said the cost had been reduced from \$3,500 to \$3,000. He said another change was to limit the use of the Arena to one side for games which would reduce the cost and number of ticket takers, ushers and cleanup. He said the cost estimates were based on average attendance from previous years.

**n. Tentative Timeline for Facilities Study for Extra-Curricular Activities Inclusive of Use of Holt Arena – Mr. Devine**

Mr. Devine said a memorandum for the facilities study for extra-curricular activities was included in the packet. He said there was cross representation on the committee and some key people would be brought in for special input on an as needed basis. He said those people included Mr. Ronk, the choir/band director from Highland. He said the administration was optimistic that the committee would be able to identify creative



solutions in a timely fashion. Ms. Cranor asked if there was only one community representative on the committee. Mr. Devine said there was a band parent and booster club parents that represented the community. He said there was also discussion to include community members with entrepreneurial expertise as resources. Ms. Vagner said the committee would be set up with the flexibility to bring on additional members or resources as it defined the work.

**o. Accreditation Status for Highland and New Horizon's High Schools – Mr. Devine**

Mr. Devine said Highland had gone through its accreditation site visit which was very successful. He said the final report stated that Highland was one of the most efficient schools they visited. He said New Horizons had gone through the accreditation process for the first time and the team was very impressed. He said New Horizons received notice that it was officially accredited and was the only alternative high school in Idaho to achieve that status. He said the school would receive its certificate soon and would go through the updates. He said New Horizons was laying the foundation for the future and the District was very proud of them. Ms. Gebhardt said it was especially impressive with all of the changes.

**p. Common Core Standards Initiative and Assessment Information – Mr. Devine**

Mr. Devine said an overwhelming majority of states had signed on to the Common Core Standards Initiative. He said the assessments were moving towards being application based. He said the purpose was to see if students could apply what they had learned in context. He said he was unsure how the initiative would be accomplished with the amount of work and lack of funding. Ms. Cranor asked if the common core standards were related to Race to the Top. She said she was concerned about the amount of work involved and the rush to get Race to the Top money. Ms. Vagner said Idaho did not qualify for Race to the Top federal funding and was pursuing the common core standards initiative instead. She said the common core standards were in Arne Duncan and President Obama's agenda. She said the common core initiative was one way to accomplish their agenda but felt all districts would have to be in compliance eventually. She said the administration had no knowledge of the SMARTER Assessment agenda until Mr. Wegner received notice two weeks ago. She said the SMARTER consortium hoped to receive \$160 million to develop all of the new assessments in alignment with the common core standards and would have 4 years to get it done. She said there was no state funding to do this. Ms. Cranor asked how the state got into this. Ms. Vagner said it was not communicated to districts how it happened. Mr. Devine said he was concerned about the effect it would have on textbooks, other materials, teacher training and assessments especially when there was no money for either.

**q. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine**

Mr. Devine said twelve administrators would participate in the Summer Institute of Best Practices for Behavioral Interventions the following week. He said secondary would review Tier 1, 2, & 3 interventions. He said he would report back to the Board after the training. Ms. Cranor asked if there was any update on the SROs. Ms. Vagner said not at this time. She said currently the plan was to have schools fully staffed in September and the City Council would make its decision in September.

**BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) –**

Information – Mr. Reed

**a. FY 2010 Idaho General Fund Update**

Ms. Vagner referred to the table in the Idaho Outlook. She said the data was as of May 31, 2010. She said revenue projections were close in some months and off in others and overall numbers were up and down. She said the June revenue forecast was for \$237 million and ended up as \$231 million. She said overall general fund revenue was \$79.7 million below predictions as of May. She said the state set its budget with a \$6.7 million deficit for the year. She said the state did not take money out of FY 2011 to balance. She said it transferred \$8.6 million from the permanent building fund and the greatest deficit to state collections was from income tax.

**b. Bid Tabulations**

Ms. Vagner said the bids included were for taco meat, mobile cabinets, heating units, ovens, sprinklers, tables and lawn mowers. She said Ms. Giles would answer any questions. She said the bids identified low bidders. Ms. Donnelly asked what the difference was between a formal and an informal bid. Ms. Giles said any bid under \$50,000 was an informal bid. She said the District's policy was to bring any bid over \$25,000 to the

Board for approval. Ms. Vagner said the administration would discuss raising the District's policy to \$50,00- to align with the state and would bring the discussion to the Board in September.

**c. Draft Timeline for Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of 4<sup>th</sup> Middle School**

Ms. Vagner said a draft timeline was included in the packet but was incomplete. She said the proposed timeline begins the work to solicit an architect and prepare a budget to get things moving. She said the administration did not anticipate moving into a fourth middle school for about three years. She said Hawthorne was very close to being full and the elementary schools were also very crowded. She said spacing issues were critical and the opening a fourth middle school was under these terms the most economical for tax payers. Ms. Cranor asked if that meant it would be three more years before we could move the rest of the 6<sup>th</sup> graders. Ms. Vagner said yes, it would take time to design and build. She said the Alameda Center needed a lot of work in terms of improvements. She said the timeline was lofty. She said a committee had not yet been formed. She said it would take time, discussion and engagement to get started. She said the District would have to be prepared to be flexible. She said if the Board accepted the timeline as a start to the projects the administration would come back with the other half of the timeline. She said after a committee was formed it could begin to identify its work. Ms. Gebhardt asked if the administration had talked to the city about using the Stocks Building as a school. Ms. Vagner said yes the administration had begun that conversation with the city and did not anticipate any issues. Ms. Gebhardt asked if anything had been moved out of Bonneville. Ms. Vagner said yes, materials and storage had been moved into the Stocks Building.

**d. Request to Solicit Proposals for Architectural Services for Stocks Building**

Ms. Vagner said the administration was seeking permission to solicit architectural services. She said the RFP was included in the packet. She said it was a standard request and had been reviewed to meet the situation. She said she anticipated bids for architectural services to be competitive. Ms. Cranor asked how the District published its solicitation. Ms. Giles said the solicitations were mailed, published in the paper and posted on the website. Ms. Vagner said trade journals watched for these types of projects and the District received inquiries on a regular basis from local architects. Ms. Giles said once it was published it was seen by a great number of people.

**e. June 26, 2010 Public Auction Report**

Ms. Vagner said the public auction report was annual. She said the revenue from the auction was not significant and the auction provided for an elimination of excess materials.

**f. Proposed Building and Subdivisions (New Construction)**

Ms. Vagner said there were no proposed building and subdivisions (new construction) at the time of the meeting.

**g. Any Other Business Operations Update**

Ms. Vagner said there were no further Business Operations updates at the time of the meeting.

**EMPLOYEE SERVICES – Information – Mr. Smart**

**a. Infinite Campus Conversion Report**

Ms. Vagner said the Infinite Campus conversion was proceeding as was training. She said the budget was being reviewed for additional training because further data cleanup was necessary.

**b. Statewide Data System Report**

Ms. Vagner said the District received notification of another state requirement for further data reporting which was very frustrating. She said there were no additional funds to meet the extra reporting requirements. She said one positive thing was that Infinite Campus would automatically generate some of the reports the state was requiring. She said Mr. Stevens joined a conference call regarding the additional reports with Superintendents from Regions 5 & 6. She said the state was currently working to retrieve the data from FoxPro. She said Mr. Smart was trying to figure out how the District could efficiently transfer its data to the state in the fall. She said the administration had been working from May to July on 8 files for submission to the state and a 9<sup>th</sup> file would be added to include staff attendance which the administration was not sure what the report would entail. She said the 9 files would have to be uploaded each month. She said in March the state would require the inclusion of the results of principal and teacher evaluations. She said the state said it was working with APECS on

automatic uploads but it would most likely fall back on districts to gather and submit the data. She said student grades would be another component of reporting. She said districts were still trying to find out if teachers would be tied to student achievement. She said the PEA President, Bill Davis, had not received any notification from the state of that possibility. Ms. Cranor asked if this would lead to pay for performance. Ms. Vagner said it was where the national agenda was headed. She said the data reporting was part of the state and national agendas. Ms. Gebhardt asked if any of the new requirements were connected to ARRA funds. Ms. Vagner said some of the requirements were tied to the receipt of the funding. Ms. Gebhardt asked if the fiscal reporting was connected to this data reporting. Ms. Vagner said it was in addition to the new reporting. Ms. Cranor asked if privacy issues would be addressed with teacher evaluations. Ms. Vagner said the state claimed no names would be posted and would possibly show the percentage of proficient teachers by school. She said the administration did not have many answers from the state as of yet, but the new requirements were coming down the pike.

**c. Any Other Employee Services Update**

Ms. Vagner said there were no further Employee Services updates at the time of the meeting.

**HUMAN RESOURCES – Information – Dr. Howell**

**a. Monthly Human Resources Report**

Dr. Howell said there were about 4 pages of human resources activity. He said there were three retirements received after the May and June deadlines. He said they may not have wanted any attention. He said there were two resignations, one of whom was Mr. Harrell who was moving to California. He said there were 44 certified staff, and 3 administrators for hire. He said Ms. Allen had sent out a press release with the changes. He said a stipend was to be paid out of Title II-A TQ funds to Ms. Zikratch for the development of a Moodle Champs course which was a teacher development course. He said currently 14 people who were new administrators to the District were enrolled in the course. Ms. Vagner noted it was a classroom management course. He said the stipend was minimal and the administrators were excited to have the course online. He said trainers for the course were in Portland to get more information on how to present.

**b. HQ Update**

Dr. Howell said he received an email from Elaine Tobias in November notifying districts that they needed to have a plan in place to address non-HQ teachers in Title I schools. He said the worst case scenario was having a non-HQ teacher that would result in a finding and the development of an additional plan. He said loss of funding was not anticipated as long as the district cooperated with the development and implementation of an HQ plan. He said the District had been developing plans and successfully implemented a majority of them at the elementary level, either through a HOUSSE Rubric or the Praxis. He said the state had not been keeping up on their records and still listed quite a few teachers as non-HQ but anticipated that once their records were updated would have the same information as the District. He said all of the District's elementary staff was now HQ which was the ultimate goal for all classrooms. Ms. Gebhardt asked if there were a lot of positions left to fill. Dr. Howell said there were a few, but not many certified positions left to fill. He said there were a few bus driving positions to fill. He said the District was well on its way to being staffed for the fall. He said the administrators had done a great job at getting out early and recruiting highly qualified candidates.

**c. Any Other Human Resources Update**

Dr. Howell said there were no further Human Resources updates at the time of the meeting.

**SUPERINTENDENT REPORT – Information – Mrs. Vagner**

**a. Proposed ISBA Resolutions**

Ms. Vagner announced that Jimmy Hancock was assigned as the reporter for the school district from the Idaho State Journal. She said he did a thorough job in his reporting. She said he worked hard to report the story. She said there were three Resolutions for Board consideration. She said the first Resolution addressed budget flexibility that spoke to the fact that the legislature had allowed the removal of strings on earmarked money for the current year and that ISBA support legislation to maintain flexibility based on local Board decisions. She said if language was not changed earmarked money could go right back into place and further negatively impact salaries and benefits. She said the second Resolution spoke to the need for another election date option

in addition to the November, March, May and August election dates. She said a May election date did not leave any time to balance the budget if a March Supplemental Levy didn't pass. She said the Resolution proposed the ISBA support legislation to add an election date at the discretion of school boards for February or April. She districts needed the flexibility this next year. She said the third Resolution addressed the definition of Meet and Confer. She said it was the responsibility of the legislature to specifically address what they intended the law to communicate. She said the Resolution proposed the legislature clarify conflicting language.

**b. Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations – 1<sup>st</sup> Reading**

Ms. Vagner said Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations was included in the packet. She said Mr. Harrell brought this to the attention of the administration due to recent situations where the issue needed to be addressed and required further discussion. She said the administration had discussed the policy and it had been reviewed by legal counsel.

**c. Procedure 8210 – Student Discipline**

Ms. Vagner said the policy and procedure had been re-done a couple of years ago but the procedure did not address some specific behaviors that the District had dealt with. She said the procedure had been updated to include indecent exposure and public urination. She said the behaviors and steps were added to the elementary and secondary matrix as a continual update.

**d. Back to School Calendar**

Ms. Vagner said an amended Back to School calendar was included in the addendum. She reviewed the Back to School Calendar dates and said post cards would be mailed to all employees telling them to check the District website for back to school information. She said the second item included in the addendum was the work session topics schedule. She said it was tied to the strategic plan and some topics applied to the Regular Board Meetings. She said if Board members saw anything they would like to have added or removed to let her know.

**e. Calendar**

**Tuesday, July 20, 2010**

Regular Board Meeting/Reorganization  
Board Room at the Education Service Center  
5:30 p.m.

**Tuesday, August 17, 2010** – Ms. Donnelly, Mr. Rash, Ms. Cranor, Ms. Gebhardt

Regular Board Meeting  
Board Room at the Education Service Center  
5:30 p.m.

**Wednesday, August 18, 2010** – Ms. Donnelly, Mr. Rash, Ms. Cranor, Ms. Gebhardt

Student Discipline Hearing  
Superintendent's Office at the Education Service Center  
10:00 a.m.

**Wednesday, August 25, 2010**

Student Discipline Hearing  
Superintendent's Office at the Education Service Center  
10:00 a.m.

**Monday, August 30, 2010**

Opening of the 2010-11 School Year  
Highland High School  
7:30 a.m. – 9:15 a.m.

**Thursday - Friday, September 2 & 3, 2010**

1<sup>st</sup> & 2<sup>nd</sup> day of School Grades 1 – 12

**Monday, September 6, 2010**

Labor Day – No School

**PUBLIC COMMENT – Self Explanatory**

**a. Public Comment Pertinent to Agenda Action items**

There was no public comment pertinent to agenda action items at the time of the meeting.

**CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner**

**a. Topic: Approve Human Resource Activity**

**Policy Issue:** Board approves Human Resource Activity

**Background Information:** Included in the packet was documentation of the Human Resource Activity regarding certified employees since the May 18, 2010 Regular Board Meeting.

**Administrative Recommendation:** Administration recommended Board approve Human Resource Activity as presented.

**b. Topic: Authorize Payment of Claims**

**Policy Issue:** Board approves all Claims.

**Background Information:** Included in the packet were bills and invoices as of July 8, 2010 in the amount of \$2,330,629.68.

**Administrative Recommendation:** Administration recommended Board approve the bills and invoices as of July 8, 2010 in the amount of \$2,330,629.68.

**c. Topic: Approve Supplemental Financial Information from June 1, 2010 through June 30, 2010**

**Policy Issue:** Board acts on Financial Information.

**Background Information:** Included in the packet was supplemental financial information for the period of June 1, 2010 through June 30, 2010.

**Administrative Recommendation:** Administration recommended Board approve supplemental financial information from June 1, 2010 through June 30, 2010.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Rash to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

**OLD BUSINESS – Information – Action – Mrs. Vagner**

**a. Topic: Award Bids**

**Policy Issue:** Board awards all bids.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board award the bid items as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to award the bids as presented. The voting was unanimous in the affirmative.

**NEW BUSINESS – Information – Action – Mrs. Vagner**

**a. Topic: Hear on First Reading:**

**Policy 8122 – Graduation Requirements**

**Policy 8110 – Student Placement, Retention, Credits, Promotion, and Acceleration**

**Policy 8130 – Attendance of Students**

**Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations**

**Policy Issue:** Board adopts policy.

**Background Information:** Following a first reading the Policies will be posted for public comment and input and will be calendared for adoption on second reading in August.

**Administrative Recommendation:** Administration recommended Board hear on first reading Policies:

Policy 8122 – Graduation Requirements

Policy 8110 – Student Placement, Retention, Credits, Promotion, and Acceleration

Policy 8130 – Attendance of Students

Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to hear on first reading, Policies:

Policy 8122 – Graduation Requirements

Policy 8110 – Student Placement, Retention, Credits, Promotion, and Acceleration

Policy 8130 – Attendance of Students

Policy 3800 – Parent/Public Visitation of Schools and Sex Offender Limitations

The voting was unanimous in the affirmative.

**b. Topic: Authorize Alternate Route to Graduation for New Horizon’s High School Student**

**Policy Issue:** Board approves student completion of alternate route to graduation.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board authorize the alternate route to graduation for New Horizon High School Student if allowed by the state as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Ms. Cranor to authorize the alternate route to graduation for New Horizon High School Student if allowed by the state as presented. The voting was unanimous in the affirmative.

**c. Topic: Approve University of Idaho Elementary Student Teacher Intern**

**Policy Issue:** Board approves student teacher intern access in the schools.

**Background Information:** Included in the packet was information on the University of Idaho Elementary Student Teacher Intern Placement for the fall 2010. This item was discussed previously on the agenda.

**Administrative Recommendation:** Administration recommended Board approve the University of Idaho Elementary Student Teacher Intern Placement for the fall 2010 as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to approve the University of Idaho Elementary Student Teacher Intern Placement for the fall 2010 as presented. The voting was unanimous in the affirmative.

**d. Topic: Authorize Request to Solicit Proposals for Architectural Services for Stocks Building**

**Policy Issue:** Board authorizes various professional services.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board authorize request to solicit proposals for architectural services for Stocks Building as presented.

**Board Direction/Action:** A motion was made by Ms. Gebhardt and seconded by Mr. Rash to authorize request to solicit proposals for architectural services for Stocks Building as presented. The voting was unanimous in the affirmative.

**e. Topic: Adopt Proposed ISBA Resolutions**

**School Election Dates**

**Budget Flexibility**

**Define Meet and Confer**

**Policy Issue:** Board adopts Resolutions.

**Background Information:** This item was previously discussed on the agenda.

**Administrative Recommendation:** Administration recommended Board adopt the Proposed ISBA Resolutions to be forwarded to ISBA for consideration at the annual meeting as presented.

**Board Direction/Action:** A motion was made by Ms. Cranor and seconded by Ms. Gebhardt to adopt the Proposed ISBA Resolutions to be forwarded to ISBA for consideration at the annual meeting as presented. The voting was unanimous in the affirmative.

**ANNOUNCEMENTS**

There were no announcements at the time of the meeting.

**ADJOURN**

A motion was made by Ms. Gebhardt and seconded by Mr. Rash. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 8:07 p.m.

**APPROVED ON:**

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**BY:**

\_\_\_\_\_

**Chair**

**ATTESTED BY:**

\_\_\_\_\_

**Clerk**

**MINUTES PREPARED BY:**

\_\_\_\_\_

**Secretary, Board of Trustees**