

**MINUTES OF THE BOARD OF TRUSTEES
SPECIAL MEETING/WORK SESSION
Pocatello/Chubbuck School District No. 25
Tuesday, February 8, 2011
Board Room at the Education Service Center
1:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Marianne Donnelly, Chair	John Sargent, Member
Janie Gebhardt, Vice Chair (Excused)	Jackie Cranor, Member
Frank Rash, Clerk	Mary M. Vagner, Superintendent

A Special Meeting/Work Session of the Board of Trustees of Pocatello/Chubbuck School District No. 25 was held on Tuesday, February 8, 2011, at 1:30 p.m. in the Board Room at the Education Service Center, 3115 Pole Line Road, Pocatello, Idaho, as provided in Section 33-510, Idaho Code;

Welcome, Call to Order, and Statement of Purpose:

Chair Donnelly welcomed everyone and called the meeting to order at 1:35 p.m. She reviewed the addendum to the agenda. She said the Special Meeting was held for the purpose of a Work Session for administration to discuss with the Board the topics outlined in the agenda.

- 1. Convene Meeting**
- 2. Annual Head Start Board Training**
- 3. Presentation of School Improvement Plans (WISE Tool)**
- 4. 2010-11 Budget Adjustments**
- 5. Policy Updates:** *Policy 8154 – Suicide Prevention; Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff*
- 6. Pay Manual Changes**
- 7. Supplemental Levy Election Update/May Election Information**
- 8. Legislative Report/Budget Preparations for 2011-12/Health Insurance Costs**
- 9. Updates:** *Athletic Facilities Strategic Planning; Stocks Building; Elementary Space Needs for 2011-12; Infinite Campus; Emergency Delayed Start Resolution*
- 10. Public Comment**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

11. Adjourn

Annual Head Start Board Training

Dr. Mortensen introduced Ms. Sherry Young and Ms. Kaylin White from the Head Start management team. Ms. Young said Jackie Cranor was the Head Start liaison for the District and was delegated by the Board to ensure state and federal requirements were met. She said Head Start had a federal review the year before and the audit team was unsure if the program met compliance guidelines because of the way it was set up. She said the administration was able to show how it met guidelines and how efficiently the program was run. She said Head Start had a good working relationship with the District Board of Trustees that helped govern the Head Start program. She said the federal review team was satisfied the program was running smoothly and in compliance.

She said included in the packet were the following: Head Start Annual Report, a brochure, the income guidelines and information on the local program. Ms. White reviewed the PowerPoint. She said Gina Morrison was a Head Start parent on the Policy Council. She said the Head Start Blocks had stripes that represented the bars of poverty and the arrows represented moving up and out of poverty which is what Head Start helped families to do. Ms. Young reviewed the Head Start flow chart. She said the School District Board of Trustees was at the top and the Policy Council next. She said the School Board was required to have representation from the District which included Dr. Mortensen and Ms. Cranor. She said the Center Committee was next on the flow chart and finally the Parent Committee. She said the Parent Committee met four to five times per year and reported any issues and concerns to the Center Committee who would then report those issues to the Policy Council. She said if there were major concerns that could not be addressed, then they would be brought to the District for resolution. Ms. White reviewed the responsibility chart. She said all responsibilities flowed from the top, with the School District being the top. Ms. Young reviewed the Parent Leadership Path. She said parents shared ideas and visions with parent leaders who would chart the path. She said this was done through the Parent Committees. She said there were many opportunities for parents to have a role in the program. She said the Parent Leaders charted the path to ensure the vision/mission and values were in place and would then flow to the managers to clear the path and make sure policies were in place and systems were developed. She said this ensured that short term and long term goals were being met. She said finally the staff would follow the path and support the goals. She said this path led to a strong program with strong parent leaders. She said it helped parents learn to be involved and how to become advocates for their children. Ms. White said the Readiness Act was signed into law in 2007 by President Bush. Ms. Cranor asked when the Head Start program was founded. Ms. White said the Pocatello Head Start Program was founded in 1965. Ms. Young said Pocatello joined the program in the first year with the Head Start Summer Program. She said 1965 was the first year the program was federally funded. Ms. Young said the responsibilities of the governing body included fiscal responsibility and the safe guarding of federal funds. She said even though Ms. Cranor was the Head Start liaison it did not relieve the School Board of its full responsibility. Ms. White reviewed the fiscal policy. She said a policy evaluation had been done recently and Ms. Cranor was involved in the process. Ms. Young clarified that when policy language listed "the Board" it was referring to the entire Board of Trustees and not just the liaison. She said Ms. Cranor was not the only Board Member responsible to ensure guidelines were met. She said the federal government could conduct a review of the whole Board and they were required to know what the responsibilities are. She said recently there were Idaho Head Start Meetings in Boise where Head Start parents were involved in learning about the legislative process and being advocates for their children. She said it was a good group of parents that attended. She said the group of parents met with legislators and tried to meet with Governor but were unable to make contact. She said as the group of parents was leaving they saw the Governor on the street and were able to meet him. She said the parents shared their experiences and stories with the Governor and even took a picture with him. She said the Head Start Executive Director wrote a story about the experience. She said the School Board was responsible for the compliance of the Head Start Program. Ms. White said other responsibilities included the recruiting and enrollment of children, applications for funding and guidelines for accessing and collecting information. Ms. Young said the School Board was also responsible for financial statements and summaries. She said packets were sent monthly to the District Representative and Board Liaison that included program information summaries, meals and snacks, and reports. She said the representative and liaison reviewed financial statements and audits during the monthly meeting. She said the federal government required the governing Board to review all areas of the program and be knowledgeable of program processes. Ms. White said the Board was also responsible for reviewing and approving all Head Start Policies which Dr. Mortensen and Ms. Cranor were a part of. She said the Board was responsible for overseeing programmatic and fiscal reporting and implementing any corrective action. She said Head Start utilized District 25 Personnel Policies for its program. Ms. Young said the Board was responsible for helping with the development of procedures, the selection of committee members, operating budgets, financial audits and corrective action plans for any audit findings. Ms. White said results were reviewed every three years. She said Head Start was required to have procedures in place addressing any conflicts of interest and the conducting of investigations where necessary. She said neither had been necessary during the history of the relationship between Head Start and the School Board. Ms. Young said Advisory Committees were being established at the program level with the approval of Dr. Mortensen and Ms. Cranor. She said Head Start was required to report these things to the Board. Ms. Young said Board members could involve themselves by asking Ms. Cranor what was taking

place in the program. She said the federal government required 20% of the budget to come from local “in kind” or from donations. She said in kind could include volunteer time, donations, partial use of buildings or part of utilities. She said Head Start received a Special Education teacher through ARRA funds and her hours were counted towards the in kind requirement. Ms. Donnelly asked about working with the Food Service department. Ms. Young said Head Start had its own food service employees but worked with District staff on occasion which could count towards the in kind requirement as well. Ms. White said the Head Start families were very appreciative of the Board’s involvement and thanked them for making the program possible. She said most of the parents were very involved and helped achieve the grant match. Ms. Young said included in the packet was the Act of Responsibilities that covered the composition of the governing body. She said the language stated a lawyer was required to be a part of that composition but elected groups were not required to have all of those parts. She said the program did not need a lawyer if they had people to fill certain areas of expertise. She said Mr. Reed was the Head Start financial expert. Mr. Sargent asked how many families were involved in Head Start. Ms. Young said there were 186 students in the program with 170 on the waiting list. She said many more could be added if the program had the funding and the space. Ms. Cranor noted that the federal government had provided raises for Head Start teachers last year, but because Head Start was under the governance of the District, Head Start could not utilize the funds for salaries and instead used them to install new playground equipment. Ms. Young said Appendix A detailed who was responsible for certain areas of the program. She said Dr. Mortensen and Ms. Cranor were familiar with Appendix A and could share the information with the Board. Mr. Rash asked what the cost per child was. Ms. Young said it was about \$6,900 per student. She said one drawback of being an early program was not being able to increase the amount per student. She said funding levels for students did not increase with time. She said Head Start programs that were formed later on had a higher cost per student allocated. She said the only way for their program to increase funding was with special funds and grants. She said the amount per student was higher than some because of the program’s comprehensive services. Ms. Donnelly noted the program had a lot of services, including medical and nutritional programs for students and families. She said it looked like a lot of money until you considered all of the programs involved. Mr. Sargent asked if the amount per child included the in kind services. Ms. Young said no. She said in kind was not necessarily money for the program. Ms. Cranor asked how in kind services were tracked by the District. Ms. Young said Head Start prepared a report to submit to the District. She said the management team learned it would have to include funding in a general ledger for the District which it would work to develop. She said a separate account was needed to track those funds. Mr. Rash said he had never heard anything negative about the Head Start Program. Ms. Young said employees and families all love the program and appreciate the relationship with the District. She said Ms. Donnelly had been the liaison for many years before Ms. Cranor took over. She said it was not an easy assignment and was a lot to put on their already busy schedule. She said new requirements made it even more time consuming. Ms. Cranor said she appreciated the excellent job that Ms. Young and Ms. White did and said the District was lucky to have such a highly functioning program. She said it was evident that parents loved the program. Dr. Mortensen said many parents become involved with the program and then decide to become teachers. She said it was evident that families were becoming self sufficient and meeting the goal of the program to get out of poverty. She said a parent survey had just been completed that showed a 90% or more positive ratings in every category of the program. She said the District’s transportation, finance, employee services and human resources departments all had a great working relationship with the Head Start organization and the efficiency of the management team was very much appreciated. She said the management team was very organized and highly functioning. Ms. Young said when she started out as the Director of Head Start there was only one District contact and no relationship with any of the departments. She said the management team worked hard to further the working relationships with the District and she appreciated the difference it made to have such good working relationships with all departments.

Presentation of School Improvement Plans (WISE Tool)

Mr. Wegner said the state implemented the WISE Tool as a new tool for entering School Improvement Plans. He said all schools were required to utilize the tool this year. He said one struggle the District encountered with the tool was maintaining a clear focus. He said the tool made it easy to take you in too many directions. He said the District Leadership Team identified that its focus would be in line with the Strategic Plan. He said it was a good focus for the schools and helped guide the improvement plans. He said each school had 86 indicators in the WISE

tool and needed to select one. He said schools in a needs improvement status needed to select more than one. He said Building Leadership Teams were trained last year and administrator training followed during K-12 meetings. He said January 19, 2011 was established as the deadline for all school improvement plans to be entered into the WISE Tool. He said most schools met the deadline. He said the Instructional Directors would invite the principal and key leadership members to go through a review process and provide feedback. He said it was helpful to have key people in the planning process. He said Highland High School, Pocatello High School and New Horizon High School were required to submit their School Improvement Plans to the state by March 1, 2011. He said the government randomly selected schools that would be required to submit plans to the state. He said the Board would be asked to sign the assurance pages at the February 15, 2011 Regular Board Meeting. He reviewed Tendoy Elementary School's Improvement Plan. He said indicators showed the level of implementation and evidence of implementation could be entered. He said reports included action plans and timelines. He said action plans could be reviewed and updated as needed. He said schools that did not meet AYP for two or more years in a row were placed in a "level 3" category and were required to submit corrective action plans. He said it would take three years of meeting AYP to get out of the level 3 category. He said Tyhee Elementary was in the Level 3 category and would have to indicate corrective actions that would be taken. He said Tendoy's corrective action indicated that all staff would participate in Professional Development courses. He said the plan articulated that the Professional Development would be for language and vocabulary training courses. He said the school participated in SIOP and Champs which were being monitored through classroom walkthroughs. He said all of this would be included in the WISE Tool plan that would be submitted to the state in March. He said Franklin Middle School chose to focus on SIOP and Grading and Assessment Practices as well as implementing a new curricular program for RtI. He said some of the RtI curriculum included Ramp Up to Algebra, Math Navigator and Read 180. He said any school in the Level 4 category was required to submit a Restructuring Plan. He said Hawthorne Middle School had just completed a Restructuring Plan for state approval. He said Alameda and Wilcox Elementary were in the process of submitting Restructuring Plans. He said Irving Middle School was granted new school status after going through the restructuring process. He said any school in the Level 4 category could apply for new school status. He said the State Department of Education was offering a webinar on the process for petitioning the state for new school status and how to present a portfolio. He said the administration recommended three schools participate in the webinar to become familiar with the process. Mr. Wegner reviewed the District's Improvement Plan. He said the Leadership Team tied TIA to one of the indicators with an action plan built into the Tool. He said part of the action plan was to expand TIA non-core areas. He said Instructional Directors met to review each task. He said the group benchmarked what had been accomplished pertinent to each task. He said one example was the documentation of what had happened with TIA over the year and what direction the District would go. He said all schools were in the monitoring phase. He said this year was the most intensive with all 86 indicators being assessed. He said from here on out plans would be monitored and revised as necessary. He said it was a working document and was meant to be fluid as circumstances changed. He said plans were available for Board review. Ms. Donnelly asked if there would be any point to all of this if Superintendent Luna's proposals were adopted. Mr. Wegner said it was still unknown at this point. Ms. Donnelly said so much work was put into the research based improvement processes and it could all be for nothing.

2010-11 Budget Adjustments

Mr. Reed said the 2010-11 budget adjustments were included in the packet. He said normally budget adjustments would be presented in January but student enrollment data was still not available from the state. He said Districts were due payment on February 15, 2011 and still did not know what unit calculations would be. He said the administration had to move ahead with a best estimate. He said the total adjustment to the general fund budget amounted to just over \$2 million due to increased enrollment from the state, the education jobs act money and the additional fund balance resultant from higher savings. He said most of the adjustments were in salaries and benefits which changed with staffing levels. He said the education jobs act money was listed in multiple categories because of the various days and positions that were restored. He said one adjustment listed under purchased services was due to budgeting \$500,000 for Infinite Campus training without knowing how much training would be required. He said the District anticipated spending more on training than it had used to date. He said eventually the remaining money would all be used on further training. He said the District was able to bring its unappropriated fund balance up to Board Policy. He said it would give the District some latitude in the budget

shortfalls it would face. He said it would help cushion the blow for next year but would most likely be far from adequate. He said there were no adjustments to bonds and the School Plant Facilities budget. He said some of the adjustments were due to carryover. He said the ARRA funds had \$238,000 in carryover that adjusted the budget to \$783,400 rather than \$326,000. He said various grants had to be adjusted up or down because of carryover. Mr. Sargent asked if the carryover amount was designated for future expenses. Mr. Reed said yes most of it was set aside for future expenses. He said a lot of the funds were two year funds and were set aside for specific programs. Ms. Cranor asked what the differences were between appropriated and unappropriated funds. Mr. Reed said the unappropriated fund balance was 4% of the District's budget and the appropriated fund balance was any revenue over and above what had been budgeted for the year. He said any excess funds would go into the appropriated fund balance. Ms. Cranor asked what account the holdback funds were being held in should there be no holdback from the state. Mr. Reed said it was in an account called an insurance reserve and had been kept separate from all other funds for distribution if no holdback occurred. He said on the last page in the packet was more detail regarding the Education Jobs Act money, increased student enrollment and discussed bringing the District's reserves up to Board Policy. He said some of the funds may look like they are increasing but were just carryover. He said the Board would be asked to approved the budget adjustments at the February 15, 2011 Regular Board Meeting. Ms. Vagner asked if there was current information from the state relative to further revenue. Mr. Reed said there was no new information but expected to receive the information in the next week or two. He said the state was months behind, however, the administration was fairly confident that its calculations would be close to actual allocations from the state. Ms. Vagner said the deadline for the distribution of holdback money was about six weeks away and there was no specific information from the state as to revenue shortfalls for FY 2011. Mr. Reed said enrollment was critical to the District because it determined the amount of discretionary funds for units allocated by the state. He said the information was critical in budgeting for the upcoming school year. Ms. Cranor asked if this would be the last year the District would receive ARRA funds. Mr. Reed said yes, the ARRA funds expired September 1, 2011. Ms. Cranor asked if the funds could be used to support Title I positions. Ms. Vagner said no. She said the administration purposefully avoided pushing positions into ARRA because the District could not face pushing the necessary positions back into the general fund when ARRA funds expired. She said instead the District purchased RtI materials and instructional support for children. She said the District moved a limited number of positions into ARRA and about \$297,000 would be pushed back into the general fund budget. She said the District was able to delay pushing the positions in the general fund due to Education Jobs Act funds becoming available. Mr. Reed said the first stimulus package was earmarked for certain expenditures but the Education Jobs Act funds had been left at the discretion of the District. Ms. Vagner noted that the State Superintendent had encouraged Districts to push special education positions into ARRA funds on the premise that the funds would not go away which left many Districts in a bad financial position and prompted the request for the continuous Financial Emergency Resolution.

Policy Updates: *Policy 8154 – Suicide Prevention; Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff*

Policy 8154 – Suicide Prevention

Mr. Hobbs said the administration reviewed District policies as directed by the state and all current policies were adequate with the exception of a Suicide Prevention Policy. He said the draft Suicide Prevention Policy detailed the communication and critical steps process. He said the Policy played a critical role in outlining the District's responsibility to respond to a report of suicidal tendencies. Ms. Vagner said the Policy language was crafted to meet Idaho Code and current processes in place.

Policy 7141 – Teacher Supervision and Evaluations of Certificated and Professional Staff

Dr. Howell reviewed the changes to Policy 7141. He said this would be the third change to the Policy in a little over a year. He said the changes were driven by changes from the State Department of Education. He said the SDE called for review of evaluation polices in the fall to see if District evaluation processes met state standards. He said the District met 40 out of 43 of the required criteria. He said the proposed changes to the Policy addressed the three elements the District did not meet. He said the first element was relative to how the District addressed ongoing training and Professional Development. He said the second element was how the District funded Professional Development and the third was how the District collected and analyzed data and how Professional Development would be prescribed based on that analysis. He said further changes to the Policy were not

substantive and were grammatical. He said the changes addressed training to take place during monthly meetings which was implemented this year. He said one section of Charlotte Danielson had been completed and the second would be completed in October. He said another change was relative to building administrators assisting teachers in the annual review. He said the professional development goal set by the District this year focused on instruction. He said there were nine areas to choose from and all teachers would pick one. He said the teacher would then be evaluated on the area he/she chose at the end of the school year. He said the professional development would be funded through Teacher Quality funds or Title II funds. He said the District would submit its revised Policy to the state following a second reading and hoped the changes met the state's requirements. Ms. Cranor noted that if the State Superintendent's education reform proposals were adopted by the legislature that a very large portion of the Policy would have to be changed yet again. Dr. Howell said that was correct. Ms. Donnelly said during a conference call with the State Superintendent she asked if any of the plans were research based to which he replied they were not and if the state waited for the research it would be behind the curve. Ms. Vagner said the Policy would be brought to the Board for a first reading at the February 15, 2011 Regular Board Meeting.

Pay Manual Changes

Mr. Smart said the pay manual was brought to the Board for approval any time there were changes made. He said this year there was one major change. He said there was a significant change in pro-rated pay for classified employees. He said the change allowed classified employees to opt out of pro-rated payments. He said another change was to disallow payment of personal leave days unless the employee finished the year with the District. He said if the employee left mid-year any remaining personal leave days would not be paid out. He said another change allowed the District to substitute other types of leave if an employee exceeded their sick leave days, however sick leave days could not be substituted for personal or vacation leave. Ms. Cranor asked how the sick leave bank would be affected by the change. Mr. Smart said typically an employee did not have to use all of his/her sick leave days but if he/she did personal and vacation leave days could be substituted which would mean less of an impact on the sick leave bank. He said the kinds and levels chart and the COBRA contract were updated. He said the Insurance department would set up COBRA for anyone that needed it. He said another change was to allow employees to opt out of insurance benefits that were previously restricted from doing so. He said in the past only two employee groups had been able to opt out of insurance benefits and had been expanded. He said in order to obtain a healthy risk pool the District had to insure as many employees as it could to spread the pool and keep rates down. He said it was a fine line for the District to maintain the risk pool and to do what was best for the employee. He said some of the employee groups that would benefit from the change were employees over the age of 65 that now had Medicare benefits. He said another group that would benefit was Military families that had much better coverage at a reduced rate through the U.S. Government. He said when the District had insurance through Blue Cross they required 100% participation which was not the case anymore. He said one down side to opting out was that if the employee ended up needing coverage from the District in the future he/she would have to wait for open enrollment which could take a significant amount of time especially with the Dental Program. He said the District was confident that the benefits would outweigh the negatives with the employee groups it was allowing to opt out. He said PERSI recently excluded substitutes as eligible for benefits so the District had to update its plan to match PERSI eligibility requirements. He said the District suspended substitute contributions as of last year. He said if a substitute employee was vested he/she could keep that amount and if he/she was not vested any contribution would be returned to the person. He said there were changes to the early retirement program that were available in the negotiated agreement. He said in the past the District would mail a payroll calendar to its employees but due to mail theft the District had discontinued this practice. He said many employees received paper checks in the mail over the summer while they were out of town and left them vulnerable to theft. He said another change was to clarify that any employee coming to work during a late start would be compensated for that time. He said the Board would be asked to approve the revised Pay Manual pending any changes directed by the Board. Mr. Smart said all of the changes were approved by the Insurance Committee. Ms. Cranor asked if employees were required to make up time from a late start. Ms. Vagner said the District was allowed three days during the school year in which to declare an emergency be it a day of late start or school closure in which employees would be compensated and not required to make up any time. She said the Board would approve the Resolution for submission to the state. Mr. Smart said employees were held harmless if

they were unable to make it to work due to weather conditions on a late start day. Ms. Vagner said certain administrative personnel were required to come in during a late start to perform critical functions such as answering phones and informing parents and students who may not have heard there was an emergency late start.

Supplemental Levy Election Update/May Election Information

Ms. Allen said currently the administration was in the process of distributing levy information to the public. She said all staff presentations were complete and the administration had been busy with presentations to community groups as well. She said the administration gave presentations as they were invited. She said fourteen presentations had been completed to community groups and five more were scheduled. She said presentations would be given to the Local Issues Committee and the Legislative Council later in the week. She said the Chamber of Commerce allowed the District to put up informative flyers and leave them on lunch tables during the Chamber Luncheon sponsored by Simplot. She said the Citizens Committee supported the levy and were able to promote the levy rather than just present information. She said the committee was starting a campaign called "I Say Yes" to get the information out and to encourage the community to vote. She said the group hoped to promote a positive outcome. She said the group would start handing out buttons to patrons and would begin fundraising to pay for advertising. She said early voting started that day and the March election date was one month from now.

Mr. Smart said included in the packet was a Trustee Election Timeline. He said he created the timeline to match up with Idaho Code. He said there was some contradicting language in Idaho Code regarding deadlines for notification of candidacy. He said under the Education section of the Code it stated Trustees had to notice their candidacy five weeks prior to the election and under the county Code it stated six weeks. He said the District opted to go with the six week timeline to err on the side of caution. He said notices of candidacy were to be turned in at the District Office. He said in the past only two weeks were available for nominating petitions which was no longer the case as the language was removed from Idaho Code and there was no longer a timeline. He said the District updated the appropriate forms and would accept candidate packets until April 8, 2011. He said the county was responsible for all notifications which would be posted in March. He said the District would have to update its Trustee Zone boundaries before the fall and would most likely not have the information until after Trustee elections took place. He said absentee voting for Trustee elections started April 19, 2011. He said the county commission had one week following the election date to canvass the election and send certificates to the elected Trustees. He said nothing was set in stone and the District would have to wait for any further information until after the Secretary of State held a meeting with the county commissioners in February.

Legislative Report/Budget Preparations for 2011-12/Health Insurance Costs

Mr. Smart said the Budget Committee Meeting would be postponed until the following week. He said the Insurance Committee would meet soon to begin working on the District's health insurance coverage. He said about 600 employees participated in the District's Health Fair which could contribute to further premium reductions.

Ms. Vagner said information relative to senate education was included in the addendum. She said State Superintendent, Tom Luna laid out his "Students Come First" proposals yesterday and various organizations were allowed 10 minutes to testify either for or against the plans. She said testimony was to begin at 2:00 p.m. and would be on a first come basis. She said five groups would be allowed closing arguments and Senator Goedde set aside twelve hours for debate, motions and voting. She said it was speculated that the state deficit could be around \$185 million rather than the \$35 the governor reported. She said the \$70 million miscalculation was due to federal tax law changes not being accounted for during budget preparations. She said the administration was informed that if the deficit was \$185 million it would mean a \$90 million reduction to education. She said it was interesting that the legislature was considering giving Trustees a \$75 stipend per meeting in light of all the additional budget cuts. She said Medicaid was facing further reductions which would impact the District. She said Medicaid had already been grossly impacted by budget reductions. She said the changes would mean a loss of \$58.8 million to the state in federal match money. She said the reductions would eliminate developmental services for about 500 adults. She said \$27.7 million would be lost in federal match money for developmental services. She said it would eliminate the psycho-social services program that served over 5,500 people who had severe mental illnesses and would cost the state \$39.5 million in federal match money. She said the programs had been targeted for reductions because they were social and not medical. She said the state believed the services could be provided by

volunteers. She said she believed it would be difficult to find qualified volunteers for that type of work. Ms. Vagner said the ISBA survey results had been posted. She said 40% of Trustees “conditionally” supported the first question which dealt with 50% of teacher evaluations being based on student achievement. She said there was a wide range of mixed responses to the questions. She said there were varying levels of support or non-support for one or two year rolling contracts. She said there was quite a range in responses regarding the laptops and the teacher salary schedule. She said the outcome of the survey did not give an accurate picture of support for the plan in its entirety. She said an article that was posted in the paper today was included in the packet and showed the diversity of the educational community versus the business coalition relative to the plan. She said she expected there would be a summary of testimony on the bills in the Eye on Boise blog. Mr. Sargent noted that some of the written responses to questions in the survey were as varied as the overall results. He said he read quite a few comments expressing that the state needed to back off of the new reporting requirements.

Updates: *Athletic Facilities Strategic Planning; Stocks Building; Elementary Space Needs for 2011-12; Infinite Campus; Emergency Delayed Start Resolution*

Stocks Building

Mr. Reed said the administration was keeping the Board informed as to the work of the architect and the final preparations in order to begin bidding. He said the administration and the architect met to discuss the final touches of the building such as colors, carpeting, technology installation and security. He said all of the little details took time and planning and the administration wanted to make sure that nothing was overlooked to ensure a complete and accurate bidding packet to avoid change orders. He said the architect would provide a final cost estimate to ensure the District was staying within the budget. He said the District’s maintenance department stripped the interior of the building and removed old insulation so the District would not have to hire a contractor to do the work. He said the city would review the plans for the building and make sure they were up to Code. He said construction was planned to begin the first part of June, 2011.

Elementary Space Needs for 2011-12

Mr. Reed said the administration recently discussed the space issues due to increased enrollment. He said the District was already one year behind relative to capacity. He said there were only one or two classrooms available at the elementary level and could be about five or six classrooms short over the next year. He said space would be very tight at the elementary level. He said the proposed legislation could also negatively impact space issues by increasing class sizes when there was already not enough space. He said the administration was working to find a solution to the space issues.

Infinite Campus Update

Mr. Smart said staff members would begin training on scheduling in Infinite Campus. He said in the past this was not done in the student information system. He said data was coming out cleaner as staff members grew familiar with the system. He said a new round of ISEE reporting began yesterday and would continue for two weeks.

Emergency Delayed Start Resolution

Mr. Smart said an Emergency Delayed Start Resolution was included in the packet and would be brought to the Board for approval at the February 15, 2011 Board Meeting. He said the District had two emergency late starts that were considered emergency school closures by the state. He said the administration would submit the Resolution along with the draft minutes from the Board meeting to the state in order to have the District’s ADA adjusted. Ms. Vagner said the PEA was sponsoring forums at each of the three middle schools and Cabinet and Board members were planning to attend. She said Ms. Cranor would attend the Irving forum, Ms. Donnelly would attend the Hawthorne forum and Mr. Rash would attend the Franklin forum.

Public Comment

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communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment at the time of the meeting.

Adjourn

Chair Donnelly adjourned the Work Session at 3:39 p.m.

APPROVED ON:

MARCH 15, 2011

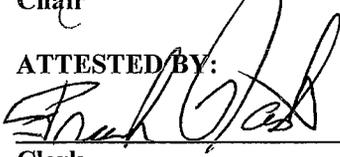
MINUTES PREPARED BY:


Secretary, Board of Trustees

BY:


Chair

ATTESTED BY:


Clerk