

**MINUTES OF THE BOARD OF TRUSTEES
SPECIAL MEETING/WORK SESSION
Pocatello/Chubbuck School District No. 25
Tuesday, September 13, 2011
Board Room at the Education Service Center
8:30 a.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Frank Rash, Chair

Janie Gebhardt, Member

John Sargent, Vice Chair

Nate Murphy, Member (Arrived at 8:45 a.m.)

Jackie Cranor, Clerk

Mary M. Vagner, Superintendent

A Special Meeting/Work Session of the Board of Trustees of Pocatello/Chubbuck School District No. 25 was held on Tuesday, September 13, 2011, at 8:30 a.m. in the Board Room at the Education Service Center, 3115 Pole Line Road, Pocatello, Idaho, as provided in Section 33-510, Idaho Code;

Welcome, Call to Order, and Statement of Purpose:

Chair Rash welcomed everyone and called the meeting to order at 8:36 a.m. He reviewed the agenda and said the Special Meeting was held for the purpose of a Work Session for the administration to discuss with the Board the following topics outlined in the agenda.

1. **Convene Meeting**
2. **Portneuf River Project – Valley Pride**
3. **2010-11 SRO Services & Staffing Update**
4. **School AYP Accountability Timeline/School Improvement Plans in WISE Tool Update**
5. **Presentation of the TIA Self-Assessment Rubric**
6. **Transportation Update**
7. **Policy 8116 – Part Day Enrollment-Attendance of Students Attending Non-Public Schools & Policy 8130 – Attendance of Students**
8. **Overview of Budget & Wellness/Insurance Committee Work for FY12**
9. **Benchmarking Board Communications Topics for ISJ for 2011-12**
10. **Discuss Proposal Submitted by Committee to Study Facilities for Extra-Curricular Activities Inclusive of Use of Holt Arena to Provide Direction**
11. **Brief Updates:** *Update Financial Condition of the State and Monitor all District Budgets; State Department of Education – Reorganization; Board/Superintendent Retreat/Board Self-Evaluation – September 21, 2011*
12. **Public Comment**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.
13. **Adjourn**

Portneuf River Project – Valley Pride

Ms. Vagner introduced Mr. Jerry Sepich and Mr. Jay Colonel. Mr. Colonel said he was a member of Valley Pride. He asked the others present to introduce themselves. Dorsey Hill said she was a member of Valley Pride. George Lloyd said he was retired and had lived in Pocatello for 11 years and was a patron interested in the project. Jerry Meyers said he was a local architect and was here as a citizen interested in the project. Hannah Sanger said she worked for the City of Pocatello and was here as a facilitator. Ben

Crosby said he was a geology professor at ISU and studied how rivers behaved. He said he was here as a technical consultant. Mr. Colonel said the Valley Pride group took on various projects and helped champion them and supported other groups in worthy efforts. He showed the Board pictures of the committee's vision for the project. He said Valley Pride tried to get a grant to build a master plan. He said communicating with various groups would help Valley Pride put together a plan to restore the health and beauty of the river. He said Valley Pride did not get the grant and would take on the project in pieces and wanted to involve all affected parties in the process. He said the project was an old idea conceived by the Army Corps of Engineers which was being revived. He said the Army Corps would fund a portion of the project but there was still a large amount to be raised by the community. He said Valley Pride was exploring various options for fundraising. He said he and Jerry Sepich met with Ms. Vagner and Mr. Reed to inform them of the proposed project as the committee moved forward. He said a portion of the project affected Irving Middle School. He said Mark Mendenhall from the Army Corps of Engineers put together most of the plan. He said the next step in the process was to hold a meeting with all interested parties including Old Town Pocatello, the city, Idaho Power and the School District. He said Pocatello High School utilized Raymond Field for football practice which would be affected by the project. He said the committee was researching any option that would work for the School District and the presentation was informational only. He said in the previous meeting with Ms. Vagner she expressed some safety concerns. He said safety was a big concern for the committee as well and they would make sure the river stayed safe. He said currently Irving Middle School utilized the Sacagawea Wetlands for different classes and said this would be no different. He said Valley Pride was looking at a lot of areas but this location affected the School District. He said the committee believed the project was important for the river's health and would enhance the beauty of Pocatello. Ms. Cranor asked if the project would include removing sections of the concrete walls. Mr. Colonel said yes and the idea was to create a meandering scenic area. He said the committee wanted to include the Board so there would be no surprises for the School District. He said before the committee moved forward it would need to make sure any use of land was acceptable to the School District. Ms. Cranor agreed her biggest concern was the safety of students. Mr. Colonel said safety was at the top of the committee's list. He said there was always some safety concern with natural rivers. Ms. Gebhardt asked if the committee had other options that would be less impactful. Mr. Colonel said the committee was investigating multiple areas but the grant limited the areas that could be included in the project. He said two of the stipulations were that no trees could be removed and the river could not be backed up to any residential property. He said this particular area was of interest because there were no homes in the vicinity. Ms. Vagner said the Army Corps of Engineers had a time limit on access to money for the project. Ms. Vagner asked about the direction of the City Council. Mr. Colonel said he met with the city in a study session where the council voted on a Resolution to explore the project further. He said the city refrained from any financial obligation at this point. He said the city required further research and would consider any financial obligation in the summer of 2012. He said the Army Corps would commit to \$4 million and the city's portion would be \$1.25 million if it agreed to pursue. Ms. Sanger said the city would not commit until a feasibility study was completed and the city's purpose at this point was to gauge public interest. She said if the city agreed to sign on after a study was completed the Army Corps would spend one year on design and two years on construction. She said the minimum timeline for completion was three years out from July 2012 and only if all affected parties were in favor. She said if the project was not supported by the community the city would not sign on. Mr. Colonel said Valley Pride researched projects but did not always move forward with them. He said some of the local projects Valley Pride was involved with included the welcome signs for ISU and Brooklyn's Playground. Ms. Gebhardt said she hoped the local residents were being included in the process. She said she thought the concrete sections of the river were ugly and unimaginative but sometimes those things are necessary when there is inclement weather that causes flooding and the channel contains that. She said the committee should make sure it explored all options. He said the committee would appreciate any volunteers from the Board to serve on the committee. Mr. Crosby said he studied rivers for a living which is a billion dollar industry. He said projects like these were happening all over the place. He said the Army Corps worked to protect communities but is realizing it can provide the same protections in a more aesthetically pleasing manner. He said he would be heavily involved in critiquing the design and hoped community members would involve themselves as well to find something that was pleasing to everyone. Mr. Colonel said it was his hope that Pocatello would be a city that created

things and was beautiful in order to attract people to the community. Ms. Hill said she appreciated all the remarks and noted that the project would not happen at one time and the committee was seeking long term money to develop a master plan for the river from the gap to the Reservation. She said it was important for the community to work together on the project to create a valuable asset. She said she hoped the schools and students would become involved in the project and learn about restoration and beautification along the way.

2010-11 SRO Services & Staffing Update

Mr. Hobbs said Sergeant Canfield was unable to attend. He said it appeared that the city would maintain five SRO's for the current school year. He said included in the packet was a summary of student discipline for the 2010-11 school year. He said the administration changed the Crossroads program which was exclusionary to the Resolution Intervention and Transition (RIT) Program, which was an instructional program. He said Mr. Dickman ran the RIT program with a combination of staff to assist children with emotional issues, and discipline and academic problems. He said there were 41 expulsion hearings held last year with 30 held in abeyance. He said it was admirable for a Board and administration to strive to keep the majority of kids in school. He said one big issue was trancies and the administration had been working with probation and Judge Murray's Juvenile Court to reduce the problem. He said the District's dropout rate had decreased from the high 80's to the 90th percentile. He said he believed truancy court helped make a difference in the dropout rates. He said the administration put an emphasis on catching any truancy behaviors early and to intervene before letting it become a problem. Mr. Rash asked how many of the students that went to DDRC's came to the Board. Mr. Hobbs said there were 229 students that went to DDRC and only 41 went to expulsion, so about 20%. Ms. Cranor asked if the Alameda Center had a full time SRO. Mr. Hobbs said yes there was a greater need at the Alameda Center so the SRO that was full time at Century High School was moved to the Alameda Center. He said the SRO that was previously split between Franklin Middle School and the Alameda Center was now split between Franklin Middle School and Century High School. Ms. Cranor asked if there enough incidents at Century High School that the change could be detrimental. Mr. Hobbs said there were not as many emergency incidents. He said it was hard to predict. Ms. Gebhardt asked what schools the other three SRO's were assigned to. Mr. Hobbs said Officer Daniels was at Highland High School, Officer Peck was at Pocatello High School and Officer Harris was split between Irving and Hawthorne Middle Schools. He said Sergeant Canfield monitored the elementary schools. He said Sergeant Canfield may be retiring on October 1, 2011. He said his position would be replaced with a full time officer to manage the SRO program.

School AYP Accountability Timeline/School Improvement Plans in WISE Tool Update

Mr. Wegner said included in the packet was the AYP Accountability Timeline and the Improvement Planning Implementation Workbook. He said the AYP Accountability Timeline showed where each school fell on the continuum. He said the Board saw Restructuring Plan Presentations last year for Wilcox Elementary, Hawthorne Middle School and the Alameda Center. He reviewed the changes in the workbook. He said any school in years one or two of "needs improvement" had to submit an improvement plan for the 2011-12 school year which would be good for two years. He said the District had always required an annual plan but was a new requirement from the state this year. He said the administration would bring the plans to the Board prior to March 2012 to sign the assurance pages for submission to the state. He said the state planned to randomly review a percentage of school improvement plans at the District and school level. He said Districts were required to have a documented process for referrals and for providing feedback. He said the District had a process of reviewing plans with Instructional Directors, principals and key BLT leaders but the process had not been formalized. He said the state would select about 15% of the improvement plans to review. He said if a plan was sent back as needing revision the school would make any necessary adjustments and resubmit prior to June 1, 2012. He said both Highland and Pocatello High Schools would have to submit corrective action plans. He said it was part of the WISE tool with two specific areas to respond to relative to missing AYP and closing the gap with subgroups. He said any school in year 5 (or more) of Improvement 3 was required to update the SIP and the corrective action or restructuring plan. He said Franklin Middle School, Hawthorne Middle School and the Alameda Center which were in restructuring would have to update and submit

restructuring plans annually. He said the detail required in the plans was extensive. He said there were some new indicators in the WISE tool those schools would have to assess and build plans around. He said Districts had to complete restructuring support plans and a supplemental support plan for each school in restructuring. Ms. Cranor asked who would be responsible to complete the plans. Mr. Wegner said the Instructional Directors were responsible. Ms. Gebhardt asked what the result was of Irving Middle School going through the restructuring process. Mr. Wegner said the school was granted “new school status” which meant the slate was wiped clean for AYP. He said the school just missed AYP for the 2010-11 school year and was on alert. He said Wilcox Elementary was just granted new school status but the school met AYP. Ms. Cranor asked how schools in the District compared to other Districts in the state. Mr. Wegner said the larger the school was the more difficult it was to meet AYP. He said details relative to other Districts AYP numbers were posted on the state’s website. He said the state provided a compliance checklist to Districts for submission of school improvement plans but told Districts that the checklist should not be used to guide the planning process. He said the checklist would have to guide the District’s planning process to ensure no requirements were missed. He said there was an increase in the number of indicators the District and schools would be required to complete in several areas. He said in addition the District was required to have a restructuring support plan with a comprehensive analysis for each school to guide the school’s planning process. He said there was a repeat function available in the WISE tool which would be useful for the District and schools that were in restructuring. He said the schools would have to identify whether there was full, partial or no implementation of the indicators. He said last year the District addressed 20 indicators and created a plan for 15 of them. He said now the District had to assess all of those indicators and build 10 more plans within the SIP plan. He said the administration instructed teams to go back into the SIP and look at the indicators that plans had been built for as some were similar and could be copied with an extended target date rather than creating all new ones. He said the requirement seemed unreasonable as it was not possible to effectively monitor over 30 plans at one time. He said the Instructional Directors planned to attend a workshop in Idaho Falls to hear more about the coming requirements. He said the administration asked schools to set a mid-December target date to allow time for Instructional Directors to review and present to the Board before submitting to the state by March 1, 2012.

Presentation of the TIA Self-Assessment Rubric

Mr. Wegner said included in the packet was the TIA Self-Assessment Rubric completed by BLT Leadership Teams at the August 23, 2011 BLT Retreat. He said it was a self-assessment of where each school felt it was in the implementation process. He said on the questions dealing with standards and expectations being clear there was a greater concentration of schools rating themselves at a 9 this year. He said there were a lot more schools that rated themselves between a 7 and a 9 on PLC collaboration than in previous years. He said the document did not get into context or conversation but kept the focus on the critical elements like strategic planning, SIOP, Walkthroughs and RtI. He said the document showed that most schools felt they were improving. Ms. Cranor asked if the administration had another assessment document. Ms. Vagner said there was a benchmarking document that administrators entered information on a monthly basis to track the progress of PLC’s, RtI, Beliefs, Cultural Perspectives and Second Step and Virtues. She said the documents were closely aligned. She said the documents were internal documents only but were very indicative of where each school was. She said Edahow was hard on itself and she would have rated the school at an 8 or 9. She said it was good to see how the schools perceived themselves. She said the document was used for Building Leadership Teams (BLTs) to track progress. She said Lewis & Clark Elementary had teams documenting each grade. She said the District had grown substantially in refining its practices and credited it to the Board’s implementation of the Strategic Plan. Mr. Wegner pulled up a sample of the TIA document showing the unpacking of the common core state standards and the embedding in the technical subjects. He reviewed the process for 5th grade Math. He reviewed the objective, the task analysis, the vocabulary, the sample assessment and the suggested material and resources. He said the team unpacked each objective in the analysis. He said there were eight mathematical practices that are considered just as integral to learning as the actual content. He said teacher teams went through each mathematical practice and chose 50 vocabulary words to focus on for each area annually. He said if there were words that students should already know they were listed under “prior”. He said until the common core state standards were implemented teachers were still required to

teach the ISAT requirements. Ms. Cranor asked about children coming into the District that may not be familiar with the vocabulary. Mr. Wegner said over 30 Districts participated in TIA this year and was also being introduced to the western part of the state. He said he hoped eventually the entire state would merge with one document and one process. He said there was still a lot of refinement work to do but the teams made good progress this year. He said Districts were required to implement the Common Core State Standards for the 2013-14 school year but could choose to implement earlier. Ms. Vagner said a statewide strategic plan had been developed for TIA for next year. She said the plan would be presented to the League of Schools Superintendents at the September Meeting. She said the plan was a leadership model and made Superintendents responsible statewide. She said if the Region 5 Superintendents agreed to support it the administration would bring the plan to the Board for adoption. Mr. Rash said TIA was one of the best things that had been implemented in the area in a long time and if the state would get on the same page it would be invaluable. Ms. Gebhardt said every school that she visited talked about how much TIA influenced what teachers did every day.

Transportation Update

Mr. Reed said included in the packet was a discipline referral report from transportation from 2000-01 to 2010-11. He said the District was one of the few in the state whose transportation department handled student discipline issues. He said most Districts handled any discipline at the school level. He said incidents were categorized by warnings, tickets issued, parent conferences held and suspensions. He said the department added in 2006 restitution fees for any damage caused by vandalism. He said there was an increase in warnings, tickets and conferences in the 2010-11 school year. He said the number of incidents was low the year before and was probably due to a stable work force which had recently deteriorated. He said in the last year and a half the District had hired more bus drivers than it had in the last 5 or 6 years combined which was a very high turnover rate. He said the Board decided to increase the base wage for new drivers to turn the trend around and since that time there had been very little turnover. He said after today the transportation department would have every single bus-route filled for the first time in three years. He said the number and quality of applicants had increased dramatically and the administration hoped the stability would limit the number of discipline referrals. He said the transportation department had a great staff who watched out for the safety of kids. He said training costs would go down significantly if the work-force remained stable. He said five or six former drivers returned because of the wage increase and did not have to wait through a training period to start. Ms. Cranor said the decision helped the staff feel validated and know that what they do is important.

Policy 8116 – Part Day Enrollment-Attendance of Students Attending Non-Public Schools & Policy 8130 – Attendance of Students

Ms. Vagner said Policy 8116 – Part Day Enrollment-Attendance of Students Attending Non-Public Schools and Policy 8130 – Attendance of Students was included in the packet. She said both policies had minor revisions that were specific to the number of minutes students should be enrolled for part or full time. She said the administration found that the District was being short changed on ADA for students enrolled for less than 150 minutes for part-time or 240 minutes for full-time and revised the policy to require a minimum number of minutes for part and full-time enrollment. She said it was not the Board's intent to limit the requirement to high school students only and the language had been changed to include all students K-12. She said the administration learned there was a conflict between the District's enrollment policy and the charter school's enrollment policy since charters were dictating that students had to enroll for full time so it would get all of the ADA for the student. She said the state had no provision for fractional ADA yet so the District's best option would be to require the identified minimums for K-12 enrollment. Mr. Sargent said he appreciated the added language explaining the state funding. Ms. Vagner said the reality was that Districts were not funded if a student chose to participate in a band class and the entire ADA funding was going to a charter.

Overview of Budget & Wellness/Insurance Committee Work for FY12

Mr. Smart said the overviews for the Budget Committee and the Wellness/Insurance Committee for the 2011-12 school year were included in the packet. He said the Budget Committee would begin to meet in October. He said the committee would review the impacts of the Students Come First legislation and the

proposed FY 2013 education budget submitted by Superintendent Luna. He said the committee would prepare for the annual audit and the start of the legislative session. He said the committee had a few new positions to fill this year. He said the Wellness/Insurance Committee would meet the following week and would review the outcomes of the insurance renewal and get a wellness plan in place for next year. He said the administration had discussed a more aggressive approach to the wellness plan but needed more time to communicate with staff before moving in that direction. He said the committee would meet throughout the year and would review insurance providers and various options. Mr. Sargent said both committees did good work. Ms. Gebhardt asked if the District would hold a health fair this year. Mr. Smart said yes it was an annual event. Ms. Vagner said the health fair would be added to the Wellness/Insurance meeting schedule.

Benchmarking Board Communications Topics for ISJ for 2011-12

Ms. Vagner said included in the packet was a draft Board Communications Topics list for the Idaho State Journal for the 2011-12 school year. Ms. Vagner said during the Superintendent's Evaluation a year ago the Board directed that it would like a greater public profile so the administration developed a series of topics that the Board committed to develop with Ms. Allen throughout the year. She said there was a good response from the community. She said some of the proposed topics included discussing the open meeting law, the Alameda Center conversion, boundary discussion, increased enrollment and space challenges, and Holt Arena and extra-curricular facilities which tended to be a topic of interest for the community. She said the list was a good start and as pertinent discussions came up the Board could add topics. Ms. Cranor said at the ISBA Leadership Institute in Rigby the trainers talked about promoting the image of public education and ensuring the community saw the successes of the District. She said she would like to see something in the paper promoting school successes on a monthly basis. She said teachers felt the good things they were doing in the classroom did not receive public attention. Ms. Vagner noted various stories were submitted to the paper throughout the year but the paper decided what to print and what not to print. She said documentation of what was submitted to the paper was in the Community Relations/Communications benchmarking document and showed the disparity. She said the administration submitted the welcome back speech to the paper that listed each school's successes over the past year but it was not printed. She said the administration would continue to submit but that was all that could be done. Ms. Cranor suggested the administration work with the paper to secure a monthly commitment. Ms. Vagner said it does. Mr. Rash asked who would like to take responsibility for the first publication. Mr. Sargent said he was working on a publication with Ms. Allen but did not know when it was going to be sent in. Ms. Vagner said when the Board developed a publication it passed through all five Trustees for input and went out over the signature of the Board of Trustees. Mr. Sargent said that process allowed for everyone's input. Ms. Vagner noted that Trustees could not individually speak for the Board but could only speak together.

Discuss Proposal Submitted by Committee to Study Facilities for Extra-Curricular Activities Inclusive of Use of Holt Arena to Provide Direction

Ms. Vagner said the Extra-Curricular Facilities Committee recommended that the District research options for developing a long term plan that could include improvements to current fields for partial play for non-cross town games and partial use of the Holt Arena for cross-town games and games held late in the year. She said the discussion was held until this Work Session where the Board would discuss continuing the relationship with Holt Arena long term or a hybrid use of the Holt Arena with the development of another facility. She said there currently was no money to support long term field development and would be at least three years before the District could begin making improvements to any existing fields. Ms. Cranor asked if the District could utilize any money from the Festival of Trees. Ms. Vagner said that would be an Education Foundation decision. Ms. Gebhardt said a lot of other facility and instructional projects were put on hold until the completion of the Alameda/Stocks Building projects and should be restored first before any improvements were made to extra-curricular facilities. Mr. Rash said he got overwhelming support from the community to stay in the Holt Arena. Ms. Gebhardt said the majority of the communication she received from the community was to keep education the priority and let extra-curricular activities do what it had to do to maintain. Ms. Cranor said she would prefer to involve the community before committing such a large amount of money one way or the other. She said she

agreed with Ms. Gebhardt that educational facilities and upgrades should be priority. Ms. Gebhardt said the District's current facilities would not sustain the type of growth the community was seeing especially with a community that did not support bonding. She said she didn't see how the District could justify setting aside money for field improvements when facing these types of issues. Mr. Devine agreed it was a catch 22. He said the football game did not get over until after midnight last Friday and it would only get more and more difficult to schedule games. Ms. Cranor asked if high schools were losing money by using the Holt Arena. Mr. Devine said high schools ended up in the hole with some games but usually made some money. Mr. Rash asked if the District was continuing to negotiate with ISU. Mr. Devine said yes. Mr. Rash asked if the administration had made any progress on providing volunteers for cleanup and ticket taking. Mr. Devine said high school principals and ADs had not gotten too far with soliciting volunteers. Mr. Rash noted that patrons were maxed out on donating time and money and was difficult to find a solution. Mr. Sargent said the District would have a huge problem if it discontinued sports. Mr. Devine said the District would continue to try and raise money outside of gate receipts to maintain the extra-curricular programs and would work with ISU to attempt to come up with a long term plan. Mr. Rash asked if the Board could revisit the topic with the CIP committee after the Stocks Building and Alameda Center projects were complete. Ms. Vagner said it could be held until the District was in a new cycle of CIP money three years out. Mr. Sargent said he didn't think it would be wise to hold the topic for three years when everything could change one year to the next. Mr. Reed noted the District still had a lot of work to do to complete the Stocks Building and Alameda Center projects and was possibly looking at \$2 million to complete over the next couple of years. He said there were a lot of major facility repairs coming up as well such as replacement of the Century High School roof which was already twelve years old. Ms. Gebhardt said there were also other factors to consider like the Fire Marshall telling the District it had to make certain improvements or it could not open school. Mr. Reed said there was a large demand and limited resources. Ms. Vagner said it appeared the direction was to maintain the current arrangement and continue to work with ISU to hopefully develop a long term solution and hold this discussion for the CIP Committee in two years after major projects were completed. Mr. Devine said the schools would continue to fundraise and would revisit activity accounts.

Brief Updates: *Update Financial Condition of the State and Monitor all District Budgets; State Department of Education – Reorganization; Board/Superintendent Retreat/Board Self-Evaluation – September 21, 2011*

Mr. Reed said included in the packet was the Idaho General Fund Report for August and the proposed 2012-13 Budget from State Superintendent Tom Luna to the Governor. He said Idaho adjusted its budget for the additional revenue it anticipated. He said the report showed the state was \$8 million below projections for August which was due to lower individual income tax and sales tax collections. He said the state was about \$9.2 million below the forecast performance for the 2011-12 budget year. He reviewed the education budget request from Superintendent Luna to the Governor. He said the proposed budget showed a 5% increase and next year would be the first year the state implemented the pay for performance statute which would cost almost \$38 million. He said there was no new revenue coming to the state to fund this initiative so the Students Come First legislation took out \$19.4 million from salaries to fund it. He said the base was increased but was only offset by the reduction in the law. He said there was a proposed 2% increase to discretionary funds. He said this was still far less than what was needed. He said the state was presenting the budget as a \$61 million dollar increase but the total for FY 2012 did not match the request for FY 2013 year. He said he guessed this was due to the state not accounting for the one time money that was added to the FY 2012 budget. He said there was no increase to the budget and only appeared that way because the state had not accounted for the additional funds. Ms. Vagner said Mr. Reed would contact Mr. Hill regarding the discrepancy and would report any new information to the Board. Mr. Reed commended the Board for its prudence and planning. Ms. Vagner said included in the packet was the reorganizational chart for the State Department of Education. She said the State Superintendent reorganized the department and collapsed the former organization into five divisions which included Transparent Accountability, 21st Century Classroom, Great Teachers and Leaders, Federal Programs and Public School Finance. She said the following charts detailed the makeup of those five divisions. Ms. Gebhardt said she would like to know the qualifications of some of the people appointed to represent the divisions. She said one of the divisions did not even have someone assigned to it. Ms.

Vagner said there had been some turnover in the State Department of Education. She said a draft retreat agenda was included in the packet and asked if there was any further input. She said the agenda outlined the work of the Board for the evening. She said the Retreat agenda began with reorganization of the Board and new Board members and would end with a self-evaluation.

Public Comment

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; 23) Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment at the time of the meeting.

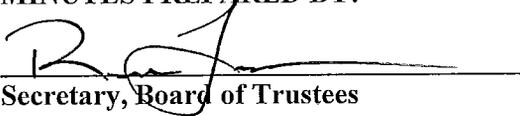
Adjourn

Chair Rash adjourned the Work Session at 10:45 a.m.

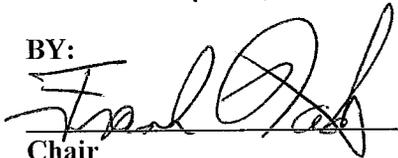
APPROVED ON:

OCTOBER 18, 2011

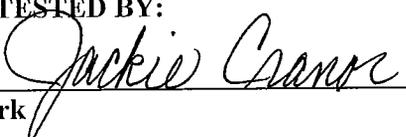
MINUTES PREPARED BY:


Secretary, Board of Trustees

BY:


Chair

ATTESTED BY:


Clerk