

**POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25**

**BOARD OF TRUSTEES**

*Special Meeting for the Purpose of a Work Session*

Tuesday, March 10, 2015 – 1:30 p.m. – Board Room at the Education Service Center

**NOTICE:** Special Meeting/Executive Session to Discuss in Accordance with **Idaho Code 67-2345 (1) (b)** *To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or agent; (Action to be Taken) and; Idaho Code 67-2345 (1) (c) To conduct deliberations concerning labor negotiations; (No Action to be Taken)*

*Immediately Following Work Session in Superintendent's Office*

**AGENDA**

***WORK SESSION TOPICS:***

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- 1. Convene Work Session**
- 2. Head Start Grant Update**
- 3. Homeless Program and Support for Students**
- 4. Enrollment Projections / Staffing Plan – *Special Education; Elementary; Secondary***
- 5. Broadband / Wide Area Network (WAN) Services Update**
- 6. Reports: *Supplemental Levy; Legislative Update***
- 7. Public Comment**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

**Board Operating Principles #22 & 23:**

**22)** The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

- 8. Adjourn Work Session Convene Special Meeting/Executive Session in the Superintendent's Office to Discuss in Accordance with Idaho Code 67-2345 (1) (b) *To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or agent; and Idaho Code 67-2345 (1) (c) To conduct deliberations concerning labor negotiations;***
- 9. Return to Open Session – *Take Action Pertinent to Personnel***
- 10. Adjourn**

**NOTE:** A complete agenda can be found on the District's website: [www.sd25.us](http://www.sd25.us) under School Board / Board Agendas / Work Session Agenda 3-10-15.

**1. Convene Work Session – Ms. Gebhardt – Board Chair**

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**2. Head Start Grant Update (15 min)**

**Presenters:** Ms. Brey – Head Start Coordinator

***Background Information:***

Ms. Brey will be in attendance to speak to the Head Start 2015-2016 Grant Application including: goals, objectives and action plans; program approach changes, and a preliminary budget narrative. Supporting documentation will be included in the addendum. The materials do not represent a complete copy of the grant application as some materials will not be available until just prior to submission April 1, 2015. The Board recently adopted retroactive changes to the 2014-15 Head Start Grant which is separate from the current Grant application for 2015-16.

***Administrator Recommendations:***

Administration recommends Board approve preparation of the 2015-16 Head Start Grant application at the March 17, 2015 Regular Board Meeting and submission of the grant pending receipt of the complete application prior to the April 1, 2015 deadline.

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**3. Homeless Program and Support for Students (15 min)**

**Presenters:** Mr. Hobbs – Director of Student Support Services  
Ms. Anderson – Title I Coordinator  
Mr. Turner – Secondary CRW

***Background Information:***

Included in the packet is a PowerPoint presentation with information relative to the programs and services provided to homeless students in the District. Mr. Hobbs, Ms. Anderson and Mr. Turner will be in attendance to present the information and will answer any questions at the time of the meeting.

***Administrator Recommendations:***

None at this time.

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**4. Enrollment Projections / Staffing Plan – Special Education; Elementary; Secondary (30 min)**

**Presenters:** Mr. Smart – Director of Employee Services  
Mr. Miner – Director of Special Services  
Ms. Craney – Director of Elementary Education  
Ms. Harwood – Director of Secondary Education

***Background Information:***

Included in the packet are enrollment projections for the 2015-16 school year, rollup numbers, and staffing patterns for special services, elementary and secondary education. Mr. Smart, Mr. Miner, Ms. Craney and Ms. Harwood will present the information and will answer any questions at the time of the meeting.

***Administrator Recommendations:***

None at this time.

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**5. Broadband / Wide Area Network (WAN) Services Update (5 min)**

**Presenters:** Mr. Smart – Director of Employee Services

**Mr. Reed** – *Director of Business Operations*

**Mr. Jolley** – *Technology Coordinator*

***Background Information:***

Mr. Smart, Mr. Reed and Mr. Jolley will be in attendance to provide an update relative to the District's broadband and wide area network (WAN) services. They will answer any questions at the time of the meeting.

***Administrator Recommendations:***

The Board will be asked to considering awarding a bid for broadband/wide area network (WAN) services for the 2015-16 school year and to award a bid for sole source procurement of wide area network (WAN) services from February 11, 2015 to June 30, 2015 at a Special Meeting for the Purpose of Action to be held Tuesday, March 24, 2015 at 9:00 a.m.

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**6. Reports: Supplemental Levy; Legislative Update (5 min)**

**Presenters:**       **Ms. Vagner** – *Superintendent*

***Background Information:***

Ms. Vagner will be in attendance to report on any Supplemental Levy and Legislative updates and will answer any questions at the time of the meeting.

***Administrator Recommendations:***

None at this time.

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**7. Public Comment**

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**9. Return to Open Session – Take Action Pertinent to Personnel**

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**10. Adjourn – Ms. Gebhardt – Board Chair**