

Starting Date:

Learners returned to school on Wednesday, August 25, 2021

GUIDING PRINCIPLES

The following core principles will drive our decision-making as we develop clear, actionable steps for learners and employees to return to school for the 2021-2022 school year:

- We will prioritize face-to-face learning, in-person, five days a week.
- We will offer a high-quality, rigorous and comprehensive educational experience for our learners, whether in-person or online and standard grading practices will apply.
- We will continue our district-wide commitment to Visible Learning, ensuring that every learner has a meaningful connection to a responsible and caring adult. We will continue to foster the power of the teacher-learner relationship.
- We will be compassionate, empathetic and responsive as we listen to, respect and consider input and feedback as we work to address individuals' needs.
- We will be creative and flexible in our instruction and school operations while being responsible stewards of our resources.
- We will provide our staff, learners and families with the support, training and tools needed to adapt to an ever-evolving educational environment.
- We will be transparent, timely and accurate in all communications.
- In pivoting to respond to the unpredictable future, we will remain firmly grounded in our District mission, vision and beliefs.

NOTE: School District Trustees are elected officials who are responsible for the governance of schools based on [Idaho Code, Section 33-512 \(4\) \(7\)](#). All guidelines and protocols in this Roadmap are subject to change based on new information or direction from state and local officials.

PCSD 25 Roadmap for the 2021-2022 School Year

REVISION LEGEND

The draft plan is flexible, allowing the district to make adjustments as needed depending on the spread of COVID-19 and/or COVID variants. The Roadmap to the 2021-2022 School Year is a fluid document and subject to change as information becomes available. Changes will be highlighted in the following manner:



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LEADERSHIP DASHBOARD: Key Metrics for Decision Making

PCSD 25 operational decisions will be based upon an in-depth review of the key metrics provided by the Leadership Dashboard to develop recommendations to advise the Board of Trustees. The district leadership team works in partnership with school administrators, Southeastern Idaho Public Health and local medical providers, as well as state and local governing agencies. The team determines, based on the key metrics listed below, any recommendations to the Board for action to revise or add mitigation strategies to the current Roadmap. Revisions or additions to mitigation strategies may include, but are not limited to, the use of masks, physical distancing/cohorting in the classroom, increased sanitizing protocols, changes in schedules to limit class size, or shifts to remote instruction for a limited time. Data will be routinely monitored by the leadership team, to prioritize face-to-face learning, in-person, five days a week.

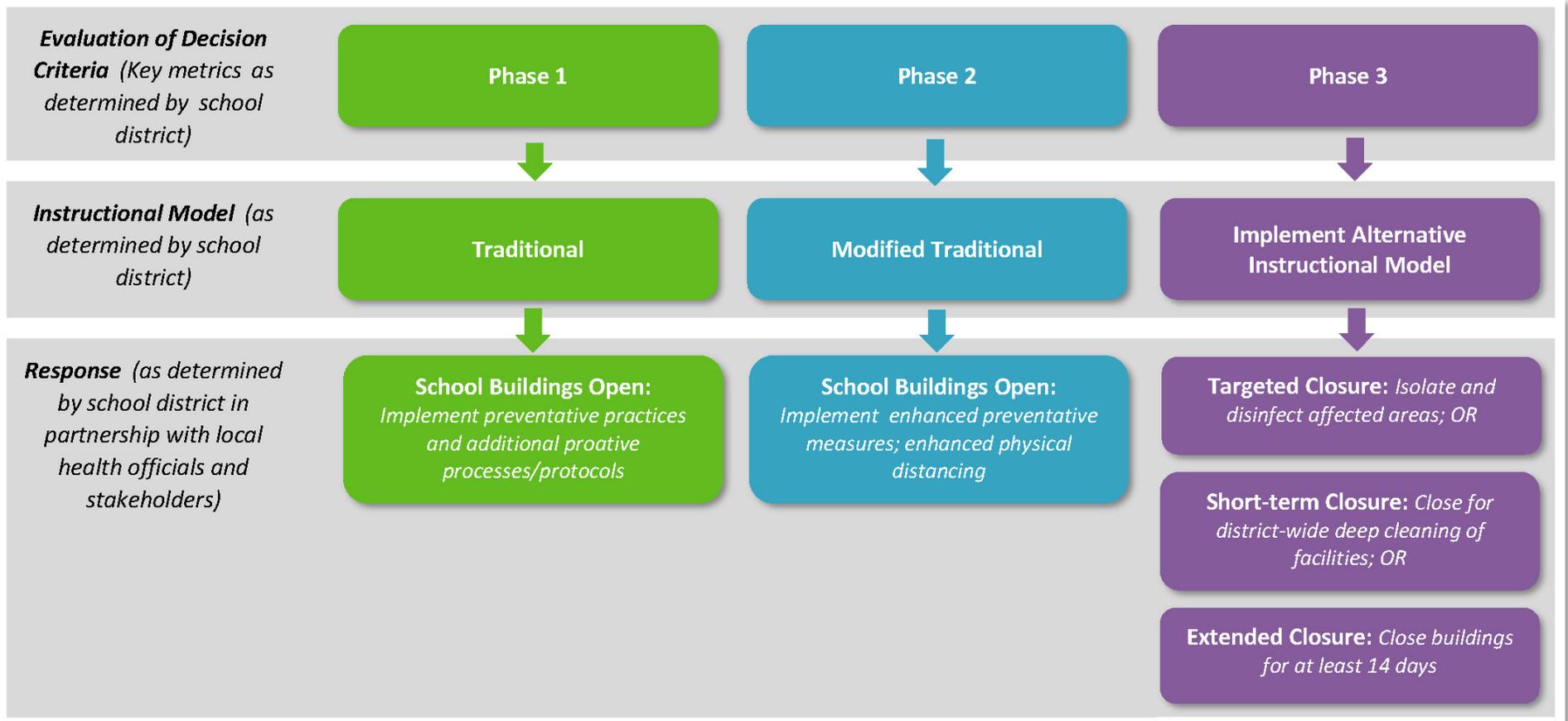
The following criteria may be applied to a group(s), a school(s), or district wide:

- Overall impact of virus on community: Using CDC's COVID-19 data tracker and other relevant data, including local/regional hospital capacity and implementation of crisis standards of care.
- Rate of active cases in Bannock County sustained for 14 days (data provided by SIPH).
- Number of positive cases: Learners and staff.
- Impact on learners: Quarantines due to COVID-19 and overall learner absences.
- Impact on staff: Quarantines due to COVID-19 and overall staff absences.
- Partner recommendations: State and local governing agencies, health and medical providers.
- Monitoring trends: Includes district, school or cluster outbreak(s).

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DECISION CRITERIA

The following flow-chart provides various options for district consideration in consultation with local health officials and stakeholders. The chart is intended to provide a flexible framework for addressing challenges that may arise throughout the 2021-2022 school year, while ensuring the continued success and safety of our learners and employees.



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Definition of Community Spread in PCSD 25 Schools

Phase 1	Phase 2	Phase 3
Evidence of isolated cases or limited community transmission, case investigations underway, no evidence of exposure in large communal settings like healthcare facilities, schools, and mass gathering.	Widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases.	Large-scale community transmission, healthcare staffing significantly impacted, multiple cases within communal settings like healthcare facilities, schools, and mass gatherings.

As of August 24, 2021 our school district is in Phase 1. The decision for the district to transition between Phases 1, 2, and 3 will be made in conjunction with local/state health agencies and/or local/state leadership.

Definitions

Face Coverings	Hand Sanitizer/Hand Washing	Clean/Disinfect	Physical Distancing
 <p>Face coverings include cloth masks or clear face shields. Information will be provided to staff, learners and families on proper use, removal and washing of cloth masks. (See CDC How To Wear Masks) Face coverings are recommended, but are optional, however, the Board may require face masks/coverings at any time if widespread and rapid community and/or school transmission occurs.</p>	 <p>Hand sanitizer should contain at least 60% alcohol. Learners and staff are encouraged to use soap and water when available taking care to wash their hands for at least 20 seconds.</p>	 <p>Disinfecting products will be EPA-approved. Staff will ensure the safe and correct application of disinfectants and are responsible to keep them locked in a secure area when not in use.</p>	 <p>Physical distancing means maintaining a physical distance of 3 feet or greater between yourself and others whenever possible.</p>

PCSD 25 Roadmap for the 2021-2022 School Year

*Level of School-Community Spread
(as determined in conjunction with
local health officials)*

	Phase 1	Phase 2	Phase 3
<p>Practicing Prevention</p> <p>RESOURCES:</p> <p>CDC Guidance</p> <ul style="list-style-type: none"> • Reopening Guidance for Cleaning and Disinfecting Schools • Guidance for Reopening Buildings After Prolonged Shutdown • How to Protect Yourself and Others • COVID-19 Symptoms • COVID-19 and Children • Communication Tools <p>Southeast Idaho Public Health</p> <ul style="list-style-type: none"> • SIPH Hotline (208) 234-5875 <p>Crisis Contacts</p> <ul style="list-style-type: none"> • Employee Assistance Program (EAP) (208) 227-0152 or (866) 260-9490 • Idaho COVID-19 Hotline (888) 330-3010 • Southeast Idaho Behavioral Crisis Center (208) 909-5177 	<p>Standard Operating Procedures and Preventative Measures:</p> <ul style="list-style-type: none"> • Encourage vaccination for all eligible learners and staff. • Reinforce good hygiene measures such as handwashing, covering coughs and sneezes, and face coverings. • Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trashcans in all bathrooms, classrooms, and frequently trafficked areas. • Post signage in classrooms, hallways, cafeteria, building entrances and buses to communicate how to stop the spread. List COVID-19 symptoms, preventative measures (including staying home when sick), and good hygiene. • Clean/disinfect frequently touched surfaces at least daily and shared objects after each use. • Face masks/coverings are recommended, but are optional for learners and staff. Learners and staff are encouraged to bring hand sanitizer and/or face coverings from home. • Practice physical distancing (to the extent possible). • Conduct deep cleaning of schools prior to learners/staff returning; schedule periodic cleanings during weekends or school holidays/breaks (to the extent practicable). • Monitor ventilation systems to ensure they are operating properly. • Utilize social media and other communication to inform parents, learners and staff about COVID-19 symptoms, preventative measures, good hygiene and district protocols. 	<p>Follow Low/No Spread, plus:</p> <ul style="list-style-type: none"> • Face masks/coverings requirement may be considered based on school data. • Turn off water fountains. • Increase circulation of outside air when possible and safe to do so. • Conduct deep cleaning of schools prior to learners/staff returning; schedule additional cleanings during weekends or school holidays/breaks. 	<p>Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures.</p>

PCSD 25 Roadmap for the 2021-2022 School Year

Level of School-Community Spread
(as determined in conjunction with
local health officials)

	Phase 1	Phase 2	Phase 3
<p style="text-align: center;">Transporting Learners</p> <p>RESOURCES:</p> <p>CDC Guidance</p> <ul style="list-style-type: none"> • What Bus Operators Need to Know 	<ul style="list-style-type: none"> • Implement Standard Operating Procedures while taking additional preventative measures such as: <ul style="list-style-type: none"> ○ Provide hand sanitizer on buses. ○ Face masks/coverings are recommended, but are optional for learners and bus drivers. ○ Evaluate field trips on a case-by-case basis. ○ Inspect buses prior to learners returning and as part of a regular rotation. ○ Clean and disinfect frequently touched surfaces on the bus at least daily. ○ Air out buses regularly. ○ Encourage siblings or learners from the same household or cohorts to sit together. 	<p>Follow Low/No Spread, plus:</p> <ul style="list-style-type: none"> • Face masks/coverings requirement may be considered based on school data. • Evaluate field trips on a case-by-case basis. 	<p>Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures. Consider implementing the following if necessary:</p> <ul style="list-style-type: none"> • Consider utilizing school buses to deliver essential services.
<p style="text-align: center;">Entering and Exiting School Buildings</p>	<ul style="list-style-type: none"> • Implement Standard Operating Procedures while taking additional preventative measures such as: <ul style="list-style-type: none"> ○ Encourage parents, learners and staff to: <ul style="list-style-type: none"> ▪ Take temperature at home before entering buildings; ▪ Remain home and isolate if temperatures are 100.4 (38°C) or higher. ○ Screen symptomatic learners and staff (to the extent feasible and appropriate). ○ Follow protocol for learners and staff who feel ill, or experience symptoms at school. (See When a Staff Member, Learner or Visitor Exhibit Symptoms at School) ○ Maintain confidentiality and strict adherence to FERPA and HIPAA. 	<p>Follow Low/No Spread, plus:</p> <ul style="list-style-type: none"> • Follow protocol for learner pickup/drop-off, which may include staggered pickup/drop-off times by grade, class or bus number. • Limit visits to emergencies and/or essential volunteers, follow protocol for visitors including: calling ahead; require all visitors to wear a face covering/mask upon entering the building. • Encourage learners and staff to limit unnecessary congregation and practice physical distancing. • Mark spaced lines to encourage physical distancing and designate entrance/exit flow paths. 	<p>Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures. Consider implementing the following if necessary:</p> <ul style="list-style-type: none"> • Limit building access to essential staff to carry out critical functions. • Utilize virtual tools and platforms whenever possible, and keep in-person reporting to an absolute minimum during school closures.

PCSD 25 Roadmap for the 2021-2022 School Year

*Level of School-Community Spread
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	Phase 1	Phase 2	Phase 3
Serving School Meals and Supporting Nutrition	<ul style="list-style-type: none"> • Implement Standard Operating Procedures while taking additional preventative measures such as: <ul style="list-style-type: none"> ○ Encourage learners and staff to wash their hands or use hand sanitizer prior to entering cafeteria and to wash their hands or use hand sanitizer after using the keypad checkout system. ○ Pre-packaged food items will be used when available. ○ Use disposable trays and utensils. ○ Emphasize that food, drinks and personal utensils should not be shared. ○ Work with CRWs to identify and disseminate information to learners with food insecurity about school pantries, Idaho Food Bank meal backpacks, and other nutrition/hygiene resources. 	Follow Low/No Spread, plus: <ul style="list-style-type: none"> • Practice physical distancing and designate flow paths. • Consider Alternative Serving Models such as: <ul style="list-style-type: none"> ○ Serve meals in classrooms. ○ Stagger meals in cafeteria by grade or hall. ○ Serve meals outdoors (weather permitting). ○ Serve pre-packaged meals in lieu of traditional serving lines. ○ Cafeteria workers will distribute all food items that are not pre-packaged. 	Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures. Consider implementing the following if necessary: <ul style="list-style-type: none"> • Implement alternate meal pick-up sites.
Transitioning	<ul style="list-style-type: none"> • Implement Standard Operating Procedures while taking additional preventative measures such as: <ul style="list-style-type: none"> ○ Encourage physical distancing. 	Follow Low/No Spread, plus: <ul style="list-style-type: none"> • Mark spaced lines and designate entrance/exit flow paths. • Limit mixing between groups when possible. • Consider staggered class release times when feasible. 	Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures.
Conducting Large Group Gatherings	<ul style="list-style-type: none"> • Implement Standard Operating Procedures while taking additional preventative measures such as: <ul style="list-style-type: none"> ○ Encourage physical distancing. ○ Follow IHSAA Guidelines for athletic events and practices. 	Follow Low/No Spread, plus: <ul style="list-style-type: none"> • Masks may be required for large assemblies. Requests for an assembly will be considered on a case-by-case basis. • Abide by maximum group limitations as defined by city or state officials. • Consider large spaces for group activities such as outdoors (weather permitting), gymnasiums or auditoriums and enforce physical distancing. 	Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures. Consider implementing the following if necessary: <ul style="list-style-type: none"> • Large group gatherings will not be permitted.

PCSD 25 Roadmap for the 2021-2022 School Year

<i>Level of School-Community Spread (as determined in conjunction with local health officials)</i>	Phase 1	Phase 2	Phase 3
<p>Supporting Teaching and Learning</p>	<p>Implement <i>Standard Operating Procedures</i> while taking additional preventative measures such as:</p> <ul style="list-style-type: none"> • Implement standard grading practices. • Implement 1:1 Chromebook to Learner initiative. • Implement core instruction intervention curriculum. • Increase wireless access points. • Provide access to credit recovery programs where necessary. • Provide professional development for staff to increase digital fluency. 	<p>Follow Low/No Spread, plus:</p> <p>Modified Traditional Instructional Model:</p> <ul style="list-style-type: none"> • All K-12 learners and staff are in school M-F. • Early Release Mondays remain in place. • Report daily attendance in accordance with COVID-19 Guidelines. • Implement seating charts in classrooms. • Limit and/or prohibit partner/group work. • Increase space for physical distancing by removing personal non-essential furniture (i.e. couches, chairs, pillows, etc.) • Increase the distance between workspaces. • Keep cohorts together as much as possible. • Utilize large spaces such as outdoors (weather permitting), gymnasiums or auditoriums when possible and encourage physical distancing. 	<p>Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures.</p>
<i>Level of School-Community Spread (as determined in conjunction with local health officials)</i>	Phase 1	Phase 2	Phase 3
<p>Protecting Vulnerable Populations</p>	<p>Implement <i>Standard Operating Procedures</i> while taking additional preventative measures such as:</p> <ul style="list-style-type: none"> • Maintain point-of-contact with local health department. 	<p>Follow Low/No Spread, plus:</p> <ul style="list-style-type: none"> • Provide alternate learning opportunities for vulnerable learner populations in consultation with parents and local health officials. 	<p>Evaluate criteria to implement Alternate Instructional Model. Consider targeted, short-term or extended school closures. Consider</p>

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<p><i>Vulnerable populations include: elderly individuals or individuals with serious underlying health conditions or disabilities.</i></p>	<ul style="list-style-type: none"> • Identify community COVID-19 testing and vaccination sites. • Providing hand sanitizer for learners and staff. • Consider limiting group interactions for vulnerable learners and staff. • Allow vulnerable learners to complete coursework using alternate methods. 	<ul style="list-style-type: none"> • Continue district-wide commitment to and strict adherence of FERPA and HIPAA requirements. • Emphasize strict adherence to state and federal employment law and extended leave allowances. 	<p>implementing the following if necessary:</p> <ul style="list-style-type: none"> • Continue to provide nursing and health care services and/or mental health services when feasible and appropriate.
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<h2>Online Learning Program (Full Year Only)</h2>	<p>Apex Learning Program</p> <ul style="list-style-type: none"> • The district will utilize the Apex Learning platform for alternate instruction and curriculum (1 class at a time, core curriculum, limited electives). • Learners who choose this option are required to remain in the online program for the entirety of the trimester in which they are enrolled during the 2021-2022 school year. • This option is available to learners in grades 10 – 12 by application only. • Space is limited. The registration deadline is August 11, 2021 for the first trimester. Contact your learner’s high school for registration information. • Standard grading will be applied, must pass course with a 70% or better. • Learners must pass 4-5 classes per trimester to stay on track for graduation. Each course should take 2-3 weeks to complete. • Parental involvement is a key factor to learner success. Learners should expect to spend a minimum of 4 hours daily working online.
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<h2>Supporting Social, Emotional and Mental Health</h2> <p>RESOURCES:</p> <ul style="list-style-type: none"> • United Way Community Crisis Resources <p>CRISIS CONTACTS:</p> <ul style="list-style-type: none"> • Employee Assistance Program (EAP) (208) 227-0152 or (866) 260-9490 • Idaho COVID-19 Hotline (888) 330-3010 • Southeast Idaho Behavioral Crisis Center (208) 909-5177 	<p>The district utilizes a variety of research-based strategies to support the social, emotional and mental health of learners and staff. Such strategies include the following:</p> <p>Learners</p> <ul style="list-style-type: none"> • School counselors are assigned to all schools including one at each elementary, two at each of the middle schools and three at each of the high schools. Additionally, the alternate middle/high school has one counselor and one social worker. • The district partners with Health West, Inc. to offer additional counseling to learners in need of additional mental health support. • Community Resource Workers (CRWs) are available across the district to address a variety of health issues. They have access to multiple community resources to support nutrition, social, emotional and mental health concerns for all learners. • Utilize newly purchased health curriculum with a greater emphasis on social, emotional and mental wellbeing. • Utilize Second Step curriculum K-8 to address social, emotional and mental wellbeing. • School counseling portals are available online 24/7 with mental health resources including 24/7 crisis and suicide hotline information. • All teachers participated in professional development for trauma informed teaching practices and resiliency provided by Keith Orchard. • All teachers annually complete suicide awareness training.
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	<p>Staff</p> <ul style="list-style-type: none"> • Expand the district’s Wellbeing Rewards Program to provide staff with additional opportunities to participate in activities which focus on the five dimensions of wellbeing. • District Wellness Ambassadors will continue to promote the importance of preventative care measures including annual wellness exams, biometric screenings, flu shots, dental cleanings and additional age appropriate screenings such as mammography and colonoscopy. • Create a program designed to provide employee choice in compliance with the Affordable Care Act (ACA), Americans with Disabilities Act (ADA) and Genetic Information Nondiscrimination Act (GINA). • Continue to promote the district’s Employee Assistance Plan (EAP), which allows staff to take advantage of additional mental health benefits through the district’s health plan with Pacific Source. • Implement a wellness incentive to encourage staff to participate in activities that will strengthen their social, emotional, mental and physical wellbeing. Activities include nutrition, exercise and weight loss, preventative screenings, tobacco cessation and financial wellbeing. Other activities may focus on health habits and mental health awareness. • Identify and disseminate information regarding additional community-based social, emotional and mental wellbeing resources. • Utilize the district’s Wellness page on the website to provide access to more wellness information and tools.
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<p>When a Staff Member, Learner or Visitor Exhibit Symptoms</p>	<ul style="list-style-type: none"> • Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms. • Follow Standard and Transmission-Based Precautions when caring for symptomatic individuals. • Follow procedures for arranging transportation for anyone who is symptomatic to their home, or to a healthcare facility. • Notify local health officials, staff, and families immediately of a confirmed case while maintaining confidentiality consistent with applicable federal and state privacy laws. • Close off areas used by a symptomatic individual and do not use before cleaning and disinfection. Ensure safe and correct application of disinfectants and keep disinfectant products away from children. • Advise symptomatic staff members and learners not to return until they have met state and local health department criteria to discontinue home isolation. COVID related absences may be excused on a case-by-case basis with an opportunity for informal and/or formal review. • Inform those who have had close contact to a person diagnosed with COVID-19 to follow state and local health official guidance. • Follow appropriate state and local health official guidance for home quarantine. <p>WHAT IF AN INDIVIDUAL EXPERIENCES SYMPTOMS OF COVID-19?</p> <ul style="list-style-type: none"> • Stay home if sick. • Practice physical distancing. • Practice good hand hygiene. • Cover cough and sneezes. • Wear cloth face coverings in public places. • Disinfect surfaces and objects regularly. • Avoid touching your eyes, nose, and mouth with unwashed hands.
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PCSD 25 Roadmap for the 2021-2022 School Year

	<p>YOU MAY DISCONTINUE SELF-ISOLATION:</p> <ul style="list-style-type: none">• At least 24-hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and• Improvement in respiratory symptoms (e.g., cough, shortness of breath); and• At least 10 days have passed since symptoms first appeared OR if asymptomatic at least 10 days after positive test result. <p>If you believe you have been exposed, make sure to self-isolate. If you need medical attention, please call your healthcare provider in advance of a visit to discuss your symptoms and next steps. Local hotline: 208-234-5875.</p>
<p>Supporting Vaccination Efforts</p> <p>RESOURCES:</p> <ul style="list-style-type: none">• Community Vaccination Clinics	<ul style="list-style-type: none">• The district coordinated with local health agencies and pharmacies to provide two voluntary vaccination clinics for all interested staff members and their families.• The district will continue to coordinate with local health agencies and pharmacies to communicate vaccination opportunities, information and resources to staff and eligible learners.
<p>Process and Timeline for Review</p>	<ul style="list-style-type: none">• The PCSD25 Roadmap and FAQs are available on the district’s website at: https://www.sd25.us/Content2/coronavirus• The Board of Trustees will review, and if necessary, revise the PCSD25 Roadmap at the August and February Regular Board Meeting through August, 2023. The Board may call a Special Meeting in accordance with the Idaho Open Meeting Law to address Roadmap changes that require an immediate response.• Learners, staff and patrons may submit input with regard to the Roadmap at any time by emailing feedback@sd25.us, or mailing written input to: 3115 Pole Line Road, Pocatello, ID 83201, Attn: Board Clerk.
<p>Guiding Documents</p>	<ul style="list-style-type: none">• Guidance for COVID-19 Prevention in K-12 Schools• Close Contact Quarantine Recommendations